

**EAST GOSHEN TOWNSHIP
BOARD OF SUPERVISORS MEETING
1580 PAOLI PIKE
TUESDAY, MARCH 15, 2022
FINAL MINUTES**

Note: This meeting was held in person at the East Goshen Township Board Room. This was a hybrid meeting conducted via Zoom.

Present: Chairman Michele Truitt; Vice Chairman John Hertzog; Members: Cody Bright, Mike Lynch, David Shuey; Township Manager Derek Davis; Finance Director Dave Ware; Parks & Rec Director Jason Lang; Senior Staff Accountant Chris Boylan; Fire Marshal Carmen Battavio; Chief Brenda Bernot; Goshen Fire Executive Director Grant Everhart; Goshen Fire Company President Ted Harrison.

Call to Order & Pledge of Allegiance:

Michele Truitt called the meeting to order at 7:00 p.m. and led the Pledge of Allegiance.

Michele asked for a moment of silence for all first responders, WEGO, our military, and Ukrainian people.

Chairman's Report:

Michele explained the Zoom participation rules. Next, Michele announced:

- a. The Chester County Solid Waste Authority's next Household Hazardous Waste Collection will be Saturday, 4/9 in Phoenixville. Online registration is required and the link to register can be found on tonight's agenda posted on our website.
- b. The Board met in Executive Session tonight prior to this meeting to discuss a personnel and a legal matter.

Public Hearings: None

Emergency Services Reports:

Chief Bernot presented East Goshen Township February 2022 statistics.

Michele commented that she saw the police posters that targeted gift card scammers. Chief explained further that the department took a different approach and displayed posters in stores near gift cards to help residents, especially seniors, be more aware of scams.

Grant Everhart presented the Goshen Fire Company February 2022 monthly report and introduced Ted Harrison, nominated President in the recent Fire Company elections. Grant reported that in 2021 there were 60 overdose cases of those, there were 4 Narcan administrations and 33 transports.

Michele asked what other municipalities the fire department serves. Grant responded that the fire company covers about 95% of East Goshen, 40 % of West Goshen, 50 % of Westtown, 20 % of Willistown, and other responses are mutual aid to the Borough or other surrounding municipalities.

Mike stated it is worth noting that the total responses per municipality is up 21%, but East Goshen is down 7% while other municipalities are up.

John and Michele congratulated Ted Harrison on his new position.

Carmen Battavio presented the February 2022 statistics for Malvern Fire and Good Fellowship.

Old Business:

Consider beehives placement in Supple Valley open space.

Carmen explained the background on the property. The Bellingham location has turned out to be a great educational opportunity. Reservoir Road is a good pollination area. Carmen would like to monitor the pollination between Bellingham and Supple Valley. The Supplee Valley location would offer another area for local education opportunities. East Goshen Township would have the same legal document as the Bellingham location with Carmen. Jason added the Township benefits by supporting open space and natural environment.

Mike made a motion to approve placing beehives in Supple Valley open space in partnership with Carmen B's Honey.

David seconded.

David asked if liability is included. Carmen responded that he has a liability policy that holds East Goshen harmless.

Lora Zemruski, 1457 Glenbrook, asked how many hives are expected at Supplee Valley location and what color they will be. Carmen stated there would be probably six hives, white or light blue.

Robert Plummer, 1339 Park, asked if these beehives take away from natural hives. Carmen responded the typical environment for hives is old houses, but in winter, bees can't maintain enough heat. Beekeepers give more protection and treat for mites that would kill bees.

Ed Decker, 40 Lochwood, asked what happens with the honey generated at the hives. Carmen responded that Bellingham sponsors 4 hives at Blacksmith Shop and Bellingham gets a substantial amount of the honey and Carmen gets the rest. At Supplee Valley, Carmen would get the honey to offset cost maintenance and he would sell the honey. Mike added township supports this work because it supports the environment.

Motion carried 5-0.

Financial Report:

Dave Ware presented the February, 2022 financial report.

Mike asked about the MTD Feb 2022 variance detail report that looks identical for General Fund. Dave clarified second report is YTD.

Russ Frank, 452 Gateswood, asked how accurate the recordkeeping of East Goshen Township tax payments are when they are made to Chester County. Dave responded.

Approval of Minutes: None

Treasurer's Report:

Mike asked about the expense incurred for Higgins traffic light damage. Dave responded there is an active insurance claim for this.

David asked about turnback revenue. Dave responded this is annual revenue received.

David made a motion to accept the receipts and approve the expenditures as presented in the Expenditure Register and as summarized in the March 10, 2022 Treasurer's Report.

Cody seconded.

Motion carried 5-0.

Old Business:

Discussion on Paoli Pike Trail Alternate Routes for Segment B – Costs.

Derek explained at a recent meeting the Board considered a couple of routes going around the Corporate Center. The conclusion is we cannot make any moves until we get an analysis and cost comparison for all potential routes. Derek provided the options and estimated costs and reminded the Board to focus on the differential of costs. Due to inflation and asphalt pricing, the figures presented are outdated. Derek added the next grant application available is Fall 2022.

David asked for clarification on route C4. Derek commented all of these option costs include the entire section of section B of Trail. These costs are for construction only, not engineering.

Mike is leaning toward option C1 or C3. Michele prefers C3 or C4 but doesn't think C4 captures the area she hoped. Michele would like to focus on C4 with the C3 option having engineering done. David commented he prefers C1 or C3 and asked about existing section B. David stated it looks like C4 would not include this section. Derek commented this was not conceptualized here. David likes C3 and finish section B.

John asked about cost, Derek stated no cost available yet. John would like to see C3 or C4 and work on the easiest cheapest part now, then come back and create that smaller loop and possibly consider C2.

Cody commented C3 is his preference and he is not a fan of the Enterprise Drive circle for safety reasons.

Michele summarized C3 seems to be consensus to consider.

David stated engineering for C3 is not included. John stated we need to know the C3 engineering cost and the construction cost.

Discussion continued.

Derek clarified the Board would like him to go back to Pennoni and get an estimate, particularly on C3, and add in construction cost to finish loop frontage and slight engineering estimate.

Discussion on the current COVID-19 Mask Policy.

Derek explained new CDC guidance and he implemented masks optional for all employees. Derek sought input from the Board on mask policies, beyond just internal policies, for ABC meetings, room rentals, and general walk-in traffic.

David stated COVID is endemic now and is in favor of mask optional. Mike, Michele, and Cody concurred.

New Business:

Consider authorization for LED sign repair for both locations.

Mike thanked Dan Truitt for his expertise. Michele stated she asked how much this would cost because our residents need to know this is very expensive. The LED signs are all-weather signs and they originally cost about \$60K, which included the façade and the signs. Michele found that a replacement sign today cost \$21,250 for each sign and doesn't include shipping or installation. Michele feels we need to consider repairing the signs we have

John stated if we didn't have signs, probably no one would say get them, but because we have the signs, people expect them and we have to keep them up.

David made a motion to authorize the repair of the two East Goshen informational LED signs for \$7,350.03 and method as outlined in Derek Davis' memo.

Mike seconded.

Robert Plummer, 1339 Park, asked if there was a way to get a sign on his side of Township. Instead of repair one, add one on south side

Mike feels the signs are not a great value-added and they aren't necessary with the other methods of communication that we have. The Township information is accessible via other manners.

Cody likes the signs and feels the south side of Township is somewhat neglected.

Motion carried 5-0.

Consider advertisement for a change to the Township's "Peddling and Soliciting" Ordinance.

Derek explained this is an administrative initiative. We received a complaint that salesman ignored the internal do not knock list.

David made a motion to authorize advertisement of an amendment to Chapter 169 of the East Goshen Code of Ordinances, titled "Peddling and Soliciting", in order to authorize the revocation of a peddling and soliciting license for failure to abide by the township's Do Not Call and Do Not Knock lists.

Cody seconded.

Motion carried 5-0.

Mike added this needs to be advertised and conduct public hearing. Derek commented that there are a couple of ordinances in the works and we could present them all together.

Michele would like to see 1st offense written warning to individual and to the company. 2nd offense written notice that license is revoked for the licensee and the company they represent, with a time limit of 2 years for individual and the company.

Discussion followed.

Michele added a friendly amendment to add that the 1st offense is a written warning to the individual and the company they represent, and the 2nd offense is the permit is revoked for 1 year for the individual and the company they represent.

David seconded.

Mike asked how residents get on do not knock list. Derek stated call the Township.

Russ Frank, 452 Gateswood, asked if this is a big problem in the Township. Derek responded he has not seen it a lot but when ignored, people get upset. Russ feels it is resident's responsibility to deal. Derek feels residents are hesitant to interact.

Motion carried 5-0.

Milltown Dam Project update and discussion.

Derek gave an update on the Milltown Dam Project. We are waiting on a permit from DEP Division of Dam Safety. Permits should be obtained by mid-April, then bid process would begin. Derek suggested to conduct a Town Hall at beginning of contract so residents can ask questions.

Michele commented that Board needs to direct Derek to send letter to residents. Michele asked how long after the permit is obtained will bid process start. Derek replied approximately two months. Bid documents need legal review but he will confirm with Gannet Fleming for quickest turnaround time.

Mike commented we want to be sure the bid documents are set up with a menu of options so when real figures come in, the Board can pick and choose options. John concurred.

Cody commented he would prefer a letter be sent to residents after permit is received and included information on the planned Town Hall. Mike added we could give updates on website. Michele suggested adding an update in the upcoming newsletter.

Dave presented the total project cost of \$2.85M, and we already spent \$500K. The balance is to be funded from \$1.5M bond funds and \$900K in grant funds.

Consider advertisement for a change to the Township’s “Rental Occupancy Reports” Ordinance.

Derek explained this is another administrative initiative.

Michele understands this goes back to Keystone and Berkheimer and questioned if we change this to once a year, would we miss some EIT revenue. Dave stated he will check with Keystone.

John question if June 30th or Dec 31st would be a better time to conduct this. Dave stated 6/30.

Cody made a motion to authorize advertisement to amend Chapter 182 of the East Goshen Township Code of Ordinances titled "Rental Occupancy Reports" in order to reduce the required reporting from semiannually to annually.

John seconded.

Michele suggested looking at single-family rental units as an exception only when tenants have changed. Dave added he would prefer this annually for all rentals.

Motion carried 5-0.

Discussion on “away” meetings for Board of Supervisors.

Mike commented he is amenable to this idea. Michele explained when she and John came on the Board, she suggested to hold meetings at different locations, such as at Goshen Fire Company, in order to accommodate all residents. Derek added that one of the grants we applied for was a mobile video equipment grant to allow for the ability to conduct meetings off-site.

Michele asked if Jason could find a young film person to video the first off-site meeting.

Derek suggested to conduct the Town Hall in conjunction with a regular Board meeting. Cody is in favor of this idea.

Consider Storm Water Agreement for 100 Tramore Circle.

Mike made a motion authorize the Chairman to sign the storm water management, operation and maintenance agreement for 100 Tramore Circle.

Cody seconded.

John would like Mark Gordon to put more detail on his memo in future.

Motion carried 5-0.

Any Other Matter:

Michele acknowledged receipt of Friends of East Goshen report. Jason Lang elaborated on their annual report. On April 1st, the Community Day campaign starts. There will be a reindeer at end of year. The Teen Film Festival is adding a live component and general audience tickets will be a fundraiser with proceeds going to a Ukrainian filmmaker.

Liaison Reports: None

Correspondence, Reports of Interest: None

Public Comment:

Ed Decker, 40 Lochwood, a member of Planning Commission and Business Park Task Force, thanked Derek for the Milltown Dam update. Mr. Decker has asked for Milltown Dam update numerous times. At the most recent Planning Commission meeting, Mr. Decker was informed there is still to be one more lowering of dam and removal of the tower. He feels this is more than just waiting for a permit. Mr. Decker was told construction is years away per Mike Lynch and Mark Gordon. Derek does not believe it will take that long. Mike was sharing his general understanding. Mr. Decker's house backs up to the reservoir and he invited Board members to take a look and see the mosquitos in summer. Mike asked Derek to speak with Mark Miller to see if any mitigation can be done in the interim.

Cody asked for a plan of action to be put in place if we don't have response from DEP by April and possibly contact representatives. Derek will add this item as a standing agenda item.

Ave Kane, 1345 Park, lives near the reservoir and would love to see this happen as soon as possible.

Dave Jarrett, 8 Reservoir, concerned about activity going on at this location and would like to see more police presence.

Michele would like more information and will speak with the Chief about this tomorrow.

Steve DiAntonio, 6 Reservoir, sees cars there in the middle of the night and calls police. There are trash issues that he cleans up. No one from Township cleans up this area and there are no trash cans.

Baxter Wellmon, 46 Lochwood, expressed that residents of Milltown feel the Board doesn't care about this area of Township. This area needs to be cleaned up.

Glenn Artman, 50 Lochwood, stated that, in the past year, due to construction, there is a considerable amount of water in this reservoir area. The Township came in and drained off the water. There was a promise for the Township to mow, but this hasn't happened. Mr. Artman was on the Milltown Dam Committee.

Seth Lengel, 30 Lochwood, echoed the safety and illicit activities happening at the dam. He would like more police presence.

Jeff Schweitzer, 29 Waterview, appreciates the natural beauty of the area and feels this dam area is a blight. He feels this is affecting quality of life. Mr. Schweitzer implored the Board to use power of persuasion to expedite this project.

Robert (Chris) Plummer, 1339 Park, suggested a gate be installed to keep cars out. John responded we need to check with police if this is possible. Michele will check with the Chief.

Jessie Manion, 1341 Park, would like to see the dam project expedited as soon as permit is received.

Russ Frank, 456 Gateswood, asked what is point of off-site meetings. Michele responded we would like these meetings attended by more people. Russ asked about Energy Transfer work done near Wellington and Derek was told it was post-anomaly proofing. Russ asked how long the alternate trail will be. Mike responded about 3 miles. David added the alternate will add more to the Trail.

David made a list of concerns regarding the Milltown dam area that he heard tonight; mowing and maintaining area, abatement of standing water/mosquitos, trash receptacle, police presence, traffic control around curve during construction, installing another gate. David stated we are commitment to following up with Public Works and the Police to address these items and appreciates the public bringing these issues to the Board's attention.

John thanked all residents who attended. This is the first he heard of the issues there. Michele echoed John's comments.

Adjournment:

There being no further business, Cody made a motion to adjourn at 9:18 pm.

John seconded.

Motion carried 5-0.

Respectfully submitted,
Chris Boylan
Recording Secretary

Attached: March 10, 2022 Treasurer's Report

TREASURER'S REPORT		February 24, 2022 - March 10, 2022	
RECEIPTS AND BILLS			
GENERAL FUND			
Real Estate Tax	\$0.15	Accounts Payable	\$573,831.79
Earned Income Tax	\$222,585.88	Electronic Pmts:	
Local Service Tax	\$12,094.45	Credit Card	\$7,676.25
Transfer Tax	\$36,349.83	Postage	\$0.00
General Fund Interest Earned	\$163.20	Debt Service	\$0.00
Total Other Revenue	\$158,740.35	Payroll	\$75,959.85
Total General Fund Receipts:	\$429,933.86	Total Expenditures:	\$657,467.89
STATE LIQUID FUELS FUND			
Receipts	\$2,320.00	Accounts Payable	\$0.00
Interest Earned	\$0.00		
Total State Liquid Fuels Receipts:	\$2,320.00	Total Expenditures:	\$0.00
CAPITAL RESERVE FUND			
Receipts	\$1,369.61	Accounts Payable	\$21,204.57
Interest Earned	\$118.59		
Total Capital Reserve Fund Receipts:	\$1,488.20	Total Expenditures:	\$21,204.57
TRANSPORTATION FUND			
Receipts	\$0.00	Accounts Payable	\$0.00
Interest Earned	\$50.18		
Total Transportation Fund Receipts:	\$50.18	Total Expenditures:	\$0.00
SEWER OPERATING FUND			
Receipts	\$158,798.48	Accounts Payable	\$38,063.65
Interest Earned	\$25.61	Electronic Pmts:	
		Credit Card	\$0.00
		Debt Service	\$0.00
Total Sewer Operating Fund Receipts:	\$158,824.09	Total Expenditures:	\$38,063.65
REFUSE FUND			
Receipts	\$75,666.20	Accounts Payable	\$5,035.84
Interest Earned	\$11.52	Credit Card	\$0.00
Total Refuse Fund Receipts:	\$75,677.72	Total Expenditures:	\$5,035.84
BOND FUND			
Receipts	\$0.00	Accounts Payable	\$0.00
Interest Earned	\$40.32		
Total Bond Fund Receipts:	\$40.32	Total Expenditures:	\$0.00
SEWER CAPITAL RESERVE FUND			
Receipts	\$0.00	Accounts Payable	\$0.00
Interest Earned	\$55.80		
Total Sewer Capital Reserve Fund Receipts:	\$55.80	Total Expenditures:	\$0.00
OPERATING RESERVE FUND			
Receipts	\$0.00	Accounts Payable	\$0.00
Interest Earned	\$49.85		
Total Operating Reserve Fund Receipts:	\$49.85	Total Expenditures:	\$0.00
INFRASTRUCTURE SUSTAINABILITY FUND			
Receipts	\$0.00	Accounts Payable	\$0.00
Interest Earned	\$13.49		
Total Infrastructure Sustainability Fund Receipts:	\$13.49	Total Expenditures:	\$0.00
ARPA - COVID RELIEF FUND			
Receipts	\$0.00	Accounts Payable	\$0.00
Interest Earned	\$9.77		
Total ARPA - COVID Relief Fund Receipts:	\$9.77	Total Expenditures:	\$0.00