

AGENDA
EAST GOSHEN TOWNSHIP
BOARD OF SUPERVISORS
1580 Paoli Pike, 2nd Floor
Tuesday, May 3, 2022
7:00 PM

To Join Zoom Meeting:

Link: <https://us02web.zoom.us/j/89741642581>

Passcode: 783057

Dial In Number: 1 929 205 6099

Meeting ID: 897 4164 2581

During this *hybrid* BOS meeting, public comment will be handled as follows:

The Zoom public is asked to remain muted during the meeting when the Board is talking.

If you do not wish to be seen on the Board Room TVs or the YouTube Recording, your camera must be turned off via Zoom.

In-person public participants will be given the ***first*** opportunity to comment and ask questions on each agenda item that requires a Board vote.

The Zoom public participants will be given the ***second*** opportunity to comment and ask questions on each agenda item that requires a Board vote.

- Zoom participants wishing to comment must raise their hand icon, state their name, and must speak one at a time.

Call to Order (7:00 PM)

Pledge of Allegiance

Moment of Silence

Announce that this meeting is being recorded via Zoom. A recording will be uploaded later to the Township's YouTube channel for viewing.

Chairman's Report (7:05 PM to 7:10 PM)

- The board met in executive session prior to tonight's meeting to discuss personnel matters.
- The Township will be holding the next E-Recycle Event in the Park on Saturday, June 4 from 9 am -12 pm. [Register now on the Township website.](#)

Public Hearings – None

Emergency Services Reports

- a. WEGO – None
- b. Goshen Fire Co – None
- c. Malvern Fire Co – None
- d. Good Fellowship – None
- e. Fire Marshal – None

Financial Report – None

Approval of Minutes and Treasurer's Report (7:10 PM to 7:15 PM)

a. [Minutes – April 5, 2022 and April 19, 2022](#)

b. Treasurer's Report – None

Old Business

- a. [Continued discussion on Paoli Pike Alternate Route for Segment B – further cost breakdown. \(7:15 PM to 7:25 PM\)](#)

10. New Business
 - a. Consider recommendation by the Pension Committee to switch from Trustee Directed Plan to Participant Direct Plan. (7:25 PM to 7:35 pm)
 - b. Discussion and consideration of Infectious Disease Liability policy for East Goshen Township. (7:35 PM to 7:45 PM)
 - c. Approve Payment to Total Site Development for Hershey's Mill Dam project (7:45 PM to 7:50 PM)
11. Standing Issues/Projects (7:50 PM to 7:55 PM)
 - a. Hershey's Mill Dam Project
 - b. Milltown Dam Project
12. Any Other Matter
13. Public Comment (7:55 PM to 8:25 PM)
14. Liaison Reports - none
15. Correspondence, Reports of Interest. (8:25 PM to 8:30 PM)
 - a. 1st Quarter Right-to-Know Report
16. Adjournment (8:30 PM)

Meetings & Dates of Importance

<i>Date</i>	<i>Meeting</i>	<i>Time</i>
May 3	Board of Supervisors	7:00 pm
May 4	Planning Commission	7:00 pm
May 5	Park and Recreation Commission	7:00 pm
May 9	Municipal Authority	7:00 pm
May 11	Conservancy Board	7:00 pm
May 12	Pipeline Task Force	5:30 pm
May 12	Historical Commission – CANCELED	-----
May 17	Election Day – no meetings in building	-----
May 19	Futurist Committee	7:00 pm
May 19	Zoning Hearing Board	7:00 pm
May 23	SAC	7:00 pm
May 24	Board of Supervisors	7:00 pm
May 30	Memorial Day – Township Closed	-----
June 1	Planning Commission	7:00 pm
June 2	Park& Rec Commission	7:00 pm
June 4	E-Recycling in the Park	9:00 am
June 7	Board of Supervisors	7:00 pm
June 8	Conservancy Board	7:00 pm
June 9	Pipeline Task Force	5:30 pm
June 13	Municipality Authority	7:00 pm
June 16	Futurist Committee	7:00 pm
June 21	Board of Supervisors	7:00 pm
June 25	Community Day	At the Park
June 27	SAC	7:00 pm

Newsletter Deadline for Summer 2022: May 23.

The Chairperson, in his or her sole discretion, shall have the authority to rearrange the agenda accommodate the needs of other board members, the public or an applicant.

Public Comment – Pursuant to Section 710.1 of the Sunshine Act the Township is required to include an opportunity for public comment which is intended to allow residents and/or taxpayers to comment on matters of concern, official action or deliberation which are or may be before the Board of Supervisors. Matters of concern which merit additional research will be placed on the agenda for the next meeting. The Board of Supervisors will allocate a maximum of 30 minutes for public comment at each meeting.

Constant Contact - Want more information about the latest news in the Township and surrounding area? East Goshen Township and Chester County offer two valuable resources to stay informed about important local issues. East Goshen communicates information by email about all Township news through Constant Contact. To sign up, go to www.eastgoshen.org, and click the “E-notification & Emergency Alert” button on the left side of the homepage.

ReadyChesco - Chester County offers an emergency notification system called ReadyChesco, which notifies residents about public safety emergencies in the area via text, email and cell phone call. Signing up is a great way to keep you and your loved ones safe when disaster strikes. Visit www.readychesco.org to sign up today!

Smart 911 – Smart 911 is a new service in Chester County that allows you to create a Safety Profile at www.smart911.com that includes details you want the 9-1-1 center and public safety response teams to know about your household in an emergency. When you dial 9-1-1, from a phone associated with your Safety Profile that information automatically displays to the 9-1-1 call taker allowing them to send responders based on up-to-date location and emergency information. With your Safety Profile, responders can arrive aware of many details they would not otherwise know. Fire crews can arrive knowing exactly how many people live in your home and where the bedrooms are located. EMS personnel can know family members’ allergies or specific medical conditions. And police can access a photo of a missing family member in seconds rather than minutes or hours, helping the search start faster.

Westtown East Goshen Regional Police Department

Do you want to get the latest news about what is happening with the Westtown-East Goshen (WEGO) Police Department? WEGO has an online tool called CRIME WATCH that gives the public direct access to crime and public safety related information happening in our community. Local residents are encouraged to visit the website and connect with the police department social media sites.

To sign up for CRIME WATCH, <https://chester.crimewatchpa.com/wegopd/53548/content/links>.

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**EAST GOSHEN TOWNSHIP
BOARD OF SUPERVISORS MEETING
1580 PAOLI PIKE
TUESDAY, APRIL 5, 2022
Draft MINUTES**

Note: This meeting was held in person at the East Goshen Township Board Room. This was a hybrid meeting conducted via Zoom.

Present: Chairman Michele Truitt; Vice Chairman John Hertzog; Members: Cody Bright, Mike Lynch, David Shuey (via Zoom); Township Manager Derek Davis; Finance Director Dave Ware; Director of Codes Enforcement/Zoning Officer Mark Gordon; Senior Staff Accountant Chris Boylan.

Call to Order & Pledge of Allegiance:

Michele Truitt called the meeting to order at 7:00 p.m. Mark Gordon led the Pledge of Allegiance.

Michele asked for a moment of silence for first responders, WEGO, and the folks in Ukraine.

Michele explained the Zoom participation rules.

Chairman's Report:

Michele announced:

- a. The Chester County Solid Waste Authority's next Household Hazardous Waste Collection will be Saturday, 4/9 in Phoenixville. Online registration is required and the link to register can be found on tonight's agenda posted on our website.
- b. The Board met in Executive Session tonight prior to this meeting to discuss personnel and legal matters.

Public Hearings: None

Emergency Services Reports: None

Financial Report: None

Approval of Minutes:

John made a motion to approve the minutes of March 1, 2022 and March 15, 2022.

Cody seconded.

Motion carried 5-0.

Treasurer's Report:

Dave Ware presented the March 30, 2022 Treasurer's Report.

1 Michele asked Dave for an update on the Paoli Pike Trail expenses. Dave explained that we
2 spent \$3,071,750 in grant money, \$2,176,369 in Bond money, \$233,374 in Capital money, for a
3 total of \$5,481,493. The Trail was funded 56% by grant money. We are \$40K over the original
4 allocation of Bond funds for this project.

5
6 John asked about \$11K expense for Bellingham. Dave commented this was for a court ordered
7 real estate tax reassessment.

8
9 Michele asked about Excel Elevator Co. Dave responded these expenses are for required
10 monthly maintenance on elevator. This expense was previously \$44/month, now they are
11 charging an additional \$25/month for COVID supply chain processing fee. Mark Miller will look
12 into this further. This company recently billed for all of 2021 to current. Michele would like
13 other vendors researched for this service. Mike inquired why delayed billing was received but
14 no previous communication from this vendor questioning outstanding balance.

15
16 Cody made a motion to accept the receipts and approve the expenditures as presented in the
17 Expenditure Register and as summarized in the March 31, 2022 Treasurer's Report.

18
19 John seconded.

20
21 Motion carried 5-0.

22
23 **Old Business:** None

24
25 **New Business:**

26 **Discussion and consideration of Planning Commission initiatives.**

27 Ernie Harkness, Planning Commission Chair, explained the background and the function of the
28 Planning Commission. Mr., Harkness explained that in PA, municipalities are required to have a
29 comprehensive plan, developed or reviewed every 10 years. East Goshen's comprehensive plan
30 was most recently revised in 2015. He stated that the Town Center ordinance was put together
31 and passed by the Planning Commission for their input and reviewed by the County Planning
32 Commission. The next step would be for this ordinance to come before the Board of Supervisors.
33 Mr. Harkness requested if the Board saw something in the goals that they would like the
34 Planning Commission to focus on, let them know. He recommended, that if Board chooses to
35 move forward with the Town Center ordinance, to have Planning Commission support the Board
36 in providing proper communication to the public regarding this topic.

37
38 David commented that the ordinance originally written had the TND proposal and after public
39 input, it was no longer the TND, but the Planning Commission revised the homogenization of the
40 zoning in the corridor. Ernie confirmed.

41
42 David talked about residential density and set back requirement and asked Mr. Harkness if he
43 feels the Board should read the revised ordinance that was developed after public input from two
44 years ago. Mr. Harkness suggested to start the process by the Board of Supervisors looking at the
45 ordinance again, with a Planning Commission liaison, and gather feedback before moving
46 forward.

1 Mike recalls the changes that were made moving away from the name TND. Mike is very
2 supportive of the recommendation of the Planning Commission to bring this forward and
3 rejuvenate this discussion. He would like to see the Board's input, in concert with the Planning
4 Commission, then open it up to public comment. Mike is interested in investing in the corridor to
5 improve the marketability, aesthetics, and curb appeal of this area.

6
7 Cody echoes Mike's sentiments to review the latest ordinance.

8
9 John gave a reminder that he and Michele ran for office opposed to the Trail, the TND, the
10 overlay, and the idea of apartments. John reiterated that he stands firmly on this. He called
11 attention to the 12/17/19 meeting, where hundreds of people attended, the vast majority opposed
12 to the TND, the overlay area, to middle of town looking like Exton or West Whiteland, and
13 adamantly opposed to apartments. David commented people were misinformed about what was
14 being proposed. David said it was never the proposal for East Goshen to look like Exton or West
15 Whiteland. David stated that people did not educate themselves and this would be an opportunity
16 to address those concerns. John wants to be clear that he will oppose apartments totally, and
17 oppose any extension beyond 352 or Boot Rd. He was opposed to the Paoli Pike Trail, but
18 acknowledged the Board seems to have compromised on an alternative trail route.

19
20 Michele echoes John's comments to a certain extent. Michele does not want to see apartments in
21 this area of Paoli Pike. Michele is interested in seeing a proposal to make this a homogenous type
22 of zoning that possibly can be applied to other areas of the township. Michele does not want to
23 see TND referenced at all. The residents came out opposed to this TND overlay, and she would
24 rather see a rebranding so people can have a fresh perspective and not have as much opposition
25 to possibly rezoning. Mr. Harkness's personal opinion is that he does not feel the TND was
26 communicated properly.

27
28 Cody asked for clarification about apartments in the current ordinance at the Board level right
29 now. Mr. Harkness explained it includes apartments above businesses.

30
31 Mike does not recall using TND in the revised draft ordinance. Mike added that it was ill-advised
32 to have that Dec 2019 meeting when there were two outgoing supervisors. The meeting occurred
33 and the ideas of the TND were distorted. Mike will not support a TND when we can do a lot of
34 positive things with zoning and subdivision ordinance changes for this corridor.

35
36 David feels we are going to miss an opportunity to beautify East Goshen if we don't look at this
37 corridor and homogenize the zoning so we have rational development in that area.

38
39 Michele commented that all five Board members have agreed to move forward and allow the
40 Planning Commission to send that ordinance back to the Board and work with it from there.

41
42 Michele asked staff to provide the previous and current ordinances to the Board. Mark Gordon
43 will meet with Mr. Christman and Mr. Harkness to discuss.

1 As far as reviewing the Business Park Task Force report to identify action items, Michele
2 explained that the Board took into consideration the suggestion for a breakfast and this was
3 something that was discussed at the Planning meeting, moving this to potentially Sept/Oct.
4

5 Michele reviewed all other points of Planning Commission objectives.
6

7 With regards to the Trail, Derek suggested that the Board review Pennoni's estimates for the
8 alternate routes, decide which loop to consider, then submit to the Planning Commission for their
9 review and informal comments. Mike would like the Planning Commission involved in a
10 collaborative way. John added that the Board would like the Planning Commission's help, but
11 does not need their approval.
12

13 David would like single topic special meeting for the Board to read the ordinance and sit down
14 with the Planning Commission, ask questions, and address what the corridor should look like.
15

16 Michele feels the Board needs to focus on giving the Planning Commission direction and can
17 discuss having a special meeting in the future.
18

19 Michele continued reviewing Planning Commission objectives.
20

21 Regarding the West Chester Pike corridor, Cody will take this topic to the COG for other
22 municipalities' input.
23

24 Mr. Harness reminded the Board that the Comprehensive Plan is up for review in 2025. Michele
25 commented this is not required by law.
26

27 Cody looks forward to the ordinance and hopes the Board can learn from the past and have
28 transparency and good communication. He asked how many of the 6-7 variances presented did
29 the Board approve. Mark Gordon and Mr. Harkness replied all of them.
30

31 David echoed Cody's comments.
32

33 **Consider amendment to the Township's "Rental Occupancy Reports" Ordinance to have
34 owner reporting requirements go from semi-annually to annually.**

35 Derek stated this was introduced at previous meeting. The current process is cumbersome for
36 staff and residents. This reporting requirement is proposed for annually, June 30.
37

38 Mike made a motion to adopt the amendment to Chapter 182 of the East Goshen Township Code
39 of Ordinances titled "Rental Occupancy Reports" in order to reduce the required reporting from
40 semi-annually to annually.
41

42 David seconded.
43

44 Motion carried 5-0.
45

1 **Consider amendment to the Township’s “Peddling and Soliciting” Ordinance to further**
2 **specify corrective action when not complying with the “Do Not Knock” List.**

3 Derek explained this is a change due to a specific situation that occurred. It was determined that
4 corrective measures are needed if this ordinance is violated. Derek explained the particular
5 enforcement actions.

6
7 Mike made a motion to adopt an amendment to Chapter 169 of East Goshen Township Code of
8 Ordinances titled “Peddling and Soliciting” to authorize the revocation of a peddling and
9 soliciting license for failure to abide by the Township’s “Do Not Call” and “Do not Knock” list.

10
11 Cody seconded.

12
13 Bill Christman commented that this is already in the ordinance and it is up to Derek for
14 enforcement interpretation but if someone disagrees with Derek’s interpretation, they could come
15 before the Board.

16
17 Motion carried 5-0.

18
19 **Consider approval of Proxus HR as the consultant for the employee**
20 **evaluation/compensation structure project.**

21 Derek explained management wants to look at annual employee evaluations and annual staff
22 compensation. Proxus HR is in Radnor and they were the low quote and Derek looks for Board
23 approval to move forward. Dave added Proxus comes highly recommend by West Whiteland.

24
25 Cody made a motion to approve engaging with Proxus for HR consultant services for an amount
26 not to exceed \$14,700.

27
28 Mike seconded.

29
30 Mike asked if Proxus had any municipal clients. Derek responded West Whiteland.

31
32 David commented that access to data on this type of project is critical and he looks forward to
33 this and is glad we are taking this step.

34
35 Motion carried 5-0.

36
37 **Consider Subdivision and Land Development Agreements for 1501 Meadowbrook Lot #1.**

38 Mark Gordon presented details on this topic.

39
40 Mike made a motion to approve and sign the following agreements for the Subdivision & Land
41 Development (SD&LD) Plan for 1506 Meadowbrook Ln, LOT 1 (706 Hemlock Hill Ln.):

- 42 1. SD&LD Construction and Maintenance Agreement
43 2. Financial Security Agreement
44 3. Storm Water Management O&M Agreement

45
46 Cody seconded.

1 Michele asked how long this project will take. Mark responded must be finished by 4/1/23.
2 Mike asked if the escrow includes a contingency. Mark replied a 10% contingency is included.
3 Bill Christman clarified once they hit 50%, the resident may request a release of funds.

4
5 Motion carried 5-0.

6
7 **Consideration of moving 2nd meeting in May.**

8 Michele announce that Primary Elections are May 17th and the Board Meeting will need to be
9 moved the another day or just have one meeting in May.

10 John asked Derek how much business will have to be considered. Derek replied it fluctuates.

11 Discussion followed.

12
13 The meeting will be held on May 24th.

14
15
16
17 **Consideration of windscreen purchase for tennis/pickleball area.**

18 Mike made a motion to approve the purchase of windscreens from BSN Sports in the amount of
19 \$2,122.85.

20
21 Cody seconded.

22
23 John noted this item is budgeted.

24
25 Motion carried 5-0.

26
27 **Consider awarding of HVAC service contract based on bid results.**

28 Derek explained this is for HVAC service contract. Precision Mechanical is low bid.

29
30 John asked if budgeted. Dave confirmed.

31
32 Mike made a motion to award bid to Precision Mechanical for the HVAC service contract in the
33 amount of \$14,511 for a one-year contract and two additional years that we can re-sign.

34
35 Mike asked if this contract will be an annual review subject to Board approval each year.

36
37 John seconded.

38
39 John asked if the future years are at the same rate. Dave was unsure.

40
41 Michele stated this is a large amount of money for an HVAC maintenance contract. Mark
42 Gordon stated this system was redone about 6-8 years ago with geothermal, including the
43 District Court.

44
45 Motion carried 5-0.

46

1 **Consider replacement of two mowers.**

2 Michele stated there is 6-8 months delivery time and these are budgeted.

3
4 Cody made a motion to approve the purchase of two mowers from Messick's, in the amount of
5 \$14,998.00, with the trade in of two Exmark mowers.

6
7 John seconded.

8
9 Motion carried 5-0.

10
11
12 **Consider ATV/Gator purchase.**

13 Mike made a motion to approve the purchase of a John Deere ATV/Gator from Littles, in the
14 amount of \$16,696.28.

15
16 Cody seconded.

17
18 Motion carried 5-0.

19
20 **Consider Stormwater Operation & Maintenance Agreement for 614 Beaumont Circle.**

21 Mike made a motion to authorize Chair to sign the storm water management, operation, and
22 maintenance agreement for the home improvements proposed for the Cooper project at 614
23 Beaumont Cir.

24
25 Cody seconded.

26
27 Michele asked Mark Gordon to explain further. Mark stated that this resident will build a new
28 addition, patio, deck that requires this stormwater operation and maintenance agreement.

29
30 Discussion followed.

31
32 Dan Truitt, 1430 Grand Oak, asked if the State law have any provisions to allow us to make our
33 ordinance more flexible. Mark responded the Board decided to set a threshold of 10 sq. ft. of
34 impervious surface. Additionally, Act 167 is being revised now. Derek added the sq. ft. is not
35 completely up to us. Derek commented relief is available via credit systems if one goes above
36 and beyond what is expected.

37
38 Motion carried 5-0.

39
40 **Consider request from Pipeline Task Force (PTF) to submit comments to the PUC.**

41 Derek emailed the addendum to the Board. Mike commented he is in favor of supporting the
42 PTF in this effort. David read the document and confirmed these are points that the PTF has
43 discussed in the past and he endorses sending a letter to the PUC. Derek clarified the motion is to
44 send comments to the PUC from the Board of Supervisors, not from the Pipeline Task Force.

1 Cody made a motion to allow East Goshen Board of Supervisors to submit comments to the PA
2 Public Utility Commission on the updated version of the proposed rulemaking order regarding
3 Hazardous Liquid Public Utility Safety Standards.

4
5 John seconded.

6
7 Michele appreciates the PTF for staying on this issue. David echoed Michele's appreciation.

8
9 Gerald Sexton, 1617 Bow Tree, PTF member, appreciates the Board being in favor of this action.
10 Mr. Sexton asked Derek if he can comply with the deadline. Derek replied he will address this
11 tomorrow.

12
13 Cody asked Derek to notify Mr. Sexton and PTF when the submission is complete.

14
15 Michele agrees there will be more comments this time because our PTF is typically ahead of our
16 neighboring municipalities and the Board appreciates their efforts.

17
18 Motion carried 5-0.

19
20 **Standing Issues/Projects:**

21 Derek gave updates:

22 Hershey's Mill Dam Project is progressing nicely, work is needed on the boardwalk, and the
23 project is expected to wrap up by end of summer.

24
25 Milltown Dam Project- Derek communicated with State Rep, Diane Herrin, who reached out
26 to DEP Division of Dam Safety, and we received a response from the Division Head. They
27 acknowledged everything was submitted and the permit should be here soon. As soon as the
28 permit is received, the bid documents will go out. Grants are tied to this project and the bid
29 documents must be reviewed by the grant entities before the bids go out to contractors.

30
31 Michele commented she was in contact with a resident in that area and subsequently
32 followed-up with the Chief of Police. Public Works went out right away and cleaned up
33 debris, barricades were installed, and cameras are in various locations in this area.

34
35 Mike asked if we heard from any residents after the clean-up. Michele acknowledged one
36 resident expressed appreciation.

37
38 Cody thanked Michele, Derek, WEGO and Public Works for working quickly to address this
39 issue.

40
41 **Any Other Matter:**

42 Michele announced the following upcoming events:

43 4/9 Easter Egg Hunt

44 4/13 Governor Award for Young Filmmakers Showcase

45 4/23 Keep East Goshen Beautiful Day

46 4/24 Sustainability Advisory Committee Expo

1 4/30 Township yard sale

2
3 Mark Gordon added that 4/23 is also Arbor Day. We have not heard back from the Arbor Day
4 committee if we were selected, but Mark suggested we move forward as if we were selected.
5 Michele commented we do need to have an annual Arbor Day event.

6
7 **Public Comment:** None

8
9 **Liaison Reports:** None

10
11 **Correspondence, Reports of Interest:** Acknowledged receipt of numerous emails from Mr.
12 Buonanno and an email from a resident on Alison Drive expressing appreciation for Public
13 Works' prompt attention to a tree issue.

14
15 **Adjournment:**
16 There being no further business, Cody made a motion to adjourn at 9:01 pm.

17
18 John seconded.

19
20 Motion carried 5-0.

21
22 Respectfully submitted,
23 *Chris Boylan*
24 *Recording Secretary*

25
26 Attached: March 30, 2022 Treasurer's Report

27

TREASURER'S REPORT
RECEIPTS AND BILLS

March 10, 2022 - March 30, 2022

GENERAL FUND	
Real Estate Tax	\$305,425.45
Earned Income Tax	\$169,800.00
Local Service Tax	\$1,000.00
Transfer Tax	\$0.00
General Fund Interest Earned	\$0.00
Total Other Revenue	\$54,447.81
Total General Fund Receipts:	\$630,673.26

STATE LIQUID FUELS FUND	
Receipts	\$512,934.63
Interest Earned	\$0.00
Total State Liquid Fuels Receipts:	\$512,934.63

CAPITAL RESERVE FUND	
Receipts	\$0.00
Interest Earned	\$0.00
Total Capital Reserve Fund Receipts:	\$0.00

TRANSPORTATION FUND	
Receipts	\$0.00
Interest Earned	\$0.00
Total Transportation Fund Receipts:	\$0.00

SEWER OPERATING FUND	
Receipts	\$46,321.62
Interest Earned	\$0.00
Total Sewer Operating Fund Receipts:	\$46,321.62

REFUSE FUND	
Receipts	\$21,417.22
Interest Earned	\$0.00
Total Refuse Fund Receipts:	\$21,417.22

BOND FUND	
Receipts	\$0.00
Interest Earned	\$0.00
Total Bond Fund Receipts:	\$0.00

SEWER CAPITAL RESERVE FUND	
Receipts	\$0.00
Interest Earned	\$0.00
Total Sewer Capital Reserve Fund Receipts:	\$0.00

OPERATING RESERVE FUND	
Receipts	\$0.00
Interest Earned	\$0.00
Total Operating Reserve Fund Receipts:	\$0.00

INFRASTRUCTURE SUSTAINABILITY FUND	
Receipts	\$0.00
Interest Earned	\$0.00
Total Infrastructure Sustainability Fund Receipts:	\$0.00

ARPA - COVID RELIEF FUND	
Receipts	\$0.00
Interest Earned	\$0.00
Total ARPA - COVID Relief Fund Receipts:	\$0.00

Accounts Payable	\$139,056.21
Electronic Pmts:	
Credit Card	\$16,384.28
Postage	\$0.00
Debt Service	\$2,726.08
Payroll	\$285,782.49
Total Expenditures:	\$443,949.06

Accounts Payable	\$0.00
Total Expenditures:	\$0.00

Accounts Payable	\$53,990.19
Credit Card	\$115.00
Total Expenditures:	\$54,105.19

Accounts Payable	\$0.00
Total Expenditures:	\$0.00

Accounts Payable	\$128,997.57
Electronic Pmts:	
Credit Card	\$3,910.16
Debt Service	\$22,290.16
Total Expenditures:	\$155,197.89

Accounts Payable	\$19,224.22
Credit Card	\$99,132.63
Total Expenditures:	\$118,356.85

Accounts Payable	\$1,844.00
Total Expenditures:	\$1,844.00

Accounts Payable	\$0.00
Total Expenditures:	\$0.00

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Accounts Payable	\$0.00
Total Expenditures:	\$0.00

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**EAST GOSHEN TOWNSHIP
BOARD OF SUPERVISORS MEETING
1580 PAOLI PIKE
TUESDAY, APRIL 19, 2022
Draft MINUTES**

Note: This meeting was held in person at the East Goshen Township Board Room. This was a hybrid meeting conducted via Zoom.

Present: Chairman Michele Truitt; Vice Chairman John Hertzog; Members: Cody Bright, Mike Lynch, David Shuey; Township Manager Derek Davis; Finance Director Dave Ware; Senior Staff Accountant Chris Boylan; Fire Marshal Carmen Battavio; Chief Brenda Bernot; Goshen Fire Executive Director Grant Everhart; Tom Kilburn (Futurist); Erich Meyer (Conservancy).

Call to Order & Pledge of Allegiance:

Michele Truitt called the meeting to order at 7:00 p.m. Michele led the Pledge of Allegiance.

John asked for a moment of silence for first responders and the Ukrainians.

Michele explained the meeting is being recorded and will be available on YouTube.

Chairman's Report:

Michele announced:

- a. *Keep East Goshen Beautiful Day* will take place on Saturday, April 23rd. Please stop at the township building between 8 AM – 9 AM to register, pick-up supplies, and discuss street assignment.
- b. Saturday, April 23rd is also our Arbor Day Celebration. Proclamation and tree planting will take place at 9:30 AM in the Clymer's Woods section of the park (Corner of Line Road and Paoli Pike).
- c. East Goshen Sustainability Expo will take place on Sunday, April 24th from 12 PM to 4 PM. More information can be found on our website under the calendar.
- d. Township Yard Sale in on Saturday, April 30th. Please call the Township to register.
- e. The Board met in a joint Executive Session on April 11th with WEGO partner, Westtown Township, to discuss personnel matters.

Public Hearings: None

Emergency Services Reports:

Chief Brenda Bernot presented East Goshen Township March 2022 statistics. Chief encouraged all residents "if you see something, say something" and also to register Ring cameras with the police department. WEGO participated in collecting vests for first responders in Ukraine. April is Autism Awareness and Alex Mann was invited to give a presentation regarding autism and first responders.

Mike commended the Chief regarding last week's presentation and asked the Chief for an update on the Milltown Dam area. Chief responded WEGO worked with Public Works, performed foot patrol in the area, and communicated zero tolerance to neighbors in the area. They received no

1 complaints or reports of damage. Derek added that he and Michele went there as well, but Derek
2 has not heard from any residents. Michele added Mr. D'Antonio relayed, on behalf of residents,
3 they are grateful for all the efforts from WEGO and Public Works.
4

5 Cody echoed Mike's comments on the presentation last week and he heard residents are happy
6 with how Public Works and WEGO addressed Milltown Dam area.
7

8 Grant Everhart presented the March 2022 report for Goshen Fire Company. The Fire Company
9 placed an order for two replacement vehicles.
10

11 Michele asked about monthly automatic alarms that are reported to the Zoning Officer. Michele
12 inquired what is being done about these alarms. Derek will communicate with Mark Gordon.
13 Grant talked to Hershey's Mill and learned they upgraded their systems and are able to avert
14 dispatch of emergency services. Dave Ware commented Giant Supermarket owes outstanding
15 fire alarm fees and Mark Gordon will visit there to discuss because we have not received a
16 response from their corporate office.
17

18 David asked about legislation allowing insurance checks to go directly to EMS providers instead
19 of going to residents. Grant responded this is still under consideration and he will follow-up.
20

21 Carmen Battavio presented the March 2022 statistics for Goshen Fire, Malvern Fire, and Good
22 Fellowship. Carmen gave an updated on the beehives.
23

24 **Financial Report:**

25 Dave Ware presented the March, 2022 financial report.
26

27 **Approval of Minutes:** None
28

29 **Treasurer's Report:**

30 Dave Ware presented the April 13, 2022 Treasurer's Report.
31

32 Mike asked about quarterly building permit revenue of \$194K. Dave clarified that \$90K of that
33 was from CTDI. Mike questioned the SeaTrustIT migration expense. Dave responded.
34

35 David inquired about Westtown Township for Summit House/Cider Knoll. Dave explained this
36 is for sewer flows through Westtown.
37

38 Cody made a motion to accept the receipts and approve the expenditures as presented in the
39 Expenditure Register and as summarized in the April 14, 2022 Treasurer's Report.
40

41 Mike seconded.
42

43 Motion carried 5-0.
44

45 John asked if we know if and how many people are on Zoom. Derek explained.
46

47 **Old Business:** None

1 **New Business:**

2 **Zoning Hearing Board Application for 14 Broad Street.**

3 Heather Hines, Kilpenney Law, representing property owners at 14 & 16 Broad St. Attorney
4 Hines presented the case following Mark Gordon's denial. These lots were conveyed together,
5 with the main structure on lot 44 and a garage/barn and small residence on lot 38. The current
6 property owners wish to rent out the structure on lot 38 so they are looking for a variance to
7 permit this rental.

8
9 Mike explained that the Board can provide comments to the Zoning Hearing Board (ZHB) but
10 this request will be decided by the ZHB. Mike stated that having another primary residence on a
11 single lot is not consistent with past practice. Mike asked if the accessory structure is currently
12 occupied. Attorney Hines responded no. Mr. Philip Winicov, 14 Broad, added that the previous
13 owners used this structure as office space, and prior to that, about 30 years ago it was used as a
14 rental.

15
16 David asked if there are two separate USPS addresses. Mr. Winicov confirmed and added that
17 the two lots share water meters and sewer lines.

18
19 John asked size of the two lots. Attorney Hines explained the combined total for both lots is .34
20 acres, or 14,800 sq. ft.

21
22 Michele asked if taxes are paid on both properties. Mr. Winicov explained that he pays one tax
23 bill for both lots combined.

24
25 John stated if an exception is made for this property, we don't know how many other East
26 Goshen Township properties are in similar situations.

27
28 Mr. Christman explained that he and Mark Gordon looked at this property extensively before
29 Mark Gordon made the determination to deny the application for the second residence. Mr.
30 Christman and Mark Gordon looked at the fact that this property has been two lots on the
31 original plot plan from 1910 and conveyed together as one lot since 1910. When the Township
32 adopted SALDO and Zoning, this property was treated as one lot. Mr. Christman thought
33 possibly this could be considered under non-conforming use, however non-conforming use on
34 this property has been abandoned per Township ordinance. Based on this information, the
35 decision was made to deny the request. This has been appealed and, in the alternative, the
36 applicant asked for a variance. This is a unique application and Mr. Christman explained that
37 because this was an appeal of the Zoning Officer's determination, the Township has the burden
38 to go first. It is the Township's obligation to uphold the Zoning Officer's determination. Mr.
39 Christman explained further. Everyone is looking at the Board tonight for a decision on both,
40 separately; will the Board uphold the Zoning Officer's determination and separately, will the
41 Board take a position or no position on the variance application.

42
43 Cody asked prior to purchase was there any communication with Township. Mr. Winicov
44 confirmed that he spoke with Mark Gordon prior to purchase.

1 Michele asked if they decided on a purpose of this unit. Mr. Winicov stated he would like all
2 options available.
3
4 Mike made a motion to authorize the Township Solicitor to defend the Zoning Officer's
5 determination in the zoning appeal to defend the ordinance.
6
7 David seconded.
8
9 Pam Coleman, 18 Broad, hopes the Board will uphold the Zoning Officer's determination in this
10 case.
11
12 John asked Mr. Winicov if the photos provided are actual or staged. Mr. Winicov confirmed the
13 photos are staged.
14
15 Cody asked Mr. Christman how it would affect future properties if the Board votes not to have
16 Mr. Christman defend the Zoning Officer's determination. Mr. Christman stated this would not
17 affect other properties but the Zoning Officer would be required to defend himself in front of the
18 Zoning Hearing Board.
19
20 Motion carried 5-0.
21
22 David made a motion to refer the applicant's request for variance relief to the Zoning Hearing
23 Board without prejudice.
24
25 Mike seconded.
26
27 Michele's preference is to consider the option of allowing the Board to make the determination
28 and could recommend that the rental is permitted.
29
30 David added that the ZHB is a quasi-judicial Board, all qualified to consider this issue. David
31 feels the Board of Supervisors should rely on the ZHB before the Board makes a determination.
32
33 Cody commented he would prefer to rely on the ZHB without a recommendation. Mike clarified
34 that would be a neutral position.
35
36 Motion carried 4-1, with Michele opposed.
37
38 **Discussion of the possibility of a park in the Milltown neighborhood of the township. (not**
39 **to be confused with the Milltown Dam Project)**
40 Michele explained this is about 1 acre of Township property.
41
42 Derek added it was brought up in February about establishing recreational activities in this area.
43
44 David commented he is supportive of a park in that area and for the Board to follow a process.
45 David would like to see a committee formed with neighbors in that area. Michele concurred.
46

1 Mike echoed David's comments. When resident input is received, the Township needs to
2 manage expectations.
3
4 Cody added that he wants to see where we are with the Milltown Dam project first, get the DEP
5 permit, before getting resident input. Mike echoes this thought. Cody suggested that Tom
6 Kilburn and the Futurist Committee could be involved in surveying residents in that area.
7
8 John agrees that input from residents is a good idea, but feels we can entertain two projects at
9 same time; Milltown Dam and this project.
10
11 Michele is supportive of a park in this area. Michele would like Parks & Rec involved now, in
12 order to gauge interest.
13
14 Mike would like to learn about grant funds available. Derek responded the next grant cycle is
15 Fall/Winter.
16
17 David recommended to ask the staff to begin the process of looking at possible uses and gather
18 residents' input.
19
20 Cody is not opposed to entertaining two projects at once but is considering budget. Derek added
21 he will need to come back to the Board to consider expenses.
22
23 Further discussion followed.
24
25 Joe Zugg, 1417 Center, appreciates the Board but does not want anything that will increase
26 traffic in this area.
27
28 Pam Coleman, 18 Broad, is a Parks Coordinator in Westtown Township and feels she could be
29 helpful with this project. Ms. Coleman thinks it would be great to see this area mulched regularly
30 and doesn't see pickleball as a good fit.
31
32 **Discussion on East Goshen's Authorities, Boards, and Commissions (ABCs) and future**
33 **structure of such ABCs.**
34 Michele sent a memo to fellow Board members to start the conversation of potentially bringing
35 some ABCs together. Michele would like to modernize the system and eliminate duplication of
36 efforts among committees.
37
38 Derek added that he put together a Committees spreadsheet with universal suggestions.
39
40 David feels Sustainability Advisory Committee could evolve into Environmental Advisory
41 Council (EAC), and roll Conservancy into this group. The Board would elect an EAC chair.
42 John is agreeable to this combination but is concerned how the positions would be filled. Mike
43 replied to pass this back to the current Committees to gather their input. Mr. Christman added
44 that this would be a recommending body to the Board of Supervisors with 3-7 members and can
45 have alternate members.
46

1 Michele suggested to eliminate Ponds (ad hoc committee) and Futurist due to dwindling
2 membership. Mike supports continuation of the Futurist Committee. This Committee is eager to
3 undertake topics and issues. David feels it is important to keep this Committee for tremendous
4 value from the Futurist Committee and community connectivity. Cody concurs. John does not
5 like surveys, but likes the idea to give this Committee suggestions.

6
7 Michele feels all ABC members should have term expiration. Derek asked Mr. Christman if it
8 doesn't exist on paper, is it assumed year to year. Mr. Christman confirmed that, if it is not
9 documented, the members serve at the Board's pleasure, or year to year.

10
11 Michele is reluctant to eliminate Pipeline Task Force. Michele feels we need to have a group to
12 look at emergency preparedness and identify hazards, not limited to pipelines. David agrees that
13 we need the Pipeline Task Force, and suggested to charge them with a 2-year sunset clause, and
14 if we need a Hazard Mitigation & Risk Management Committee, roll this into this Committee.
15 Discussion followed.

16
17 Michele discussed Historical Committee and feels we need to keep this Committee. John feels it
18 may be good to include the Parks & Rec Commission into the Historical Committee. Mike asked
19 for Mr. Christman's input. Discussion followed. Mr. Christman would not recommend
20 eliminating this Committee. He explained they have a role per Township Code.

21
22 Michele commented that ABCs need to stop reschedule meetings because this is costly. Mike
23 feels Derek could address this as it comes up. Cody asked if ABCs could call in and count as a
24 quorum. Derek confirmed. Derek would like to train ABCs how to use Zoom. To summarize,
25 Derek would like to come up with a memo regarding the proposed changes discussed tonight
26 and review with Solicitor.

27
28 **Discussion on long-range planning session date. (8:05 PM to 8:10 PM)**

29 Derek explained how this was handled in the past. Derek and Dave proposed June 21st meeting
30 to be held in conjunction with Long Range Planning meeting. The Board was in agreement.

31
32 **Standing Issues/Projects:**

33 Derek gave updates:

34 Hershey's Mill Dam Project – construction ongoing, stream work completed, on schedule for
35 late summer completion.

36
37 Milltown Dam Project – Derek spoke with Senator Kane's Chief of Staff and they will make
38 an inquiry on our behalf to Dam Safety.

39
40 **Any Other Matter:** None

41 David mentioned the Pension Committee met and voted to allow the non-uniformed defined
42 contribution plan to add an option for employees to self-direct their portfolio at no cost.

43
44 David asked for a status update of building boosters, enforcing this ordinance, and our own
45 building. Dave commented, for our building, it is budgeted this year. Michele remembered that

1 the Board voted to postpone this because, during COVID, the Codes Department could not
2 access buildings to inspect.

3
4 Cody added that he would like the Board to remember we have proposals for the Trail and
5 should address that first, before considering a pocket park.

6
7 Derek mentioned Mr. Jim Williams inquired whether the Board would be interested in a ribbon-
8 cutting ceremony for Marydell Pond. The Board agreed.

9
10 Michele traveled out to Harrisburg with Jason to accept an award for Parks & Rec Young
11 Filmmaker Festival. Michele added that the West Chester Garden Club flower show was
12 successful.

13
14 Dave gave an update on LED signs and Milltown Park Dam project. Chester County has \$2M in
15 ARPA funds and he reached out to apply for these funds.

16
17 Michele asked about the Hershey's Mill Estates sewer project. Dave and Derek responded bids
18 will go out in late Fall.

19
20 **Public Comment:**

21 Pam Coleman, 18 Broad, asked for guidance on the Zoning Hearing Board process. Mr.
22 Christman responded.

23
24 Russ Frank, 452 Gateswood, asked about the Trail. Michele responded estimates will be
25 provided at the May 3rd meeting.

26
27 **Liaison Reports:** None

28
29 **Correspondence, Reports of Interest:** None

30
31 **Adjournment:**

32 There being no further business, Cody made a motion to adjourn at 9:15 pm.

33
34 John seconded.

35
36 Motion carried 5-0.

37
38 Respectfully submitted,

39 *Chris Boylan*

40 *Recording Secretary*

41
42 Attached: April 13, 2022 Treasurer's Report

TREASURER'S REPORT
RECEIPTS AND BILLS

March 30, 2022 - April 13, 2022

GENERAL FUND

Real Estate Tax	\$2.89
Earned Income Tax	\$88,660.80
Local Service Tax	\$4,468.29
Transfer Tax	\$98,528.11
General Fund Interest Earned	\$801.47
Total Other Revenue	\$815,465.15

Total General Fund Receipts: \$1,007,926.71

STATE LIQUID FUELS FUND

Receipts	\$0.00
Interest Earned	\$84.31
Total State Liquid Fuels Receipts:	<u>\$84.31</u>

CAPITAL RESERVE FUND

Receipts	\$304.65
Interest Earned	\$551.67
Total Capital Reserve Fund Receipts:	<u>\$856.32</u>

TRANSPORTATION FUND

Receipts	\$0.00
Interest Earned	\$48.66
Total Transportation Fund Receipts:	<u>\$48.66</u>

SEWER OPERATING FUND

Receipts	\$28,946.03
Interest Earned	\$84.27

Total Sewer Operating Fund Receipts: \$29,030.30

REFUSE FUND

Receipts	\$4,819.30
Interest Earned	\$54.98
Total Refuse Fund Receipts:	<u>\$4,874.28</u>

BOND FUND

Receipts	\$0.00
Interest Earned	\$188.45
Total Bond Fund Receipts:	<u>\$188.45</u>

SEWER CAPITAL RESERVE FUND

Receipts	\$0.00
Interest Earned	\$251.00
Total Sewer Capital Reserve Fund Receipts:	<u>\$251.00</u>

OPERATING RESERVE FUND

Receipts	\$0.00
Interest Earned	\$247.41
Total Operating Reserve Fund Receipts:	<u>\$247.41</u>

INFRASTRUCTURE SUSTAINABILITY FUND

Receipts	\$0.00
Interest Earned	\$25.25
Total Infrastructure Sustainability Fund Receipts:	<u>\$25.25</u>

ARPA - COVID RELIEF FUND

Receipts	\$0.00
Interest Earned	\$15.54
Total ARPA - COVID Relief Fund Receipts:	<u>\$15.54</u>

Accounts Payable	\$473,948.09
Electronic Pmts:	
Credit Card	\$4,491.33
Postage	\$0.00
Debt Service	\$0.00
Payroll	\$109,366.86

Total Expenditures: \$587,806.28

Accounts Payable	\$0.00
Total Expenditures:	<u>\$0.00</u>

Accounts Payable	\$304.65
Credit Card	\$0.00
Total Expenditures:	<u>\$304.65</u>

Accounts Payable	\$0.00
Total Expenditures:	<u>\$0.00</u>

Accounts Payable	\$152,508.17
Electronic Pmts:	
Credit Card	\$1,460.00
Debt Service	\$0.00
Total Expenditures:	<u>\$153,968.17</u>

Accounts Payable	\$0.00
Credit Card	\$88,313.07
Total Expenditures:	<u>\$88,313.07</u>

Accounts Payable	\$32,427.85
Total Expenditures:	<u>\$32,427.85</u>

Accounts Payable	\$0.00
Total Expenditures:	<u>\$0.00</u>

Accounts Payable	\$0.00
Total Expenditures:	<u>\$0.00</u>

Accounts Payable	\$0.00
Total Expenditures:	<u>\$0.00</u>

Accounts Payable	\$769.00
Total Expenditures:	<u>\$769.00</u>

MEMO

Date: April 25, 2022
From: Derek Davis, Township Manager
To: Board of Supervisors
Re: Paoli Pike Alternate Trail – Segment B

At the second March board meeting, the board decided that the best option for the alternate route was the “C3” option which took the route through the corporate park but kept the path “off street” on a newly created trail.

In addition to wanting engineering cost on top of construction, the board also wanted to explore a “mini loop” that would also create a trail on the frontage of Paoli Pike with existing easements already acquired in Segment B. This frontage would meet up with “C3” somewhere near the border of the Hicks Property and then proceed to make its way to Goshen Parkway.

Attached are the latest conceptual plans from Pennoni that reflect those conversations at the March meeting. In their draft letter, they also include “next steps” but the board did say something about letting the Planning Commission take a look at this to get feedback so that would be up to the board as a whole.

April 26, 2022

EGOST00022

Derek Davis, Township Manager
East Goshen Township
1580 Paoli Pike
West Chester, PA 19380

RE: Paoli Pike Trail Segment B - Alternate Routes

Dear Derek:

Over the preceding months we have at your request explored alternative routes for connecting the remaining gap (Segment B) of the Paoli Pike Trail. After considering alternatives, the Township's preference was to more closely investigate "Option C" for the trail corridor to be located through Goshen Corporate Park. In February 2021 we presented potential alignments related to Option C. After consideration, the Township narrowed the possibilities and has asked us to investigate the remaining choices more closely. Accordingly, please see attached diagrams and further analysis of this option.

Trail Alignment Options

As shown on Diagram 1, remaining options being considered are as follows (each option begins at the intersection of Reservoir Road and Paoli Pike, and ends at the terminus of Goshen Parkway):

- Option C1 follows Paoli Pike, cuts generally through parking lots of the corporate center, then along the rear of the Hicks Property south of Linden Drive.
Advantages: Reduces the cost of construction by utilizing an existing paved surface to substantially reduce the length of boardwalk necessary. Also, engineering design has already been prepared for the portion of this route along Paoli Pike.
Disadvantages: Trail shares vehicular drive lanes within the QVC parking lot. While this can be designed safely with the use of pavement markings and signage, it is less desirable than a separate pathway solely dedicated to ped/bike use. This will also require coordination with and permission from the property owner and/or tenant.
- Option C2 follows Paoli Pike, travels alongside the existing stream on the Hicks property, then along the rear of the Hicks Property south of Linden Drive.
Advantages: No shared space with vehicular traffic. Right-of-way along Paoli Pike section has already been obtained.
Disadvantages: Significantly more costly due to the increased length of boardwalk necessary.
- Option C3 is located through the Corporate Park, in landscaped spaces alongside Reservoir Drive and Enterprise Drive, then cuts generally through parking lots and along the rear of the Hicks Property south of Linden Drive.
Advantages: Ample room for off-road segment within the landscaped space to the side of Enterprise Drive. Avoids the low-lying wet area in the SE corner of the park.

Disadvantages: Trail strays sooner from Paoli Pike, which may be the more desirable route for trail users.

As shown on Diagram 2, Options C1 and C2 encounter areas within the 100-yr floodplain of the East Branch of Chester Creek, and likely contains regulated wetlands. A boardwalk-type structure will be needed to traverse the wetlands and flood-prone areas, and a stream crossing will be necessary. Easements will be required along the western edge of the Corporate Park, and along the back edge of the Hicks property and neighboring property that borders Goshen Parkway.

Diagram 3 shows that individual segments (numbered 1 through 5) can be combined to create a desired route. For instance:

- Segments 1 and 2 can be combined to create an independent loop within the southeast quadrant of the corporate park (also shown on Sheet 1 as "Enterprise Loop").
- A complete trail route can be created by combining either segment 1 or 2 with either segment 3 or 4, along with segment 5.

Potential costs

A rough order-of-magnitude estimate for cost of design and construction is shown in the attached table. Costs are associated with the individual trail segments 1 through 5 shown on Diagram 3.

- The least expensive complete route is a combination of segments 1, 3, and 5, approximately \$1.5 million.
- The most expensive complete route is a combination of segments 2, 4, and 5, approximately \$4.3 million.

Next Steps

- Outreach to property owners along the selected route, to obtain necessary easements.
- Identification of potential grant opportunities to fund design and construction.
- Topographic survey for selected route.
- Wetland delineation along relevant portions of the selected route.

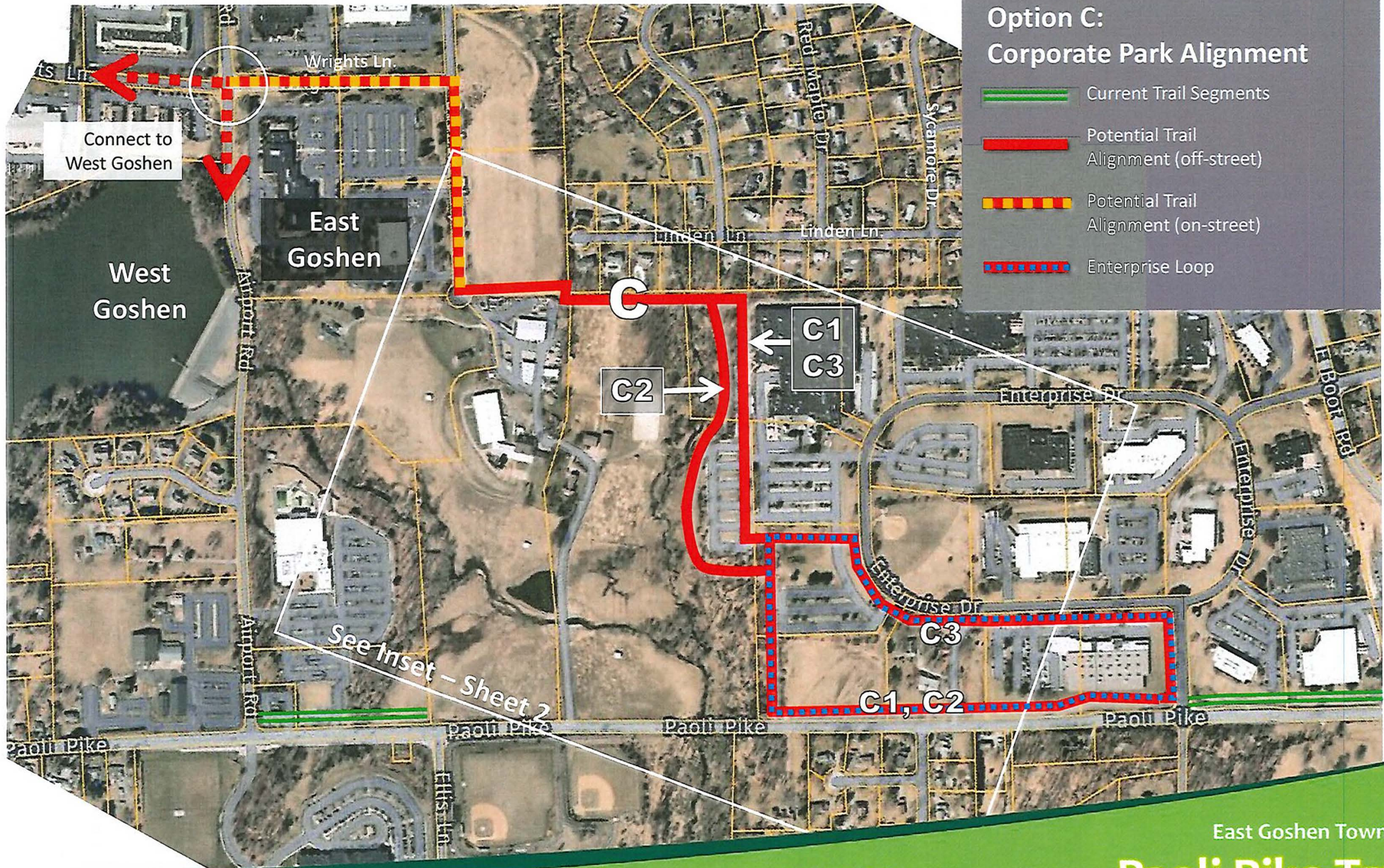
If you need further assistance, please feel free to contact me.

Sincerely,





PENNONI



Nathan Cline, PE
Township Engineer



**Option C:
Corporate Park Alignment**

-  Current Trail Segments
-  Potential Trail Alignment (off-street)
-  Potential Trail Alignment (on-street)
-  Enterprise Loop

Connect to
West Goshen

**East
Goshen**

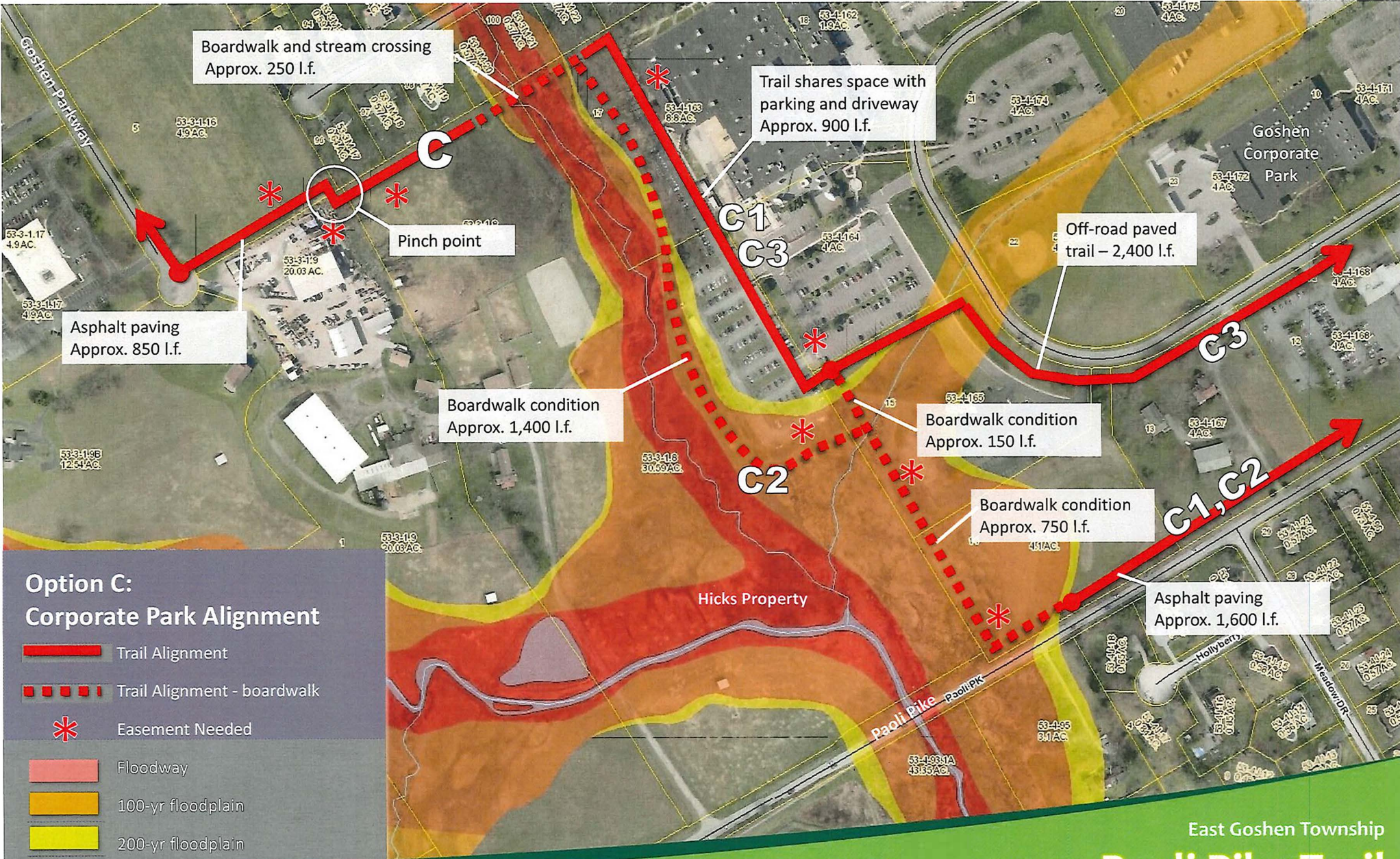
**West
Goshen**

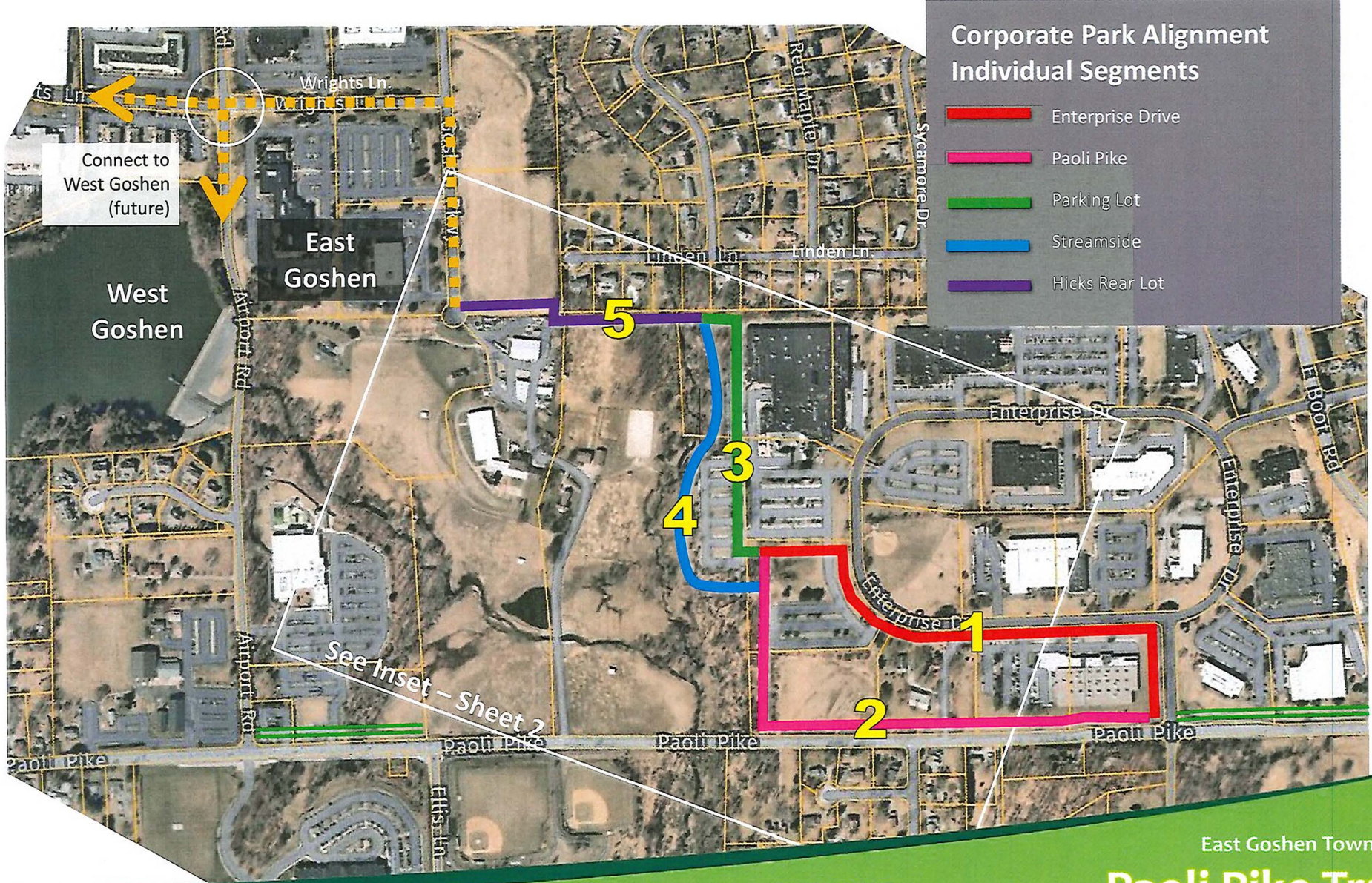
C2

C
C1
C3

See Inset - Sheet 2

C3
C1, C2





PAOLI PIKE TRAIL EAST GOSHEN TOWNSHIP, PA Opinion of Probable Construction Cost		April 26, 2022		OPTION C1	OPTION C2	OPTION C3		
Item	Unit Cost	Unit	Quantity	Cost	Quantity	Cost	Quantity	Cost
Pavement markings over existing asphalt paving	\$ 15	LF	900	\$ 13,500	-	\$ -	900	\$ 13,500
New Trail: Asphalt paved at grade	\$ 130	LF	2,550	\$ 331,500	2,550	\$ 331,500	3,350	\$ 435,500
New Trail: boardwalk condition	\$ 1,000	LF	1,150	\$ 1,150,000	1,700	\$ 1,700,000	250	\$ 250,000
New Trail: at-grade/wet area condition	\$ 250	LF	-	\$ -	700	\$ 175,000	-	\$ -
Earthwork/Grading	\$ 5,000	LS	4	\$ 20,000	8	\$ 40,000	2	\$ 10,000
Landscaping	\$ 5,000	LS	3	\$ 15,000	2	\$ 10,000	1	\$ 2,500
Clearing (additional)	\$ 5,000	LS	-	\$ -	2	\$ 10,000	-	\$ -
ADA Ramps	\$ 6,500	EA	2	\$ 13,000	2	\$ 13,000	6	\$ 39,000
Post/rail fence	\$ 25	LF	1,200	\$ 30,000	1,500	\$ 37,500	700	\$ 17,500
Signage (specialty)	\$ 3,000	LS	1	\$ 3,000	1	\$ 3,000	1	\$ 3,000
Stormwater Management	\$ 25,000	LS	1	\$ 25,000	1	\$ 25,000	2	\$ 50,000
Wetland Mitigation	\$ 25,000	LS	1	\$ 25,000	3	\$ 75,000	-	\$ -
Trail Head Amenities	\$ 5,000	EA	1	\$ 5,000	1	\$ 5,000	1	\$ 5,000
Mobilization	\$ 50,000	LS	1	\$ 50,000	1	\$ 50,000	1	\$ 50,000
Subtotal				\$ 1,667,500	\$ 2,475,000	\$ 862,500		
Contingency 20%				\$ 333,500	\$ 495,000	\$ 172,500		
General Conditions 10%				\$ 166,750	\$ 247,500	\$ 86,250		
Subtotal Construction				\$ 2,167,750	\$ 3,217,500	\$ 1,121,250		
Soft Costs (20%)				\$ 433,550	\$ 643,500	\$ 224,250		
Construction Admin (5%)				\$ 108,388	\$ 160,875	\$ 56,063		
TOTAL PER SEGMENT				\$ 2,709,688	\$ 4,021,875	\$ 1,401,563		

SEGMENT 1		SEGMENT 2		SEGMENT 3		SEGMENT 4		SEGMENT 5	
Quantity	Cost	Quantity	Cost	Quantity	Cost	Quantity	Cost	Quantity	Cost
-	\$ -	-	\$ -	900	\$ 13,500	-	\$ -	-	\$ -
2,400	\$ 312,000	1,600	\$ 208,000	150	\$ 19,500	-	\$ -	850	\$ 110,500
-	\$ -	750	\$ 750,000	-	\$ -	850	\$ 850,000	250	\$ 250,000
-	\$ -	-	\$ -	-	\$ -	600	\$ 150,000	-	\$ -
1	\$ 5,000	2	\$ 10,000	1	\$ 5,000	4	\$ 20,000	2	\$ 10,000
1	\$ 5,000	1	\$ 5,000	-	\$ -	2	\$ 10,000	2	\$ 10,000
-	\$ -	-	\$ -	-	\$ -	2	\$ 10,000	1	\$ 5,000
4	\$ 26,000	2	\$ 13,000	1	\$ 6,500	-	\$ -	1	\$ 6,500
-	\$ -	600	\$ 15,000	50	\$ 1,250	150	\$ 3,750	1,100	\$ 27,500
1	\$ 3,000	-	\$ -	-	\$ -	-	\$ -	-	\$ -
1	\$ 25,000	1	\$ 25,000	-	\$ -	1	\$ 25,000	1	\$ 25,000
-	\$ -	1	\$ 25,000	-	\$ -	2	\$ 50,000	1	\$ 25,000
1	\$ 5,000	-	\$ -	-	\$ -	1	\$ 5,000	1	\$ 5,000
-	\$ -	-	\$ -	-	\$ -	-	\$ -	-	\$ -
	\$ 20,000		\$ 20,000		\$ 5,000		\$ 20,000		\$ 10,000
	\$ 401,000		\$ 1,071,000		\$ 37,250		\$ 1,143,750		\$ 484,500
	\$ 80,200		\$ 214,200		\$ 7,450		\$ 228,750		\$ 96,900
	\$ 40,100		\$ 107,100		\$ 3,725		\$ 114,375		\$ 48,450
	\$ 521,300		\$ 1,392,300		\$ 48,425		\$ 1,486,875		\$ 629,850
	\$ 104,260	**	\$ 160,000		\$ 9,685		\$ 297,375		\$ 125,970
	\$ 26,065		\$ 69,615		\$ 2,421		\$ 74,344		\$ 31,493
	\$ 651,625		\$ 1,621,915		\$ 60,531		\$ 1,858,594		\$ 787,313



MEMO

Date: April 25, 2022
From: Derek Davis, Township Manager
To: Board of Supervisors
Re: East Goshen Pension Plan – Participant Directed Recommendation

The East Goshen Defined Contribution 401(a) Retirement Plan is currently a Trustee Directed Plan held in a single pooled account with a single balanced asset allocation strategy for the benefit of all participants. The investment management decisions and responsibility have been delegated to CBIZ InR acting in a discretionary fiduciary capacity. The participants receive an annual valuation statement of their balance in the aggregated plan. The East Goshen Defined Contribution Plan is funded with an annual employer percentage of salary contribution dictated by the Board.

At their April 12th meeting, the pension committee recommended to the Board of Supervisors that the East Goshen Defined Contribution Plan be converted from a Trustee Directed Plan to a Participant Directed Retirement Plan. The Township's contribution amount would be determined the same way, but the employees would determine how the employer contribution is invested taking into account their own risk tolerance, time horizon, and their own retirement income need.

The employees will have access to the same CBIZ InR investment program using Vanguard Funds that is currently available for employees to voluntarily defer salary into the 457 retirement plan. Each employee would have the ability to view their account balance online that is updated on a daily basis and make investment changes. The investment management decisions and responsibility for the East Goshen Defined Contribution Participant Directed 401(a) Retirement Plan will still be delegated to CBIZ InR acting in a discretionary fiduciary capacity.

Essentially, this change gives employees more control over their investments should they choose. They can, however, remain in the exact same investment model currently utilized in the Trustee Directed Plan. If the board chooses to support this effort, a resolution is necessary and the motion would be as follows:

DRAFT MOTION: Madam Chair, I move we pass resolution 2022-11 and accept the Pension Committee's recommendation to change the investment direction of the East Goshen Defined Contribution Plan from trustee directed to participant directed.

**EAST GOSHEN TOWNSHIP
CHESTER COUNTY, PENNSYLVANIA**

RESOLUTION 2022-11

A RESOLUTION OF THE BOARD OF SUPERVISORS OF EAST GOSHEN TOWNSHIP, CHESTER COUNTY, PENNSYLVANIA, CHANGING THE INVESTMENT DIRECTION OF THE EAST GOSHEN DEFINED CONTRIBUTION PLAN FROM TRUSTEE DIRECTED TO PARTICIPANT DIRECTED.

WHEREAS, EAST GOSHEN TOWNSHIP has employees rendering valuable services; and

WHEREAS, the defined contribution retirement plan benefits employees by providing funds for retirement and funds for their beneficiaries in the event of death; and

WHEREAS, the investment of the plan assets are currently Trustee Directed and held in a single pooled account with a single balanced asset allocation strategy for the benefit of all participants; and

EAST GOSHEN TOWNSHIP desires to allow the plan participants to determine how the employer contribution is invested taking into account their own risk tolerance, time horizon and their projected income needs at retirement: and

WHEREAS, the plans shall continue to be maintained for the exclusive benefit of eligible employees and their beneficiaries; and

BE IT RESOLVED that **EAST GOSHEN TOWNSHIP** hereby authorizes the Township Manager to execute all necessary agreements incidental to making this change of investment direction in the Plan.

RESOLVED this 3rd Day of May, 2022.

BY THE BOARD OF SUPERVISORS:

Michele Truitt, Chair

John Hertzog, Vice-Chair

Cody Bright, Member

Michael P. Lynch

David E. Shuey

I, Derek J. Davis, Township Secretary, EAST GOSHEN Township, Delaware County, Pennsylvania, do hereby certify that the foregoing resolution was approved by the Board of Supervisors of EAST GOSHEN Township at a regular meeting thereof assembled this ____ day of _____, 2022, by unanimous vote.

Attest: _____
Township Secretary

MEMO

Date: April 25, 2022
From: Derek Davis, Township Manager
To: Board of Supervisors
Re: Discussion of a Communicable Disease Policy for East Goshen Township

Board member David Shuey let the board know back in March he wanted to explore the possibility of an *Infectious Disease Liability* quote by working with me directly. I was able submit an application and get a quote back which is attached.

The purpose of this liability enhancement is to protect the township against possible claims of negligence in a pandemic situation wherein an outbreak may occur. Obviously COVID-19 is a catalyst for starting to think about this coverage but, long-term, it would be for any other pandemic situation that arises. Again, the quote is attached. There is also an alternative quote for a more expensive price at the bottom of the sheet. Please also pay attention to the endemic disease exclusion at the bottom of the sheet.

David can probably add some more in the way of explanation as well. Ultimately, the board needs to decide on the value of such liability coverage moving forward.



Infectious Disease Liability Quote Sheet

Insured: East Goshen Township

Broker: To Be Advised

Business: Municipality

Turnover: USD10,850,407

Date prop signed: 07/03/2022

Quote currency: USD

Limit of Indemnity any one Outbreak: USD 2,000,000

inclusive of Legal Costs

Limit of Indemnity in the annual aggregate: USD 2,000,000

inclusive of Legal Costs

Deductible: USD ~~5,000~~ 2,500

inclusive of Legal Costs

The above deductible is applied to each and every Outbreak and is inclusive of all Legal Costs for which you are responsible for paying.

Premium: USD 7,500 (in full)

net of local taxes

Period: 12 Months

Territorial Limits: United States of America

Claim Jurisdiction: United States of America

Retroactive Date: Inception

Adjustable rate: N/A

Commission/Deductible taxes: To Be Advised

Wording:

Infectious Disease Liability UK	
Infectious Disease Liability International	
Infectious Disease Liability Canada	
Infectious Disease Liability USA	X

Alternative quotation:

USD 5,000,000 limit, USD 5,000 deductible @ USD 11,500 premium

Endorsements:

Lloyds USA Service of suit clause Lloyds surplus lines notice TRIA purchased/not purchased Endorsement	
--	--

Endemic Disease Exclusions:

Viral rhinitis ("common cold"), varicella zoster ("chickenpox"), seasonal influenza A, seasonal influenza B	
---	--

**EAST GOSHEN TOWNSHIP
MEMORANDUM**

TO: BOARD OF SUPERVISORS
FROM: DAVE WARE
SUBJECT: TOTAL SITE DEVELOPMENT INC.
DATE: APRIL 28, 2022

Attached for your consideration is Application #10 from Total Site Development Inc. for work performed during the period to 4/15/22 at Hershey's Mill Dam:

Work Performed through 4/15/22	Amount
Erosion Control Measures	\$ 781.25
Site Access & Contractor Staging Area	\$ 2,660.00
Mass Grading	\$ 10,550.00
Channel Improvements; Pond Inlet Weir	\$ 3,100.00
Hardscaping & Landscaping	\$ 52,315.00
Asphalt, Turf Pavers & Concrete Improvements	\$ 31,300.00
Change Order #4-Helical Piles, Test Piles & Engineering	\$ 9,300.00
	\$109,956.25
Retainage 10% of completed work	\$ (10,995.63)
	\$ 98,960.63

Recommended motion: Madam Chair, I move that we approve payment of \$98,960.63 to Total Site Development Inc. for work performed during the period to 4/15/22 as presented on Application #10, Revision #1 dated 4/25/22, and in the amounts outlined above for the Hershey's Mill Dam project. I further move this payment to be processed, as anticipated and budgeted, out of the Capital Reserve Fund.

AIA Type Document
Application and Certification for Payment

TO (OWNER): East Goshen Township
1580 Paoli Pike
West Chester, PA 19380

PROJECT: Hershey's Mill Dam
West Chester, PA 19380

APPLICATION NO: 10
PERIOD TO: 4/15/2022

DISTRIBUTION
TO:
_ OWNER
_ ARCHITECT
_ CONTRACTOR

FROM (CONTRACTOR): Total Site Development Inc
810 Downingtown Pike
West Chester, PA 19380

VIA (ARCHITECT):

ARCHITECT'S
PROJECT NO:

REVISION #1
Dated 4/25/2022

CONTRACT FOR:

CONTRACT DATE:

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for Payment, as shown below, in connection with the Contract. Continuation Sheet. AIA Type Document is attached.

1. ORIGINAL CONTRACT SUM	\$	996,250.00
2. Net Change by Change Orders	\$	29,968.25
3. CONTRACT SUM TO DATE (Line 1 + 2)	\$	1,026,218.25
4. TOTAL COMPLETED AND STORED TO DATE	\$	660,459.45
5. RETAINAGE:		
a. 10.00 % of Completed Work	\$	66,045.95
b. 0.00 % of Stored Material	\$	0.00
Total retainage (Line 5a + 5b)	\$	66,045.95
6. TOTAL EARNED LESS RETAINAGE	\$	594,413.50
(Line 4 less Line 5 Total)		
7. LESS PREVIOUS CERTIFICATES FOR PAYMENT (Line 6 from prior Certificate)	\$	495,452.87
8. CURRENT PAYMENT DUE	\$	98,960.63
9. BALANCE TO FINISH, INCLUDING RETAINAGE (Line 3 less Line 6)	\$	431,804.75

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner	20,668.25	0.00
Total approved this Month	9,300.00	0.00
TOTALS	29,968.25	0.00
NET CHANGES by Change Order	29,968.25	

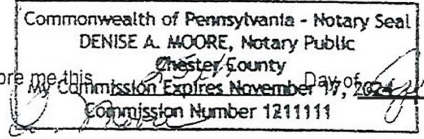
The Undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the work covered by this application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the owner, and that current payment shown herein is now due.

CONTRACTOR: Total Site Development Inc
810 Downingtown Pike
West Chester, PA 19380

By: Maya Potapova / Vice President Date: 4/25/22

State of: PA

County of: Chester



Subscribed and Sworn to before me this 25th Day of April, 2022

Notary Public: Denise A. Moore Commission Number 1211111

My Commission Expires: November 17, 2024

ARCHITECT'S CERTIFICATE FOR PAYMENT

In Accordance with the Contract Documents, based on on-site observations and the data comprising the above application, the Architect certifies to owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED:

(Attach explanation if amount certified differs from the amount applied. Initial all figures on this Application and on the Continuation Sheet that are changed to conform to the amount certified.)

ARCHITECT:

By: _____ Date: _____

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, Payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

03-451-7450

AIA Type Document
Application and Certification for Payment

TO (OWNER): East Goshen Township
1580 Paoli Pike
West Chester, PA 19380

PROJECT: Hershey's Mill Dam
West Chester, PA 19380

APPLICATION NO: 10
PERIOD TO: 4/15/2022

DISTRIBUTION
TO:
_ OWNER
_ ARCHITECT
_ CONTRACTOR

FROM (CONTRACTOR): Total Site Development Inc
810 Downingtown Pike
West Chester, PA 19380

VIA (ARCHITECT):

ARCHITECT'S
PROJECT NO:

CONTRACT FOR:

CONTRACT DATE:

ITEM	DESCRIPTION	SCHEDULE VALUE	PREVIOUS APPLICATIONS	COMPLETED THIS PERIOD	STORED MATERIAL	COMPLETED STORED	%	BALANCE	RETAINAGE
1. GENERAL CONDITIONS									
1.1	Mobilization & Insurance; Layout; Site Furnishings	29,500.00	29,500.00	0.00	0.00	29,500.00	100.00	0.00	2,950.00
	Totals: General Conditions	29,500.00	29,500.00	0.00	0.00	29,500.00	100.00	0.00	2,950.00
2. SITE PREPARATION & DAM BREACH									
2.1	Remove Existing Select Trees	16,000.00	16,000.00	0.00	0.00	16,000.00	100.00	0.00	1,600.00
2.2	Dam Demolition	38,000.00	38,000.00	0.00	0.00	38,000.00	100.00	0.00	3,800.00
2.3	Cleanwater Diversion Pump Around; Jersey Barrier Cofferdams	19,500.00	19,500.00	0.00	0.00	19,500.00	100.00	0.00	1,950.00
	Totals: Site Preparation & Dam Breach	73,500.00	73,500.00	0.00	0.00	73,500.00	100.00	0.00	7,350.00
3. EROSION CONTROL MEASURES									
3.1	Construction Entrance	5,500.00	5,500.00	0.00	0.00	5,500.00	100.00	0.00	550.00
3.2	24" Compost Filter Sock	6,100.00	4,880.00	0.00	0.00	4,880.00	80.00	1,220.00	488.00
3.3	12" Compost Filter Sock	2,000.00	1,450.00	0.00	0.00	1,450.00	72.50	550.00	145.00
3.4	Temporary Security Fencing & Barriers	3,600.00	3,600.00	0.00	0.00	3,600.00	100.00	0.00	360.00
3.5	Rock Filter #1 & #2	3,250.00	3,250.00	0.00	0.00	3,250.00	100.00	0.00	325.00
3.6	Temp Culvert 1	3,510.00	3,510.00	0.00	0.00	3,510.00	100.00	0.00	351.00
3.7	Temp Culvert 2	3,640.00	3,640.00	0.00	0.00	3,640.00	100.00	0.00	364.00
3.8	Temp Culvert 3	2,200.00	2,200.00	0.00	0.00	2,200.00	100.00	0.00	220.00
3.9	Temp Culvert 4	1,950.00	1,950.00	0.00	0.00	1,950.00	100.00	0.00	195.00
3.10	R5 Rip Rap Outfall Protection	4,495.00	4,495.00	0.00	0.00	4,495.00	100.00	0.00	449.50
3.11	Erosion Control Blankets & Geotextile	5,675.00	5,675.00	0.00	0.00	5,675.00	100.00	0.00	567.50

AIA Type Document
Application and Certification for Payment

TO (OWNER): East Goshen Township
1580 Paoli Pike
West Chester, PA 19380

PROJECT: Hershey's Mill Dam
West Chester, PA 19380

APPLICATION NO: 10
PERIOD TO: 4/15/2022

DISTRIBUTION
TO:
_ OWNER
_ ARCHITECT
_ CONTRACTOR

FROM (CONTRACTOR): Total Site Development Inc
810 Downingtown Pike
West Chester, PA 19380

VIA (ARCHITECT):

ARCHITECT'S
PROJECT NO:

CONTRACT FOR:

CONTRACT DATE:

ITEM	DESCRIPTION	SCHEDULE VALUE	PREVIOUS APPLICATIONS	COMPLETED THIS PERIOD	STORED MATERIAL	COMPLETED STORED	%	BALANCE	RETAINAGE
3.12	Temporary Seed & Mulch	2,925.00	2,193.75	731.25	0.00	2,925.00	100.00	0.00	292.50
3.13	Remove E&S	500.00	0.00	0.00	0.00	0.00	0.00	500.00	0.00
	Totals: Erosion Control Measures	45,345.00	42,343.75	731.25	0.00	43,075.00	94.99	2,270.00	4,307.50
4. SITE ACCESS & CONTRACTOR STAGING AREA									
4.1	Stabilized Haul Road	9,600.00	7,200.00	960.00	0.00	8,160.00	85.00	1,440.00	816.00
4.2	Wetland Crossing Protection Mats	8,500.00	5,525.00	1,700.00	0.00	7,225.00	85.00	1,275.00	722.50
4.3	Contractor Staging	7,900.00	7,900.00	0.00	0.00	7,900.00	100.00	0.00	790.00
	Totals: Site Access & Contractor Staging Area	26,000.00	20,625.00	2,660.00	0.00	23,285.00	89.56	2,715.00	2,328.50
5. MASS GRADING									
5.1	Temp Grading & Diversion Channel	6,000.00	6,000.00	0.00	0.00	6,000.00	100.00	0.00	600.00
5.2	Fill Dirt/Sediment Export	69,300.00	66,370.00	2,930.00	0.00	69,300.00	100.00	0.00	6,930.00
5.3	Topsoil Export	8,700.00	7,830.00	870.00	0.00	8,700.00	100.00	0.00	870.00
5.4	Import Structural Backfill	9,000.00	1,800.00	6,750.00	0.00	8,550.00	95.00	450.00	855.00
	Totals: Mass Grading	93,000.00	82,000.00	10,550.00	0.00	92,550.00	99.52	450.00	9,255.00
6. CHANNEL IMPROVEMENTS; POND INLET WEIR									
6.1	Channel Reaches; Pools; Riffles; Pond outlet Control Weir; Rip Rap Apron	62,000.00	58,900.00	3,100.00	0.00	62,000.00	100.00	0.00	6,200.00
6.2	Pond Inlet Weir	18,500.00	17,575.00	0.00	0.00	17,575.00	95.00	925.00	1,757.50
	Totals: Channel Improvements; Pond Inlet Weir	80,500.00	76,475.00	3,100.00	0.00	79,575.00	98.85	925.00	7,957.50
7. HARDSCAPING & LANDSCAPING									
7.1	Boulder Wall	19,000.00	17,100.00	1,900.00	0.00	19,000.00	100.00	0.00	1,900.00

AIA Type Document
Application and Certification for Payment

TO (OWNER): East Goshen Township
1580 Paoli Pike
West Chester, PA 19380

PROJECT: Hershey's Mill Dam
West Chester, PA 19380

APPLICATION NO: 10
PERIOD TO: 4/15/2022

DISTRIBUTION
TO:
_ OWNER
_ ARCHITECT
_ CONTRACTOR

FROM (CONTRACTOR): Total Site Development Inc
810 Downingtown Pike
West Chester, PA 19380

VIA (ARCHITECT):

ARCHITECT'S
PROJECT NO:

CONTRACT FOR:

CONTRACT DATE:

ITEM	DESCRIPTION	SCHEDULE VALUE	PREVIOUS APPLICATIONS	COMPLETED THIS PERIOD	STORED MATERIAL	COMPLETED STORED	%	BALANCE	RETAINAGE
7.2	Landscape Boulders & Large Boulders	49,650.00	39,720.00	4,965.00	0.00	44,685.00	90.00	4,965.00	4,468.50
7.3	Fieldstone Slab Boulders & Creek Stepping Stones	11,500.00	10,925.00	0.00	0.00	10,925.00	95.00	575.00	1,092.50
7.4	Planting	101,000.00	15,150.00	45,450.00	0.00	60,600.00	60.00	40,400.00	6,060.00
7.5	Seeding	7,000.00	0.00	0.00	0.00	0.00	0.00	7,000.00	0.00
Totals: Hardscaping & Landscaping		188,150.00	82,895.00	52,315.00	0.00	135,210.00	71.86	52,940.00	13,521.00
8. ASPHALT, TURF PAVERS & CONCRETE IMPROVEMENTS									
8.1	Vehicular Asphalt Parking Lot	23,000.00	13,800.00	0.00	0.00	13,800.00	60.00	9,200.00	1,380.00
8.2	Asphalt Drainage	5,200.00	0.00	5,200.00	0.00	5,200.00	100.00	0.00	520.00
8.3	Turf Pavers	4,500.00	0.00	0.00	0.00	0.00	0.00	4,500.00	0.00
8.4	Concrete (Curb & Apron)	7,200.00	0.00	7,200.00	0.00	7,200.00	100.00	0.00	720.00
8.5	Timber Guiderail	27,000.00	0.00	18,900.00	0.00	18,900.00	70.00	8,100.00	1,890.00
Asphalt, Turf Pavers & concrete Improvements		66,900.00	13,800.00	31,300.00	0.00	45,100.00	67.41	21,800.00	4,510.00
9. BOARDWALK									
9.1	Boardwalk Pilings	74,675.00	0.00	0.00	0.00	0.00	0.00	74,675.00	0.00
9.2	Boardwalk Decking; Toe-kicks; Steps; Steel Railing	302,700.00	105,378.20	0.00	0.00	105,378.20	34.81	197,321.80	10,537.82
Totals: Boardwalk		377,375.00	105,378.20	0.00	0.00	105,378.20	27.92	271,996.80	10,537.82
10. MISCELLANEOUS SITE AMENITIES									
10.1	Wood & Steel Bench	7,080.00	2,478.00	0.00	0.00	2,478.00	35.00	4,602.00	247.80
10.2	Interpretive Sign	3,600.00	0.00	0.00	0.00	0.00	0.00	3,600.00	0.00
10.3	DCNR Sign	4,200.00	840.00	0.00	0.00	840.00	20.00	3,360.00	84.00

AIA Type Document
Application and Certification for Payment

TO (OWNER): East Goshen Township
1580 Paoli Pike
West Chester, PA 19380

PROJECT: Hershey's Mill Dam
West Chester, PA 19380

APPLICATION NO: 10
PERIOD TO: 4/15/2022

DISTRIBUTION
TO:
_ OWNER
_ ARCHITECT
_ CONTRACTOR

FROM (CONTRACTOR): Total Site Development Inc
810 Downingtown Pike
West Chester, PA 19380

VIA (ARCHITECT):

ARCHITECT'S
PROJECT NO:

CONTRACT FOR:

CONTRACT DATE:

ITEM	DESCRIPTION	SCHEDULE VALUE	PREVIOUS APPLICATIONS	COMPLETED THIS PERIOD	STORED MATERIAL	COMPLETED STORED	%	BALANCE	RETAINAGE
10.4	Park Sign	1,100.00	0.00	0.00	0.00	0.00	0.00	1,100.00	0.00
	Totals: Miscellaneous Site Amenities	15,980.00	3,318.00	0.00	0.00	3,318.00	20.76	12,662.00	331.80
	Totals: Total Contract	996,250.00	529,834.95	100,656.25	0.00	630,491.20	63.29	365,758.80	63,049.12
CHANGE ORDERS									
C/O #1	Undercut Hershey Mill Rd Embankment	2,640.00	2,640.00	0.00	0.00	2,640.00	100.00	0.00	264.00
C/O #2	Step Pool Extensions	15,028.25	15,028.25	0.00	0.00	15,028.25	100.00	0.00	1,502.83
C/O #3	Pit Layout Only	3,000.00	3,000.00	0.00	0.00	3,000.00	100.00	0.00	300.00
C/O #4	Helical Piles Test Piles & Engineering	9,300.00	0.00	9,300.00	0.00	9,300.00	100.00	0.00	930.00
	REPORT TOTALS	\$1,026,218.25	\$550,503.20	\$109,956.25	\$0.00	\$660,459.45	64.36	\$365,758.80	\$66,045.95

Memo

To: Board of Supervisors

From: Amanda Barlow

Re: Right-to-Know Quarterly Report

January-February-March 2022

Completed 1/28/22

Kristen Herr-Keystone Custom Decks, LLC
158 Toddy Drive
East Earl, PA 17519

Ms. Herr submitted a Standard Right-To-Know Request form asking for an as built plot plan for the address located at 1605 Alcott Circle West Chester, PA 19380. Mark Gordon responded via e-mail to Ms. Herr letting her know the property file for this address does not have an as built site plan, however Mark attached a copy of the ChescoViews Plot for her use.

Completed 2/1/22

Rich Bapst
Philadelphia, PA

Mr. Bapst submitted a Standard Right-To-Know Request asking to be provided multiple records as noted in file for the property at 1560 Paoli Pike. Derek Davis responded to Mr. Bapst stating that he has reviewed the file and offered corresponding responses to each request.

Completed 2/3/2022

Janis Farese
American Transparency
P.O. Box 970999
Boca Raton, FL 33497-0999

Ms. Farese submitted a Standard Right-To-Know Request asking for a copy of the following records: An electronic file of any and all employees including part-time, temporary, seasonal employees and elected officials for year of 2021. Kelly Brophy responded to Ms. Farese via e-mail with an attachment of East Goshen Township's 2020 Pensionable wage worksheet.

Completed 2/4/2022

Kim Bruhns
35 Meadow Creek Lane
Malvern, PA 19355

Ms. Bruhns submitted a Standard Right-To-Know Request form asking when their pool was installed and which company installed it. In addition, she wanted the name of the landscaper as well. Mark Gordon contacted Ms. Bruhns via telephone and provided the requested information.

Completed 2/23/2022

Kristin Herr-Keystone Custom Decks, LLC
158 Toddy Dr
East Earl, PA 17519

Ms. Herr submitted a Standard Right-To-Know Request asking for an as built plot plan for the property at 15 Moores Road, Malvern PA 19355. Mark Gordon responded to Ms. Herr via telephone letting her know this property is not located in East Goshen Township, but instead East Whiteland Township.

Completed 3/2/2022

Janis Farese
P.O. Box 970999
Boca Raton, FL 33497

Ms. Farese submitted a Standard Right-Know-Request form asking for an electronic copy of all payment transactions for fiscal year 2021. Barbara Philips responded to Ms. Farese via e-mail with an attached copy of the requested documents.

Completed 3/7/2022

Kristin Herr-Keystone Custom Decks, LLC
158 Toddy Drive
East Earl, PA 17519

Ms. Herr submitted a Standard Right-To-Know Request asking for an as built plot plan for the address at 646 Thorncroft Drive. Mark Gordon responded to Ms. Herr via e-mail with an attachment of the requested plot plan.

Completed 3/11/2023

Angela Chrisp
411 Walnut St, Suite 16496
Green Cove Springs, FL 32043

Ms. Chrisp submitted a Standard Right-To-Know Request asking for the following information for the property located at 702 Westtown Circle:

1. Open Code Violations
2. Open/Expired permits
3. Any open unrecorded bills/special assessments
4. Is this property scheduled for demolition? (Yes or No)

Mark Gordon responded to Ms. Chrisp via e-mail with the answers to her questions.

Completed 3/14/2022

Joseph Quintiliani Jr.
1103 Dickens Dr
West Chester, PA 19380

Mr. Quintiliani Jr. submitted a Standard Right-To-Know Request asking for a plot plan/property line for the address located at 1103 Dickens Dr. Mark Gordon responded via e-mail to Mr. Quintiliani Jr. with an attachment of the property plot information for the address requested.

Completed 3/23/2022

Carolina Barrios
100 S. Military Trail, Suite 13 #4968
Deerfield Beach, FL 33442

Ms. Barrios submitted a Standard Right-To-Know Request asking for any and all purchasing records from 12/1/2021 to current. Barbara Phillips responded via e-mail to Ms. Barrios with an attachment of the requested information.

Completed 3/30/2022

Stefanie Bellomo
1024 West King Road
Malvern, PA 19355

Ms. Bellomo submitted a Standard Right-To-Know Request form asking for all files including building, zoning, easements, and permits pertaining to the property at 1024 West King Road. Mark Gordon responded to Ms. Bellomo via telephone and confirmed that she could come in to East Goshen Township to view the property file.

Completed 3/30/2022

Stefanie Bellomo
1531 Alison Drive
West Chester, PA 19380

Ms. Bellomo submitted a Standard Right-To-Know Request form asking for all files including building, easements, zoning, and permits pertaining to the property at 1531 Alison Drive. Mark Gordon responded to Ms. Bellomo via telephone and confirmed that she could come in to East Goshen Township to view the property file.