

**EAST GOSHEN TOWNSHIP  
BOARD OF SUPERVISORS MEETING  
1580 PAOLI PIKE  
TUESDAY, SEPTEMBER 6, 2022  
FINAL MINUTES**

*Note: This meeting was held in person at the East Goshen Township Board Room. This was a hybrid meeting conducted via Zoom.*

**Present:** Chairman Michele Truitt; Vice Chairman John Hertzog; Members: Cody Bright, David Shuey; Township Manager Derek Davis; Finance Director Dave Ware; Senior Staff Accountant Chris Boylan; Erich Meyer (Conservancy); Bryan Hutchinson, Christy Marshall, and Mary McCloskey and Mary Kruger, ESAC.

**Absent:** Mike Lynch

**Call to Order & Pledge of Allegiance:**

Michele Truitt called the meeting to order at 7:00 p.m. and led the Pledge of Allegiance.

John asked for a moment of silence for first responders; fire, police, and EMS.

Michele stated the meeting is being recorded via Zoom and will be available on the Township website.

**Chairman's Report:**

Michele announced:

- The Board met in executive session prior to tonight's meeting to discuss personnel matters.
- Because of Labor Day, there will be no yard waste pickup on Wednesday, September 7<sup>th</sup>.
- Township Yard Sale is Saturday September 17<sup>th</sup>.

**Public Hearings:** None

**Emergency Services Reports:** None

**Financial Report:** None

**Approval of Minutes:**

Cody made a motion to approve the minutes of August 2, 2022 and August 16, 2022.

John seconded.

Motion carried 4-0.

**Treasurer's Report:**

Dave Ware presented the September 1, 2022 Treasurer's Report.

David made a motion to accept the receipts and approve the expenditures as presented in the Expenditure Register and as summarized in the September 1, 2022 Treasurer's Report.

Cody seconded.

Motion carried 4-0.

**Old Business:**

**Appointment of Vacancy Board Chair.**

Derek stated this was discussed at the August Board meetings. Thom Clapper resigned on August 2, 2022 and this position needs to be filled.

John made a motion to appoint Daniel Leicht to the position of Vacancy Board Chair through the remainder of the current term.

Cody seconded.

Michele explained the Vacancy Chair responsibilities.

Motion passed 4-0.

**New Business:**

**Environmental and Sustainability Advisory Committee's (ESAC) request for social media pages.**

Christy Marshall explained that ESAC is interested in social media in order to educate the public about ongoing Township ESAC efforts, initiatives those at home can do, and upcoming events.

Mary McCloskey, Clock Tower Dr. and Mary Kruger, Heron Ln. explained some ideas of what the ESAC would post.

Michele asked if Jason would oversee the posts.

David stated this task is meeting an obligation of the ESAC mission.

Cody made a motion to authorize the ESAC to create Facebook and Instagram accounts.

David seconded.

Motion passed 4-0.

**West Chester Area Clean Energy Future (WCA-CEF) update by Bryan Hutchinson, member of ESAC and East Goshen representative on the WCA-CEF steering committee.**

Bryan Hutchinson, Cooper Cir., and Christy Marshall, Vassar Ct., gave a status update of both the community engagement part of the energy transition plan as well as an update on what actions municipal governments have taken in the last two years. The presentation is included in tonight's agenda and available online.

David expressed his understanding that West Chester Area Clean Energy Futures will feed ESAC with ideas for the Township. David mentioned that the Township made changes to ordinances last year but doesn't believe it was comprehensive for new construction. Christy responded that our ordinances do conform to State standards. David also commented that the Delaware Valley study identified our Public Works buildings as an opportunity to optimize solar panels. He asked if SolSmart would do a cost-benefit analysis and felt it would be good to explore grant availability. Bryan will investigate. Michele added that she asked vendors at the (Sustainability) Expo to reach out to Derek and there was no response. Michele appreciated the presentation. Michele stated that linking WCA-CEF to the ESAC and Township webpages may be considered at a future meeting. Cody is interested in the open space budget proposal.

**Standing Issues/Projects:**

Hershey's Mill Dam Project – Derek stated the punch list is being addressed. He and Mark Miller observed this location during the rain storm this morning.

Milltown Dam Project – Michele has no update. Dave stated we should hear about the ARPA Funds soon.

**Any Other Matter:**

Derek stated we received correspondence from Grant Everhart, Goshen Fire Company, regarding a courageous act of two Public Works staff. Kevin Miller and Stephen Hiro were working nearby when a cardiac arrest incident occurred at Sts. Simon & Jude. Kevin and Stephen immediately responded and took over CPR efforts. Their use of an AED device and CPR restored pulse and respirations and resulted in a positive outcome for the patient.

Michele recognized both Kevin Miller and Stephen Hiro. The Board congratulated both men. The audience gave applause. Michele also congratulated Stephen on the birth of his baby.

Derek commented that a resident requested his communication with the Board be shared with the public, however, the Board decided last year not to include public correspondence in the agenda. Derek requested guidance from the Board on how to address this issue.

**Public Comment:**

Nancy Potts, President of Cider Knoll HOA, 207 Walnut Hill Rd D-20, expressed concern about the Codes Dept. and engineer delaying their retaining wall and sidewalk project. Ms. Potts passed photos of project to the Board. Ms. Potts asked if anyone here could expedite this process.

Derek responded that he would like to gather more information and will follow up with Duane tomorrow.

John suggested if this is an issue, let the staff work overtime. Derek agreed and would like to gather more information.

Janine Janick, 207 Walnut Hill Rd. D-25, stated the retaining wall was built in the 1960's and is concerned about the renters who live there. The renter cannot get out of the condo.

Michele stated we need to look at this if it is a safety concern.

David commented that this is a HOA issue and also understands there is an urgency issue with the Township permitting process. David feels this is more of a management issue rather than a Board issue and Derek will address this concern.

**Liaison Reports:** None

**Correspondence, Reports of Interest:** None

**Adjournment:**

There being no further business, Cody made a motion to adjourn at 8:07 p.m.

John seconded.

Motion carried 4-0.

Respectfully submitted,

*Chris Boylan*

*Recording Secretary*

Attached: September 1, 2022 Treasurer's Report

TREASURER'S REPORT		August 11, 2022 - September 1, 2022	
RECEIPTS AND BILLS			
<b>GENERAL FUND</b>			
Real Estate Tax	\$38,918.20	Accounts Payable	\$126,050.48
Earned Income Tax	\$255,000.00	Electronic Pmts:	
Local Service Tax	\$26,200.00	Credit Card	\$21,373.28
Transfer Tax	\$64,316.91	Postage	\$0.00
General Fund Interest Earned	\$0.00	Debt Service	\$2,726.08
Total Other Revenue	\$112,394.79	Payroll	\$277,794.63
<b>Total General Fund Receipts:</b>	<b>\$496,829.90</b>	<b>Total Expenditures:</b>	<b>\$427,944.47</b>
<b>STATE LIQUID FUELS FUND</b>			
Receipts	\$0.00	Accounts Payable	\$0.00
Interest Earned	\$0.00		
<b>Total State Liquid Fuels Receipts:</b>	<b>\$0.00</b>	<b>Total Expenditures:</b>	<b>\$0.00</b>
<b>CAPITAL RESERVE FUND</b>			
Receipts	\$0.00	Accounts Payable	\$115.00
Interest Earned	\$0.00	Credit Card	\$0.00
<b>Total Capital Reserve Fund Receipts:</b>	<b>\$0.00</b>	<b>Total Expenditures:</b>	<b>\$115.00</b>
<b>TRANSPORTATION FUND</b>			
Receipts	\$0.00	Accounts Payable	\$0.00
Interest Earned	\$0.00		
<b>Total Transportation Fund Receipts:</b>	<b>\$0.00</b>	<b>Total Expenditures:</b>	<b>\$0.00</b>
<b>SEWER OPERATING FUND</b>			
Receipts	\$479,919.93	Accounts Payable	\$223,308.48
Interest Earned	\$0.00	Electronic Pmts:	
		Credit Card	\$1,249.03
<b>Total Sewer Operating Fund Receipts:</b>	<b>\$479,919.93</b>	Debt Service	\$20,953.66
		<b>Total Expenditures:</b>	<b>\$245,511.17</b>
<b>REFUSE FUND</b>			
Receipts	\$178,177.31	Accounts Payable	\$621.00
Interest Earned	\$0.00	Credit Card	\$86,988.70
<b>Total Refuse Fund Receipts:</b>	<b>\$178,177.31</b>	<b>Total Expenditures:</b>	<b>\$87,609.70</b>
<b>BOND FUND</b>			
Receipts	\$0.00	Accounts Payable	\$125.00
Interest Earned	\$0.00		
<b>Total Bond Fund Receipts:</b>	<b>\$0.00</b>	<b>Total Expenditures:</b>	<b>\$125.00</b>
<b>SEWER CAPITAL RESERVE FUND</b>			
Receipts	\$0.00	Accounts Payable	\$0.00
Interest Earned	\$0.00		
<b>Total Sewer Capital Reserve Fund Receipts:</b>	<b>\$0.00</b>	<b>Total Expenditures:</b>	<b>\$0.00</b>
<b>OPERATING RESERVE FUND</b>			
Receipts	\$0.00	Accounts Payable	\$0.00
Interest Earned	\$0.00		
<b>Total Operating Reserve Fund Receipts:</b>	<b>\$0.00</b>	<b>Total Expenditures:</b>	<b>\$0.00</b>
<b>INFRASTRUCTURE SUSTAINABILITY FUND</b>			
Receipts	\$0.00	Accounts Payable	\$0.00
Interest Earned	\$0.00		
<b>Total Infrastructure Sustainability Fund Receipts:</b>	<b>\$0.00</b>	<b>Total Expenditures:</b>	<b>\$0.00</b>
<b>ARPA - COVID RELIEF FUND</b>			
Receipts	\$0.00	Accounts Payable	\$0.00
Interest Earned	\$0.00		
<b>Total ARPA - COVID Relief Fund Receipts:</b>	<b>\$0.00</b>	<b>Total Expenditures:</b>	<b>\$0.00</b>