

Park Commission

Agenda

Thursday, June 2, 2022, 7pm

1. Call to Order
2. Pledge of Allegiance
3. Ask if anyone is recording the meeting
4. Approval of January, March and April, May 2022 meeting minutes
5. Chairperson's Report

6. New Business
 - a. Introduction – Jess Wilhelmy, Recreation Program Coordinator
 - b. Discussion – Paoli Pike Trail, Alternate B Route Options
 - c. Review – NRPA Gold Medal video
 - d. Review – Summer Newsletter article
 - e. Recognize – Chester County Grant Award, Pickleball/Tennis Court Construction

7. Old Business
 - a. Update – Community Day
 - b. Update – Chesco Art Walk, 85 Artists

8. Park and Recreation Director Report
 - a. Upcoming programming
 - i. Toddler Trick or Treat – Friday, June 3, 10a
 - ii. Toddler Storytime – Tuesdays, 10a
 - iii. Poetry Circle – Thursdays
 - iv. Robotic Lego Camp – June 20
 - v. Summer Camp begins – June 27
 - vi. Applebrook Resident Plus Guest Golf Outing – June 28
 - vii. Nature Warriors – May through June

 - b. Maintenance Report

9. Liaison Reports
10. Another other matter
11. Public Comment
12. Meeting Adjournment

DRAFT
EAST GOSHEN TOWNSHIP
Park & Recreation Commission Meeting
January 6, 2022

The regular meeting of the East Goshen Township Park and Recreation Commission was held on Thursday, January 6, 2022 at the Township Building.

Commission members present are highlighted:

Daniel Leicht, Chairman
Deborah Snyder, Vice Chairman
Karen Battavio
Jessica Bottaro
Ann Marie Fletcher-Moore
Peter Knupp
Doug Staffelbach
Kishor Thakarar (on phone)
Eric Tobin
Joseph Zulli

Others present were:

Jason Lang, Director of Recreation
John Hertzog, Township Supervisor

CALL TO ORDER/PLEDGE OF ALLEGIANCE

Dan called the meeting to order at 7 pm.

Dan led the Pledge of Allegiance.

Dan asked for a moment of silence to remember our military and veterans, police and first responders and those still fighting COVID-19.

Dan asked if anyone would be recording the meeting. There was no response

APPROVAL OF MINUTES

The minutes of the December 2, 2021 meeting were approved as amended.

CHAIRMAN'S REPORT

NEW BUSINESS

1. Reorganization – Dan nominated Debbie for Chairman. Eric seconded the nomination. Debbie accepted the nomination. The vote was unanimous. Dan nominated Peter for Vice Chairman. Debbie nominated Eric for Vice Chairman. Ann Marie seconded the nomination for Eric. Eric was elected for Vice Chairman. Karen will serve as Secretary.

2. Review Reindeer event – Dan commented that the reindeer event went off very well. It brought in \$2,700. The only complaint he heard was that the Santa line was too slow. Ann Marie suggested that next year the position of the band be changed because it was hard for them to hear people as they were checking in.

Jason said the survey was all good. They also mentioned the line for Santa. There were 150 families with 47 seconds per family allowed with the reindeer. Jason emailed the photos to the families. He also asked if they wanted morning again or evening. It was definitely morning.

3. Review Tree Lighting event – Jason felt this was the best tree lighting so far. There was great attendance. The dancers and chorus were great. Next year the tree lighting will be Saturday December 3 in the evening. In the morning we will have the Reindeer event from 10-12.

4. Review Toy Drive – Jason reported that the Toy Drive was far more than expected. The total toys donated was 203. The card club gave a morning to wrapping all the toys. Jason met with the East Goshen Elementary counselor and made a list of children and toys to donate. Next year Jason is thinking of having a list of toys and have residents select which ones they want to donate.

5. 2022 Program Calendar – Jason reviewed the 2022 program calendar and explained some of the new events. He is hoping to have full day camp. He is waiting for permission from the school district. It will be at East Goshen

1 Elementary. He wants to have representatives from other ABCs at some of the events so residents can meet them;
2 i.e., a Pumpkin Challenge at the Pumpkin Festival. Jason reviewed the history of the farmers' market. The last
3 year was 2018. He received approval to install windscreens and a divider at the tennis courts.
4 6. End of Year Report – Jason reviewed the report and commented that revenue of 107% is good. In 2021 the
5 revenue was 120%. A good year.
6

7 **OLD BUSINESS**

8 1. Annual ABC Meeting – This annual meeting will be held on Tuesday January 25, 2022 at 6:30 p.m. Jason
9 reviewed the 2021 Accomplishments and 2022 Goals report for this meeting.
10

11 **RECREATION DIRECTOR REPORT**

12
13 1. Upcoming Events -

14 a. Teen MLK Day of Service with West Chester Communities that Care – Jan 17. Teens will do a day of service.
15 Krapf will provide a bus for transportation.

16 e. 2022 Township ABC Kickoff meeting – Tuesday January 25, evening
17

18 2. Park Maintenance Report

19 The Veterans Pavilion is closed for the winter. Also, the ball fields are closed. Jason hopes to open by April 1st.
20

21 **LIAISON REPORTS**

22
23 **ANY OTHER MATTER**

24
25 **ADJOURNMENT**

26 There being no further business, Dan moved to adjourn the meeting. Ann Marie seconded the motion. The
27 meeting was adjourned at 8:30 pm. The next regular meeting will be held on Thursday February 3, 2022 at 7:00
28 p.m. in person at the Township Building.
29

30 Respectfully submitted,
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34 Ruth Kiefer, Recording Secretary

DRAFT
EAST GOSHEN TOWNSHIP
Park & Recreation Commission Meeting
March 3, 2022

The regular meeting of the East Goshen Township Park and Recreation Commission was held on Thursday, March 3, 2022 at the Township Building.

Commission members present are highlighted:

Deborah Snyder, Chairman via phone

Eric Tobin, Vice Chairman

Karen Battavio

Jessica Bottaro

Ann Marie Fletcher-Moore via phone

Peter Knupp

Daniel Leicht

Doug Staffelbach

Kishor Thakrar

Joseph Zulli

Others present were:

Jason Lang, Director of Recreation

Cody Bright, Township Supervisor

CALL TO ORDER/PLEDGE OF ALLEGIANCE

Peter called the meeting to order at 7 pm.

Peter led the Pledge of Allegiance.

Jason asked for a moment of silence to remember the Ukrainian people, our military and veterans, police and first responders and medical staffs.

Peter asked if anyone would be recording the meeting. There was no response

APPROVAL OF MINUTES

The minutes of the February 3, 2022 meeting were approved.

CHAIRMAN'S REPORT

NEW BUSINESS

1. Bee Hives - Jason reported that the first Bee Hive program will start in April. He asked Carmen Battavio about another location for hives. They looked at the Supplee Valley open space on Reservoir Road. There will be 4-6 hives which will be different from the ones for the public at the Blacksmith Shop. Signage will be provided. The purpose is to provide a honeybee habitat, increase plants, and later some students from the university may be able to determine what flowers the bees used to make the honey. Peter made a motion to use this location for beehives. Jessica seconded the motion. The motion passed unanimously.

2. Summer Camp – The camp will be held at East Goshen Elementary School. It is full – 100 children each day and staff to work there. He hired 6-8 new aides. The camp is from 8am to 5:30 pm and costs \$200/week.

3. Movie in the Park – This will be held on June 4, 2022. It will be sponsored by the Gary Mercer Group.

4. Governor's Award – Jason mentioned that East Goshen received this award for the Teen Film Makers Showcase. It was for an innovative partnership. The award will be presented on April 13, 2022. This year the Friends of East Goshen will pay for a second theater and sell tickets for the general public. There will be 50 seats at \$15 – 20 each. Any revenue will be donated to the Ukraine film maker.

1 **OLD BUSINESS**

2 1. Community Day – The BOS has approved Saturday June 25, 2022 for this event.

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4 2. Recreation Program Coordinator – Jason reported that 2 of the candidates he selected took other jobs.

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6 3. Pickle Ball/Tennis Courts - The hitwall, which is a scout project, will be done in a month. Jason spoke to the
7 residents about the wind screens. It was decided that they will be forest green, 6 feet high on the outside and 9 feet
8 high on the inside. The BOS will approve this next week. Jason spoke about all of the tennis leagues that use the
9 courts. There will be 3 Pickle Ball tournaments this year.

10
11 **RECREATION DIRECTOR REPORT**

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13 1. Upcoming Events -

- 14 a. Seasonal staff hiring – on going
- 15 b. Permitted parties begin in mid March. There are about 350 parties in the park.
- 16 c. Organized sports begin in late March.
- 17 c. Egg Hunt will be held on April 9th.
- 18 d. Junior Beekeeping Program will start in late April. The classes will be from 3-4pm and 4-5 pm. There
19 will 6 kids ages 7-10 years old in each class. They will receive certificates. Sophia will be the Bee Ambassador.
20 Here mother studies insects.

21
22 2. Park Maintenance Report

23 The ball parks are getting ready. Two driveways that were dirt paths have been paved. One by the Basketball
24 courts and the other by the Veterans Pavilion.

25
26 **LIAISON REPORTS**

27
28 **ANY OTHER MATTER**

29 1. Grants - The Pa Horse Race Game made a lot of money and is making funds available to all Pa counties. Jason
30 will submit a grant application for this.

31 2. SAC Expo - The Sustainability Advisory Committee will be holding an expo at the Township building on
32 Sunday April 24, 2022 from 10 am to 2pm. and it is free.

33 3. Paoli Pike Trail – The BOS is considering alternate routes for the trail along Paoli Pike instead of the Hicks
34 property.

35
36 **ADJOURNMENT**

37 There being no further business, Peter moved to adjourn the meeting. Jessica seconded the motion. The meeting
38 was adjourned at 8:15 pm. The next regular meeting will be held on Thursday April 7, 2022 at 7:00 p.m. in person
39 at the Township Building.

40
41 Respectfully submitted,

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45 Ruth Kiefer, Recording Secretary

DRAFT
EAST GOSHEN TOWNSHIP
Park & Recreation Commission Meeting
April 7, 2022

The regular meeting of the East Goshen Township Park and Recreation Commission was held on Thursday, April 7, 2022 at the Township Building.

Commission members present are highlighted:

Deborah Snyder, Chairman

Eric Tobin, Vice Chairman

Karen Battavio

Jessica Bottaro

Ann Marie Fletcher-Moore

Peter Knupp

Daniel Leicht

Doug Staffelbach

Kishor Thakarar

Joseph Zulli

Others present were:

Jason Lang, Director of Recreation

Cody Bright, Township Supervisor

CALL TO ORDER/PLEDGE OF ALLEGIANCE

Deborah called the meeting to order at 7 pm.

Deborah led the Pledge of Allegiance.

Deborah asked for a moment of silence to remember firefighters, first responders, police and all who are still affected by COVID.

Deborah asked if anyone would be recording the meeting. There was no response

APPROVAL OF MINUTES

Approval of the minutes of the January 6 and March 3, 2022 meetings will have to be delayed until next month since there is not a quorum.

CHAIRMAN'S REPORT

Deborah congratulated Jason for the Governor's Award for Innovative Partnerships for our SE PA Teen Filmmakers Showcase. She thanked him for all his hard work.

NEW BUSINESS

1. Egg Hunt – The egg hunt will be held this Saturday April 9, rain date April 10, 2022. Jason will send out emails tomorrow with instructions. He has 10,000 eggs that are divided by age. So far 175 have registered in each of the two youngest groups. About 85 in the other two groups. Boys from the Phelps School will be coming to assist. The scouts will be doing face painting. Christopher Moore will be the Easter Bunny. Please come at 8 am to help set things up.

2. Milltown Park – Jason will send out a flyer to the residents and then contact the ones in the immediate area of the park to get feedback.

3. Gov. Wolf Excellence Award – This award is for the Teen Filmmakers Showcase. Jason and a few others will go to Harrisburg next Wednesday April 13 to accept the award.

OLD BUSINESS

1. Recreation Program Coordinator – Jason reported that the first 4 interviews did not work out. He has 4 new people to interview next week for this position.

2. Bee Hives – The placement of bee hives at Supplee Valley was approved.

1 3. Pickleball Project – Jason reported that the residents had a memorial at the end of March for one of the senior
2 players who passed away. A resident is taking courses to be a certified instructor for pickleball.

3
4 **RECREATION DIRECTOR REPORT**

5
6 1. Upcoming Events -

- 7 a. Seasonal staff hiring – on going
- 8 b. Organized sports began in late March.
- 9 c. Egg Hunt will be held on April 9th.
- 10 d. WCGC Flower Show – April 13, 12-4 pm
- 11 d. Junior Beekeeping Program will start in late April.
- 12 e. Pollinator Garden Clean Up – April 22
- 13 f. Spring Yard Sale – April 30

14
15 2. Park Maintenance Report

16 The ball parks are being maintained for the games.

17
18 **LIAISON REPORTS**

19
20 **ANY OTHER MATTER**

21 1. SAC Expo - The Sustainability Advisory Committee will be holding an expo at the Township building on
22 Sunday April 24, 2022 from 10 am to 2pm. and it is free.

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24 **ADJOURNMENT**

25 There being no further business, Jessica moved to adjourn the meeting. Eric seconded the motion. The meeting
26 was adjourned at 7:30 pm. The next regular meeting will be held on Thursday May 5, 2022 at 7:00 p.m. in person
27 at the Township Building.

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29 Respectfully submitted,

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33 Ruth Kiefer, Recording Secretary

DRAFT
EAST GOSHEN TOWNSHIP
Park & Recreation Commission Meeting
May 5, 2022

The regular meeting of the East Goshen Township Park and Recreation Commission was held on Thursday, May 5, 2022 at the Township Building.

Commission members present are highlighted:

Deborah Snyder, Chairman

Eric Tobin, Vice Chairman

Karen Battavio

Jessica Bottaro

Ann Marie Fletcher-Moore

Peter Knupp

Daniel Leicht

Doug Staffelbach

Kishor Thakarar

Joseph Zulli

Others present were:

Jason Lang, Director of Recreation

Cody Bright, Township Supervisor

Derek Davis, Township Manager

CALL TO ORDER/PLEDGE OF ALLEGIANCE

Deborah called the meeting to order at 7 pm.

Deborah led the Pledge of Allegiance.

Deborah asked for a moment of silence to remember firefighters, first responders, police and all who are still affected by COVID.

Deborah asked if anyone would be recording the meeting. There was no response

APPROVAL OF MINUTES

Approval of the minutes of the January 6, March 3, and April 7 2022 meetings will have to be delayed until next month since there is not a quorum.

CHAIRMAN'S REPORT

Deborah congratulated Jason for being recognized as a 2022 NRPA Gold Medal Finalist for the fourth consecutive year. Jason thanked her for the kind words, but said it's really the residents who make the park and rec experience in East Goshen so special. Jason introduced Derek Davis, Township Manager, to the Park Commission. He thanked the Park Commission for their efforts, noting that special events are only successful by volunteerism and the Park Commission has always done an amazing job. He also mentioned that the Board of Supervisors would be sending Paoli Pike Trial Alternative Route options to the Park Commission for review and recommendation at an upcoming meeting.

NEW BUSINESS

1. Milltown Park Neighborhood Walk – Jason, Debbie, Danny Leicht and Michele Truitt spoke with Milltown Park neighbors about a potential renovation to the park, speaking to 14 of a possible 50 (28%) of households. Jason will do another round of walks to get that percentage to 80%. Input so far is overwhelmingly in favor of adding more space appropriate play pieces for the children. There was also consensus to add more seating, picnic tables and to clean up the hillside of dead trees and poison ivy. Given that an old schoolhouse sat on the property, one resident suggested a historical sign with photos recognizing the site's historical importance. Three residents on the north side of the park were against a large project in favor of increased traffic. One resident who lives along the tree line is considered that other neighborhood residents currently walk their dog off leash and come onto his property. Jason noted that these issues could be addressed and still provide some new play pieces for the kids. Perhaps a fence could be added at the end of Township property and/or signage. There is no timetable for

1 construction/decisions at this time. Jason will continue to get neighborhood input, then draft a report for Park
2 Commission and Board of Supervisors review.

3 2. Update – Bocce Court, Eagle Scout Project – The Eagle Scout will be installing the bocce court near the
4 Veteran’s Pavilion over Memorial Day weekend.

5 3. Update – Community Day – The event is programmatically set except we are still in need of a National Anthem
6 singer. Event sponsors via the Friends of East Goshen has been strong and it does not anticipate a funding shortage.

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8
9 **OLD BUSINESS**

10 1. Recreation Program Coordinator – Jason reported that Jessica Wilhelmy has accepted the position and will start
11 on May 16. She is very experienced and will be a great addition to the team.

12 2. Review – Egg Hunt, WCGC Flower Show, SAC Expo, Junior Beekeeper – Jason said the Egg Hunt was well
13 attended again, sold out with 800 participants and 2400 total people. The timed grouping is very efficient, a more
14 fun experience and will remain going forward. The WCGC Flower Show was a great first effort, nice additional to
15 our current special event offerings, and will benefit in 2023 from a full marketing campaign. The SAC Expo had
16 approximately 150 attendees and was well managed by the SAC. The inaugural Junior Beekeeper class graduated in
17 late April and the kids had a blast. In their full suits, they comfortably and confidently interacted with 100,000+
18 bees.

19 3. Update – Pickleball/Tennis Court – Jason reported we should hear back about our \$60,000 Chesco Municipal
20 Grant by the end of June and we’ll be applying for a DCED –GTRP grant by the end of May. Project on course for
21 a 2023 construction.

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23
24 **RECREATION DIRECTOR REPORT**

25
26 1. Upcoming Events -

- 27 i. Toddler Storytime – Tuesdays, 10a
- 28 ii. Poetry Circle – Thursdays
- 29 iii. White Elephant Bingo - May 12, 1p
- 30 iv. Applebrook Resident Only Golf Outing – May 17
- 31 v. Nature Warriors – May through June
- 32 vi. Jason – WCU Career Extension – May 19
- 33 vii. Pollinator Garden Clean Up – May 20
- 34 viii. No spring bus trips

35
36 2. Park Maintenance Report

37 Public Works has been busy with regular park maintenance, has done work on the Hershey’s Mill Dam Park project
38 and will be doing some work on the upcoming bocce court project.

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40 **LIAISON REPORTS**

41
42 **ANY OTHER MATTER**

43
44 **ADJOURNMENT**

45 There being no further business, Karen moved to adjourn the meeting. Ann Marie seconded the motion. The
46 meeting was adjourned at 7:47 pm. The next regular meeting will be held on Thursday June 2, 2022 at 7:00 p.m. in
47 person at the Township Building.

48
49 Respectfully submitted,

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53 Ruth Kiefer, Recording Secretary