

AGENDA
EAST GOSHEN TOWNSHIP
BOARD OF SUPERVISORS
1580 Paoli Pike, 2nd Floor
Tuesday, August 2, 2022
7:00 PM

To Join Zoom Meeting:

Link: <https://us02web.zoom.us/j/81245608546>

Passcode: 241973

Dial In Number: 1 929 205 6099

Meeting ID: 812 4560 8546

During this *hybrid* BOS meeting, public comment will be handled as follows:

- The Zoom public is asked to remain muted during the meeting when the Board is talking.
- If you do not wish to be seen on the Board Room TVs or the YouTube Recording, your camera must be turned off via Zoom.
- In-person public participants will be given the ***first*** opportunity to comment and ask questions on each agenda item that requires a Board vote.
- The Zoom public participants will be given the ***second*** opportunity to comment and ask questions on each agenda item that requires a Board vote.
 - Zoom participants wishing to comment must raise their hand icon, state their name, and must speak one at a time.

- Call to Order (7:00 PM)
- Pledge of Allegiance
- Moment of Silence

Announce that this meeting is being recorded via Zoom. A recording will be uploaded later to the Township's YouTube channel for viewing.

- Chairman's Report (7:05 PM to 7:10 PM)
 - The township office will be closed on Monday, September 5th in recognition of Labor Day.
 - A friendly reminder that the township utilizes constant contact to keep residents up-to-date with non-emergency township information. Please go to our website and click the "E-Notification" tab on the left-hand side of the homepage to sign up.
 - The Futurist Committee is currently seeking new members. The "ABC Volunteer" form can be found by clicking the "Forms & Applications" tab on the left-hand side of our homepage on the website.
- Public Hearings – None
- Emergency Services Reports – None
 - a. WEGO – None
 - b. Goshen Fire Co – None
 - c. Malvern Fire Co – None
 - d. Good Fellowship – None
 - e. Fire Marshal – None
- Financial Report – None
- Approval of Minutes and Treasurer's Report (7:10 PM to 7:20 PM)
 - a. [Minutes – July 5, 2022 and July 19, 2022](#)
 - b. [Treasurer's Report – July 14, 2022 to July 28, 2022](#)

9. Old Business
 - a. Consider passage of resolution 2022-14 establishing members for the new Environmental/Sustainability Advisory Council. (7:20 PM to 7:30 PM)
 - b. Consider “catch-all” provision in the Zoning Ordinance (7:30 PM to 7:40 PM)
10. New Business
 - a. Appoint Duane Brady the permanent, full-time Zoning Officer. (7:40 PM to 7:45 PM)
 - b. Malvern Library presentation on 2023 funding request (Maggie Stanton, Library Director) (7:45 PM to 8:00 PM)
 - c. Accept resignation of Thom Clapper from Vacancy Board Chair and Township Auditor and consider possible appointments to those positions. (8:00 PM to 8:05 PM)
 - d. Consider purchase of new folding/pressure sealer machine for utility bills. (8:05 PM to 8:10 PM)
11. Standing Issues/Projects (8:10 PM to 8:15 PM)
 - a. Hershey’s Mill Dam Project
 - b. Milltown Dam Project
12. Any Other Matter
13. Public Comment (8:15 PM to 8:45 PM)
14. Liaison Reports - none
15. Correspondence, Reports of Interest.
16. Adjournment (8:45 PM)

Meetings & Dates of Importance

<i>Date</i>	<i>Meeting</i>	<i>Time</i>
August 2	Board of Supervisors	7:00 pm
August 3	Planning Commission	7:00 pm
August 4	Park & Rec Commission	7:00 pm
August 8	Municipal Authority	7:00 pm
August 10	Conservancy Board	7:00 pm
August 11	Pipeline Task Force	5:30 pm
August 11	Historical Commission	7:00 pm
August 16	Board of Supervisors	7:00 pm
August 18	Futurist Committee	7:00 pm
August 22	SAC	7:00 pm
September 1	Park & Rec Commission	7:00 pm
September 5	Labor Day - Township Closed	-----
September 6	Board of Supervisors	7:00 pm
September 7	Planning Commission	7:00 pm
September 8	Pipeline Task Force	5:30 pm
September 8	Historical Commission	7:00 pm
September 12	Municipal Authority	7:00 pm
September 14	Conservancy Board	7:00 pm
September 15	Futurist Committee	7:00 pm
September 20	Board of Supervisors	7:00 pm
September 26	SAC	7:00 pm
October 4	Board of Supervisors	7:00 pm
October 5	Planning Commission	7:00 pm

Newsletter Deadline for Summer 2022: May 23.

The Chairperson, in his or her sole discretion, shall have the authority to rearrange the agenda accommodate the needs of other board members, the public or an applicant.

Public Comment – Pursuant to Section 710.1 of the Sunshine Act the Township is required to include an opportunity for public comment which is intended to allow residents and/or taxpayers to comment on matters of concern, official action or deliberation which are or may be before the Board of Supervisors. Matters of concern which merit additional research will be placed on the agenda for the next meeting. The Board of Supervisors will allocate a maximum of 30 minutes for public comment at each meeting.

Constant Contact - Want more information about the latest news in the Township and surrounding area? East Goshen Township and Chester County offer two valuable resources to stay informed about important local issues. East Goshen communicates information by email about all Township news through Constant Contact. To sign up, go to www.eastgoshen.org, and click the “E-notification & Emergency Alert” button on the left side of the homepage.

ReadyChesco - Chester County offers an emergency notification system called ReadyChesco, which notifies residents about public safety emergencies in the area via text, email and cell phone call. Signing up is a great way to keep you and your loved ones safe when disaster strikes. Visit www.readychesco.org to sign up today!

Smart 911 – Smart 911 is a new service in Chester County that allows you to create a Safety Profile at www.smart911.com that includes details you want the 9-1-1 center and public safety response teams to know about your household in an emergency. When you dial 9-1-1, from a phone associated with your Safety Profile that information automatically displays to the 9-1-1 call taker allowing them to send responders based on up-to-date location and emergency information. With your Safety Profile, responders can arrive aware of many details they would not otherwise know. Fire crews can arrive knowing exactly how many people live in your home and where the bedrooms are located. EMS personnel can know family members’ allergies or specific medical conditions. And police can access a photo of a missing family member in seconds rather than minutes or hours, helping the search start faster.

Westtown East Goshen Regional Police Department

Do you want to get the latest news about what is happening with the Westtown-East Goshen (WEGO) Police Department? WEGO has an online tool called CRIME WATCH that gives the public direct access to crime and public safety related information happening in our community. Local residents are encouraged to visit the website and connect with the police department social media sites.

To sign up for CRIME WATCH, <https://chester.crimewatchpa.com/wegopd/53548/content/links>.

**EAST GOSHEN TOWNSHIP
BOARD OF SUPERVISORS MEETING
1580 PAOLI PIKE
TUESDAY, JULY 5, 2022
DRAFT MINUTES**

Note: This meeting was held in person at the East Goshen Township Board Room. This was a hybrid meeting conducted via Zoom.

Present: Chairman Michele Truitt; Vice Chairman John Hertzog; Members: Mike Lynch, Cody Bright, David Shuey; Township Manager Derek Davis; Finance Director Dave Ware; Senior Staff Accountant Chris Boylan; Attorney Kristin Camp, Buckley Brion; Nate Kline, Pennoni Engineering; Attorney Brian Nagel, MacElree Harvey; Rick Stratton, Chester Valley Engineers; Phil Mayer, Municipal Authority.

Call to Order & Pledge of Allegiance:

Michele Truitt called the meeting to order at 7:00 p.m. and led the Pledge of Allegiance.

Michele asked for a moment of silence for first responders and Ray Halverson, West Goshen Township Supervisor, who passed away this weekend.

Michele stated the meeting is being recorded via Zoom and will be available on the Township website.

Chairman's Report:

Michele announced:

- Yard waste will not be picked up on July 6th. Please hold all yard waste that week until the July 13th pickup.
- The Board met in executive session prior to tonight's meeting to personnel and legal matters.

Public Hearings: None

Emergency Services Reports: None

Financial Report: None

Approval of Minutes:

Cody made a motion to approve the minutes of June 7, 2022 and June 21, 2022.

John seconded.

Chris noted a correction on the June 21, 2022 minutes.

Motion carried 5-0.

1 **Treasurer's Report:**

2 Dave Ware presented the June 30, 2022 Treasurer's Report.

3
4 Mike asked about \$2,300 portable defibrillator expense. Dave responded. Mike questioned the
5 status of the new Edmunds financial software. Dave gave an update regarding training and
6 implementation. Mike noted the Applebrook Golf event and the \$11K expense paid is fully
7 reimbursed by fees collected from players. Mike inquired why we purchase from Honeybrook
8 hardware, instead of a closer hardware store. Dave responded their rates are good. Mike asked if
9 we have tried to leverage with the bank to get a reduced rate. Dave replied. Michele inquired
10 further about the percentage of bank fees the Township is incurring on behalf of resident credit
11 card transactions. Dave and Chris replied.
12 Michele asked about Messick's capital replacement for \$55K. Dave responded this was for the
13 boom mower.

14
15 David made a motion to accept the receipts and approve the expenditures as presented in the
16 Expenditure Register and as summarized in the June 30, 2022 Treasurer's Report.

17
18 John seconded.

19
20 Motion carried 5-0.

21
22 **Old Business:** None

23
24 **New Business:**

25 **Consider preliminary approval of Malvern Institute land development application.**

26 Derek explained the information included in the agenda. All parties will present tonight.

27
28 Brian Nagel, MacElree Harvey, received recommendation from Planning Commission for
29 preliminary land development approval.

30
31 Kristin Camp mentioned the Planning Commission's recommendation was that the applicant
32 would have to comply with any outstanding comments in the Pennoni review letter dated May
33 25, 2022.

34
35 Rick Stratton, Chester Valley Engineers, gave an overview of the project at 940 W King Rd, 9.6
36 acres, treatment facility. The project proposes a 2nd story addition to the facility, along with
37 proposed sidewalks, smoking pavilion, elevator shaft for separate barn building, addition of
38 parking spaces, and a 6ft high aluminum fence on King Rd. Along the west side, the proposal
39 calls for PVC sound fence, 6ft high around side and back of property and up the east side.
40 Extensive landscaping on the outside of fence is included. There is no proposed plantings in
41 flood plain. Stormwater management will contain an infiltration basin under the parking lot to
42 accept runoff from parking lot. A remote Fire department connection, at an acceptable location,
43 and other requests will be addressed with the Fire Marshall. Mr. Stratton went through Pennoni
44 comments and how they plan to address them in the final plans. Mr. Stratton and Attorney Nagel
45 are here tonight looking for preliminary approval for the preliminary land development plans.

1 Kristin commented the fence should be 8 ft. on the side and back and 6 ft. along the front. Mr.
2 Stratton agreed.

3
4 Mr. Stratton went through the Pennoni comments and specified how they plan to address them.

5
6 Mike asked if there is any value in having the police input regarding camera location. Attorney
7 Nagel replied this will be addressed between Malvern Institute and the security camera company
8 to identify the best camera location between preliminary and final approval. David commented
9 there are different types of cameras and asked Malvern Institute representatives to be open to
10 police suggesting type of camera.

11
12 Mike brought up the 8 ft. high fence and stated that is supposed to come before Board for
13 approval and Mike wondered if Mr. Stratton planned on presenting that at the final plan approval
14 meeting night or the meeting before. Mr. Stratton pointed out the fence details are on the
15 preliminary plan and included in tonight's information. The engineers will review the fence
16 detail before it is installed. Nate Kline, Pennoni, Township Engineer, stated at a preliminary level
17 Pennoni is ok with this type of fence. Further, Nate commented that clarification is needed on the
18 manufacturer, color, and texture of fence. Kristin added that the way condition is worded in
19 zoning approval, it comes to the Board for approval. If there is something specific the Board
20 doesn't like, tonight is the Board's opportunity to raise any concern. Kristin is comfortable
21 leading into final approval. Kristin gave further clarification for the Board. Michele stated that
22 based on her experience, mold will appear on the fence and she would like fence maintenance to
23 include remediating this detail. Michele inquired what the gate will look like. Rick does not have
24 details on gate, but it will be wide enough for small mower to fit through.

25
26 Mr. Stratton distributed photo of sound blankets for generator. Attorney Brian Nagel stated when
27 this condition was written, Malvern Institute had an old generator. They will be have a new
28 generator, which will be quieter. He added the generator will be located close to the smoking
29 pavilion. David added this is an emergency backup generator so it would only run for required
30 maintenance and testing, or for emergency needs. Mr. Stratton concurred.

31
32 A draft document was submitted to the Township for the facility not to expand beds in future.
33 Two documents still need to be submitted to Kristin Camp for review; one is the notice to the
34 Commonwealth of PA on the limitation of 80 beds as a condition and second, the Declaration
35 that gets recorded that restricts Malvern Institute from further expansion for 30 years.

36
37 Mr. Stratton also spoke on the following topics: the soil testing done on site, inlets will have
38 filters and maintained twice a year, additional clarity on fencing will be on final plan, lighting
39 details will be revised to state they are controlled by automatic switches, deer repellent will be
40 clarified on final plan, substitute Douglas Fir will comply and be on final plan, and he believes
41 landscape plan complies with ordinance but would need further clarification from the
42 Conservancy Committee.

43
44 Michele asked about in event of power outage, how long Malvern Institute will have to address
45 lighting. Mr. Stratton doesn't have detail now but will put it on final plan.

1 Michele asked about the scheduled update. Kristin gave guidance to the Board about the timing
2 of scheduled updates. Mr. Stratton added construction is anticipated to take about six months for
3 site work. It was suggested six months after U&O is issued, and minimal annually thereafter
4 and/or at the request of the Board.

5
6 Michele asked about procedures regarding AWOL patient and would like more information
7 about this. Letter from Attorney Brian Nagel to Board stated how this would be addressed and it
8 complies with the protocol condition. Kristin explained further. David asked if HIPPA
9 restrictions apply to police. Attorney Nagel responded.

10
11 Michele asked about number of windows that would overlook residents' yards. Mr. Stratton
12 responded a full rendering is not available, but there will be windows on the backside of the
13 building and they are for staff office space. Michele would like windows to be frosted. Attorney
14 Nagel stated this was discussed with Planning Commission and they did not recommend frosted
15 windows. Malvern Institute is opposed to frosting brand new windows. Attorney Nagel stated
16 there is no ordinance requirement or other condition that requires to do this so they would be
17 opposed. Michele stated this is simply a request to consider. Attorney Nagel's position is this
18 would not be legal or enforceable condition. Discussion followed on the distance of the windows
19 to neighboring residents.

20
21 Cody asked what current protocol is for notifying police regarding AWOL patient. Prior to this
22 list of conditions, typically, unless there was some sort of active incident, the police were not
23 notified if someone left. This was an added provision as part of this process.

24
25 Mike asked about access gates under new comments and if there be security cameras there.
26 Response was the gates will be locked.

27
28 Kristin Camp, Buckley Brion, the Planning Commission must comply with outstanding
29 comments. Would need to be satisfactorily addressed before final approval.

30
31 Terri Relick, 12 Treemont, stated the sound wall sample presented at the Planning Commission
32 meeting was grey and shiny but the transcripts from Zoning Hearing Board April 25, 2018
33 meeting, testified teak, medium brown with green, physical texture that mimics wood. Kristin
34 Camp clarified it is now the Board's decision for approval on what type of fence. Ms. Relick
35 asked if the barn is being remodeled on the proposed plan. Kristin replied this is not part of the
36 land development and there is a building permit for barn interior renovations. Ms. Relick
37 believes there is a discrepancy between the prior floor plan shown to the ZHB and what is
38 presented in current plan. Ms. Relick also had a concern with runoff and current yards flooding.

39
40 Cody asked why Ms. Relick doesn't want sound wall. Ms. Relick stated it would look like the
41 turnpike. She would like the wood finish because she does not feel the landscape will cover the
42 fencing because it is up on a hill.

43
44 Ms. Relick pointed out patient rooms in the back and the plan shows windows there.
45 Attorney Nagel addressed Ms. Relick's concerns. The floor plan in the Board packet is the same
46 exhibit to the ZHB. Barn renovations are interior only and Attorney Nagel will double check on

1 the issue of windows with respect to the barn. The fence changed as the Zoning Hearing
2 proceeded, in response to comments from neighbors, and as part of final land development
3 approval. Stormwater management is expected to improve based on current storm water
4 management.

5
6 Kristin stated that the square footage must be documented on the land development plan. It must
7 identify the square footage being proposed to make sure it meets with the ZHB approval. Kristen
8 stated they are limited based on the ZHB decision and the size of second floor cannot exceed
9 34.04% expansion.

10
11 Derek commented they will not be allowed to stray from the UCC code.

12
13 Amanda Greenberg, 10 Brookmont, just purchased home in February. Patients have called out to
14 her children with inappropriate comments. Ms. Greenberg does not want windows so these
15 people will have an eagle eye view of her children. She asked that the Board address frosted
16 glass now to protect children before something happens. Ms. Greenberg stated that the Planning
17 Commission deferred this decision to the Board to address. Kristin commented the Planning
18 Commission did not impose this as part of their recommendation. Ms. Greenberg asked if there
19 will be cameras at the gates. She also asked if something can be done at the gap near creek. She
20 is concerned with illicit activity and feels this is a safety issue. Ms. Greenberg realizes storm
21 water management in 1982 was nonexistent. However, her property gets swamped with runoff
22 from two pipes from Malvern Institute that are directed at her yard. Pictures of flooding on her
23 property were reviewed by Board. Ms. Greenberg commented on lights that shine into
24 neighbors' properties and the fence sits lower than the building. If these are offices, the lights
25 should not be on after hours, auto light shut off would be helpful. Ms. Greenberg stated that she
26 would like a system in place to address when someone walks off. Kristin asked Ms. Greenberg
27 not to refer to patients as criminals, this is a drug and alcohol treatment facility.

28
29 Attorney Nagel stated patients are there to address addiction issues. The access gates are locked
30 and will not have cameras. There are three existing cameras at the back of the building. Land
31 development plan addresses lighting along boundary. Kristin asked if Attorney Nagel will ask his
32 client to consider using motion lighting in the improvements on both first and second floor. He
33 will discuss with client. With regards to AWOL patients, the frequency of headcounts would
34 discover someone missing. This is their operating protocol, not mandated. Mr. Stratton clarified
35 that to address the storm water coming off the roof and pointed towards Ms. Greenberg's
36 property, they can install a small infiltration approach.

37
38 Paige Fenimore, 3 Treemont, commented that in 2018 there was no one monitoring cameras and
39 questioned who will enforce this under the new requirement. Kristin replied the Zoning Officer.
40 Michele stated they will need to trust the Township to hire the correct person and have
41 parameters regarding how that person will inspect. Rick commented the fence detail on the plan
42 is for a sound fence. Ms. Fenimore feels the sound fence is important, as high up as possible, and
43 aesthetically attractive. She feels they should go above and beyond for storm water management
44 Michele added they are going above and beyond for this. Ms. Fenimore seems there are a lot of
45 uncertainties. Michele commented this is preliminary approval. Kristin stated she would not put
46 something in front of the Board if it's not acceptable. Michele commented they follow the advice

1 of counsel and there are more steps are to come. Kristin added some of the conditions are
2 building permit issues, not controlled by the Board. Derek commented they need to comply with
3 UCC.

4
5 Mike asked about an exemption from historic resource impact study. Kristen commented the
6 Planning Commission supported and Historical Commission did not support this. Michele
7 commented that the historical component has been altered over time and is no longer a factor.

8
9 Further discussion transpired about fencing and windows.

10
11 John commented if we approve the preliminary land development plan, we will need a list of
12 conditions from Kristin in order to address them. Kristin asked Nate about his understanding of
13 the fence. All fence details have to be vetted by the Board prior to final approval.

14
15 Michele called for executive session to discuss clarity on the motion and obtain legal advice.

16
17 Michele called the meeting to order at 9:10PM.

18
19 Mike made a motion to grant the applicant an exemption from Chapter 240, regarding historic
20 preservation, specifically Chapter 240-38.10, the historic resource impact study, and grant an
21 exemption to the applicant for completion of this historic resource impact study.

22
23 Cody seconded.

24
25 Motion passed 5-0.

26
27 David made a motion to grant preliminary land development approval for the Preliminary Land
28 Development application and plan prepared for Malvern Institute, by Chester Valley Engineers,
29 dated June 28, 2021, last revised April 20, 2022, subject to the following conditions:

30 1. All comments outlined in the Pennon/ Associates review letter dated May25, 2022 shall be
31 addressed to the satisfaction of the Township Engineer and the Board and be reflected in the
32 Final Plan submission.

33 2. Applicant shall submit and present the final landscape plan to the Township Conservancy
34 Board for its review and comment, prior to presenting the final plan to the Planning Commission.
35 The landscape plans shall address the comments in the Conservancy Board's review letter dated
36 September 28, 2021.

37 3. Applicant shall connect existing roof drains on the front of the main building into the proposed
38 storm water management system. The applicant shall design and install a small seepage bed in
39 the southern-most corner of the existing building to manage storm water runoff from the existing
40 rear roof of the building following the simplified design procedures in the East Goshen
41 Township Storm Water Management Ordinance.

42 4. Applicant shall include the written protocols required by conditions 25 and 27 of the Zoning
43 decision on the final plan.

44 5. All comments outlined in the Township Fire Marshall's review letter dated June 27, 2022,
45 shall be addressed to the satisfaction of the Fire Marshall and the Board and be reflected in the
46 final plan.

6. Applicant shall supply details of the fences and shall be approved by the Board as part of the final plan approval.

7. Applicant shall have WEGO police department review and provide comment on the types and locations of video cameras to be installed.

Cody seconded.

Attorney Nagel commented that the camera company would specify where the cameras will go and this will appear on the land development plan. He doesn't have a problem with the police department commenting where the cameras should be placed.

Motion carried 5-0.

Consider 2022 Sewer Rates and a proposed capital plan.

Mike stated that the Board has a memo from Finance Director, Dave Ware, reporting on the current condition and projected condition of the sewer system, There is an indication that, with the projects in front of us, looking ahead to aging infrastructure, and sewer rates have not kept up with CPI over the last 8-10 years, there is a need for a sewer rate increase.

Mike would like to defer this to the next meeting in order to allow Board members to review the information, while complying with the annual rate setting guidelines.

John commented that he doesn't think anyone on the Board is opposed to refurbishing the Westtown Way pump station or repairing the Hershey's Mill Estates break His concern is how much money will be remaining in sewer capital reserve, then figure out if we want to raise the user fees to grow the reserve as Dave has suggested. John's concern is with how quickly we raise the user fees but we want to have the funds available if needed.

David seconded Mike's motion to table this until we have further information regarding the timeframe for phasing in the increase and additional calculations.

Michele commented that prior Boards have pushed this off to the current Board and it's not a decision made lightly to have to increase the rate for anyone but the Board needs to consider that we are not fully funded for our capital reserve in the event there was a catastrophic incident, similar to the Hershey's Mill Estate situation. Michele added that we also must look at legislation currently working its way through Harrisburg where increased mandates on testing, tightening of standards, and a required itemized inventory of our system with a means to fund it. Michele suggested the other consideration to discuss at the next meeting is an end of life study on our system. This is something we need to be aware cost-wise and if it's something that can be done in-house or outsource.

Dave Ware commented that 2.3M would get us fully funded.to replace the Ridley Creek Sewer Treatment Plant and the pump stations. It does not address the 200 miles of sewer lines, current year unbudgeted projects, and a projected shortfall in sewer revenue.

Discussion transpired regarding Ordinance setting rates.

1 John requested more information with options.

2
3 Motion to table carried 5-0.

4
5 **Consider 2022-2023 Deer Management Hunting Program Resolution.**

6 Mike made a motion to approve the 2022-23 Deer Management Program Resolution (resolution
7 2022-12) and the following Deer Management Groups to participate in the 2022 Township
8 Archery Hunting program: 1. Chester County Trackers will manage the Grand Oak & Mill Creek
9 open space area. 2. Main Line Whitetail Managers will manage the Supplee open space area. 3.
10 Keystone Archers will manage the Bow Tree & Clock Tower open space area.

11
12 David seconded.

13
14 Motion carried 5-0.

15
16 **Consider 2nd and final escrow release for 1303 Goshen Parkway (Jabil) and escrow release
17 for 932 N. Chester Road.**

18 Derek explained this is straightforward for projects when completed.

19
20 Mike made a motion to approve escrow release #2 for 1303 Goshen Parkway in the amount of
21 \$12,245.00, as recommended by staff and motion to approve the escrow release for 932 N.
22 Chester Rd. in the amount of \$90,573.13, as recommended by staff.

23
24 John seconded.

25
26 Motion carried 5-0.

27
28 **Consider replacement of sewer cleaner machine.**

29 Michele explained the current machine is 15 years old.

30
31 Cody made a motion to award the bid for a sewer cleaning machine to Golden Equipment in the
32 amount of \$145,313.00 and further, to authorize the Public Works Director to post the old sewer
33 cleaner on Municibid.

34
35 John seconded.

36
37 Motion carried 5-0.

38
39 **Consider purchase of new fire alarm/control panel.**

40 Derek explained currently the panel covers District Court, Public Works and Police, It is located
41 at District Court and we propose updating the control panel and relocating it to Public Works for
42 ease of reset.

43
44 Cody made a motion to approve the purchase of a new alarm panel from Premium Fire &
45 Security in the amount of \$8,000.00.

1 John seconded.

2
3 Motion carried 5-0.

4
5 **Consider purchase of Park cameras.**

6 Derek explained there has been an increase in smash and grabs at the park.

7
8 Mike asked about annual maintenance costs. He is reluctant to approve this unbudgeted purchase
9 in 2022. John asked to table this topic and come up with a financial plan to cover this expense.
10 Michele feels we don't need everything in this proposal. Mike and Cody would like the police to
11 weigh in on this. The Board would like Derek and Dave to look at reallocating funds in this
12 year's budget to cover this purchase. Derek will forward to the Chief tomorrow.

13
14 John moved to table this to next meeting.

15
16 Mike seconded.

17
18 Dave added this is not just for license plate reading, but also for the safety of the children at the
19 park.

20
21 John asked who will watch the cameras. Mike commented they may be recorded for future
22 review. Dave commented that real-time view, as well as recorded video, is available.

23
24 Motion to table carried 5-0.

25
26 **Consider removing October 4th meeting date from calendar (Conflict with Yom Kippur
27 and following four consecutive board meetings).**

28 Derek added that we eliminated this meeting last year as well, due to multiple sequential Board
29 meetings and conflicts with Yom Kippur.

30
31 Cody made a motion to remove the October 4th Board meeting from the calendar.

32
33 John seconded.

34
35 Motion carried 5-0.

36
37 **Standing Issues/Projects:**

38 Hershey's Mill Dam Project – Derek stated good progress is made. The boardwalk is in good
39 shape and vegetation is growing. Dave added we are still on target for August completion. Derek
40 asked if Board would like a ribbon-cutting ceremony. Board agreed end of Aug/beginning Sept.
41 Derek will schedule.

42 Milltown Dam Project – Michele sent an email to DEP and left messages with State Reps. Cody
43 added Mark Miller started the mosquito extermination.

44
45 **Any Other Matter:** None

46
47 **Public Comment:** None

1 **Liaison Reports:** None

2
3 **Correspondence, Reports of Interest:** None

4
5 **Adjournment:**

6 There being no further business, Cody made a motion to adjourn at 9:44pm.

7
8 Mike seconded.

9
10 Motion carried 5-0.

11
12 Respectfully submitted,

13 *Chris Boylan*

14 *Recording Secretary*

15
16 Attached: June 30, 2022 Treasurer's Report

TREASURER'S REPORT
RECEIPTS AND BILLS

June 16, 2022 - June 30, 2022

GENERAL FUND

Real Estate Tax	\$0.00
Earned Income Tax	\$42,600.00
Local Service Tax	\$0.00
Transfer Tax	\$0.00
General Fund Interest Earned	\$0.00
Total Other Revenue	\$625,775.91

Total General Fund Receipts: \$668,375.91

STATE LIQUID FUELS FUND

Receipts	\$0.00
Interest Earned	\$0.00
Total State Liquid Fuels Receipts:	<u>\$0.00</u>

CAPITAL RESERVE FUND

Receipts	\$0.00
Interest Earned	\$0.00
Total Capital Reserve Fund Receipts:	<u>\$0.00</u>

TRANSPORTATION FUND

Receipts	\$0.00
Interest Earned	\$0.00
Total Transportation Fund Receipts:	<u>\$0.00</u>

SEWER OPERATING FUND

Receipts	\$39,045.32
Interest Earned	\$0.00

Total Sewer Operating Fund Receipts: \$39,045.32

REFUSE FUND

Receipts	\$18,530.38
Interest Earned	\$0.00
Total Refuse Fund Receipts:	<u>\$18,530.38</u>

BOND FUND

Receipts	\$0.00
Interest Earned	\$0.00
Total Bond Fund Receipts:	<u>\$0.00</u>

SEWER CAPITAL RESERVE FUND

Receipts	\$0.00
Interest Earned	\$0.00
Total Sewer Capital Reserve Fund Receipts:	<u>\$0.00</u>

OPERATING RESERVE FUND

Receipts	\$0.00
Interest Earned	\$0.00
Total Operating Reserve Fund Receipts:	<u>\$0.00</u>

INFRASTRUCTURE SUSTAINABILITY FUND

Receipts	\$0.00
Interest Earned	\$0.00
Total Infrastructure Sustainability Fund Receipts:	<u>\$0.00</u>

ARPA - COVID RELIEF FUND

Receipts	\$0.00
Interest Earned	\$0.00
Total ARPA - COVID Relief Fund Receipts:	<u>\$0.00</u>

Accounts Payable	\$104,490.09
Electronic Pmts:	
Credit Card	\$11,380.85
Postage	\$0.00
Debt Service	\$2,726.08
Payroll	\$170,409.51

Total Expenditures: \$289,006.53

Accounts Payable	\$0.00
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Total Expenditures: \$0.00

Accounts Payable	\$93,888.62
Credit Card	\$0.00

Total Expenditures: \$93,888.62

Accounts Payable	\$0.00
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Total Expenditures: \$0.00

Accounts Payable	\$157,848.33
Electronic Pmts:	
Credit Card	\$1,560.74
Debt Service	\$427,290.16
Total Expenditures:	<u>\$586,699.23</u>

Accounts Payable	\$18,097.89
Credit Card	\$14,749.00
Total Expenditures:	<u>\$32,846.89</u>

Accounts Payable	\$59,454.14
Total Expenditures:	<u>\$59,454.14</u>

Accounts Payable	\$0.00
Total Expenditures:	<u>\$0.00</u>

Accounts Payable	\$0.00
Total Expenditures:	<u>\$0.00</u>

Accounts Payable	\$0.00
Total Expenditures:	<u>\$0.00</u>

Accounts Payable	\$0.00
Total Expenditures:	<u>\$0.00</u>

1
2
3 **EAST GOSHEN TOWNSHIP**
4 **BOARD OF SUPERVISORS MEETING**
5 **1580 PAOLI PIKE**
6 **TUESDAY, JULY 19, 2022**
7 **DRAFT MINUTES**

8 *Note: This meeting was held in person at the East Goshen Township Board Room. This was a*
9 *hybrid meeting conducted via Zoom.*
10

11 **Present:** Chairman Michele Truitt; Vice Chairman John Hertzog; Members: Mike Lynch, Cody
12 Bright, David Shuey; Township Manager Derek Davis; Finance Director Dave Ware; Public
13 Works Director Mark Miller; Senior Staff Accountant Chris Boylan; WEGO Sgt. Steve Wassell;
14 Goshen Fire Executive Director Grant Everhart; Fire Marshal Carmen Battavio; Tom Kilburn
15 (Futurist); Erich Meyer (Conservancy); Chuck Proctor (Zoning Hearing Board); Michael Gill,
16 Buckley Brion; Bill Christman, Lamb McErlane.
17

18 **Call to Order & Pledge of Allegiance:**

19 Michele Truitt called the meeting to order at 7:00 p.m. and led the Pledge of Allegiance.
20

21 David asked for a moment of silence for families whose lives have been impacted by gun
22 violence and mass shootings, particularly the families of children who are murdered in schools.
23

24 Michele stated the meeting is being recorded via Zoom and will be available on the Township
25 website.
26

27 **Chairman's Report:**

28 Michele announced:

- 29 • The Board met in executive session prior to tonight's meeting to personnel and legal matters.
30

31 **Public Hearings:** None
32

33 **Emergency Services Reports:**

34 Sgt. Steve Wassell presented WEGO June 2022 activities in East Goshen Township.

35 Michele commented that the Chief is going through the reaccreditation preparation and the
36 Board would probably receive the Executive summary early next week. David congratulated
37 WEGO on the recent commendation received and asked about missing juveniles. Sgt. Replied
38 that they take the missing juvenile report immediately and start actively investigating. Mike
39 asked about catalytic converter thefts and Sgt. Wassel responded. Michele echoed David's
40 congratulations.
41

42 Grant Everhart presented the Goshen Fire Company June 2022 monthly report. Goshen Fire
43 Company is getting ready for the Fair, Aug 1-6th. Michele asked about EMS calls increasing.
44 Grant responded that the quicker response time is due to having three ambulances now. David
45 asked about the automatic alarm report. Grant responded that there were four at one location and
46 was due to the alarm tripping.
47

1 Carmen Battavio presented Good Fellowship June 2022 report. Malvern Fire Company had a
2 management change, so there no report this month.

3
4 Mike commented when he was at the Malvern Fair, a Malvern Firefighter thanked him for East
5 Goshen's contribution to the Fire Company.

6
7 **New Business:**

8 **Consider Hicks farm settlement agreement.**

9 Derek explained that previously the Board voted 3-2 to explore unwinding this eminent domain
10 case. It was agreed upon that the best route to take was to explore a settlement agreement. The
11 Board was able to come to terms with the Hicks family. Derek invited Attorney Michael Gill to
12 the podium. Michael Gill, Buckley Brion, elaborated on the case, including the settlement and
13 process of recording the agreement at the County.

14
15 John made a motion to approve the settlement of the condemnation case with William I. Hicks
16 authorize the chairperson of the Board to sign the settlement agreement documents as well as all
17 other related documents.

18
19 Cody seconded.

20
21 Cody made a motion to approve the settlement of the condemnation case with Philip Hicks and
22 Peter M. Hicks and authorize the chairperson of the Board to sign the settlement agreement
23 documents as well as all other related documents.

24
25 John seconded.

26
27 David would like to amend both motions to recognize the amount of the settlement agreement in
28 addition to the terms.

29
30 Both motions as amended are to approve the settlement conditions and compensation in the
31 amount of \$28,000 for each settlement agreement, for a total of \$56,000.

32
33 Amendment accepted.

34
35 Mike read the following prepared statement on the matter of settlement with Hicks property
36 owners in a Legal Challenge to a Declaration of Taking by Eminent Domain for the Purpose of
37 Completion of the Paoli Pike Pedestrian and Bicycle Trail (and Plan): "This Statement
38 represents the sole Opinion of one Supervisor Member of this Board of Supervisors. My vote
39 will be "No" - to not accept the subject Settlement Agreements (2) before the Board of
40 Supervisors this evening for the following reasoning and position and which when a Member of
41 a Governing Body votes in the Minority warrants an explanation to our community of residents:
42 I have stated and opined over the course of this matter (these past 2 +/- years), that the use of
43 eminent domain in this matter was a valid and legal means to accomplish a benefit for the good
44 of the community – present and future. And I have said previously that perhaps akin to capital
45 punishment, that while I am conflicted in that I oppose both, there are times and events that
46 justify the exercise of these legal but absolute powers.

1 I refute the notion that the pedestrian and bicycle trail along Paoli Pike across the frontage of the
2 subject properties would negatively impact the equestrian business; the horses and the open
3 space farm like character. This premise from my perspective remains a red herring. The
4 diminution of the property holdings (certainly within the rights of the owners) speaks to this red
5 herring. In fact were the trail to be completed it may have been a stimulus to the business.
6 It also is noteworthy that the subject properties ostensibly 'remain on the market' for future
7 development sans a conservation easement to guarantee the future open space character and
8 stated interest of the property owners to preserve the legacy of 'The / Their Farm'. The
9 Township worked in good faith and in a professional manner to address the concerns put forth by
10 the property owners (double row fence, landscaping, electric-controlled fence...) at a cost to the
11 Township of almost the same amount as the assessed valuation of the land to be taken.

12
13 In my opinion, the community – present and future – has and will suffer from this inward
14 looking position, as this trail were it to be completed as planned could serve as the east west
15 connector for future trail connections north south as well as beyond the township lines (and
16 which our recent survey results confirm). The under consideration alternate trail is not a solution
17 but rather an accommodation that ultimately will cost more (if completed before the end of this
18 decade) than the completion of the trail as planned and understanding this \$56,000 settlement is a
19 small fraction of the lost cost (estimated at \$600k +/- in prior engineering and design and loss of
20 grants) to the original trail so-called Segment "B". This Paoli Pike Trail as a Plan and if
21 completed effectively was not a trial to nowhere but rather a bridge to the future allowing people
22 to safely recreate and increasingly in the future practically get from one part of the community to
23 the other and with the increasing use of E-bikes further validating the trail functional
24 connectivity. I am disappointed this BOS could not reach a consensus on this matter for present
25 and future benefits to this community."

26
27 David commented that he will also vote no on both motions. He voted in favor of condemnation
28 as he considered the trail an essential infrastructure for our community and important for the
29 future, planned over many years. He wanted to pursue the condemnation to its legal conclusion
30 and realizes he is now in a minority vote. David feels we have created an unsafe condition for
31 the trail users and the school students and he plans to be vocal about this in the future.

32
33 Russ Frank, 451 Gateswood, asked about the agreements and if it takes into account pavement
34 already put down that might need to be removed. Michele responded that the trail section that is
35 already in place is not on the Hicks farm. Mr. Frank asked if there is anything in these
36 agreements that dictates the Hicks farm could not be sold. Mike replied there is nothing in the
37 agreement that talks about the rights of the property owner to sell or convey their property. Mike
38 further stated that the property owners have expressed interest in preserving their legacy of the
39 farm and the open space character, but they have already sold various portions of the property
40 further bringing suburbia closer to their equestrian operation. Michele interjected that the
41 property sold was owned by a different family member. Mike stated that it is all part of the
42 Hicks Farm. Mike stated specific to the Hicks property there is no guarantee that it will remain
43 undeveloped in the future, without a conservation easement. Michele stated the option is there
44 for the property owners to do with their property as they so choose. Cody asked if we pursue the
45 alternate route, would we be eligible for grant funds. Derek confirmed.

1 Brittany Schugsta, 917 Warrior Rd. asked if the Hicks develop the property, does the easement
2 remain. Mike replied this was the purpose of the eminent domain because the Township could
3 not negotiate for an easement on that strip of land, the declaration of eminent domain was filed to
4 take that piece of property for community good and the Hicks challenged that. Mike clarified
5 there has been no construction on the Hicks property. Ms. Schugsta questioned the compensation
6 to the Hicks. Mike replied the settlement has to do with giving the Hicks compensation for the
7 cost of their legal expenses associated with their countersuit.

8
9 John asked what the zoning is for the Hicks property. Derek replied Business Park.

10
11 Motion carried 3-2, with Mike and David opposed.

12
13 Michele signed the two documents and provided them to Attorney Michael Gill.

14
15 Michele asked Dave where the settlement payments will come from. Dave responded General
16 Fund.

17
18 **Financial Report:**

19 Dave Ware presented the June, 2022 financial report. John asked Dave if the \$1.4M surplus is a
20 timing issue. Dave concurred. David asked about tree removal expenses and how we budget for
21 that. Dave responded that he and Mark Miller work together. Mark stated ash trees are an issue.
22 David asked if we have looked at anticipated outstanding expenses with the projects as it relates
23 to the Bond Fund balance. Dave replied affirmatively.

24
25 **Approval of Minutes:** None

26
27 **Treasurer's Report:**

28 Dave Ware presented the July 14, 2022 Treasurer's Report.

29
30 John made a motion to accept the receipts and approve the expenditures as presented in the
31 Expenditure Register and as summarized in the July 14, 2022 Treasurer's Report.

32
33 David seconded.

34
35 Mike asked for clarification regarding Orvis Corp \$5,090 for 14 gallon recycling bins. Mike
36 wondered if lidded toters available. Mark Miller responded lids not for that bin.

37
38 Motion carried 5-0.

39
40 **Old Business:**

41 **Consider passage of ordinance establishing the Environmental/Sustainability Advisory**
42 **Council to replace the Sustainability Advisory Committee.**

43 Mike made a motion to adopt Ordinance 129D-2022 an ordinance of the Township of East
44 Goshen, Chester County PA, creating a new chapter 17 of the East Goshen Township Code of
45 Ordinances, titled "Environmental And Sustainability Advisory Council", which creates, and

1 provides operating procedures and powers for a new Environmental And Sustainability Advisory
2 Council.

3
4 David seconded.

5
6 Michele explained this was discussed at prior meetings. Mike elaborated.

7
8 Attorney Christman stated published in Daily Local July 7th publication.

9
10 Motion carried 5-0.

11
12 Mike made a motion to adopt Resolution Number 2022-14, titled "A Resolution of the Board of
13 Supervisors of East Goshen Township, Chester County, Pennsylvania, Appointing the Founding
14 Members of the Environmental and Sustainability Advisory Council".

15
16 David seconded.

17
18 Mike rescinds the motion in order for the Board to deliberate on members. John added the
19 members have staggered terms and feels the Board should consider who that want in each term
20 expiration category. Michele added this motion should be tabled so further information can be
21 gathered. Mike asked Attorney Christman about the existing terms of the SAC members since
22 they are dissolved. Attorney Christman stated the SAC members' terms are irrelevant now that
23 the ESAC has been formed. Derek stated the Monday SAC meeting must be cancelled.

24
25 Motion tabled.

26
27 Attorney Christman will provide resolution for next meeting.

28
29 **Consider 2022 Sewer Rates and a proposed capital plan.**

30 Dave explained this was discussed at the last Board meeting and at that meeting the Board asked
31 Dave to reconsider his proposed rate increase from last meeting.

32
33 John does not agree with Dave's proposal. Mike respects Dave's analysis and management of
34 finances. Mike would like to see the full increase at this time but is respectful of the inflationary
35 period. Mike elaborated on rates when AQUA operations are in control of sewer operations.
36 Mike complimented the information Dave provided of neighboring municipalities rates. Of those
37 lower rates, Mike stressed an important component to consider is the debt load. If municipalities
38 are keeping rates low, but borrowing, that will impact future rates. Dave added some
39 information on West Chester Borough's recommendation to the Council.

40
41 David asked about sending a letter communicating the sewer rate change to residents. Mike
42 believes a letter is warranted. Dave added this information is on the East Goshen Township
43 website home page. Derek asked for the Board's direction on communicating this information to
44 residents. John supports David suggestion to mail a letter to all residents. John pointed out the
45 three municipalities above East Goshen, and they are controlled by AQUA. David offered to
46 review the letter prior to mailing.

1 Phil Mayer, Municipal Authority added these items need to be addressed.

2
3 Michele would like the ordinance change at the rate of inflation in perpetuity. Mike stated he
4 cannot support that. David added the rate of inflation has nothing to do with the deterioration of
5 our sewer infrastructure. David supports a rate increase of \$20/quarter beginning with the July
6 2022 billing and communicate this via letter to residents.

7
8 Michele commented that a \$15 increase would cover the reserves in 3 years, instead of 2.
9 Michele feels a letter notifying residents should be sent now and rates change in 4th quarter.

10
11 Mark Miller stated that we expanded the plant in 2010. The current equipment is due to be
12 replaced. It's just a matter of time before we have another Hershey Mill issue.

13
14 Mike stated the current ratepayers have benefitted from low increases in prior years. He feels
15 current residents should pay for the system.

16
17 Further discussion evolved.

18
19 David made a motion to adopt Resolution 2022-13, revising the fee schedule, to amend the
20 Township's sewer rates to \$55.61 per quarter fixed and \$9.70 per thousand gallons variable,
21 beginning in 2024.

22
23 John seconded.

24
25 Russ Frank, 452 Gateswood, agrees with Mike's thoughts on the rate increase, but does not agree
26 with the monthly adjustment of consumption. Mike replied that monthly is not proposed, it's
27 quarterly.

28
29 Motion carried 5-0.

30
31 **Consider purchase of Park surveillance cameras.**

32 Derek explained this was discussed at the last Board meeting and this is a prevalent issue in the
33 Park. Dave revised costs and how this is budgeted. Derek spoke to Chief and she would be
34 happy to send Lieutenant out to review placement of license readers.

35
36 Michele questioned why we would need four readers. Mark Miller stated one reader for cars
37 going in and another for cars going out at each entrance. John added that we have vandalism in
38 the restrooms. Mark Miller stated this occurs once or twice a week. John asked if anyone sees
39 vandalism, please speak up. Mike stated every resident can be a steward in the community.
40 David views this as health, safety and welfare.

41
42 David made a motion to authorize \$8,380 for the camera installation project in East Goshen
43 Township Park and the monthly Comcast expense.

44
45 John seconded.

1 Cody thanked Mark Miller for their clean up. Michele apologized to the Public Works staff who
2 has to clean up the vandalism.

3
4 Bill Geyer, 1560 Tanglewood, asked about whether someone would review recordings and he
5 supports the purchase. Derek replied he and Mark Miller will look into signage for area and will
6 speak to Jason to create a more active scene around the bathrooms. David asked about having
7 active cameras on children in the Park. Attorney Christman commented this is Township public
8 property so no notification is necessary.

9
10 Motion carried 5-0.

11
12 **Consider revised language for noise/nuisance ordinance update.**

13 Derek explained this was discussed at the last Board meeting. Derek explained the versions and
14 items to be considered. Attorney Christman stated this is a complete overhaul of noise/ nuisance
15 out of zoning and into an ordinance, which will be easier to identify and enforce.

16
17 Attorney Christman addressed the time and sound level limits in the new ordinance and asked
18 the Board if this is what they wanted. Mike stated he thought we were eliminating decibels.
19 Attorney Christman responded. John asked if we own a decibel reader. Mark Miller confirmed.
20 Derek stated that we are not a 24/7 operation. John asked who will ascertain who is making too
21 much noise. Attorney Christman responded. This will require 30-day notice to the County
22 Commission and Planning Commission and advertising twice. Discussion followed.

23
24 Erich Meyer, 929 Monte Vista, asked about exceptions 156-4, day restrictions. He feels snow
25 removal at private residents should be exempt for any hour. Discussion followed.

26
27 Bill Geyer, 1560 Tanglewood, gave background on his neighbor who built a stage and holds
28 concerts. Neighbor obtains noise permit so others are notified. He does not want to consume
29 police resources for this unacceptable situation. This should be addressed for all residents. John
30 asked if Mr. Geyer read this proposed ordinance. He confirmed.

31
32 Further discussion followed.

33
34 It was determined that Attorney Christman and Derek will edit and resubmit this ordinance to the
35 Board at a future meeting.

36
37 **Presentation by the Futurist Committee on the Spring survey with additional information.**

38 Tom Kilburn presented the survey results and the proposed follow-up actions. John asked if we
39 can get a street lights estimate. Mark Miller confirmed. Derek will pursue. Mark Miller will
40 provide a map of open space to the Board and Tom Kilburn. John would like the Futurist
41 Committee to explore low cost trail options. Mike stated we need more residents to participate
42 on the Futurist Committee. Michele and the Board thanked Tom and the Futurist Committee for
43 all their effort.

44
45 **Consider support of the Pipeline Task Force (PTF) memo to Adelphia Pipeline regarding a**
46 **desire to see a leak detection system installed at the Paoli Pike Valve Station.**

1 Mike made a motion for the Board to submit a formal request to Adelphia for installation of
2 external leak detectors at their natural gas valve station on Paoli Pike.

3
4 John seconded.

5
6 Motion carried 5-0.

7
8 **Accept resignation of Vince D'Amico as Deputy Emergency Management Coordinator**
9 **(EMC) and appoint Edward Kilgore as new Deputy EMC.**

10 The Board thanks Vince for the work he has done.

11
12 Cody made a motion to accept the resignation of Vince D'Amico as Deputy Emergency
13 Management Coordinator (EMC) and appoint Edward Kilgore as new Deputy EMC.

14
15 John seconded.

16
17 Motion carried 5-0.

18
19 **Review of budget meeting dates in late summer/early fall.**

20 Derek presented the proposed meeting dates to discuss the 2023 Budget. The Board concurred.

21
22 **Standing Issues/Projects:**

23 Hershey's Mill Dam Project – Derek stated there were concerned residents regarding the
24 galvanized steel used, Gannett Fleming stands by this being the best material.

25
26 Milltown Dam Project – Michele stated the permit is one step closer. Mark Miller's team is
27 addressing the mosquitos with dunks.

28
29 **Any Other Matter:**

30 Mike stated that every resident is required to go through occupancy permit/inspection when they
31 sell their home.

32
33 **Public Comment:** None

34
35 **Liaison Reports:** None

36
37 **Correspondence, Reports of Interest:** None

38
39 **Adjournment:**

40 There being no further business, Cody made a motion to adjourn at 9:40pm.

41
42 John seconded.

43
44 Motion carried 5-0.

45
46 Respectfully submitted,

47 *Chris Boylan*

48 *Recording Secretary*

49
50 Attached: July 14, 2022 Treasurer's Report

**TREASURER'S REPORT
RECEIPTS AND BILLS**

June 30, 2022 - July 14, 2022

GENERAL FUND

Real Estate Tax	\$0.00
Earned Income Tax	\$122,241.38
Local Service Tax	\$1,218.23
Transfer Tax	\$87,913.35
General Fund Interest Earned	\$3,025.50
Total Other Revenue	\$32,126.49

Total General Fund Receipts: \$246,524.95

STATE LIQUID FUELS FUND

Receipts	\$0.00
Interest Earned	\$0.50
Total State Liquid Fuels Receipts:	<u>\$0.50</u>

CAPITAL RESERVE FUND

Receipts	\$0.00
Interest Earned	\$240.18
Total Capital Reserve Fund Receipts:	<u>\$240.18</u>

TRANSPORTATION FUND

Receipts	\$396.25
Interest Earned	\$0.27
Total Transportation Fund Receipts:	<u>\$396.52</u>

SEWER OPERATING FUND

Receipts	\$12,788.33
Interest Earned	\$335.96

Total Sewer Operating Fund Receipts: \$13,124.29

REFUSE FUND

Receipts	\$4,829.58
Interest Earned	\$185.91
Total Refuse Fund Receipts:	<u>\$5,015.49</u>

BOND FUND

Receipts	\$0.00
Interest Earned	\$302.22
Total Bond Fund Receipts:	<u>\$302.22</u>

SEWER CAPITAL RESERVE FUND

Receipts	\$0.00
Interest Earned	\$12.36
Total Sewer Capital Reserve Fund Receipts:	<u>\$12.36</u>

OPERATING RESERVE FUND

Receipts	\$0.00
Interest Earned	\$0.19
Total Operating Reserve Fund Receipts:	<u>\$0.19</u>

INFRASTRUCTURE SUSTAINABILITY FUND

Receipts	\$0.00
Interest Earned	\$0.07
Total Infrastructure Sustainability Fund Receipts:	<u>\$0.07</u>

ARPA - COVID RELIEF FUND

Receipts	\$0.00
Interest Earned	\$196.27
Total ARPA - COVID Relief Fund Receipts:	<u>\$196.27</u>

Accounts Payable	\$468,749.51
Electronic Pmts:	
Credit Card	\$8,591.09
Postage	\$0.00
Debt Service	\$0.00
Payroll	\$177,481.14

Total Expenditures: \$654,821.74

Accounts Payable	\$0.00
Total Expenditures:	<u>\$0.00</u>

Accounts Payable	\$183,794.99
Credit Card	\$0.00
Total Expenditures:	<u>\$183,794.99</u>

Accounts Payable	\$0.00
Total Expenditures:	<u>\$0.00</u>

Accounts Payable	\$38,255.71
Electronic Pmts:	
Credit Card	\$1,943.26
Debt Service	\$0.00
Total Expenditures:	<u>\$40,198.97</u>

Accounts Payable	\$5,170.00
Credit Card	\$92,932.37
Total Expenditures:	<u>\$98,102.37</u>

Accounts Payable	\$0.00
Total Expenditures:	<u>\$0.00</u>

Accounts Payable	\$0.00
Total Expenditures:	<u>\$0.00</u>

Accounts Payable	\$0.00
Total Expenditures:	<u>\$0.00</u>

Accounts Payable	\$0.00
Total Expenditures:	<u>\$0.00</u>

Accounts Payable	\$0.00
Total Expenditures:	<u>\$0.00</u>

**EAST GOSHEN TOWNSHIP
MEMORANDUM**

TO: BOARD OF SUPERVISORS
FROM: DAVE WARE
SUBJECT: PROPOSED PAYMENTS OF BILLS
DATE: JULY 28, 2022

Attached please find the Treasurer's Report for the weeks of July 14, 2022 – July 28, 2022.

General Fund revenue over this period was driven by Earned Income and Real Estate tax receipts, Parks and Recreation fees, and building permit fees. Expenses for this period include engineering services, equipment rental, insurance premiums, cell tower tax payment, and ongoing operating expenses.

The Capital Reserve Fund incurred expenses of \$90K for Hershey's Mill Dam construction.

As a point of interest, Chris Boylan put together and mailed an information letter for delinquent sewer and trash customers notifying them of our new collections process with Portnoff Law Associates Ltd., allowing them an avenue to pay their bills prior to being sent to collections. This action coupled with having a legal partner as a receivables resource has facilitated the recovery to date of \$21,751.66 of the \$144,428.34 sent to Portnoff – a 15% collection rate.

Recommended motion: Madam Chair, I move that we accept the receipts and approve the expenditures as presented in the Expenditure Register and as summarized in the Treasurer's Report.

**TREASURER'S REPORT
RECEIPTS AND BILLS**

July 14, 2022 - July 28, 2022

GENERAL FUND

Real Estate Tax	\$25,016.02
Earned Income Tax	\$81,100.00
Local Service Tax	\$3,800.00
Transfer Tax	\$0.00
General Fund Interest Earned	\$0.00
Total Other Revenue	\$30,549.97

Total General Fund Receipts: \$140,465.99

STATE LIQUID FUELS FUND

Receipts	\$0.00
Interest Earned	\$0.00
Total State Liquid Fuels Receipts:	\$0.00

CAPITAL RESERVE FUND

Receipts	\$0.00
Interest Earned	\$0.00
Total Capital Reserve Fund Receipts:	\$0.00

TRANSPORTATION FUND

Receipts	\$0.00
Interest Earned	\$0.00
Total Transportation Fund Receipts:	\$0.00

SEWER OPERATING FUND

Receipts	\$56,689.99
Interest Earned	\$0.00

Total Sewer Operating Fund Receipts: \$56,689.99

REFUSE FUND

Receipts	\$28,031.20
Interest Earned	\$0.00
Total Refuse Fund Receipts:	\$28,031.20

BOND FUND

Receipts	\$0.00
Interest Earned	\$0.00
Total Bond Fund Receipts:	\$0.00

SEWER CAPITAL RESERVE FUND

Receipts	\$0.00
Interest Earned	\$0.00
Total Sewer Capital Reserve Fund Receipts:	\$0.00

OPERATING RESERVE FUND

Receipts	\$0.00
Interest Earned	\$0.00
Total Operating Reserve Fund Receipts:	\$0.00

INFRASTRUCTURE SUSTAINABILITY FUND

Receipts	\$0.00
Interest Earned	\$0.00
Total Infrastructure Sustainability Fund Receipts:	\$0.00

ARPA - COVID RELIEF FUND

Receipts	\$0.00
Interest Earned	\$0.00
Total ARPA - COVID Relief Fund Receipts:	\$0.00

Accounts Payable	\$33,589.32
Electronic Pmts:	
Credit Card	\$18,219.81
Postage	\$0.00
Debt Service	\$2,726.08
Payroll	\$161,136.69

Total Expenditures: \$215,671.90

Accounts Payable \$0.00

Total Expenditures: \$0.00

Accounts Payable	\$90,121.62
Credit Card	\$0.00

Total Expenditures: \$90,121.62

Accounts Payable \$0.00

Total Expenditures: \$0.00

Accounts Payable	\$126,248.16
Electronic Pmts:	
Credit Card	\$1,688.37
Debt Service	\$20,953.66

Total Expenditures: \$148,890.19

Accounts Payable	\$1,460.45
Credit Card	\$12,066.50

Total Expenditures: \$13,526.95

Accounts Payable \$0.00

Total Expenditures: \$0.00

Accounts Payable \$0.00

Total Expenditures: \$0.00

Accounts Payable \$0.00

Total Expenditures: \$0.00

Accounts Payable \$0.00

Total Expenditures: \$0.00

Accounts Payable \$0.00

Total Expenditures: \$0.00

ACH DEBITS TO GENERAL FUNDS

EXPENSE REPORT

Attachment 2 OF 2

Meeting Date

8/2/2022

6/1/22 -6/30/22

Fund	Fee Charged	Name	Month Covered	Description
01	32.20	AUTHNET FEES	June 2022	CRED.CARD BANK CHARGES
GENERAL	135.51	BANKCARD FEES	June 2022	CRED.CARD BANK CHARGES
FUND	287.50	M&T MONTHLY FEE	June 2022	POSITIVE PAY & ACH MONITOR
	\$455.21			
03				
CAPITAL	115.00	M&T MONTHLY FEE	June 2022	POSITIVE PAY & ACH MONITOR
RESERVE	\$115.00			
05	267.39	REIMBURSEMENT of Credit Card Fee	June 2022	Paymentus
SEWER	115.00	M&T MONTHLY FEE	June 2022	POSITIVE PAY & ACH MONITOR
FUND	\$382.39			
06	267.38	REIMBURSEMENT of Credit Card Fee	June 2022	Paymentus
REFUSE	57.50	M&T MONTHLY FEE	June 2022	POSITIVE PAY & ACH MONITOR
FUND	\$324.88			
	TOTAL			
	\$1,277.48			

EAST GOSHEN TOWNSHIP
MONTHLY DEBT PAYMENT BREAKDOWN
July 25, 2022

GENERAL FUND:

Interest payment	Principal payment	Year of Issuance	Loan Description	Original loan amount	Remaining Principal	Retirement Date	Avg Interest Rate
\$2,726.08	\$0.00	2003	Multi purpose 9 projects	\$5,500,000.00	\$ 759,000.00	2023	4.3%
\$0.00	\$0.00	2017	G Playground , Dams, & Paoli Pike Trail	\$5,310,000.00	\$5,290,000.00	2037	2.7%

SEWER FUND:

Interest payment	Principal payment	Year of Issuance	Loan Description	Original loan amount	Remaining Principal	Retirement Date	Avg Interest Rate
\$16,674.90	\$0.00	2008	RCSTP Expansion	9,500,000.00	\$4,648,000.00	2032	4.0%
\$4,278.76	\$0.00	2013	Diversion Projects	2,500,000.00	\$1,684,000.00	2033	3.1%
\$0.00	\$0.00	2017	S West Goshen STP	2,840,000.00	\$2,465,000.00	2037	2.7%

BATCH 1 OF 4

Expenditures Register
GL-2207-84183

PAGE 1

Vendor	Req #	Budget#	Sub#	Description	Invoice Number	Req Date	Check Dte	Recpt Dte	Check#	Amount
01	GENERAL FUND									
4136				FIRSTNET - #287290606505						
	69159	1	01401 3210	COMMUNICATION EXPENSE	505X07082022	07/19/22	07/19/22	07/19/22	23324	821.15
				JULY 2022						
										821.15
										821.15
1 Printed, totaling										821.15

FUND SUMMARY

Fund	Bank Account	Amount	Description
01	01	821.15	GENERAL FUND
		821.15	

PERIOD SUMMARY

Period	Amount
2207	821.15
	<u>821.15</u>

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Report Date 07/21/22

Expenditures Register
GL-2207-84214

PAGE 1

Vendor	Req #	Budget#	Sub#	Description	Invoice Number	Req Date	Check Dte	Recpt Dte	Check#	Amount	
<hr/>											
05	SEWER OPERATING										
1393				US POSTMASTER							
69166	1	05429	3250	ADMIN.- POSTAGE	072122	07/21/22	07/21/22	07/21/22	5210	1,135.58	
				UTILITY BILLS - QTR.3 2022							
<hr/>										1,135.58	
06	REFUSE										
1393				US POSTMASTER							
69166	2	06427	3250	POSTAGE	072122	07/21/22	07/21/22	07/21/22	822	1,135.57	
				UTILITY BILLS - QTR.3 2022							
<hr/>										1,135.57	
<hr/>										2,271.15	
										2 Printed, totaling	2,271.15

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Report Date 07/26/22

Expenditures Register
GL-2207-84280

PAGE 2

Vendor	Req #	Budget#	Sub#	Description	Invoice Number	Req Date	Check Dte	Recpt Dte	Check#	Amount
1520				C&R GLASS INC.						
	69179	1	01409 3740	TWP. BLDG. - MAINT & REPAIRS 1/8" SHEETS OF GLASS	I135631	07/26/22		07/26/22		155.00
										155.00
3488				CINTAS CORPORATION #287						
	69180	1	01409 3740	TWP. BLDG. - MAINT & REPAIRS WEEK END 6/15/22 CLEAN MATS	4122518802	07/26/22		07/26/22		60.61
	69180	2	01487 1910	UNIFORMS WEEK END 6/15/22 CLEAN UNIFORMS	4122518802	07/26/22		07/26/22		732.38
	69181	1	01487 1910	UNIFORMS NAVY CARGO SHORTS (1)	1903116952	07/26/22		07/26/22		39.19
	69182	1	01487 1910	UNIFORMS NAVY CARGO SHORTS (9)	1903100207	07/26/22		07/26/22		315.66
	69183	1	01409 3740	TWP. BLDG. - MAINT & REPAIRS WEEK END 7/20/22 CLEAN MATS	4125931639	07/26/22		07/26/22		60.61
	69183	2	01487 1910	UNIFORMS WEEK END 7/20/22 CLEAN UNIFORMS	4125931639	07/26/22		07/26/22		732.38
										1,940.83
2491				COMCAST 8499-10-109-0107472						
	69187	1	01401 3210	COMMUNICATION EXPENSE 0107472 7/17-8/16/22 PW TV	071022	07/26/22		07/26/22		39.47
										39.47
4199				DOG WASTE DEPOT						
	69190	1	01454 2000	MAINTENANCE SUPPLIES 15 CASES DOG WASTE BAGS	496474	07/26/22		07/26/22		891.60
										891.60
418				EAGLE POWER AND EQUIPMENT						
	69191	1	01430 2330	VEHICLE MAINT AND REPAIR LH MOTION CONTROL, LEVER CONTROL & SWITCH	P11095	07/26/22		07/26/22		101.25
										101.25
3872				EAGLE TERMITE & PEST CONTROL						
	69192	1	01409 3840	DISTRICT COURT EXPENSES PEST CONTROL - JULY 2022	238811	07/26/22		07/26/22		50.00
	69195	1	01409 3740	TWP. BLDG. - MAINT & REPAIRS PEST CONTROL - JULY 2022	238808	07/26/22		07/26/22		105.00
	69196	1	01454 3100	PROFESSIONAL SERVICES PEST CONTROL - JULY 2022	238814	07/26/22		07/26/22		25.00
	69198	1	01409 3745	PW BUILDING - MAINT REPAIRS PEST CONTROL - JULY 2022	238810	07/26/22		07/26/22		45.00

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Report Date 07/26/22

Expenditures Register

GL-2207-84280

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PAGE 5

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PAGE 6

Vendor	Req #	Budget#	Sub#	Description	Invoice Number	Reg Date	Check Dte	Recpt Dte	Check#	Amount
03	CAPITAL RESERVE FUND									
1876				FOLEY INC.						
	69201	1	03457	7450 CAPITAL - HERSHEY MILL REPAIR TRACK DOZER RENTAL 6/6-7/4/22 HERS. MILL DAM	A9167301	07/26/22		07/26/22		3,732.87
										3,732.87
3352				GAP POWER RENTALS PLUS LLC						
	69204	1	03457	7450 CAPITAL - HERSHEY MILL REPAIR SINGLE SIDED STRAW MAT	1755158	07/26/22		07/26/22		783.75
										783.75
813				MAIN LINE CONCRETE						
	69220	1	03457	7450 CAPITAL - HERSHEY MILL REPAIR 4 YDS 4000 PSI CONCRETE H.MILL DAM	504917	07/26/22		07/26/22		734.00
										734.00

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Report Date 07/26/22

Expenditures Register

GL-2207-84280

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Vendor	Req #	Budget#	Sub#	Description	Invoice Number	Req Date	Check Dte	Recpt Dte	Check#	Amount
05				SEWER OPERATING						
1849				HICKS HAY COMPANY						
	69206	1	05422 3701	R.C. COLLEC.-MAINT.& REPR 42 SM.BALES STRAW	17885	07/26/22		07/26/22		436.00
										436.00
739				KNOX EQUIPMENT RENTALS INC.						
	69209	1	05422 3701	R.C. COLLEC.-MAINT.& REPR MULCHER RENTAL 7/19/22	103001.1.2	07/26/22		07/26/22		127.05
										127.05
765				LEC - LENNI ELECTRIC CORPORATION						
	69211	1	05420 3700	C.C. METERS-MAINT.& REPRS. REMOVE OLD & INSTALL NEW WOOD POLE- ELLIS LANE	220675	07/26/22		07/26/22		1,804.85
	69212	1	05420 3700	C.C. METERS-MAINT.& REPRS. REPAIR TANK BLOWER	220670	07/26/22		07/26/22		220.00
	69213	1	05422 3700	R.C. STP-MAINT.& REPAIRS INSTALL NEW THERMAL OVERLOAD	220704	07/26/22		07/26/22		1,541.27
	69214	1	05422 3701	R.C. COLLEC.-MAINT.& REPR TROUBLESHOOT MISSING PHASE - HUNT COUNTRY	220664	07/26/22		07/26/22		220.00
	69215	1	05420 3700	C.C. METERS-MAINT.& REPRS. CHECK FLOW METER ON PAOLI PK.	220665	07/26/22		07/26/22		65.00
	69217	1	05420 3702	C.C. COLLEC.-MAINT.& REPR. PORTABLE PUMP MOTOR FABRICATION	220667	07/26/22		07/26/22		1,921.92
	69217	2	05422 3701	R.C. COLLEC.-MAINT.& REPR PORTABLE PUMP MOTOR FABRICATION	220667	07/26/22		07/26/22		1,921.92
	69218	1	05422 3700	R.C. STP-MAINT.& REPAIRS LED T8 LAMP UPGRADES TO EXPLOSION PROOF FIXTURES	220659	07/26/22		07/26/22		4,260.00
										11,954.96
1087				PIPE XPRESS INC.						
	69226	1	05422 3701	R.C. COLLEC.-MAINT.& REPR 2X10' PVC CONDUIT	120924	07/26/22		07/26/22		478.50
	69226	2	05422 3700	R.C. STP-MAINT.& REPAIRS 2X10' PVC CONDUIT	120924	07/26/22		07/26/22		478.50
	69227	1	05420 3700	C.C. METERS-MAINT.& REPRS. PVC CONDUITS	120925	07/26/22		07/26/22		258.96
										1,215.96

Report Date 07/26/22

Expenditures Register
GL-2207-84280

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Vendor	Req #	Budget#	Sub#	Description	Invoice Number	Req Date	Check Dte	Recpt Dte	Check#	Amount
1385				UNIVAR USA INC.						
	69235	1	05422 2440	R.C. STP- CHEMICALS	50399039	07/26/22		07/26/22		1,963.75
				4 CONTAINERS ALUM.SULFATE						
										1,963.75
2439				VERIZON -7041						
	69234	1	05422 3601	R.C. COLLEC.-UTILITIES	6524805-070622	07/26/22		07/26/22		225.15
				7/7/22 - 8/6/22						
										225.15
1470				WESTTOWN TOWNSHIP						
	69238	1	05429 4500	CONTR. SERV. SUMMIT HOUSE	070122-S	07/26/22		07/26/22		87,330.00
				QTR.3 2022 SEWER - SUMMIT						
										87,330.00
1470				WESTTOWN TOWNSHIP						
	69239	1	05429 4510	CONTR. SERV. CIDER KNOLL	070122-C	07/26/22		07/26/22		19,680.00
				QTR.3 2022 SEWER - CIDER						
										19,680.00
1983				YALE ELECTRIC SUPPLY CO						
	69240	1	05420 3700	C.C. METERS-MAINT.& REPRS.	S121070764.002	07/26/22		07/26/22		165.89
				CONNECTORS, PLUGS & MASTER REEL						
										165.89
										162,293.77
										0 Printed, totaling 162,293.77

FUND SUMMARY

Fund	Bank Account	Amount	Description
01	01	32,312.96	GENERAL FUND
03	03	5,250.62	CAPITAL RESERVE FUND
05	05	124,730.19	SEWER OPERATING
		162,293.77	

PERIOD SUMMARY

Period	Amount
2207	162,293.77
	162,293.77

Legend:

Expenditures Register Previewing to your screen

Print those ready to pay

Sorting by vendor

Printing for GL Period 2207

Report Date 07/27/22

Procurement Card Entries

PAGE 1

Per	Budget #	Sub#	Description	Vendr	Vendor Name	Invoice #	Inv Date	Credit	Srce Trx #	#	U
2207			CREDIT CARD PAYMENT								
	06427	4502	WEEK 7/8/22 - 7/14/22	241	C.C. SOLID WASTE AUTHORITY	64347-R	07/15/22	6,884.55	PC	84284	1
	05422	4502	WEEK 7/8/22 - 7/14/22	241	C.C. SOLID WASTE AUTHORITY	64347-S	07/15/22	427.05	PC	84284	2
	06427	4502	WEEK 7/16/22 - 7/22/22	241	C.C. SOLID WASTE AUTHORITY	64423-R	07/22/22	5,121.35	PC	84284	3
	05422	4502	WEEK 7/16/22 - 7/22/22	241	C.C. SOLID WASTE AUTHORITY	64423-S	07/22/22	645.32	PC	84284	4
	01430	2320	254.60 GALS. GASOLINE	1161	REILLY & SONS INC	12962910	07/20/22	992.18	PC	84284	5
	01430	2320	568.0 GALS. DIESEL	1161	REILLY & SONS INC	12962936	07/20/22	2,288.47	PC	84284	6
								16,358.92			
								16,358.92			

GENERAL LEDGER SUMMARY

GL Account #	Debit	Credit	Description
014XX-XXXX	3,280.65		GENERAL FUND Expense Account
01107-1010		3,280.65	GENERAL FUND Bank Account
054XX-XXXX	1,072.37		SEWER OPERATING Expense Account
05100-1005		1,072.37	SEWER OPERATING Bank Account
064XX-XXXX	12,005.90		REFUSE Expense Account
06100-1005		12,005.90	REFUSE Bank Account

Legend:

Procurement Card Entries Spooling to Windows Printers

Printing for GL Period 2207

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Report Date 07/27/22

Expenditures Register
GL-2207-84335

PAGE 1

Vendor	Req #	Budget#	Sub#	Description	Invoice Number	Req Date	Check Dte	Recpt Dte	Check#	Amount
03	CAPITAL RESERVE FUND									
4412				TOTAL SITE DEVELOPMENT INC.						
	69242	1	03457 7450	CAPITAL - HERSHEY MILL REPAIR	APPL.#16	07/27/22	07/27/22	07/27/22	1510	84,756.00
				APPLIC.#16 HERSHEY MILL DAM						
										84,756.00
										84,756.00
										1 Printed, totaling 84,756.00

FUND SUMMARY

Fund	Bank Account	Amount	Description
03	03	84,756.00	CAPITAL RESERVE FUND
		84,756.00	

PERIOD SUMMARY

Period	Amount
2207	84,756.00
	84,756.00

Legend:

Expenditures Register Spooling to Windows Printers

Print those ready to UPDATE

Sorting by vendor

Printing for GL Period 2207

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PLGIT 1107.1010

DATE	DESCRIPTION	TOTAL	1116.1000	1116.1000	1401.2100	1401.3000	1407.2130	1430.2330	1430.2600	1437.2460	1438.2450	1452.2000	1452.2025	1452.3000	1452.3204	1452.3719	1454.3740	1487.4600
	DEREK DAVIS		5420.3702	3457.7450														
6/1/2022	PA MUNICIPAL LEAGUE - Access Course D.Davis	25.00																25.00
6/1/2022	GOTOMYPC - Logmein - one month	44.00					44.00											
6/3/2022	SPLASHTOP - Computer Business Access	120.43					120.43											
6/6/2022	AMAZON - White board for Jessica	72.69			72.69													
6/8/2022	AMAZON - Fake Mustaches - Jason/summer camp	34.19										34.19						
6/8/2022	MALWAREBYTES 2COCOM	137.79					137.79											
6/9/2022	AMAZON - Headsets - for PW	3,881.49								3,881.49								
6/9/2022	PRIMO HOAGIES - Meeting - TBD	183.81				183.81												
6/10/2022	VANO'S PIZZA - M.Gordon's Party	125.00				125.00												
6/14/2022	ICMA ONLINE - Membership - D.Davis	1,248.00				1,248.00												
6/15/2022	21 CENT NEWSPAPERS - Daily Local Subscription	266.50				266.50												
6/15/2022	GOTOMYPC - Annual Renewal for RCSTP & HVAC	416.55					416.55											
6/16/2022	INDEED - Hiring Service	616.92				616.92												
6/20/2022	AMAZON - Lanyards	22.58										22.58						
6/24/2022	APPLE.COM - iCloud	0.99					0.99											
		\$7,195.94																
	MARK MILLER																	
5/31/2022	MESSICKS - Skid Tank for fueling generators	3,846.34							3,846.34									
6/7/2022	SP MIGHTYPROB - Manhole Hooks, Probes & Poppers	616.00	616.00															
6/8/2022	FUTURELINE - Replace Factory Foam Truck #2	490.00						490.00										
6/13/2022	PRIMO HOAGIES - MA Meeting	202.79				202.79												
6/20/2022	VANO'S PIZZA - For PW - trees down on Line Road	101.00									101.00							
6/21/2022	MOULTRIE MOBILE - Park Cameras	45.56															45.56	
6/23/2022	ERNST CONSERVATION - Buffer Mix H.M. Dam	60.60		60.60														
		\$5,362.29																
	JASON LANG																	
6/1/2022	GIANT - Snacks for Summer Camp	46.26										46.26						
6/2/2022	GIANT - Snacks for Summer Camp	7.99										7.99						
6/2/2022	IDENTOGO - Fingerprints - Camp Staff	24.85											24.85					
6/6/2022	PAYPAY PLAQUES - Eagle Scout award	238.00												238.00				
6/7/2022	HOME DEPOT - Rocketry Camp	55.13														55.13		
6/10/2022	IDENTOGO - Fingerprints - Camp Staff	24.85										24.85						
6/11/2022	APPLE - Community Day	1.05														1.05		
6/15/2022	BANNER BUZZ - Banner for Community Day	102.54														102.54		
6/16/2022	PAYPAY PLAQUES - Ginny Newlin Plaque	98.00												98.00				
6/17/2022	IDENTOGO - Fingerprints - Camp Staff	24.85										24.85						
6/20/2022	BJS WHOLESALE - Camp supplies	25.00										25.00						
6/20/2022	ONE STOP PARTY SHOP - Community Day Rides	2,000.00														2,000.00		
6/21/2022	BJS WHOLESALE - Snacks & supplies for Summer Camp	253.79										253.79						
6/22/2022	GIANT - Snacks & supplies for Summer Camp	155.22										155.22						
		\$3,057.53																
	GRAND TOTAL	15,615.76	616.00	60.60	72.69	2,643.02	719.76	490.00	3,846.34	3,881.49	101.00	545.03	74.55	336.00	2,103.59	55.13	45.56	25.00

J/E's made

Add to Master Cred.Card List



616.00 To be reimbursed by 05 fund.



60.60 To be reimbursed by 03 fund.



15,615.76

MEMO

Date: July 27, 2022
From: Derek Davis, Township Manager
To: Board of Supervisors
Re: Resolution 2022-14 – Appointment of ESAC Members

The board passed ordinance 129-D-2022 on July 19th, 2022 creating the Environmental/Sustainability Advisory Council (ESAC). What they did not do, however, was pass a resolution appointing members of said council since they wanted time to think about it.

Based on individual conversations with board members I've had over the last week, Resolution 2022-14 is attached and reflects what I believe the boards wishes are in terms of ESAC appointments.

Motion: Madam Chair, I move we pass Resolution 2022-14 establishing members of the newly formed Environmental/Sustainability Advisory Council (ESAC).

<u>NAME</u>	<u>TERM EXPIRATION</u>
Kipp Happ	December 31, 2022
Bryan Hutchinson	December 31, 2022
Mary Krueger	December 31, 2022
Mary McCloskey	December 31, 2023
Christi Supple, Chair	December 31, 2023
Alice Lenthe	December 31, 2024
Peg Friese	December 31, 2024

EAST GOSHEN TOWNSHIP
CHESTER COUNTY, PENNSYLVANIA

RESOLUTION 2022-14

A RESOLUTION OF THE BOARD OF SUPERVISORS OF
EAST GOSHEN TOWNSHIP, CHESTER COUNTY, PENNSYLVANIA
APPOINTING THE FOUNDING MEMBERS OF THE ENVIRONMENTAL AND
SUSTAINABILITY ADVISORY COUNCIL.

WHEREAS, the East Goshen Township Board of Supervisors (the “Board”), by Ordinance No. 129-D-2022, created a new Chapter 17 of the East Goshen Township Code of Ordinances (the “ESAC Ordinance”), which established an Environmental and Sustainability Advisory Council (the “ESAC”), pursuant to the powers granted to the Board by the Act of December 21, 1973 (P.L. 425, No. 148), entitled “An act authorizing the establishment of environmental advisory councils by certain political subdivision”;

WHEREAS, Section 17-3 of the ESAC Ordinance states that the ESAC shall consist of between five and seven residents of East Goshen Township who shall be appointed by the Board for a term of 3 years, one of whom shall be a member of the East Goshen Township Planning Commission;

WHEREAS, the ESAC Ordinance also directs that the initial appointments to the ESAC shall be staggered so that approximately one-third of the membership shall expire each year, and that the terms of their successors shall be three years each; and

WHEREAS, the Board wishes to appoint the individuals named herein as founding members of the ESAC, each holding a term of office as stated below.

NOW, THEREFORE, BE IT RESOLVED, that the Supervisors of East Goshen Township hereby appoint the below-named individuals to the newly created ESAC for the following terms:

<u>NAME</u>	<u>TERM EXPIRATION</u>
Kipp Happ	December 31, 2022
Bryan Hutchinson	December 31, 2022
Mary Krueger	December 31, 2022
Mary McCloskey	December 31, 2023
Christi Supple, Chair	December 31, 2023
Alice Lenthe	December 31, 2024
Peg Friese	December 31, 2024

RESOLVED and ADOPTED this 2nd day of August, 2022.

**BOARD OF SUPERVISORS
EAST GOSHEN TOWNSHIP**

Michele Truitt, Chair

John Hertzog, Vice Chair

Cody Bright, Member

Michael Lynch, Member

David E. Shuey, Member

ATTEST:

Derek J. Davis, Secretary

MEMO

Date: July 27, 2022
From: Derek Davis, Township Manager
To: Board of Supervisors
Re: Recommendation of Zoning "Catch-All" provision in the I-1 Light Industrial District

In a past meeting, we discussed adding a "catch-all" provision in our zoning code. Essentially, all legal uses within the Commonwealth must be allowed within at least one zoning district in any municipality. If we as a municipality do not delineate a specific use as far as what zoning district it is allowed in, we could be opening ourselves up to legal challenges.

What we would like the board to take a look at is picking a zoning district that would be an appropriate district for adding a "catch-all" provision which would put any zoning use not outlined in the current zoning ordinance within that specific district.

At the June 21st meeting in which this was discussed, the board wanted myself and the solicitor to come back with a recommendation on which zoning district made the most sense for this provision.

We feel that the I-1 Light Industrial District (located off of Airport Road above the YMCA and extending up to Wilson Drive) makes the most sense for such a provision given the make-up of what is presently there today. We would be happy to discuss this recommendation in more detail at the meeting. A potential ordinance is attached.

A zoning map is included or can be found on the website at the following address:

<https://eastgoshen.org/services/planning-zoning/zoning-map/>

You can see I-1 is the light/powdered blue sliver in the Northwest quadrant of the township.

If the board would like to move forward, the following motion would be in order.

Motion: Madam Chair, I make a motion we authorize the township solicitor and township manager to advertise the included ordinance which would amend East Goshen's Zoning Ordinance to permit in the I-1 Zoning District, by conditional use, any lawful use not otherwise permitted in the township.

Municipality Location



SHIP OFFICE
AOLI PIKE
STER, PA 19380



EAST GOSH TOWNSHI

Municipal Zoning

Zoning Adopted: September

Map Created: April 1, 2

East Goshen Zoning District

- BP - Business Park
- C-1 - Community Commercial
- C-2 - Local Convenience Comm
- C-4 - Planned Highway Comm
- C-5 - Commercial
- I-1 - Light Industrial
- I-2 - Planned Business/Researc
- Limited Industrial/Park/Reside
- R-1 - Low Density Open Space
- Suburban Residential
- R-2 - Low Density Suburban R
- R-3 - Medium Density Suburb
- R-4 - High Density Suburban F
- R-5 - Urban Residential
- ⚡ Road Centerlines
- ▭ Parcel Boundaries
- ▨ Floodplains

IMPORTANT NOTICE:

The Official Zoning Map in the municipal building authority regarding the current zoning status of land, other structures.

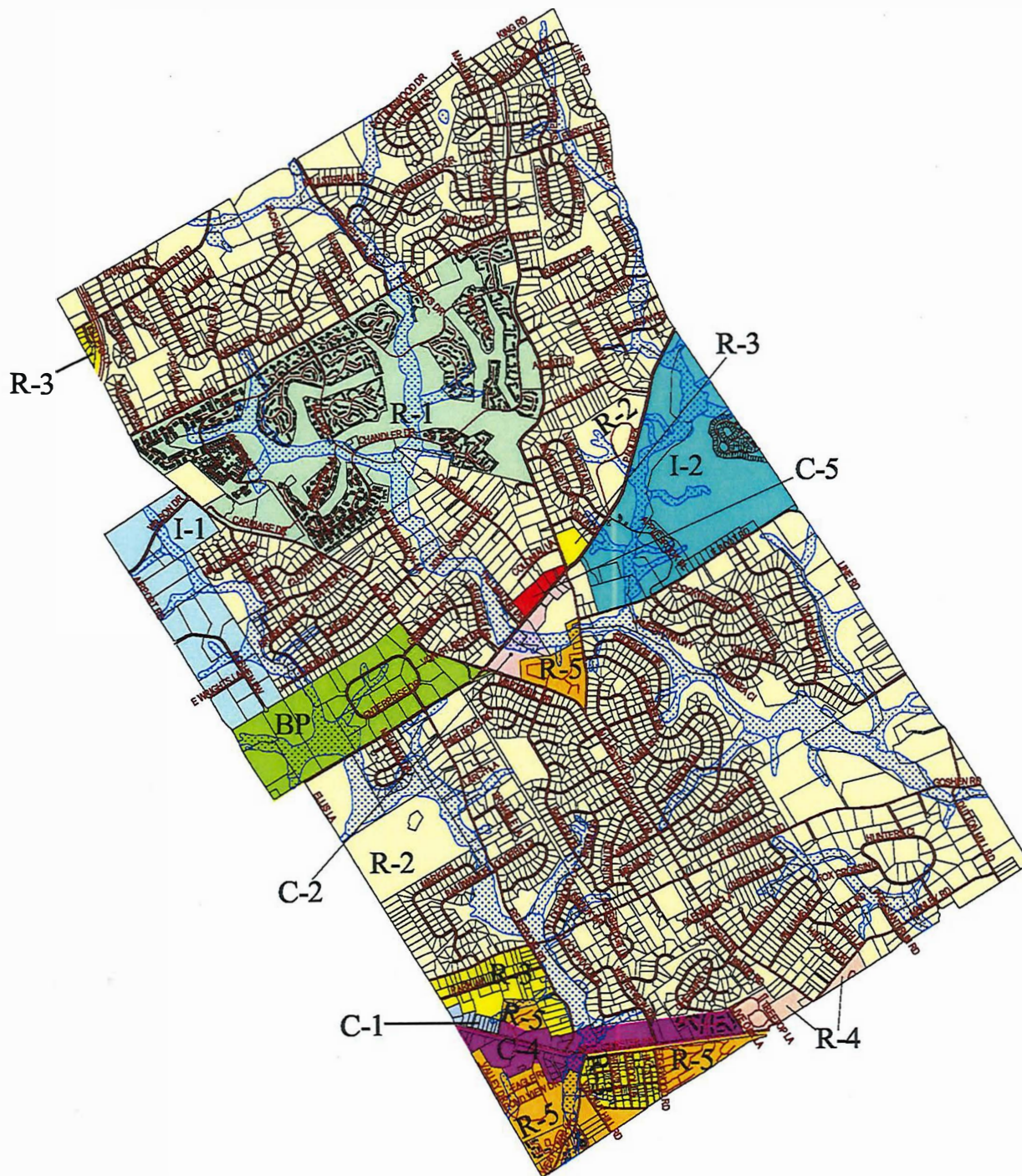
NOTES: Not for engineering purposes.

Landbase Source: Planimetric features have been compiled to meet the National Map Accuracy Standard of 1:24,000 scale map using first order, fully analytical digital stereoplotters, from aerial photography dated March, 2000, controlled analytically from ground points captured using first order GPS equipment. Planimetric coordinates were based on the PA State Plane Coord South Zone and North American Datum 1983.

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**EAST GOSHEN TOWNSHIP
CHESTER COUNTY, PENNSYLVANIA**

Ordinance No. — — — — —

**AN ORDINANCE OF THE TOWNSHIP OF EAST
GOSHEN, CHESTER COUNTY, PENNSYLVANIA,
AMENDING THE ZONING ORDINANCE, CHAPTER
240, TO PERMIT IN THE I-1 ZONING DISTRICT, BY
CONDITIONAL USE, ANY LAWFUL USE NOT
OTHERWISE PERMITTED IN THE TOWNSHIP.
EFFECTIVE FIVE DAYS FROM ENACTMENT.**

BE IT ENACTED AND ORDAINED by the Board of Supervisors of East Goshen Township that the East Goshen Township Code of Ordinances, as amended, is hereby further amended as follows:

SECTION 1. Section 240-19 of the Code of Ordinances, titled “I-1 Light Industrial District”, is hereby amended to add a new § 240-19.C(34) as follows:

(30) Any lawful use not otherwise permitted in the Township.

SECTION 2. If any sentence, clause, section or part of this Ordinance is for any reason found to be unconstitutional, illegal or invalid, such unconstitutionality, illegality or invalidity shall not affect or impair any of the remaining provisions, sentences, clauses, sections or parts hereof. It is hereby declared as the intent of the Board of Supervisors that this Ordinance would have been adopted had such unconstitutional, illegal or invalid sentence, clause, section or part thereof not been included therein.

SECTION 3. General Code is hereby authorized to make any necessary formatting and numbering changes needed in order for this Ordinance to be made consistent with the formatting and numbering standards applicable to the East Goshen Township Code of Ordinances as published by General Code.

SECTION 4. All Ordinances or parts of Ordinances conflicting with any provision of this Ordinance are hereby repealed insofar as the same affects this Ordinance.

SECTION 5. This Ordinance shall become effective five days after enactment.

ENACTED and **ORDAINED** this _____ day of _____, 2022.

**BOARD OF SUPERVISORS
EAST GOSHEN TOWNSHIP**

Michele Truitt, Chair

John Hertzog, Vice Chair

Cody Bright, Member

Michael Lynch, Member

David E. Shuey, Member

ATTEST:

Derek J. Davis, Secretary

MEMO

Date: July 27, 2022
From: Derek Davis, Township Manager
To: Board of Supervisors
Re: Appointment of Duane Brady as Zoning Officer

After a lengthy search for a new Zoning Officer/Director of Code Enforcement, we are pleased to say that Duane Brady, a current employee and Code Inspector here at East Goshen, was offered the position and accepted.

I was appointed the interim Zoning Officer back in June. Now that we have Duane on board, I am requesting the board make a motion to remove me as interim Zoning Officer and appoint Duane permanently to the position of Zoning Officer,

Motion: Madam Chair, I move we remove Derek Davis from the position of interim Zoning Officer and appoint Duane Brady as the permanent, full-time Zoning Officer.

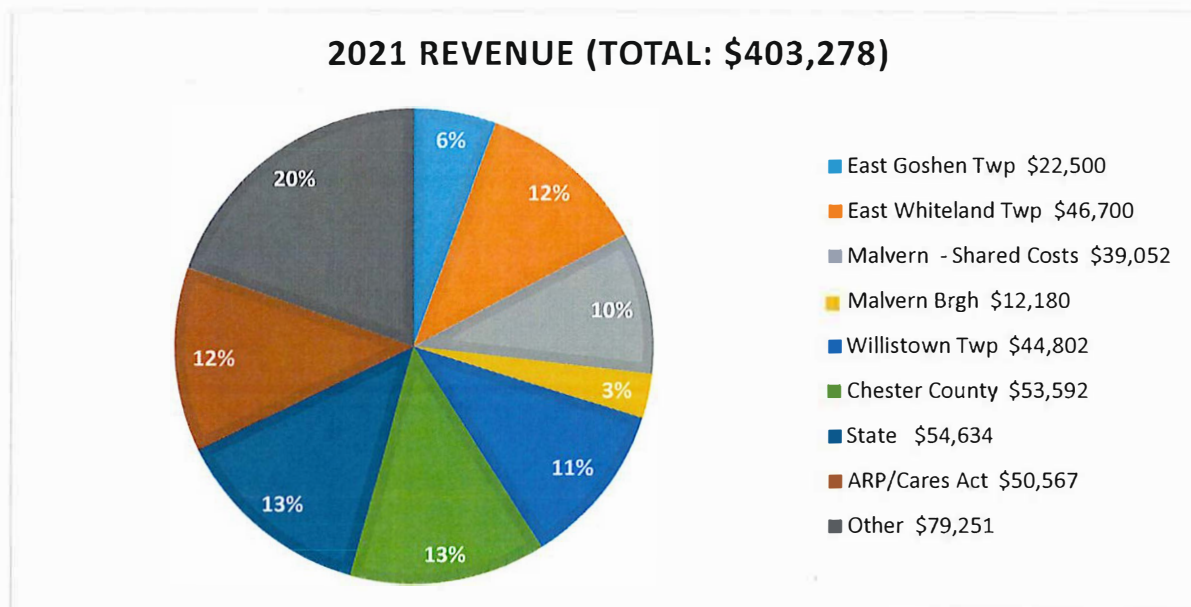
Malvern Library Funding Request for 2023

Malvern Library has been a cornerstone in this community for over a century. While we have changed from an organization that once only housed books, we now provide access to computers, services, programs, and many other resources to meet the needs and wants of our community. We provide access to hotspots and computers to keep people connected both inside and outside the library. We added a 3D printer geared for STEM programming encouraging children and young adults to pursue the sciences. From our Library of Things, patrons can check out museum passes and board games to enjoy with their family and friends while creating lasting memories. Programs and events are now offered in person and virtually, with recordings available for patrons to view at a time convenient for them. Lastly, we provide proctoring services for students, host a Gambler's Anonymous support group, and a poetry writing circle lead by the East Goshen Poet Laureate. As we move forward we hope to provide other new services and programs to engage our community and promote growth and learning.

However, access to these services and programs would not be possible if the library is not funded to the best of our service area's ability. We are always grateful for the funding we do receive, but like all businesses, the changing economy increases our operational costs, requiring us to push every dollar that much farther or do less for our community.

As shown in the chart below, the main revenue source for the library from government entities comes from the County and State which are distributed to each of the libraries in the Chester County Library System per the terms of our system agreement. In 2021 we received \$53,592 from the County and \$54,634 from the State making up 26% of our revenue.

The library raises additional funds through fundraising and the collection of fines and fees which are shown in the chart below as "Other". These "Other" sources of revenue in 2021 total \$79,251 or 20% of our total revenue. Of those funds, 64% came from our fundraising efforts in which we raised \$51,000. Of the donations we received, 36% came from one donor as a one-time donation in the amount of \$18,664. Typically, the library has raised on average \$27,947 each year for the last three years excluding special large one-time donations.



Lastly, the chart shows that 41% of our total funding comes from the four local municipalities in our service area. When reviewing how the residents from each service area use their library we found East Goshen residents use their library at a similar rate as the rest of our service area's patrons, but were providing the least funding not only in dollars but also in per capita as shown in the statistics below.

2021 Funding by Municipality in ascending order:

East Goshen: \$22,500

Willistown: \$46,146

East Whiteland: \$46,700

Malvern Borough: \$12,180 and an additional \$50,000 as In Kind Services for a total of \$62,180.

Average contribution including In Kind Services: \$44,381

2021 Per Capita Rates in ascending order:

East Goshen: \$1.22

East Whiteland: \$3.32

Willistown: \$4.14

Malvern: \$3.52 excluding In Kind Services, \$17.95 including In Kind Services*

Average Per Capita \$3.05, or \$6.65 including In Kind Services*

Malvern Library Cardholders in ascending order:

Malvern: 1,206 or 21%

East Goshen: 1,461 or 25%

East Whiteland: 1,531 or 26%

Willistown: 1,614 or 27%

Checkouts at Malvern Public Library by municipality in 2021 by local contributing municipalities not including e-materials in ascending order:

Malvern: 21.12%

East Goshen: 24.32%

East Whiteland: 24.67%

Willistown: 29.89%

These rates have remained consistent since the summer of 2019 when we first discovered this discrepancy. At that time, we approached East Goshen with a modest funding increase request from \$18,000 to \$22,500 with the intention to increase the amount on a regular interval until parity is reached with the other municipalities.

As the Malvern Library is growing we need to be able to do more for our community. Increased funding would ensure the continuity of the services we currently provide and enable us to expand our newer offerings such as our collection of board games, museum pass offerings, and e-materials to name a few. Therefore, Malvern Library would respectfully request East Goshen Township increase their library funding from \$22,500 to \$24,853 for the 2023 budget year. This would increase the per capita from \$1.22 to \$1.35.

MEMO

Date: July 27, 2022
From: Derek Davis, Township Manager
To: Board of Supervisors
Re: Thom Clapper Resignation

After 55 years in the township and countless years of services to East Goshen Township, Thom Clapper is leaving the township. Thom was both the Vacancy Board Chair and elected Auditor so both need to be filled. It is recommended these are two separate people.

Specifically for the Auditor, the resignation needs to be accepted within 45 days of the resignation (From July 15th). After it is accepted, we then have 30 days to appoint.

For Vacancy Chair, there is more flexibility in the timing of the appointment but it is still recommended to do it as soon possible.

Motion: Madam Chair, I make a motion we accept the resignation of Thom Clapper from the positions of elected Township Auditor and Vacancy Board Chair.

If the board is entertaining motions to appoint these positions tonight they may do so. Otherwise we can regroup on the 16th.

Possible Motion #1: Madam Chair, I make a motion we appoint _____ to the position of Township Auditor through the next municipal election cycle and the term expiration at the end of 2023.

Possible Motion #2: Madam Chair, I make a motion we appoint _____ to the position of Vacancy Board Chair.

THOM CLAPPER, PhD
1433 Linden Lane
West Chester, PA 19380-5947
610-436-5667
psuthom@verizon.net

July 6, 2022

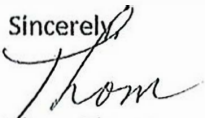
Mr. Derek Davis
Township Manager
East Goshen Township
1580 Paoli Pike
West Chester, PA 19380-6199

Dear Derek,

After 55 years as a resident of East Goshen Township, I reluctantly will be moving from the township to an active 55+ community in Kimberton, and therefore, must resign my positions as Township Auditor and Vacancy Committee effective July 15th.

Irene and I have enjoyed living in East Goshen Township, and I have enjoyed serving in many elected and appointed positions within the Township; it has been a personal pleasure working with the very competent and pleasant Township staff. We have experienced the Township as a wonderful place to live and raise a family. Irene and I consider East Goshen Township the number one Township in the County, if not the State.

Sincerely,



Thom Clapper

Cc: Michelle Truit

**EAST GOSHEN TOWNSHIP
MEMORANDUM**

TO: BOARD OF SUPERVISORS
FROM: DAVE WARE
SUBJECT: FOLDING/PRESSURE SEALING MACHINE
DATE: JULY 20, 2022

The current folding/sealer machine is 8 years old, is included on our fixed asset schedule, and its replacement cost has been fully funded in the Capital Reserve Fund. In order to use the current machine with the new utility bills, we would need to purchase a new roller, at a cost of just over \$1,000. With the age of the current equipment and the numerous maintenance issues and costs experienced with it, we recommend a more fiscally appropriate decision to invest in a replacement machine, which will allow staff to continue our billing process in-house. After a comparative cost analysis, keeping the process in-house is substantially cheaper than outsourcing to a vendor, saving about \$3K per year, and gives us more control. The current machine (Paitec 5000) could be listed on Municibid and potentially sell for \$50-100.

In preparation for the upcoming implementation of the new Edmunds Utility software, staff sought out three quotes for a new folding/pressure sealing machine, compatible with the new 8 1/2 x 14" utility bills to be used.

The following quotes were received from 1) current machine vendor (Paitec), 2) our current printer vendor (Rothwell), and 3) our new utility bill vendor (MGL).

Folder/Pressure Sealer Machine			
Current machine model - Paitec ES5000			
Original purchase \$3,175 in 2014, 10 yr life			
Estimated replacement cost - \$4,782 on Fixed Asset schedule			
New - Edmunds invoice stock is 8 1/2 x 14, 28# weight			
	Paitec	Rothwell	MGL
	Current machine	Vendor for office printers	Vendor for new invoice stock
Contact	Peter Nguyen	Kevin Rothwell	Greg Lowe
Email	peter@paitec.com	krothwell@rothdoc.com	glowe@mglprintingsolutions.com
Recommended model	Paitec ES5500	Paitec ES5500	Express Sealer 3000
Folds/Seals	5000/hr	5000/hr	3000/hr
Paper	28#	28#	28#
Cost	\$4,595.00	\$4,195.00	\$4,299.00
Shipping	\$100.00	\$0.00	\$188.00
Install	\$495.00	\$0.00	\$379.00
Total Cost	\$5,190.00	\$4,195.00	\$4,866.00
Warranty	3 months	1 year	no response
Consumable parts as needed not included: roller, pads			
Service Contract 1 year	\$495 required and begins on the date of install	does not recommend - consumables are not covered under service contract	no response
Trade in		\$0 \$0 -but willing to recycle	no response

Recommended motion: Mr. Chairman, I move that we authorize the purchase of a new folding/pressure sealing machine from Rothwell, with the initial order not to exceed \$5,000 plus shipping, paid from Capital Reserve. I further authorize the current folding/pressure sealing machine be posted for sale on Municibid and recycle if no buyer shows interest.