

**EAST GOSHEN TOWNSHIP
BOARD OF SUPERVISORS MEETING
1580 PAOLI PIKE
TUESDAY, MARCH 1, 2022
FINAL MINUTES**

Note: This meeting was held in person at the East Goshen Township Board Room. This is the first hybrid meeting conducted via Zoom.

Present: Chairman Michele Truitt; Vice Chairman John Hertzog; Members: Cody Bright, Mike Lynch, David Shuey; Township Manager Derek Davis (via Zoom); Finance Director Dave Ware; Senior Staff Accountant Chris Boylan; Erich Meyer (Conservancy).

Call to Order & Pledge of Allegiance:

Michele Truitt called the meeting to order at 7:05 p.m. Michele led the Pledge of Allegiance.

John asked for a moment of silence for Ukrainian soldiers and civilians who are fighting in their streets against the Russian empire and especially for those who have given their lives to keep their country free. Michelle added that we are wearing blue and yellow in solidarity with Ukraine.

Chairman's Report:

- a. Michele announced that this is our first hybrid meeting since the Board Room AV upgrades have been completed. The meetings will now be hybrid and can be accessed live via Zoom or later on YouTube.

During this hybrid Board of Supervisors meeting, public comment will be handled as follows:

- The Zoom public is asked to remain muted during the meeting when the Board is talking.
 - If you do not wish to be seen on the Board Room TVs or the YouTube Recording, your camera must be turned off via Zoom.
 - In-person public participants will be given the first opportunity to comment and ask questions on each agenda item that requires a Board vote.
 - The Zoom public participants will be given the second opportunity to comment and ask questions on each agenda item that requires a Board vote.
 - Zoom participants wishing to comment must raise their hand icon, state their name and must speak one at a time.
- b. The Chester County Solid Waste Authority's next Household Hazardous Waste Collection will be Saturday, 4/9 in Phoenixville. Online registration is required and the link to register can be found on tonight's agenda posted on our website.

Public Hearings: None

Emergency Services Reports: None

Financial Report: None

Approval of Minutes:

Cody made a motion to approve the minutes of February 1, 2022 and February 15, 2022.

John seconded.

Motion carried 5-0.

Treasurer's Report:

Dave Ware presented the February 24, 2022 Treasurer's Report.

David made a motion to accept the receipts and approve the expenditures as presented in the Expenditure Register and as summarized in the February 24, 2022 Treasurer's Report.

Cody seconded.

Motion carried 5-0.

Mike wanted to share information from Mark Miller's monthly report with regards to Hershey Mill Dam. The contractor is expected to have stream work done by March 1st, then begin the boulder wall for the parking lot, then build the boardwalk with landscape to follow. The hope is to have this project completed by end of June. The Township Public Works department will handle the stream bank restoration.

Mike commended Public Works on reorienting the Westtown Way equipment storage area. Dave added that he went out today and saw the amazing paving that our Public Works did there.

Old Business: None

New Business:

Consider Resolution 2022-06 authorizing disposal of East Goshen township records in accordance with state retention guidelines.

Derek explained the Township will dispose of (shred) records that can be disposed pursuant to the State Guidelines on Wednesday, March 23, 2022.

David commented this is a routine annual occurrence.

Mike gave kudos to Derek for getting this on the agenda and keeping up with this event.

David made a motion to approve Resolution 2022-06 authorizing disposal of East Goshen township records in accordance with state retention guidelines.

John seconded.

Russ Frank, 452 Gateswood, asked if this is just for the Township records or does it extend to the residents as well. Derek responded this is for Township records only.

Motion carried 5-0.

Consider Resolutions 2022-07, 2022-08, 2022-09, 2022-10 – for Local Share Account grant application.

Derek explained, as a follow-up to last meeting's discussion on the local share account (LSA) program, the board authorized us to apply for the following four grants:

- Audiovisual Equipment Upgrade \$25,000 request, \$5,000 Match (20% match);
- Hershey's Mill Estates Sanitary Sewer Replacement: \$600,000 request, \$906,000 Match (151% match);
- Ridley Creek Sewer Treatment Plant UV Disinfection System Replacement: \$199,000 request, \$51,000 Match (25% match);
- Bow Tree Pond I Rehabilitation: \$176,000 request, \$124,000 Match (70% match).

Four resolutions are required for the application, which is due March 15th.

Mike made a motion to pass resolutions 2022-07, 2022-08, 2022- 09, and 2022-10, officially authorizing East Goshen Township to submit four applications for the local share account (LSA) program in the amounts outlined above for aforementioned projects.

David seconded.

Motion carried 5-0.

Consider escrow release for 1303 Goshen Parkway Land Development - Jabil/Synthes.

Mike made a motion to approve the escrow release #1 for the Jabil/ Synthes Brandywine Plant Upgrade project as outlined in the Township Engineer's letter dated February 11, 2022 and as recommended by the Township engineer.

David seconded.

Dave explained that an escrow is when we are given funds to be held against work that will be done and as work gets done, the money is released. Mike added that we have a fiduciary responsibility to ensure completion of certain public improvements, such as storm water and erosion/sediment control, and make sure these are carefully reviewed and escrow released accordingly.

Motion carried 5-0.

Any Other Matter:

Michele asked Derek how many complaints about the LED signs. Derek will respond to the Board tomorrow and will have this on the next agenda for discussion. Dave gave an update that the controller prices are still the same. Mark Miller turned off Comcast and PECO power to both signs. John commented that we were going to wait until weather got warmer and see if they come back on.

Dan Truitt, 1430 Grand Oak, added that he went out a ran a test on a warmer day and nothing came up on the screen, then on a second attempt the UBoot 2017 message appeared. Mr. Truitt also checked the surge suppressor on the Park sign and it was working properly. He stated there is no good explanation as to why both signs failed at the same time. Michele talked to Burt and

both controllers were replaced 3-4 years ago and the UBoot 2017 message is the manufacturer's internal message that indicates the controllers are bad.

Dave explained that we put aside \$60K for replacement and incrementally added 3% each year. We have the funds available in capital reserve to replace the controllers if the Board so desires. Dave added these would be refurbished controllers with no warranty but they are expected to have a 5-year lifespan.

Michele stated we may want to revisit 5G radios and transmit to both signs. David understands these are line of sight radios. Michele responded if they are high enough, they should work.

Derek feels the hybrid meeting setup is working well. He will discuss with Dave a couple of minor adjustments for future meetings.

Public Comment:

Brian Nowak, 1590 Wineberry, asked for an update on TD Bank. David responded the building is managed by Goshen Village Shopping Center and they are seeking a tenant.

Russ Frank, 452 Gateswood, feels it was a good first hybrid meeting. Mr. Frank mentioned the staff is blurry but Derek explained the birds eye view is not high definition. We do have the ability to zoom in on individuals who are speaking and will do so at future meetings.

Liaison Reports: None

Correspondence, Reports of Interest:

Michele acknowledged receipt of emails from Mr. Buonanno.

Adjournment:

There being no further business, John made a motion to adjourn at 7:44 pm.

David seconded.

Dialogue transpired among attendees regarding the hybrid meeting room sound, microphone feedback, and other functions, such as screen sharing. Input was appreciated and noted for future improvement.

Motion carried 5-0.

Respectfully submitted,
Chris Boylan
Recording Secretary

Attached: February 24, 2022 Treasurer's Report

TREASURER'S REPORT		February 10, 2022 - February 24, 2022	
RECEIPTS AND BILLS			
GENERAL FUND			
Real Estate Tax	\$0.00	Accounts Payable	\$81,188.06
Earned Income Tax	\$60,289.96	<u>Electronic Pmts:</u>	
Local Service Tax	\$15,500.00	Credit Card	\$3,950.80
Transfer Tax	\$0.00	Postage	\$0.00
General Fund Interest Earned	\$0.00	Debt Service	\$2,726.08
Total Other Revenue	\$111,736.49	Payroll	\$147,007.46
Total General Fund Receipts:	\$187,526.45	Total Expenditures:	\$234,872.40
STATE LIQUID FUELS FUND			
Receipts	\$0.00	Accounts Payable	\$0.00
Interest Earned	\$0.00		
Total State Liquid Fuels Receipts:	\$0.00	Total Expenditures:	\$0.00
CAPITAL RESERVE FUND			
Receipts	\$0.00	Accounts Payable	\$0.00
Interest Earned	\$0.00		
Total Capital Reserve Fund Receipts:	\$0.00	Total Expenditures:	\$0.00
TRANSPORTATION FUND			
Receipts	\$0.00	Accounts Payable	\$0.00
Interest Earned	\$0.00		
Total Transportation Fund Receipts:	\$0.00	Total Expenditures:	\$0.00
SEWER OPERATING FUND			
Receipts	\$246,663.44	Accounts Payable	\$14,503.27
Interest Earned	\$0.00	<u>Electronic Pmts:</u>	
		Credit Card	\$3,736.14
		Debt Service	\$22,290.16
Total Sewer Operating Fund Receipts:	\$246,663.44	Total Expenditures:	\$40,529.57
REFUSE FUND			
Receipts	\$88,312.97	Accounts Payable	\$94.49
Interest Earned	-\$0.02	Credit Card	\$23,883.59
Total Refuse Fund Receipts:	\$88,312.95	Total Expenditures:	\$23,978.08
BOND FUND			
Receipts	\$0.00	Accounts Payable	\$21,736.16
Interest Earned	\$36.07		
Total Bond Fund Receipts:	\$36.07	Total Expenditures:	\$21,736.16
SEWER CAPITAL RESERVE FUND			
Receipts	\$0.00	Accounts Payable	\$0.00
Interest Earned	\$0.00		
Total Sewer Capital Reserve Fund Receipts:	\$0.00	Total Expenditures:	\$0.00
OPERATING RESERVE FUND			
Receipts	\$0.00	Accounts Payable	\$0.00
Interest Earned	\$0.00		
Total Operating Reserve Fund Receipts:	\$0.00	Total Expenditures:	\$0.00
INFRASTRUCTURE SUSTAINABILITY FUND			
Receipts	\$0.00	Accounts Payable	\$0.00
Interest Earned	\$0.00		
Total Infrastructure Sustainability Fund Receipts:	\$0.00	Total Expenditures:	\$0.00
ARPA - COVID RELIEF FUND			
Receipts	\$0.00	Accounts Payable	\$0.00
Interest Earned	\$0.00		
Total ARPA - COVID Relief Fund Receipts:	\$0.00	Total Expenditures:	\$0.00