

AGENDA
EAST GOSHEN TOWNSHIP
BOARD OF SUPERVISORS
RE-ORGANIZATION & FORMAL MEETING
JANUARY 3, 2023
6:00 PM

To Join Zoom Meeting:

Link: <https://us02web.zoom.us/j/81903235823>

Dial In Number: 1 929 205 6099

Meeting ID: 819 0323 5823

During this *hybrid* BOS meeting, public comment will be handled as follows:

- The Zoom public is asked to remain muted during the meeting when the Board is talking.
 - If you do not wish to be seen on the Board Room TVs or the YouTube Recording, your camera must be turned off via Zoom.
 - In-person public participants will be given the ***first*** opportunity to comment and ask questions on each agenda item that requires a Board vote.
 - The Zoom public participants will be given the ***second*** opportunity to comment and ask questions on each agenda item that requires a Board vote.
 - Zoom participants wishing to comment must raise their hand icon, state their name, and must speak one at a time.
1. Call to Order (6:00 PM)
 2. Pledge of Allegiance
 3. Moment of Silence
 4. Announce that the meeting is being livestreamed via Zoom. A recording will be uploaded later to the Township's YouTube channel for viewing.
 5. Swearing in of any other newly elected officials present - None
 6. Re-Organization Actions (6:10 PM to 6:25 PM)
 - A. Elect Chair
 - B. Elect Vice Chair
 - C. Appoint Police Commissioner
 - D. Appoint Representative to Pension Committee
 - E. Appoint Representative to West Chester Area Council of Governments
 - F. Appoint Township Officials
 1. Township Manager/Secretary/ Right-to-Know Officer/Assistant Zoning Officer– Derek Davis
 2. Director of Finance/Treasurer/ – Dave Ware
 3. Director of Public Works – Mark Miller
 4. Director of Code Enforcement/Zoning Officer/Building Code Official/Noise Control Officer – Duane Brady
 5. Building Inspectors – Kevin Rowley and Phillip Borawski
 6. Fire Marshal – Carmen R. Battavio

7. Assistant Fire Marshals – Michael Holmes, Kevin Rowley, Duane Brady, Kevin Miller, and Mark Miller
8. Township Solicitor – Lamb McErlane
9. Township Engineer – Pennoni Associates
10. Emergency Management Coordinator – Stephen Hiro
11. Assistant Emergency Management Coordinator – Edward Kilgore
12. Delegate to the Chester County Tax Collection Committee – Dave Ware
13. Alternate Delegate to the Chester County Tax Collection Committee – Chris Boylan
- G. Re-Appoint Township Employees for the 2023 calendar year.
- H. Appoint Depositories for Township Funds and authorize Director of Finance/Treasurer to make investments at banks paying the best rate of interest and with the best terms. (Resolution 2023-1)
 1. PLGIT-PA Local Government Investment Trust (Custodian -Wells Fargo NA.)
 2. TD Bank
 3. M&TBank
- I. Certify Delegates to the PSA TS Convention
 1. Five Supervisors, Manager and Director of Finance will be affirmed as delegates.
 2. Voting Delegate: Derek Davis
 3. Alternate Voting Delegate: Dave Ware
- J. Confirm 2023 Holiday Schedule
- K. Confirm 2023 Meeting Schedule
- L. Confirm that Keystone Collection Agency is the Earned Income and Local Services Tax Collector for the Township
- M. Appoint Maillie LLP as independent auditors for the Township
- N. Designate the Emergency Service Providers (Resolution 2023-02)
- O. Establish the 2023 Fee Schedule (Resolution 2023-03)
- P. Authorize participation in the Delaware Valley Workers Compensation Trust (DVWCT).
- Q. Announce the continuance of all other applicable resolutions that were adopted previously.
7. Chairman's Report (6:25 PM to 6:30 PM)
 - A. The Annual ABC Planning Session will be held on Tuesday, January 31, 2023 at 6:30 PM.
 - B. 2023 starts the new 3 year cycle for trash and recycling days. Residents currently on the Monday (trash & recycling) and Thursday (trash only) cycle will be moved to Tuesday (trash & recycling) and Friday (trash only), and vice versa.
8. Police/ EMS Reports
 - A. WEGO – None
 - B. Goshen Fire Co. –None
 - C. Malvern Fire Co. – None
 - D. Good Fellowship –None

- E. Fire Marshal – None
- 9. Financial Report – None
- 10. Approval of Minutes and Treasurer’s Report (6:30 PM to 6:35 PM)
 - A. Minutes – December 6, 2022 and December 20, 2020
 - B. Treasurer’s Report — December 15, 2022 to December 29, 2022
- 11. Public Hearings – None
- 12. Old Business - None
- 13. New Business
 - A. Consider ABC Appointments. (6:35 PM to 6:40 PM)
 - B. Consider Board Liaisons (6:40 PM to 6:45 PM)
 - C. Consider 2023 Group Bids (6:45 PM to 6:50 PM)
 - D. Consider approval of Jim Benoit, Thornbury Supervisors, as 3rd WEGO Commission member. (6:50 PM to 6:55 PM)
 - E. Consider recommendation for 2022 Budget Surplus. (6:55 PM to 7:05 PM)
- 14. Any Other Matter - None
- 15. Public Comment – (7:05 PM to 7:25 PM)
- 16. Liaison Reports - none
- 17. Correspondence, Reports of Interest - None
- 18. Adjournment (7:25 PM)

Meetings & Dates of Importance

<i>Date</i>	<i>Meeting</i>	<i>Time</i>
January 3, 2022	Board of Supervisors	6:00 pm
January 4, 2022	Board of Auditors	7:00 pm
January 5, 2022	Planning Commission	7:00 pm
January 6, 2022	Park and Recreation Commission	7:00 pm
January 10, 2022	Municipal Authority	7:00 pm
January 12, 2022	Conservancy Board	7:00 pm
January 13, 2022	Pipeline Task Force	6:30 pm
January 13, 2022	Historical Commission	7:00 pm
January 17, 2022	MLK – Township Closed	-----
January 18, 2022	Board of Supervisors	7:00 pm
January 20, 2022	Futurist Committee	7:00 pm
January 24, 2022	Sustainability Advisory Committee	7:00 pm
January 25, 2022	Pension Committee	10:00 am
January 25, 2022	ABC Annual Planning Meeting	6:30 pm

Newsletter Deadline for Spring 2022: February 18

The Chairperson, in his or her sole discretion, shall have the authority to rearrange the agenda accommodate the needs of other board members, the public or an applicant.

Public Comment – Pursuant to Section 710.1 of the Sunshine Act the Township is required to include an opportunity for public comment agenda which is intended to allow residents and/or taxpayers to comment on matters of concern, official action or deliberation which are or may be before the Board of Supervisors. Matters of concern which merit additional research will be placed on the agenda for the next meeting. The Board of Supervisors will allocate a maximum of 30 minutes for public comment at each meeting.

Constant Contact - Want more information about the latest news in the Township and surrounding area? East Goshen Township and Chester County offer two valuable resources to stay informed about important local issues. East Goshen communicates information by email about all Township news through Constant Contact. To sign up, go to www.eastgoshen.org, and click the “E-notification & Emergency Alert” button on the left side of the homepage.

ReadyChesco - Chester County offers an emergency notification system called ReadyChesco, which notifies residents about public safety emergencies in the area via text, email and cell phone call. Signing up is a great way to keep you and your loved ones safe when disaster strikes. Visit www.readychesco.org to sign up today!

Smart 911 – Smart 911 is a new service in Chester County that allows you to create a Safety Profile at www.smart911.com that includes details you want the 9-1-1 center and public safety response teams to know about your household in an emergency. When you dial 9-1-1, from a phone associated with your Safety Profile that information automatically displays to the 9-1-1 call taker allowing them to send responders based on up-to-date location and emergency information. With your Safety Profile, responders can arrive aware of many details they would not otherwise know. Fire crews can arrive knowing exactly how many people live in your home and where the bedrooms are located. EMS personnel can know family members’ allergies or specific medical conditions. And police can access a photo of a missing family member in seconds rather than minutes or hours, helping the search start faster.

Westtown East Goshen Regional Police Department

Do you want to get the latest news about what is happening with the Westtown-East Goshen (WEGO) Police Department? WEGO has an online tool called CRIME WATCH that gives the public direct access to crime and public safety related information happening in our community. Local residents are encouraged to visit the website and connect with the police department social media sites.

To sign up for CRIME WATCH, <https://chester.crimewatchpa.com/wegopd/53548/content/links>.

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William R. Christman III
Voice 610-430-8000
Fax 610-692-6210
bchristman@lambmcerlane.com

December 28, 2022

Board of Supervisors
East Goshen Township
c/o Township Manager Derek Davis
1580 Paoli Pike
West Chester, PA 19380
Email: ddavis@eastgoshen.org

Dear Board:

I am pleased to advise that our firm does not intend to increase its hourly municipal attorney and paralegal rates for calendar year 2023 for general municipal legal services to East Goshen Township. Our rate for attorneys will remain at \$200 per hour for our general municipal legal services. Our rate for paralegals will remain at \$85 per hour. We reserve the right to request alternate rates for specialized legal services as they may arise from time to time, such as certain types of litigation and bond counsel services.

We greatly value the opportunity to be of service to East Goshen Township, and to serve the public interest, and also appreciate your continued confidence in this firm.

If you have any questions, please do not hesitate to call.

Very truly yours,

LAMB MCERLANE PC

By: /s/ William R. Christman III
William R. Christman III



Christiana Executive Campus
121 Continental Drive, Suite 207
Newark, DE 19713
T: 302-655-4451
F: 302-654-2895

www.pennoni.com

December 8, 2022

East Goshen Township

Attn: Derek Davis, Township Manager
1580 Paoli Pike
West Chester, PA 19380

**RE: Fee Schedule for Year 2023
East Goshen Township and East Goshen Municipal Authority**

Dear Derek:

Pennoni is proud to serve East Goshen Township and East Goshen Municipal Authority, and we look forward to working with you again in 2023.

Our rates for 2023 for Township and Authority Engineering services are listed below for the categories of staff that most frequently provide services to the Township and Authority. The rates reflect an average increase of 6.0%, which is within the 2023 federal cost of living adjustment (COLA) of 8.7%.

Authority/Township Engineer.....	\$149/hr
Senior Professional	\$145/hr
Project Professional	\$128/hr
Staff Professional	\$117/hr
Associate Professional	\$111/hr
Senior Engineering Technician.....	\$107/hr
Graduate Professional	\$102/hr
Engineering Technician	\$90/hr
Survey Crew (2-Person)	\$200/hr

We will continue to provide services to the Township and Authority as requested.

For typical general engineering services to the Authority, we recommend budgeting the following under the expectation of a similar level of effort in 2023 as in the past several years. Similar to previous years, we will establish separate accounts for each activity listed below, and each activity will be invoiced separately.

- General Consultation and monthly meetings (also including SBR tank visual condition inspections, I&I support, and West Goshen project consultation) *\$42,000
- Chapter 94 reports.....\$9,000
- TOTAL\$51,000**

*I/I support has been a separate invoicing "project" in past years, but we suggest including it as part of the General Consultation project in 2023 since there has been less engineering effort associated with it in 2022 and as projected into 2023 than in past years since the Public Works Department is aggressively implementing previously established I/I programs.

Other Authority projects outside of general services, as requested, will be proposed separately, such as the following projects that are planned for 2023:

- Hershey's Mill Estates Sewer Replacement Construction Phase Services
- RCSTP Generator Replacement
- Hunt Country Pump Station Metering, Muffin Monster, and Bypass System
- Supplee Valley Sewer Lining

We thank you again for the confidence you have placed in Pennoni over the years and look forward to continuing to serve you in the future!

Sincerely,

PENNONI ASSOCIATES INC.



Michael J. Ellis, PE
Associate Vice President



Nathan M. Cline, PE
Associate Vice President

**EAST GOSHEN TOWNSHIP
CHESTER COUNTY, PENNSYLVANIA**

RESOLUTION 2023-01

**A RESOLUTION DESIGNATING EAST GOSHEN
TOWNSHIP DEPOSITORIES FOR THE 2023 FISCAL
YEAR**

WHEREAS, each year East Goshen Township designates certain banking institutions to serve as depositories for township funds; and

WHEREAS, the Finance Director/Treasurer is responsible for seeking out these institutions based on the most favorable interest rates and terms possible.

NOW, THEREFORE, BE IT RESOLVED, the following depositories will be designated for the 2022 Fiscal Year:

- PLGIT-PA Local Government Investment Trust (Custodian - Wells Fargo NA.)
- TD Bank
- M&T Bank

Dated this 3rd day of January, 2023.

ATTEST:

**EAST GOSHEN TOWNSHIP
BOARD OF SUPERVISORS**

Derek J. Davis, Secretary

Cody Bright, Member

John Hertzog, Member

Michael P. Lynch, Member

David E. Shuey, Member

Michele Truitt, Member

2023
EAST GOSHEN TOWNSHIP
HOLIDAY SCHEDULE

New Year's Day - January 1 (Observed Monday 1/2/2023)

Martin Luther King Day - January 16 (Monday)

President's Day - February 20 (Monday)

Good Friday - April 7 (Friday)

Memorial Day - May 29 (Monday)

Independence Day - July 4 (Tuesday)

Labor Day - September 4 (Monday)

Veteran's Day - November 11 (Observed Fri. 11/10/23)

Thanksgiving - November 23 (Thursday)
*also off November 24 (Friday)

Christmas - December 25 (Monday)

2023 EAST GOSHEN TOWNSHIP MEETINGS

BOARD OF SUPERVISORS will hold their Annual Re-Organization Meeting on Tuesday, January 3, 2023 at 6:00 PM and their regular formal meeting will immediately follow. Thereafter, the Board will hold their regular meetings on the 1st and 3rd Tuesday of each month at 7:00 PM and the 2nd, 4th and 5th Tuesday of the month at 7:00 PM as needed.

BOARD OF AUDITORS will hold their Annual Re-Organization Meeting on Wednesday, January 4, 2023 at 7:00pm.

ANNUAL PLANNING SESSION The Board of Supervisors will meet with members of the other Township Authorities, Boards and Commissions for the Annual Planning Session on Tuesday, January 31, 2023 at 6:30pm.

CONSERVANCY BOARD will meet the 2nd Wednesday of each month at 7:00 PM. The Conservancy Board will conduct site inspections the following Saturday at 9:00 AM as needed.

ENVIRONMENTAL & SUSTAINABILITY ADVISORY COUNCIL will meet the 4th Monday of every month at 7:00pm.

FUTURIST COMMITTEE will meet on the 3rd Monday of every month at 7:00pm.

HISTORICAL COMMISSION will meet as needed. Any meetings will be advertised separately.

MUNICIPAL AUTHORITY will meet the second Monday of every month at 7:00 PM.

PARK & RECREATION COMMISSION will meet the 1st Thursday of every month at 7:00 PM.

PENSION COMMITTEE will meet on Tuesday, January 24, 2023 at 10:00am. Future meetings will be advertised.

PIPELINE TASK FORCE will meet on the 2nd Thursday of every month at 5:30pm.

PLANNING COMMISSION will meet on the 1st Wednesday of every month at 7:00 PM. Workshop Meeting are held on the 3rd Wednesday of the month on an as needed basis

STORMWATER APPEALS BOARD will advertise each hearing separately.

ZONING HEARING BOARD will advertise each hearing separately.

All meetings will be held at the East Goshen Township Building, 1580 Paoli Pike, West Chester, PA 19380. Special meetings will be advertised throughout the year, as they are scheduled. With the exception of Executive Sessions, the public is welcome to attend all East Goshen Township meetings and Workshop sessions. The Board of Supervisors Meetings will have the option to attend by zoom. Zoom links will be posted to the website prior to the scheduled meeting.

**EAST GOSHEN TOWNSHIP
CHESTER COUNTY, PENNSYLVANIA**

RESOLUTION 2023-02

**A RESOLUTION DESIGNATING THE EMERGENCY
SERVICE PROVIDERS FOR EAST GOSHEN TOWNSHIP**

WHEREAS, the Board of Supervisors of East Goshen Township is responsible under the Second Class Township Code for the public safety of the residents of East Goshen, and;

WHEREAS, the Board of Commissioners of Chester County requests that East Goshen Township provide them with a resolution outlining the methods and agencies chosen to fulfill the public safety needs of East Goshen Township, for the efficient administration of the emergency communications system of the Chester County Department of Emergency Services.

BE IT RESOLVED THAT the Goshen Fire Company of 1320 Park Avenue, West Chester, Pennsylvania, shall provide, on a first alarm basis Fire, Rescue and Basic Life Support Ambulance services to East Goshen Township with the exceptions of:

- The north side of Forest Lane
- The east side of North Chester Road, north of Forest Lane
- Brookmont Drive
- Treemont Drive
- Willow Pond Road
- Pond View Lane
- Meadow Creek Lane
- Sherman Drive
- Ruth Circle
- Line Road, north of Forest Lane

The Malvern Fire Company of 424 East King Street, Malvern, Pennsylvania, shall provide Fire, Rescue and Basic Life Support Ambulance services to the area described above, on a first alarm basis.

BE IT RESOLVED THAT the Good Fellowship Ambulance Club of 600 Montgomery Avenue, West Chester, Pennsylvania, shall provide, on a first alarm basis, Advanced Life Support service to East Goshen Township with the exceptions of:

- The east side of Hershey Mill Road, north of Green Hill Road
- The east side of the Ridley Creek from Green Hill Road to the municipal boundary with Willistown Township.

The Malvern Fire Company of 424 East King Street, Malvern, Pennsylvania, shall provide Advanced Life Support service to the area described above, on a first alarm basis.

BE IT RESOLVED THAT Stephen Hiro has been designated at the Emergency Management Coordinator for East Goshen Township.

BE IT FURTHER RESOLVED THAT the Westtown-East Goshen Police Department, of 1041 Wilmington Pike, West Chester, Pennsylvania, shall provide police protection to East Goshen Township.

RESOLVED AND ADOPTED, this 3rd day of January 2023.

ATTEST:

**EAST GOSHEN TOWNSHIP
BOARD OF SUPERVISORS**

Derek J. Davis, Secretary

Cody Bright, Member

John Hertzog, Member

Michael P. Lynch, Member

David E. Shuey, Member

Michele Truitt, Member

**EAST GOSHEN TOWNSHIP
CHESTER COUNTY, PENNSYLVANIA**

RESOLUTION 2023-03

**A RESOLUTION ESTABLISHING AND CONSOLIDATING
THE VARIOUS FEES AND CHARGES IMPOSED
PURSUANT TO THE CODE OF THE TOWNSHIP**

WHEREAS, the Code of East Goshen Township authorizes the Board of Supervisors to establish various fees and charges by resolution, and:

WHEREAS, the Board of Supervisors believes that it's in the best interests of the Township to consolidate all of the fees and charges into a single resolution.

BE IT RESOLVED THAT the East Goshen Township Board of Supervisors hereby establishes the following fee schedule.

1. Zoning Permit Fees

a. Residential Fees

- i. Accessory Structures/Building 120 sq. ft. max - Flat fee \$150.00
- ii. Accessory Structures/Building 121 to 240 sq. ft. max - Flat fee \$200.00
- iii. Accessory structures/Building 241 to 500 sq. ft. - Flat fee \$250.00
- iv. Signs less than 32 square feet - Flat fee \$100.00
- v. Signs 32 square feet or more - Flat fee \$150.00
- vi. Signs temporary signs - Flat fee \$75.00
- vii. Project not listed above – Fee 1% of cost with a minimum charge of \$250.00
- viii. Project in combination with another permit - Flat Fee 75.00

b. Non- Residential (Commercial) Fees

- i. Accessory Structures/Building 120 sq. ft. max - Flat fee \$200.00
- ii. Accessory Structures/Building 121 to 240 sq. ft. max - Flat fee \$250.00
- iii. Accessory structures/Building 241 to 500 sq. ft. - Flat fee 300.00
- iv. Signs less than 32 square feet - Flat fee \$200.00
- v. Signs 32 square feet or more - Flat fee \$250.00
- vi. Signs temporary signs - Flat fee \$100.00
- vii. Project not listed above – Fee 1.5% of cost with a minimum charge of \$300.00
- viii. Project in combination with another permit - Flat Fee 100.00

c. General Fees

- i. Agricultural building /structures Residential - Flat fee \$200.00
- ii. Agricultural building /structures Commercial - Flat fee \$300.00
- iii. Miscellaneous Zoning for projects not listed above - Flat fee \$200.00
- iv. Zoning Verification Letter Fee - Flat fee \$200.00

2. Residential Building Fees

- a. New Construction - Fee 1.5% of cost with a minimum charge of \$300.00
- b. Renovation/Additions - Fee 1% of cost with a minimum charge of \$200.00
- c. Accessory Structures over 500 sq. ft. (100-4(C-2) - Fee 1% of cost with a minimum charge of \$200.00
- d. New Decks - Fee 1% of cost with a minimum charge of \$150.00

- e. Renovation to decks - Flat fee \$150.00
- f. Demolition - Flat fee \$100.00
- g. New Plumbing, Mechanical (Only) - Flat fee \$200.00
- h. Plumbing, Mechanical - with another permit - Flat fee \$100.00
- i. Electrical - Flat fee \$100.00
- j. Re-roof and Re-siding - Fee 1% of cost with a minimum charge of \$200.00
- k. In-ground pool - Fee 1% of cost with a minimum charge of \$200.00
- l. Above – ground pool - Fee 1% of cost with a minimum charge of \$200.00
- m. Solar Systems - Flat fee \$100.00
- n. Stormwater Management System - \$150.00 + Engineering cost
- o. Flag Poles - Flat Fee \$50.00
- p. Missed inspections (100-4A) work not completed or no access - Fee \$100.00 each. All missed inspection fees shall be paid prior to the issuance of the Certificate of Occupancy.
- q. Skipped inspections – inspections that are required but contractor or owner does not schedule inspections – Fee \$200.00 each inspection skipped.
- r. Work without a permit fee – Double permit fee with a minimum charge of \$250.00
- s. Re-inspection fee - Fee \$100.00 for each failed inspection, at the discretion of the Building Code Official.
- t. Annual Permit Renewal Fee – Fee \$150.00 per permit.

3. **Non-Residential Fees (Commercial)**

- a. New Construction - Fee 2% of cost with a minimum charge of \$500.00
- b. Renovation/Additions and Tenant Fitout - Fee 1.5% of cost with a minimum charge of \$350.00
- c. Accessory Structures over 500 sq. ft. (100-4(C-2)) - Fee 1.5% of cost with a minimum charge of \$250.00
- d. New Decks - Fee 1.5% of cost with a minimum charge of \$200.00
- e. Renovation to decks - Flat fee \$250.00
- f. Demolition - Flat fee \$200.00
- g. New Plumbing, Mechanical (Only) - Fee 1.5% of cost with a minimum charge of \$200.00
- h. Plumbing, Mechanical - with another permit - Flat fee \$250.00
- i. Electrical - Flat fee \$150.00
- j. Re-roof and Re-siding - Fee 1.5% of cost with a minimum charge of \$200.00
- k. In-ground pool - Fee 2% of cost with a minimum charge of \$500.00
- l. Solar Systems - Flat fee \$150.00
- m. Stormwater Management System - \$200.00 + Engineering cost
- n. Flag Poles - Flat Fee \$200.00
- o. Missed inspections (100-4A) work not completed or no access - Fee \$200.00 each. All missed inspection fees shall be paid prior to the issuance of the Certificate of Occupancy.
- p. Skipped inspections – inspections that are required but contractor or owner does not schedule inspections – Fee \$250.00 each inspection skipped.
- q. Work without a permit fee – Double permit fee with a minimum charge of \$350.00
- r. Re-inspection fee - Fee \$150.00 for each failed inspection, at the discretion of the Building Code Official.
- s. Annual Permit Renewal Fee – Fee \$200.00 per permit.

4. **Fire Operational and Construction Fees**

- a. Residential Alarm System (New/Replacement) - Flat Fee \$150.00
- b. Residential Sprinkler System - 1% of cost - minimum \$250.00
- c. Residential Special Event Permit - Flat fee \$100.00 pre-event
- d. Non-Residential Alarm System - 1.5% of cost – minimum \$500.00
- e. Non-Residential Sprinkler System - 1.5% of cost – minimum \$500.00

- f. Non-Residential Special Event Permit - Flat fee \$200.00 pre-event
- g. Communication Amplification System - 1.5% of cost – minimum \$500.00
- h. Fire Department Key Box (Knox Box) - Flat fee \$50.00
- i. Miscellaneous Permit - 1% of cost – Minimum \$250.00

5. **Rental and Resale Occupancy Fees**

- a. Residential Single-Family Dwelling – Flat fee \$100.00
- b. Residential Apartments (multi-units) - Flat fee \$60.00
- c. Non-Residential 2,000 sq. ft. or less – Flat fee \$200.00
- d. Non-Residential 2,001 sq. ft. to 9,999 sq. ft. – Flat fee \$300.00
- e. Non-Residential 10,000 sq. ft. or greater – Flat fee \$700.00

6. **Small Wireless Facilities Fees**

- a. Application Cost 1 to 5 facilities – Fee \$500.00 per
- b. Additional Application Cost 6 to 30 – Fee \$100.00 per
- c. Application with new pole – Fee \$1,000.00
- d. Annual Right-of-way Access – Fee \$200.00 per facility
- e. Annual Fee if upon Township owned pole – Fee \$70.00 per facility
- f. Annual Registration – Fee \$25.00 per location
- g. Penalty for untimely filing of annual report – Fee \$100.00 per location

7. **False Alarm Fees (Pursuant to Section 81-12A and 81-13A of the Township Code)**

- a. Section 81-12A – False Alarms
 - i. First and second false alarm – per rolling twelve months - Warning – No fee
 - ii. Third and fourth false alarm - per rolling twelve months – Fee \$100.00 each false alarm
 - iii. Fifth and sixth false alarm - per rolling twelve months – Fee \$200.00 each false alarm
 - iv. Seventh and each additional false alarm - per rolling twelve months - \$500.00 each false alarm
- b. Section 81-13A – False Fire Alarms
 - i. First and Second false fire alarm – per rolling twelve months - Warning – No fee
 - ii. Third and fourth false fire alarm – per rolling twelve months – Fee \$500.00 each false fire alarm
 - iii. Fifth and sixth false fire alarm - per rolling twelve months – Fee \$1000.00 each false fire alarm
 - iv. Seventh and each false fire alarm thereafter - per rolling twelve months – Fee \$2000.00 each false fire alarm

8. **Subdivision and Land Development Fees**

- a. Subdivision Review Fees
 - i. Application and review 2 lots – Fee \$300.00 per lot
 - ii. Application and review 3 or more lots on existing streets - Fee \$350.00 per lot
 - iii. Application and review 3 or more lots requiring new streets – Fee \$500.00 per lot
- b. Land Development Fees
 - i. 4 Acres or less – Fee \$300.00 per lot
 - ii. 4 to 24.99 Acres – Fee \$450.00 per lot
 - iii. 25 to 99.99 Acres – Fee \$700.00 per lot
 - iv. 100 Acres or More – Fee \$950.00 per lot
- c. Lot line and/or Minor Revision Review – Fee \$200.00 per lot

- d. Additional costs for Subdivision, Land Development and Lot Line and/or Minor Revision Reviews shall be as follows:
- e. The applicant shall pay the review fees of the professional consultants utilized by the Township during its review of the subdivision or land development application. The applicant shall submit \$5,000.00 to the Township at the time of the submission of the subdivision or land development application. This money shall be placed in an interest-bearing account held by the Township and monies shall be disbursed from this account to pay the actual costs of the professional consultants. The Township shall provide the applicant with a breakdown of all monies disbursed from the account. If the account balance goes below \$1,000.00 the applicant shall deposit additional monies sufficient to bring the account balance back up to \$5,000.00. Upon approval or denial of the land development or subdivision application and payment of the final invoices from the professional consultants the balance of funds in the account plus any interest shall be returned to the applicant.
- f. The applicant shall reimburse the Township for the actual cost of all legal, engineering, inspections, and materials tests, incurred during construction and up to acceptance, by the Township, of the improvements.
- g. The applicants shall pay all Chester County Planning Commission, Chester County Health Department, Department of Environmental Protection, Chester County Soil Conservation District and Penn Dot review fees, and all recording costs.

9. Miscellaneous Fees

- a. Jacuzzi or Hot Tub – Fee Flat fee \$100.00
- b. Driveways New – Fee \$100.00 + Engineering & Township cost
- c. Driveway Expansion – Fee \$100.00 + Engineering & Township cost
- d. Parking Lots – Fee \$100.00 + Engineering & Township cost
- e. Courts – Tennis, basketball, shuffleboard, bocce ball – Fee
- f. Structures, Renovation/alteration – silos, water towers, antenna towers, wind energy systems and the like – Fee \$100.00 + Engineering & Township cost
- g. PA UCC Continuing Education Fee – \$4.50 for every Building Permit Issued.
- h. Contractor Registration – Fee \$50.00 per year
- i. Solicitation License Fee - \$28.00
- j. Solicitation PA State background check Fee - \$22.00

10. Public Hearings before the Zoning Hearing Board and Board of Supervisors

- a. The applicant shall deposit with the Township \$550.00 to defray the cost of the following:
 - i. One half (½) the cost of preparation and publication of "Notice of Public Hearing".
 - ii. Posting of the property by the Township Staff.
 - iii. One half (½) of the appearance fee of the court reporter.
 - iv. Other miscellaneous administrative charges.
 - v. The cost for mailing a hearing notice letter to all property owners within 1,000 feet of the property.
- b. If the monies paid to the Township pursuant to Section a. are insufficient to insure payment of all costs incurred in the disposition of the application the Township shall require additional deposits in increments of one hundred dollars (\$100.00). The failure of the

Township to demand additional deposits from time to time shall not relieve the applicant from liability for all costs, charges, fees, and expenses in excess of deposits.

- c. Monies paid which are in excess of the actual costs shall be refunded to the applicant within 30 days of receipt of the written decision.
- d. Referring to b and c above; if the total costs exceed the monies paid by less than \$10.00 there will be no additional charge and conversely, there will be no refunds given for amounts under \$10.00.
- e. Conditional Use Professional Consultants – The applicant shall pay the review fees of the professional consultants utilized by the Township during its review of the conditional use application. The applicant shall submit \$2,000.00 to the Township at the time of the submission of the application for a conditional use. This money shall be placed in an interest-bearing account held by the Township and monies shall be disbursed from this account to pay the actual costs of the professional consultants. The Township shall provide the applicant with a breakdown of all monies disbursed from the account. If the account balance goes below \$500.00 the applicant shall deposit additional monies sufficient to bring the account balance back up to \$2,000.00. Upon approval or denial of the conditional use application and payment of the final invoices from the professional consultants the balance of funds in the account plus any interest shall be returned to the applicant.
- f. Site Plan / Act 167 Stormwater Management Plan Review - The applicant shall pay the review fees of the professional consultants utilized by the Township during its review of the Site Plan / Act 167 Stormwater Management application. The applicant shall submit \$2,000.00 to the Township at the time of the submission of the application for. This money shall be placed in an interest-bearing account held by the Township and monies shall be disbursed from this account to pay the actual costs of the professional consultants. The Township shall provide the applicant with a breakdown of all monies disbursed from the account. If the account balance goes below \$500.00 the applicant shall deposit additional monies sufficient to bring the account balance back up to \$2,000.00. Upon approval or denial of the Site Plan / Act 167 Stormwater Management application and payment of the final invoices from the professional consultants the balance of funds in the account plus any interest shall be returned to the applicant.

11. Hearings Before the International Code Council Board of Appeals and Stormwater Appeals Board

- a. There shall be a filing fee of \$100.00.
- b. In addition, the applicant shall deposit with the Township \$400.00 to defray the cost of the following:
 - i. Preparation and mailing of the list and/or labels bearing the names of property owners to be notified.
 - ii. Preparation of the hearing notice and affidavit of certification.
 - iii. Publication of "Notice of Public Hearing".
 - iv. Posting of the property by the Building Inspector.
 - v. One half (½) of the appearance fee of the court reporter.
 - vi. Other miscellaneous administrative charges.
 - vii. The cost for a copy of the transcript if requested by the applicant.

- c. If the monies paid by the applicant pursuant to Section b are insufficient to insure payment of all costs incurred in the disposition of the application, the Township shall require additional deposits in increments of one hundred dollars (\$100.00). The failure of the Township to demand additional deposits from time to time shall not relieve the applicant from liability for all costs, charges, fees and expenses in excess of deposits.
- d. Monies paid which are in excess of the actual costs shall be refunded to the applicant.
- e. Referring to c and d above; if the total costs exceed the monies paid by less than \$10.00 there will be no additional charge and conversely, there will be no refunds given for amounts under \$10.00.

12. Sewer, Refuse and Real Estate Tax Certification

- a. Per Sewer Certification - \$15.00. Fee must be paid prior to certification being issued.
- b. Per Refuse Certification - \$15.00. Fee must be paid prior to certification being issued.
- c. Real Estate Certification is handled by the County.

13. Collection Procedures

- a. The Township Manager is authorized to collect any monies due and payable to the Township under this resolution in the manner prescribed by law.
- b. Any costs associated with the collection of these fees shall be the responsibility of the applicant and/or property owner as applicable.

14. Returned Checks & ACH Payments

- a. Any check or ACH payment received by the Township pursuant to this resolution or any other ordinance shall be deposited in the authorized Township depository (bank).
- b. All checks or ACH payments returned by the Township depository (bank) to the Township, for insufficient funds or any other reason shall have a letter written to the check writer or ACH payee advising that their check or ACH payment has been returned by the bank and that they should re-issue payment immediately.
- c. The check writer or ACH payee's account shall be updated to indicate that a payment was not made.
- d. Any check or ACH payment that is returned to the Township will result in the imposition of a \$20.00 fee in addition to any fees imposed by the Township depository (bank), both of which shall be applied to the appropriate account.

15. Park Fees

- a. The following fees will be charged to those groups or individuals who reserve a facility for a specific date and time.

NOTES:

- The use of passive parks is limited to passive events only.
- Each day is divided into three time periods:
 - Morning - 7 am to Noon
 - Afternoon - Noon to 5 pm
 - Evening - 5 pm to Dusk

- The West Chester Area School District is exempt from all fees.
 - Separate checks shall be provided in the event a deposit is required.
 - Deposit checks will be returned after the facility has been inspected and found to be in good condition.
- i. Pavilion (per event):
 - 1. 1 to 200 people - \$200.00 rental fee.
 - 2. Over 200 people - \$1.00 rental fee per person.
 - ii. Volleyball Courts (cost per court):
 - 1. \$36.00 per time period
 - iii. Passive Parks (all Township owned open space except for the 55-acre Township Park. Per event):
 - 1. 1 event - \$50.00 with \$25.00 refundable deposit
 - iv. Baseball, Softball, Soccer Fields; excluding T-Ball (cost per field/court):
 - 1. 1 field - \$36.00

16. **Copying of Township Records** - the cost for the copying of Township records pursuant to the “Right to Know Law” Act 3 of 2008, as amended, shall be as follows:

- a. Postage - the actual cost of mailing.
- b. Duplication - The fees are based upon the duplication of records maintained and duplicated in black & white on standard 8 ½ by 11-inch paper, 8 ½ x 14-inch paper or 11 x 17 inch paper. All larger records, including but not limited to plans, maps and similar documents are “over-size records” for purposes of the fee schedule.
 - i. Photocopy - \$0.25 per single sided copy
 - ii. Color Photocopy - \$0.35 per single sided copy
 - iii. Facsimile/Microfiche/Other Media – the Township’s cost to duplicate the record original media.
 - iv. Conversion of electronic media only records to paper – if a record is only maintained in electronic media the fee shall be the lesser of \$ 0.25 per page (8½’ x 11’), or the Township’s cost to duplicate the record in the electronic media.
 - v. Over-size Records - \$4.00 per sheet
 - vi. Over-size Color Records - the Township’s cost to duplicate the record.
 - vii. Court Reporter Transcripts – Prior to the decision being “final, binding and non-appealable” - \$2.00 per page.
- c. Certification of a record – \$5.00 per certification.
- d. Use of own copier or photographing a record – A requester may utilize their own copier provided the device is self-powered, (it may not be plugged into a Township power outlet) or camera. Any duplication by the requester must be done with a Township employee present.
- e. Direct access to the Township computer system is prohibited.

- f. No original records may be removed from the Township Building by a requester.
- g. Inspection of Redacted Records. If a requester seeks to inspect rather than receive copies which contain both public and non-public information, the Township shall redact the non-public information. While the Township may not charge the requester for the redaction itself, the Township will charge the requester for any copies it must make in order to securely redact the record before allowing the requester to view the record.

17. Refuse charges pursuant to Section 194-8 of the Township Code

- a. Single Family Residential \$100.00 per quarter
- b. Multi-family Residential \$100.00 per quarter

18. Sewer Charges pursuant to Sections 188-3, 188-4, 188-5 and 188-25 of the Township Code

Fixed Rate per unit

- a. Fixed rate \$35.61 per quarter
- b. Meter reading surcharge \$ 50.00 per quarter

Variable Rate

- a. Variable Rate \$9.70 per 1,000 gallons of water
- b. Variable Rate (East Whiteland) \$6.20 per 1,000 gallons of water

(East Whiteland is in agreement to sell their sewer system to AQUA by the end of 2021. Their rates would be frozen for 3 years under the agreement with AQUA)

Permits/Inspections

- a. Sewer Laterals \$500.00 per lateral
- b. Water Meter/Measuring Device \$150.00 per meter/measuring device

On-Lot Sewage System Management Fee

The fee of \$10.00 is due and payable when the Township sends out the notice to pump the on-lot system.

19. Stormwater Management submissions pursuant to Ordinance 129-F-2013

- a. Simplified Approach for Small Projects (1,000 sf. or Less) shall be charged an application, plan review and inspection fee \$300.00 + (Engineering cost as required by project)
- b. Stormwater Management System Full Submission (2,000 sq. ft. or Greater) shall be charged an application fee \$100.00. The applicant shall pay the review fees of the professional consultants utilized by the Township during its review of the stormwater application. The applicant shall submit \$2,000.00 to the Township at the time of the submission stormwater application. This money shall be placed in an interest-bearing account held by the Township and monies shall be disbursed from this account to pay the actual costs of the professional consultants. The Township shall provide the applicant with a breakdown of all monies disbursed from the account. If the account balance goes below \$500.00 the applicant shall deposit additional monies sufficient to bring the account balance back up to \$2,000.00. Upon completion of the stormwater project and payment of

the final invoices from the professional consultants the balance of funds in the account plus any interest shall be returned to the applicant.

- c. Stormwater Operation and Maintenance Agreement – All cost associated with the inspections and maintenance of stormwater systems shall be invoice to the Landowner.
- d. On-site systems – Annual required inspections made by Township Staff shall be a flat fee \$100.00 invoiced to the Landowner.

Effective Date

The fees outlined in this resolution shall be effective on January 3, 2023.

RESOLVED AND ADOPTED, this 3rd day of January, 2023.

ATTEST:

**EAST GOSHEN TOWNSHIP
BOARD OF SUPERVISORS**

Derek J. Davis, Secretary

Cody Bright, Member

John Hertzog, Member

Michael P. Lynch, Member

David E. Shuey, Member

Michele Truitt, Member

EGT Fee Resolution 2023

Description of fee	Proposed Fee	Existing Fee	Approved
Zoning – Residential Fees			
Accessory Structures/Building 120 sq. ft. max	Flat fee \$150.00	\$150.00	
Accessory Structures/Building 121 to 240 sq. ft. max	Flat fee \$200.00	\$200.00	
Accessory structures/Building 241 to 500 sq. ft.	Flat fee \$250.00	New Fee	
Signs less than 32 square feet	Flat fee \$100.00	\$75.00	
Signs 32 square feet or more	Flat fee \$150.00	\$125.00	
Signs temporary signs	Flat fee \$75.00	New	
Project not listed above	Fee 1% of cost – minimum of \$250.00	New	
Project in combination with another permit	Flat Fee 75.00	New	
Zoning – Commercial Fees			
Accessory Structures/Building 120 sq. ft. max	Flat fee \$200.00	\$250.00	
Accessory Structures/Building 121 to 240 sq. ft. max	Flat fee \$250.00	\$250.00	
Accessory structures/Building 241 to 500 sq. ft.	Flat fee \$300.00	\$250.00	
Signs less than 32 square feet	Flat fee \$200.00	\$75.00	
Signs 32 square feet or more	Flat fee \$250.00	\$125.00	
Signs temporary signs	Flat fee \$100.00	New	
Project not listed above	Fee 1.5% of cost – minimum of \$300.00	New	
Project in combination with another permit	Flat fee \$100.00	New	
Zoning – General Fees			
Agricultural building /structures Residential	Flat fee \$200.00	\$75.00	
Agricultural building /structures Commercial	Flat fee \$300.00	\$75.00	
Miscellaneous Zoning for projects not listed above	Flat fee \$200.00	\$75.00	
Zoning Verification Letter Fee	Flat fee \$200.00	\$100.00	
Residential Building Fees			
New Construction	Fee 1.5% of total project cost with minimum fee \$300.00	ICC Method Minimum \$200.00	
Renovation/Additions	Fee 1% of total project cost with minimum fee \$200.00	ICC Method Minimum \$200.00	
Accessory Structures over 500 sq. ft. (100-4(C-2))	Fee 1% of total project with minimum fee \$200.00	\$200.00	
New Decks	Fee 1% of total project with minimum fee \$150.00	150 SF or smaller - \$150.00 150 SF or Greater - \$200.00	
Renovation to decks	Flat fee \$150.00	\$100.00	

Demolition	Flat fee \$100.00	\$50.00	
New Plumbing, Mechanical (Only)	Flat fee \$200.00	1% of cost – Minimum \$100.00	
Plumbing, Mechanical - with another permit	Flat fee \$100.00	New Fee	
Electrical	Flat fee \$100.00	New Fee	
Reroof and Residing	Fee 1% of total project with minimum fee \$200.00	1% of cost – minimum \$100.00	
In-ground pool	Fee 1% of total project with minimum fee \$200.00	\$300.00	
Above – ground pool	Fee 1% of total project with minimum fee \$200.00	\$100.00	
Solar Systems	Flat fee \$100.00	1% of cost – Minimum \$100.00	
Stormwater Management System	\$150.00 + Engineering cost	\$75.00 + Engineering cost	
Flag Poles	Flat Fee \$50.00	Fee Waived	
Missed inspections (100-4A) work not completed or no access	Fee \$100.00 each	\$25.00	
Skipped inspections – inspections that are required but contractor or owner does not schedule inspections	Fee \$200 each	New Fee	
Work without a permit fee	Double Permit Fee with minimum fee \$250.00	\$200.00	
Re-inspection fee	\$100.00 for each failed inspection, at discretion of BCO	New Fee	
Annual Permit Renewal Fee	\$150.00 per permit.	New Fee	
Non-Residential (Commercial) Fees			
New Construction	Fee 2% of total project cost with minimum fee \$500.00	ICC Method – Minimum \$200.00	
Renovation/Additions Tenant Fitout	Fee 1.5% of total project cost with minimum fee \$350.00	ICC Method – Minimum \$200.00	
Accessory Structures over 500 sq. ft. (100-4(C-2))	Fee 1.5% of total project with minimum fee \$250.00	\$250.00	
New Decks	Fee 1.5% of total project with minimum fee \$200.00	\$250.00	
Renovation to decks	Flat fee \$250.00	New Fee	
Demolition	Flat fee \$200.00	1% of cost – Minimum of \$100.00	
New Plumbing, Mechanical (Only)	Fee 1.5% of total project with minimum fee \$200.00	1% of cost – Minimum of \$200.00	
Plumbing, Mechanical - with another permit	Flat fee \$250.00	New Fee	
Electrical	Flat fee \$150.00	New Fee	
Reroof and Residing	Fee 1.5% of total project with	1% of cost – Minimum of \$200.00	

	minimum fee \$200.00		
In-ground pool	Fee 2% of total project with minimum fee \$500.00	New Fee	
Solar Systems	Flat fee \$150.00	Fee 1% of total project with minimum fee \$100.00	
Stormwater Management System	\$200.00 + Engineering cost	\$75.00 + Engineering cost	
Flag Poles	Flat Fee \$200.00	Fees Waived	
Missed inspections (100-4A) work not completed or no access	Fee \$200.00 each	\$50.00	
Skipped inspections – inspections that are required but contractor or owner does not schedule inspections	Fee \$250 each	New	
Work without a permit fee	Double Permit Fee with minimum fee \$350.00	\$300.00	
Re-inspection fee	\$150.00 for each failed inspection, at discretion of BCO	New	
Annual Permit Renewal Fee	\$200.00 per permit.	New	
Fire Operational and Construction Fees			
Residential Alarm System (New/Replacement)	Flat Fee \$150.00	Flat Fee \$50.00	
Residential Sprinkler System	1% of cost - minimum \$250.00	Flat Fee \$100.00	
Residential Special Event Permit	Flat fee \$100.00 pre-event	No Fee (New)	
Non-Residential Alarm System	1.5% of cost – minimum \$500.00	1% of cost – minimum \$200.00	
Non-Residential Sprinkler System	1.5% of cost – minimum \$500.00	1% of cost – minimum \$200.00	
Non-Residential Special Event Permit	Flat fee \$200.00 pre-event	No Fee (New)	
Communication Amplification System	1.5% of cost – minimum \$500.00	No Fee	
Fire Department Key Box (Knox Box)	Flat fee \$50.00	No Fee	
Miscellaneous Permit	1% of cost – Minimum \$250.00	New	
Miscellaneous Fees			
Jacuzzi or Hot Tub	Flat fee \$100.00	\$75.00	
Driveways New	\$100.00 + Engineering & Twp cost	\$75.00 + Engineering cost	
Driveway Expansion	\$100.00 + Engineering & Twp cost	\$75.00 + Engineering cost	
Parking Lots	\$100.00 + Engineering & Twp cost	\$75.00 + Engineering cost	
Courts – Tennis, basketball, shuffleboard, bocce ball	\$100.00 + Engineering & Twp cost	\$75.00 + Engineering cost	
Structures, Renovation/alteration – silos, water towers, antenna towers, wind energy systems and the like.	1.5% of cost -Minimum \$500.00	1% of cost – minimum \$100	
PA UCC Continuing Education Fee	\$4.50	\$4.50	
Solicitation Fees		License Fee \$28.00 PA State Background Check fee \$22.00	

Contractor Registration	\$50.00 per year	\$25.00 per year	
Rental and Resale Occupancy Fees			
Residential Single-Family Dwelling	\$100.00	\$60.00	
Residential Apartments (multi-units)	\$60.00	\$60.00	
Non-Residential 2,000 sq. ft. or less	\$200.00	\$150.00	
Non-Residential 2,001 sq. ft. to 9,999 sq. ft.	\$300.00	\$250.00	
Non-Residential 10,000 sq. ft. or greater	\$700.00	\$500.00	
Small Wireless Facilities Fees			
Application Cost 1 to 5 facilities	\$500.00 per	\$500.00 per	
Additional Application Cost 6 to 30	\$100.00 per	\$100.00 per	
Application with new pole	\$1,000.00	\$1,000.00	
Annual Right-of-way Access Fee	\$200.00 per facility	\$200.00 per facility	
Annual Fee if upon Township owned pole	\$70.00 per facility	\$70.00 per facility	
Annual Registration Fee	\$25.00 per location	\$25.00 per location	
Penalty for untimely filing of annual report	\$100.00 per location	\$100.00 per location	
False Alarm Fees (Pursuant to Section 81-12 & 81-13 of the Township Code)			
Section 81-12A – False Alarms			
First and second false alarm – per rolling twelve months	Warning – No fee	Warning – No fee	
Third and fourth false alarm - per rolling twelve months	\$100.00 each false alarm	\$100.00 each false alarm	
Fifth and sixth false alarm - per rolling twelve months	\$200.00 each false alarm	\$200.00 each false alarm	
Seventh and each false alarm thereafter – per rolling twelve months	\$500.00 each false alarm	\$500.00 each false alarm	
Section 81-13A – False Fire Alarms			
First and Second false fire alarm – per rolling twelve months	Warning – No fee	Warning – No fee	
Third and fourth false fire alarm – per rolling twelve months	\$500.00 each false fire alarm	\$500.00 each false fire alarm	
Fifth and sixth false fire alarm - per rolling twelve months	\$1000.00 each false fire alarm	\$1000.00 each false fire alarm	
Seventh and each false fire alarm thereafter – per rolling twelve months	\$2000.00 each false fire alarm	\$2000.00 each false fire alarm	
Subdivision and Land Development Fees			
Subdivision Review Fees			
Application and review 2 lots	\$300.00 per lot	\$300.00 per plan/lot	
Application and review 3 or more lots on existing streets	\$350.00 per lot	\$350.00 per plan/lot	
Application and review 3 or more lots requiring new streets	\$500.00 per lot	\$500.00 per plan/lot	
Land Development Fees			
4 Acres or less	\$300.00 per lot	\$300.00 per plan/lot	
4 to 24.99 Acres	\$450.00 per lot	\$450.00 per plan/lot	
25 to 99.99 Acres	\$700.00 per lot	\$700.00 per plan/lot	

100 Acres or More	\$950.00 per lot	\$950.00 per plan/lot	
Lot line and/or Minor Revision Review	\$200.00 per lot	\$200.00 per plan/lot	
Stormwater Management Systems			
Simplified Approach for Small Projects (1,000 sf. or Less)	fee \$300.00 + (Engineering cost as required by project)	\$100	
Stormwater Management System Full Submission (2,000 sq. ft. or Greater)	application fee \$100.00 Escrow \$2,000.00	Same	
Stormwater Operation and Maintenance Agreement	All cost associated with the inspections and maintenance of stormwater systems shall be invoice to the Landowner.	New	
On-site systems – Annual required inspections	flat fee \$100.00 invoiced to the Landowner.	New	
Mark Miller Review and make the following changes below.			
Meter Reading Surcharge	\$50.00 per quarter	\$8.00 per quarter	
Sewer Laterals	\$500.00 per lateral	\$300.00 per lateral	
Water Meter/Measuring Device	\$150.00 per meter/measuring device	\$60.00 per meter/measuring device	

**EAST GOSHEN TOWNSHIP
BOARD OF SUPERVISORS MEETING
1580 PAOLI PIKE
TUESDAY, DECEMBER 6, 2022
Draft MINUTES**

Present: Vice Chairman John Hertzog; Members: Mike Lynch, Cody Bright, David Shuey; Township Manager Derek Davis; Finance Director Dave Ware; Senior Staff Accountant Chris Boylan; Erich Meyer (Conservancy).

Chairman Michele Truitt via Zoom.

Call to Order & Pledge of Allegiance:

John Hertzog called the meeting to order at 7:00 p.m. and led the Pledge of Allegiance.

Cody requested a moment of silence for first responders, police, and all those in harms way. Mike wished Michele well.

John stated this hybrid meeting is being recorded via Zoom and will be available on the Township website.

Chairman's Report:

John announced:

- The Municipal Authority, Pipeline Task Force, Conservancy Board, and Futurist Committee are all looking for new members. Please reach out to Township Manager Derek Davis directly if interested or fill out the "ABC Volunteer" form on our website located on the "Forms & Applications" page.

Public Hearings: None

Emergency Services Reports: None

Financial Report: None

Approval of Minutes:

Cody made a motion to approve the minutes of November 1 & November 15, 2022.

Mike seconded.

Cody had one correction to November 1, 2022 that will be reflected in the final minutes.

Motion carried 5-0.

1 **Treasurer's Report:**

2 Dave Ware presented the December 1, 2022 Treasurer's Report.

3
4 Cody made a motion to accept the receipts and approve the expenditures as presented in the
5 Expenditure Register and as summarized in the December 1, 2022 Treasurer's Report.

6
7 Mike seconded.

8
9 John asked about debt service. Dave responded a \$372K principal payment was made on the
10 2003 Notes.

11
12 Motion carried 5-0.

13
14 **Old Business:**

15 **Discussion of 2023 Budget & 2023 Millage Rate-Not up for passage.**

16 John explained this will come up for vote on 12/20.

17
18 Mike mentioned that following the last Board meeting, he asked Dave Ware, Director of
19 Finance, four specific questions relative to the Township's financial condition and regarding the
20 2023 proposed .50 property tax millage increase. Mike read the following:

21
22 *In anticipation of continued budget review and discussion on 12-06 and leading toward 12-20*
23 *budget action, I plan to ask the following questions of Dave Ware; I will be attentive to his*
24 *responses (Mike L).*

25 *1. Based upon the previous BOS discussions over the recent weeks and recent Public Comment,*
26 *and, updated expense figures including 2023 budget revenue and expenditure estimates has your*
27 *recommendation for a .5 mill property tax increase changed commencing January 2023?*

28 *It has not. While I believe it is possible to phase in a .5 mil property tax over 2023 and 2024, it*
29 *would most likely draw on existing general fund balance of a minimum of \$400K. I believe my*
30 *current revenue projections are moderately aggressive based on recent year actuals.*

31 *Conversely, I believe the projected expenses include known increases and could be even higher if*
32 *inflation does not decrease and supply chain issues continue. Total 2023 expenses are a*
33 *projected 7% increase over projected 2022. Revenue without a millage increase would project*
34 *flat with 2022.*

35 *2. Based upon the current 10-year General Fund Projection has your recommendation for a .5*
36 *mill property tax increase commencing in 2023 changed?*

37 *No, it has not. I'm comfortable with forecasted revenue and expenses from 2023-2025, but the*
38 *further out we project, the more uncertainty the numbers include. While this makes it difficult to*
39 *say for certain when and how much a future millage increase may be needed, the existing*
40 *expense forecast trends continually outpace revenue barring a windfall of EIT or RE Transfer*

1 Tax, leading to the assumption that eventually another millage increase will be needed or a
2 significant reduction in current services offered.

3 3. In the interim, since our last BOS meeting, have you prepared an alternative budget plan that
4 might incrementally spread any indicated property tax millage and revenue increases over time
5 (10-year forecast horizon) to address both the short-term and long-term indicated General Fund
6 budget deficits?

7 Yes. I've run multiple alternative budget plans examining the impact of larger/infrequent vs.
8 smaller/incremental millage increases. While we are past the point of the ability to
9 slowly/incrementally address issues in 2023-2025, we could plan the future accordingly as the
10 10 year projections are revised annually. As a rule of thumb, smaller/incremental increases as
11 needed address shortfalls more quickly in a more equitable manner, providing less risk to existing
12 and projected fund balances while simultaneously avoiding burdensome large increases.

13 4. Are there any other authorized, realistic or practical options to balance the 2023 General
14 Fund Budget without using Unappropriated Fund Balance?

15 Unfortunately, no. The current proposal to balance the 2023 General Fund Budget already
16 utilizes alternative Funds (Bond, ARPA, Infrastructure Sustainability, Capital Reserve, Sewer
17 Reserve and Liquid Fuels) in the manner permitted by the 2nd Class Township Code and relevant
18 resolutions. A combination of police/Fire/EMS funding as well as inflation and multiple ongoing
19 and upcoming projects is driving the large net budget shortfall we are looking to cover. By
20 December 2024 (assuming all current projects are completed on time and cost projection w/out
21 additional large projects), I believe EGT will have exhausted a minimum of the following (\$7.9M
22 not including Liquid Fuel):

23 \$1.9M ARPA Fund – will be completely exhausted, not replenished.

24 \$2.3M Bond Fund – will be completely exhausted; only taking on additional debt will provide
25 additional revenue.

26 \$2.0M Capital Reserve Fund – Year 2025 balance looks to be down to @ \$3.0M unless funded in
27 excess of capital replacement.

28 \$1.2M Sewer Reserve Fund – Year 2025 balance looks to be down to @ \$1.1M unless funded
29 additionally.

30 \$0.5M Infrastructure Sustainability Fund – Year 2025 balance looks to be down to @ \$1.1M.

31 \$1.5M Liquid Fuels Fund - @ \$500K received and spent each year in place of general funds.

32 Michele commented she is concerned that if we increase taxes by .5 mills, we will then raise
33 expenses to meet the revenue, which Michele feels is not a prudent way to get ready for
34 additional budget shortfalls in future. If we raise expenses to meet the income, we will need a tax
35 increase prior to 2028. Michele understands the need for a balanced budget but Michele is asking

1 the Board members to consider reducing expenditures throughout the year where we can and be
2 more cautious next year when making purchases.

3
4 David was struck by the last paragraph of Dave's responses to Mike's questions regarding the
5 exhausting of the Bond Fund, the ARPA Fund, half million out of Sustainability Fund. David
6 knows we are not raising taxes so that we have more money to spend on things we are not
7 spending money on now. David added that we are talking about a tax increase to meet the
8 continued demands of inflation, fixed revenue, increasing expenses, and to be able to maintain
9 the services that we provide to East Goshen Township residents. David agrees with Michele that
10 it is up to the Board to manage the budget going forward.

11
12 Cody asked if the Board members come together as a uniformed Board to propose a .25 tax
13 millage increase this year, use General Fund balance, increase tax millage .25 next year and
14 move forward from there. Cody asked if John and Michele would be interested in .25 tax millage
15 increase this year and .25 tax millage increase next year. Cody stated this would be meeting in
16 the middle. John stated he would think about it but he is not leaning in that direction. Michele
17 added that she is still undecided. Michele feels it could be less painful for our residents to do it in
18 this manner. Michele stated that Hershey's Mill HOA fee is increasing, Summit House fees have
19 increased, and she is just looking for a way for the Board to manage what we have more
20 effectively. Michele added that if .25 mill tax increase would work, she is willing to consider it,
21 but she is still unsure.

22
23 David commented the homeowner's associations increases proves the point that their expenses
24 are going up too. David commented that he belongs to an HOA and their pool contract, tennis
25 court resurfacing, and landscaping expenses are all going up and they are trying to balance their
26 budget as well.

27
28 Dave added that he spoke to a Hershey's Mill resident who asked if they are being double hit on
29 taxes with HOA fees, which includes communal property and private resident's parcel. The
30 HOA portion of allocated tax on communal property to each resident is minimal. Mike
31 elaborated.

32
33 Derek asked that the Board communicate any changes to Dave before 12/20.

34
35 Dave added that even though this is a net balanced budget, anything that would be shown as a
36 surplus has been recorded as transfer to Capital Reserve. Dave explained further.

37
38 John commented that we are legally obligated to approve a balanced budget and John added that
39 we do not have to spend all budgeted expenses. John would like to see the Infrastructure Reserve
40 balance grow.

41
42 Dave added that we are always looking at cost savings, specifically he recently identified a
43 phone savings of \$700/month. Derek thanked Dave for investigating this and obtaining better

1 service. Mike and Cody commended Dave. David added the ABC's could be great source of
2 cost savings ideas.

3
4 Cody asked if we implement the .25 millage increase scenario, how much would be needed from
5 the General Fund to balance the budget in 2023. Dave responded approximately \$150K, but then
6 we would only have a transfer for capital replacement and wouldn't have anything extra to cover
7 Milltown Dam. Cody clarified that with a .25 mill tax increase, we would need to dip into
8 savings for up to \$200K.

9
10 **New Business:**

11 **Consider awarding pickleball/tennis court project to Keystone Sports Construction.**

12 Derek stated that Jason is online to answer any questions. Derek reviewed the project bids and
13 stated that Keystone is a local company. Jason investigated local projects that Keystone
14 completed and he received great reviews.

15
16 Mike asked what is budgeted for this project. Jason and Dave confirmed \$125K.

17
18 Michele suggested that we have a bid 'not to exceed amount' in the motion. Jason stated the
19 contract is written for the exact figure. Derek stated any change orders would need to come
20 before the Board.

21
22 Cody made a motion to authorize the Department Director to enter into a contract with Keystone
23 Sports Construction for the pickleball/tennis court construction project at the cost of \$86,666.76.

24
25 David seconded.

26
27 John and Mike are happy that a local company is awarded this project.

28
29 Motion carried 5-0.

30
31 David asked if there is a cost to the Township for the scheduling app for the courts. Jason added
32 this is a California software company and there will be an annual \$100 flat fee for township to
33 use the software.

34
35 **Discussion of ordinance change to park rules to reflect necessary language for grant
36 purposes.**

37 Derek explained that a minor language change is necessary to this ordinance per the County.
38 This will be advertised and brought to Board at future meeting.

39
40 David made a motion to authorize the Township Manager and Township Solicitor to advertise an
41 ordinance change to Section 163-3 of the Code of Ordinances, titled "Rules and Regulations",
42 hereby deleting language in Subsection A that specifies the township parks are only open to
43 residents and accompanying guests.

1 Cody seconded.

2
3 Motion carried 5-0.

4
5 **Discussion on the direction and future of the Historical Commission.**

6 Derek stated that, in January, a couple of the ABCs will have new members. The Historical
7 Commission will only have one member as of January. Derek would like an open discussion
8 with the Board about how to proceed. Derek presented two options; try to keep Historical
9 Commission or disband and possibly roll their responsibilities into Conservancy. Either way,
10 Zoning and SALDO will need revision.

11
12 Further discussion among the Board transpired. Attorney Christman added that the Historical
13 Commission has two important roles; create historical resource inventory and review conditional
14 use to use a historic resource and offer recommendation. Attorney Christman advised against
15 delegating this to staff.

16
17 John asked what is status of Blacksmith Shop. Derek will investigate.

18
19 John gave direction on how to move forward. Attorney Christman recommended at the January
20 reorganization meeting to advertise the Historical Commission will meet as needed. Michele
21 asked Derek to find out where the historical registry is located.

22
23 No action taken.

24
25 **Standing Issues/Projects:**

26 Hershey's Mill Dam Project – Derek stated this is substantially done and work is being
27 completed on punch list items. Derek is working on getting MS4 credit. Mike asked about
28 construction signs and Derek will check with Mark Miller to see if they can be removed. Cody
29 stated this looks beautiful. Dave said drone pictures will be posted on web soon.

30
31 Milltown Dam Project – Derek thanked Michele for contacting DCNR regarding bid documents.
32 We should receive bid documents by mid-January. Michele will contact them again.

33
34 Hershey's Mill Estates -Sewer Line Replacement – Derek stated we are going out to bid this
35 week. We can't sign agreements until grant is awarded. Requested \$600K in State grants. David
36 added Public Works is preparing the site for construction.

37
38 Michele reached out to Michelle Kichline regarding ARPA awards that were to be awarded in
39 November, now December.

40
41 **Any Other Matter:**

42 Cody inquired about the total Township debt. Dave responded total \$16.4M; \$6.5M General
43 Fund and \$9.9M Sewer Fund.

1 Cody asked for a Portnoff update. Dave responded the total sent to collections was \$180K, total
2 collected \$63K.

3
4 Dave added it's important to note that part of the reason we are looking at a budget increase now
5 is the full debt service for the 2017 debt comes on in 2024. That is \$460K that we wouldn't
6 otherwise have to pay annually out of the General Fund.

7
8 **Public Comment:**

9 Erich Meyer, Monte Vista, asked if street lighting can be considered for the crosswalk at the
10 flashing light at the Park since it is difficult to see pedestrians crossing at night. Derek will look
11 into it and will follow up.

12
13 **Liaison Reports:** None

14
15 **Correspondence, Reports of Interest:** None

16
17 **Adjournment:**

18 There being no further business, Cody made a motion to adjourn at 8:19PM.

19
20 Mike seconded.

21
22 Motion carried 5-0.

23
24 Respectfully submitted,

25 *Chris Boylan*

26 *Recording Secretary*

27
28 Attached: December 1, 2022 Treasurer's Report

**TREASURER'S REPORT
RECEIPTS AND BILLS**

November 10, 2022 - December 1, 2022

GENERAL FUND	
Real Estate Tax	\$14,856.94
Earned Income Tax	\$272,600.00
Local Service Tax	\$60,800.00
EIT/LSI Interest Earned	\$0.00
Transfer Tax	\$0.00
General Fund Interest Earned	\$0.00
Total Other Revenue	\$146,133.65
Total General Fund Receipts:	\$494,390.59

STATE LIQUID FUELS FUND	
Receipts	\$0.00
Interest Earned	\$0.00
Total State Liquid Fuels Receipts:	\$0.00

CAPITAL RESERVE FUND	
Receipts	\$0.00
Interest Earned	\$0.00
Total Capital Reserve Fund Receipts:	\$0.00

TRANSPORTATION FUND	
Receipts	\$0.00
Interest Earned	\$0.00
Total Transportation Fund Receipts:	\$0.00

SEWER OPERATING FUND	
Receipts	\$383,152.50
Interest Earned	\$0.00
Total Sewer Operating Fund Receipts:	\$383,152.50

REFUSE FUND	
Receipts	\$131,117.94
Interest Earned	\$0.00
Total Refuse Fund Receipts:	\$131,117.94

BOND FUND	
Receipts	\$0.00
Interest Earned	\$0.00
Total Bond Fund Receipts:	\$0.00

SEWER CAPITAL RESERVE FUND	
Receipts	\$0.00
Interest Earned	\$0.00
Total Sewer Capital Reserve Fund Receipts:	\$0.00

OPERATING RESERVE FUND	
Receipts	\$0.00
Interest Earned	\$0.00
Total Operating Reserve Fund Receipts:	\$0.00

INFRASTRUCTURE SUSTAINABILITY FUND	
Receipts	\$0.00
Interest Earned	\$0.00
Total Infrastructure Sustainability Fund Receipts:	\$0.00

ARPA - COVID RELIEF FUND	
Receipts	\$0.00
Interest Earned	\$0.00
Total ARPA - COVID Relief Fund Receipts:	\$0.00

Accounts Payable	\$317,012.49
Electronic Pmts:	
Debt Service	\$374,726.08
Payroll	\$220,971.53
Total Expenditures:	\$912,710.10

Accounts Payable	\$0.00
Total Expenditures:	\$0.00

Accounts Payable	\$22,291.11
Total Expenditures:	\$22,291.11

Accounts Payable	\$0.00
Total Expenditures:	\$0.00

Accounts Payable	\$53,702.70
Electronic Pmts:	
Debt Service	\$20,656.39
Total Expenditures:	\$74,359.09

Accounts Payable	\$104,204.07
Total Expenditures:	\$104,204.07

Accounts Payable	\$0.00
Total Expenditures:	\$0.00

Accounts Payable	\$0.00
Total Expenditures:	\$0.00

Accounts Payable	\$0.00
Total Expenditures:	\$0.00

Accounts Payable	\$0.00
Total Expenditures:	\$0.00

Accounts Payable	\$0.00
Total Expenditures:	\$0.00

**EAST GOSHEN TOWNSHIP
BOARD OF SUPERVISORS MEETING
1580 PAOLI PIKE
TUESDAY, DECEMBER 20, 2022
DRAFT MINUTES**

Present: Chairman Michele Truitt; Vice Chairman John Hertzog; Members: David Shuey, Mike Lynch, Cody Bright; Township Manager Derek Davis; Finance Director Dave Ware; Senior Staff Accountant Chris Boylan; Attorney Bill Christman, Lamb McErlane; Zoning Officer Duane Brady; Township Engineer Nate Cline; WEGO Chief Brenda Bernot; Goshen Fire Executive Director Grant Everhart; Erich Meyer (Conservancy).

Call to Order & Pledge of Allegiance:

Michele Truitt called the meeting to order at 7:00 p.m. and led the Pledge of Allegiance.

Michele requested a moment of silence for first responders, WEGO, firefighters, EMS and all those who lost loved ones.

Michele stated this hybrid meeting is being recorded via Zoom and will be available on the Township website.

Chairman's Report:

Michele announced:

- The Board met in executive session prior to tonight's meeting to discuss personnel matters.
- The Municipal Authority, Pipeline Task Force, Conservancy Board, Zoning Hearing Board, and Futurist Committee are all looking for new members. Please reach out to Township Manager Derek Davis directly if interested or fill out the "ABC Volunteer" form on our website located on the "Forms & Applications" page.

Public Hearings: None

Emergency Services Reports:

Chief Brenda Bernot presented WEGO November 2022 activities in East Goshen Township.

Cody congratulated Chief on receiving an \$800K grant.

Citizen award presented by WEGO Police Department.

Chief recognized Stacy Resnick for her recent awareness of a scam and quick action to contact the police in order to protect an East Goshen Township resident. An East Goshen Township resident received a notification directing them to order \$1,000 in gift cards. The resident went to CVS to purchase the gift cards. Stacy was the CVS cashier who sensed this was unusual and asked some questions. When she realized it was a scam, she contacted the police and stayed with the resident until police arrived. This selfless act averted our resident of becoming a scam victim.

Honoring Public Works employees for act of bravery.

1 Derek presented Kevin Miller and Steve Hiro with commendation for their heroic act during a
2 cardiac arrest incident. Goshen Fire Director Grant Everhart communicated with Derek Davis
3 regarding an incident that two of East Goshen Township Public Works employees jumped into
4 action. A person experienced a medical emergency at Saints Simon & Jude and Kevin Miller
5 and Steve Hiro heard the call, dropped what they were doing, and arrived to perform CPR. A
6 positive outcome was the result of their selfless efforts.

7
8 Grant Everhart presented Goshen Fire November 2022 activities.
9 Michele noticed false alarms are down in East Goshen Township. Grant explained why this
10 trend happened. Michele asked about calls for people falling. Grant stated these calls have been
11 steady.

12
13 Derek presented Malvern and Good Fellowship November 2022 reports.

14
15 **Financial Report:**

16 Dave Ware presented the November 2022 financial report.

17
18 **Approval of Minutes:** None

19
20 **Treasurer's Report:**

21 Dave Ware presented the December 15, 2022 Treasurer's Report.

22
23 Mike made a motion to accept the receipts and approve the expenditures as presented in the
24 Expenditure Register and as summarized in the December 15, 2022 Treasurer's Report.

25
26 David seconded.

27
28 Cody asked for a Portnoff update. Dave responded with details.

29
30 Motion carried 5-0.

31
32 **Old Business:**

33 **Consider passage of Resolution 2022-18 which would set the millage rate at 1.75 mills for**
34 **the 2023 Fiscal Year (FY).**

35 Mike made a motion to pass Resolution 2022-18, setting the 2023 Millage Rate for all real
36 property within the township at 1.75 mills.

37
38 David seconded.

39
40 Michele noted this is a .5 mill increase on Township taxes only. This has been discussed at a
41 number of meetings and received an number of communications

42
43 Wendy Wall, 443 Eaton, asked about what residents she has heard from regarding the proposed
44 tax increase. Michele stated that most were against it and less than a handful that were in favor.
45 Michele stated that the residents elected the Board to make the best informed decision they can.

1 Michele added that the Board is bringing their experiences to the table to make a decision. Cody
2 responded to Ms. Wall's statement that he would not raise taxes.

3
4 Rob Gionfriddo, 1546 King George, asked how much is in General Fund savings. Dave
5 responded. Mr. Gionfriddo asked if the Board is representing the residents when the residents do
6 not want a tax increase and they vote in favor for a tax increase.

7
8 Michele added information about the debt, what projects it covered, and the payments that are
9 upcoming.

10
11 Cody appreciated Mr. Giofriddo's statements and Cody commented that the staff always looks
12 for savings.

13
14 Jim Faunce, 1544 King George, asked about the debt and the General Fund balance. Mr. Faunce
15 feels the low hanging fruit is in the Parks & Rec area. Dave explained the budget further. Mr.
16 Faunce does not believe this tax increase is necessary this year.

17
18 Russ Frank, 451 Gateswood, commented that the Board members need to remember they need to
19 be financially responsible.

20
21 Ms. Wall, 443 Eaton, commented that at a previous meeting, she commented that Hershey's
22 Mill is a self-sustaining community. She reminded residents not to flush wipes and the sewer
23 system would be in better condition.

24
25 Cody mentioned Dave presented options for the budget and noted that Dave prepared a
26 progressive forecast.

27
28 Paul Diorio, 467 Gateswood, commented about the pocket park and questioned building it so
29 people do not have to drive. John stated that he pushed for this and we do not expect to use all
30 the budgeted funds for it.

31
32 Enrico Mazza, 1612 Herron, asked if this is possible for a referendum. Michele responded no.

33
34 Motion carried 3-2; John and Michele opposed.

35
36 **Possible passage of the 2023 Fiscal Year (FY) Budget.**

37
38 Mike made a motion to adopt the 2023 Proposed Budget in the following amounts:

- 39 • General Fund revenues and expenses, net of pass throughs, of \$12,278,669. There is no
40 transfer from fund balance to balance the budget.
41 • General Fund pass through revenues and expenses of \$2,404,528.
42 • State Liquid Fuels Fund revenues and expenses of \$525,000.
43 • Capital Reserve Fund revenues of \$1,032,074 and expenses of \$2,461,382.
44 • Transportation Fund revenues of \$1,750 and expenses \$32.
45 • Sewer Operating Fund revenues of \$4,328,456 and expenses of \$4,487,612.
46 • Refuse Fund revenues of \$1,559,859 and expenses of \$1,604,826.

- Bond Fund revenues of \$31,500 and expenses of \$1,604,111.
- Sewer Capital Reserve Fund revenues of \$823,206 and expenses of \$1,471,553.
- Operating Reserve Fund revenues of \$46,500 and expenses of \$0.
- ARPA Fund revenues and expenses of \$0. Assumes all funds expended in 2022.
- Infrastructure Sustainability Fund revenues of \$33,000 and expenses of \$500,000.

Mike further moved that we approve the 2023 staff salaries as proposed and the Westtown-East Goshen Police Budget, version 4.0 updated 12/15/2022.

Cody seconded.

Mike and Michele commended Derek and Dave on their work involved in preparing the budget.

Russ Frank, 451 Gateswood, asked if there is a penalty if the budget is not passed by year end. Mike responded that a municipality is required to pass a budget by year end and the Board members took an oath to follow the law. John added as a practical matter, delaying this will not result in any changes.

Rob Gionfriddo, 1546 King George, asked questions about property tax revenue and total annual revenue. Dave responded. Mr. Gionfriddo asked how the surplus is handled. Dave explained.

Motion carried 3-2; John and Michele opposed.

New Business:

Discussion of Stormwater Ordinance update.

Attorney Christman explained the Chester County Board of Commissioners adopted Resolution 55-22 to amend the County-wide Act 167 Stormwater Management Plan for Chester County, PA to replace the 2013 model ordinance with the 2022 County-wide Act 167 Stormwater Management Model Ordinance. This updated ordinance incorporates PA DEP's comments from their review of the Model Ordinance. Attorney Christman pointed out the key changes. Duane and Nate added details and additional information.

Cody made a motion to authorize the solicitor and township manager to advertise an amendment to Chapter 195 of our code titled *Stormwater Management* based on the 2022 County-wide Act 167 Stormwater Management Plan as well as on the changes discussed tonight.

John seconded.

Russ Frank, 451 Gateswood, asked where is this published so he can read it. Derek stated it is in the agenda packet. Michele added the completed ordinance will be available in an upcoming agenda.

Motion carried 5-0.

Possible passage of ordinance change to park rules to reflect necessary language for grant purposes.

1 Derek explained that this was discussed at a prior Board meeting. The ordinance change reflects
2 language change for grant purposes.

3
4 Cody made a motion to pass the ordinance change to Section 163-3 of the Code of Ordinances,
5 titled "Rules and Regulations", hereby deleting language in Subsection A that specifies the
6 township parks are only open to residents and accompanying guests.

7
8 Mike seconded.

9
10 Motion carried 5-0.

11
12 **Consider passage of Resolution 2022-19 to comply with Act 57 of 2022.**

13 Attorney Christman stated this resolution is a new requirement to comply with Act 57 of 2022 to
14 make a one-time waiver of penalties to new residents.

15
16 David made a motion to approve Resolution 2022-19 to direct the East Goshen Tax Collector to
17 comply with the provisions of Act 57 of 2022 and to waive additional charges from real estate
18 taxes in certain situations.

19
20 John seconded.

21
22 Motion carried 5-0.

23
24 **Standing Issues/Projects:**

25 Hershey's Mill Dam Project – Derek stated that this project is substantially complete.
26 Landscaping to be done in the Spring. DCNR inspection to be done early April. David asked a
27 question from a resident about if there a way to create a pathway through wetlands. Derek
28 commented this is not an option.

29
30 Milltown Dam Project – Waiting for bid documents from DCNR.

31
32 Hershey's Mill Estates Sewer Line Replacement – Bids are out and they came in lower than
33 expected. The Township is being considered for a grant, so nothing can be done until the grant is
34 awarded. David added that Mark and team has been doing prep work.

35
36 **Any Other Matter:**

37 Cody complimented Michele on her Chair duties this year.

38
39 **Public Comment:**

40 Rob Gionfriddo, 1546 King George, asked about Stormwater management inspection and
41 leaving it up to resident. Nate commented this is an annual inspection. Residents can reach out
42 to the Codes Department for assistance to determine if the Stormwater management is working
43 properly. Duane explained the process he has in mind. Mr. Gionfriddo would rather this to be
44 professionally inspected. Nate added they will come back to the Board next month with further
45 clarification on this topic.

1 Russ Frank, 461 Gateswood, asked if COVID funds were used to pay for the Hershey's Mill
2 Estate Sewer project. He thanked the Board for their responses to his questions.

3
4 **Liaison Reports:** None

5
6 **Correspondence, Reports of Interest:**

7 Cody will send a letter about the tax mill increase in January.

8
9 **Adjournment:**

10 There being no further business, Cody made a motion to adjourn at 9:45PM.

11
12 John seconded.

13
14 Motion carried 5-0.

15
16 Respectfully submitted,

17 *Chris Boylan*

18 *Recording Secretary*

19
20 Attached: December 15, 2022 Treasurer's Report

**TREASURER'S REPORT
RECEIPTS AND BILLS**

GENERAL FUND

Real Estate Tax	\$10,444.83
Earned Income Tax	\$191,088.39
Local Service Tax	\$6,797.29
Transfer Tax	\$44,114.70
General Fund Interest Earned	\$20,683.33
Total Other Revenue	\$568,321.31

Total General Fund Receipts: \$841,449.85

STATE LIQUID FUELS FUND

Receipts	\$0.00
Interest Earned	\$1,468.84
Total State Liquid Fuels Receipts:	\$1,468.84

CAPITAL RESERVE FUND

Receipts	\$0.00
Interest Earned	\$12,030.17
Total Capital Reserve Fund Receipts:	\$12,030.17

TRANSPORTATION FUND

Receipts	\$0.00
Interest Earned	\$1,316.01
Total Transportation Fund Receipts:	\$1,316.01

SEWER OPERATING FUND

Receipts	\$92,400.15
Interest Earned	\$1,549.98

Total Sewer Operating Fund Receipts: \$93,950.13

REFUSE FUND

Receipts	\$34,775.75
Interest Earned	\$701.01
Total Refuse Fund Receipts:	\$35,476.76

BOND FUND

Receipts	\$0.00
Interest Earned	\$6,643.21
Total Bond Fund Receipts:	\$6,643.21

SEWER CAPITAL RESERVE FUND

Receipts	\$0.00
Interest Earned	\$5,315.95
Total Sewer Capital Reserve Fund Receipts:	\$5,315.95

OPERATING RESERVE FUND

Receipts	\$0.00
Interest Earned	\$4,374.18
Total Operating Reserve Fund Receipts:	\$4,374.18

INFRASTRUCTURE SUSTAINABILITY FUND

Receipts	\$0.00
Interest Earned	\$4,463.61
Total Infrastructure Sustainability Fund Receipts:	\$4,463.61

ARPA - COVID RELIEF FUND

Receipts	\$0.00
Interest Earned	\$27.81
Total ARPA - COVID Relief Fund Receipts:	\$27.81

December 1, 2022 - December 15, 2022

Accounts Payable	\$504,253.84
Electronic Pmts:	
Debt Service	\$0.00
Payroll	\$161,603.24

Total Expenditures: \$665,857.08

Accounts Payable	\$0.00
Total Expenditures:	\$0.00

Accounts Payable	\$8,127.72
Total Expenditures:	\$8,127.72

Accounts Payable	\$0.00
Total Expenditures:	\$0.00

Accounts Payable	\$44,133.29
Electronic Pmts:	
Debt Service	\$0.00
Total Expenditures:	\$44,133.29

Accounts Payable	\$99,611.32
Total Expenditures:	\$99,611.32

Accounts Payable	\$0.00
Total Expenditures:	\$0.00

Accounts Payable	\$0.00
Total Expenditures:	\$0.00

Accounts Payable	\$0.00
Total Expenditures:	\$0.00

Accounts Payable	\$0.00
Total Expenditures:	\$0.00

Accounts Payable	\$0.00
Total Expenditures:	\$0.00

**EAST GOSHEN TOWNSHIP
MEMORANDUM**

TO: BOARD OF SUPERVISORS
FROM: DAVE WARE
SUBJECT: PROPOSED PAYMENTS OF BILLS
DATE: DECEMBER 29, 2022

Attached please find the Treasurer's Report for the weeks of December 15, 2022 -- December 29, 2022.

EIT and RE tax receipts, P&R signups, and permit fees drove General Fund revenue over this period.

General Fund expenses over this period include \$28K for the 2023 annual Public Officials insurance premium, \$92K for the 2023 MRM Property & Liability insurance renewal, \$11K for the SWIF 2023 volunteer firefighters workers comp policy, \$8,500 in fire alarm fees collected and passed to Goshen Fire Company, and \$16K for a replacement batwing mower that is offset by an insurance claim.

Capital Reserve Fund realized \$7K in cameras installed at the Park and \$4K to replace the PW ice machine. Also, included in this report, but approved at the last Board Meeting, is \$25,317.50 to Total Site Development for planting, seeding and turf pavers for the Hershey Mill Dam.

The Sewer Fund expenses include \$38K for the MRM 2023 Property & Liability insurance renewal.

The ARPA Fund incurred \$7K in piping expense and a grinder rental for the Hershey Mill Sewer Project.

Recommended motion: Chairperson, I move that we accept the receipts and approve the expenditures as presented in the Expenditure Register and as summarized in the Treasurer's Report.

TREASURER'S REPORT
RECEIPTS AND BILLS

December 15, 2022 - December 29, 2022

GENERAL FUND

Real Estate Tax	\$9,916.88
Earned Income Tax	\$8,600.00
Local Service Tax	\$0.00
Transfer Tax	\$0.00
<i>General Fund Interest Earned</i>	
Total Other Revenue	\$20,667.00

Total General Fund Receipts: \$39,183.88

STATE LIQUID FUELS FUND

Receipts	\$0.00
<i>Interest Earned</i>	\$0.00
Total State Liquid Fuels Receipts:	<u>\$0.00</u>

CAPITAL RESERVE FUND

Receipts	\$0.00
<i>Interest Earned</i>	\$0.00
Total Capital Reserve Fund Receipts:	<u>\$0.00</u>

TRANSPORTATION FUND

Receipts	\$0.00
<i>Interest Earned</i>	\$0.00
Total Transportation Fund Receipts:	<u>\$0.00</u>

SEWER OPERATING FUND

Receipts	\$33,251.20
<i>Interest Earned</i>	\$0.00

Total Sewer Operating Fund Receipts: \$33,251.20

REFUSE FUND

Receipts	\$16,281.19
<i>Interest Earned</i>	\$0.00
Total Refuse Fund Receipts:	<u>\$16,281.19</u>

BOND FUND

Receipts	\$0.00
<i>Interest Earned</i>	\$0.00
Total Bond Fund Receipts:	<u>\$0.00</u>

SEWER CAPITAL RESERVE FUND

Receipts	\$0.00
<i>Interest Earned</i>	\$0.00
Total Sewer Capital Reserve Fund Receipts:	<u>\$0.00</u>

OPERATING RESERVE FUND

Receipts	\$0.00
<i>Interest Earned</i>	\$0.00
Total Operating Reserve Fund Receipts:	<u>\$0.00</u>

INFRASTRUCTURE SUSTAINABILITY FUND

Receipts	\$0.00
<i>Interest Earned</i>	\$0.00
Total Infrastructure Sustainability Fund Receipts:	<u>\$0.00</u>

ARPA - COVID RELIEF FUND

Receipts	\$0.00
<i>Interest Earned</i>	\$0.00
Total ARPA - COVID Relief Fund Receipts:	<u>\$0.00</u>

Accounts Payable	\$195,749.55
<u>Electronic Pmts:</u>	
Debt Service	\$0.00
Payroll	\$196,192.58

Total Expenditures: \$391,942.13

Accounts Payable \$0.00

Total Expenditures: \$0.00

Accounts Payable \$36,431.50

Total Expenditures: \$36,431.50

Accounts Payable \$0.00

Total Expenditures: \$0.00

Accounts Payable \$67,374.86

Electronic Pmts:
Debt Service \$0.00

Total Expenditures: \$67,374.86

Accounts Payable \$18,821.98

Total Expenditures: \$18,821.98

Accounts Payable \$0.00

Total Expenditures: \$0.00

Accounts Payable \$0.00

Total Expenditures: \$0.00

Accounts Payable \$0.00

Total Expenditures: \$0.00

Accounts Payable \$0.00

Total Expenditures: \$0.00

Accounts Payable \$6,715.56

Total Expenditures: \$6,715.56

P.O. Type: All Print Perpetual, Revenue, & G/L Accounts: N Open: N Void: N Paid: Y
 Format: Detail without Line Item Notes Held: N Aprv: N Rcvd: N
 Range: 01-400-0000 to 19-999-9999 Bid: Y State: Y Other: Y Exempt: Y
 Rcvd Batch Id Range: First to Last Encumbrance Date Range: 12/15/22 to 12/28/22 Include Non-Budgeted: Y
 Prior Year Only: N * Means Prior Year Line
 Vendors: All
 DEPT Page Break: No Subtotal DEPT: No

Account	Description	Item Description	Amount	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	PO Type
P.O. Id Item Vendor									
01-401-2100	MATERIALS & SUPPLIES								
22-01005	1 MGLPR005 MGL PRINTING SOLUTIONS	W-2 LASER FORMS + ENVELOPES	123.00	P	24006 12/28/22	12/28/22	12/28/22	193461	
22-01009	1 ODPBU005 ODP BUSINESS SOLUTIONS LLC	HIGHLIGHTERS	12.36	P	24009 12/28/22	12/28/22	12/28/22	280669778001	
22-01010	1 ODPBU005 ODP BUSINESS SOLUTIONS LLC	XPL STAMP	40.99	P	24009 12/28/22	12/28/22	12/28/22	280670173001	
22-01011	1 ODPBU005 ODP BUSINESS SOLUTIONS LLC	HP TONER	136.52	P	24009 12/28/22	12/28/22	12/28/22	280404451001	
22-01021	1 STAPL005 STAPLES CREDIT PLAN	GREEN MOUNTAIN COFFEE	63.98	P	24017 12/28/22	12/28/22	12/28/22	120922	
22-01038	1 COINC005 W.B. MASON CO.INC.	TYVEK ENVELOPES	72.50	P	23987 12/28/22	12/28/22	12/28/22	234866012	
			449.35						
01-401-3000	GENERAL EXPENSE								
22-00963	1 SELZ005 SELZER, DENISE	REIMBURSE FOR STOP PYMT.FEES	25.00	P	23979 12/19/22	12/19/22	12/19/22	121922	
22-01026	1 TMACC005 TMACC	2023 MEMBERSHIP	1,200.00	P	24021 12/28/22	12/28/22	12/28/22	120522	
			1,225.00						
01-401-3040	SUSTAINABILITY COMMITTEE EXPENSES								
22-00988	1 FRIES010 FRIESE, PEG	REIMB RE: ESAC PURCHASES	200.00	P	23998 12/28/22	12/28/22	12/28/22	121922	
01-401-3120	CONSULTING SERVICES								
22-00967	1 AMSAP005 AMS APPLIED MICRO SYSTEMS LTD.	NOVEMBER 2022	1,152.00	P	23983 12/28/22	12/28/22	12/28/22	69026	
01-401-3210	COMMUNICATION EXPENSE								
22-00977	1 COMCA025 COMCAST 8499-10-109-0111284	0111284 12/9/22-1/8/23	48.45	P	23989 12/28/22	12/28/22	12/28/22	120422	
22-00979	1 COMCA010 COMCAST 8499-10-109-0107472	0107472 12/17/22 - 1/16/23	39.47	P	23988 12/28/22	12/28/22	12/28/22	121022	
22-00986	1 FIRST020 FIRSTNET - #287290608802	NOVEMBER 2022	616.86	P	23996 12/28/22	12/28/22	12/28/22	802x12082022	
22-01008	1 NETCA025 NETCARRIER TELECOM INC. 67846	12/1/22 - 12/31/22	500.70	P	24008 12/28/22	12/28/22	12/28/22	818285	
22-01032	1 VERIZ045 VERIZON 357-044-996-0	12/21/22 - 1/20/2023	204.00	P	24023 12/28/22	12/28/22	12/28/22	3570449-122022	
22-01041	1 FIRST015 FIRSTNET - #287290606505	NOVEMBER 2022	839.97	P	23995 12/28/22	12/28/22	12/28/22	05x12082022	
			2,249.45						

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P.O. Id	Item	Vendor							
01-401-3840	RENTAL OF EQUIP. -OFFICE								
22-00992	1	GREAT010 GREAT AMERICA FINANCIAL SERVIC	DEC.2022 - LANIER MP C6004ex	160.00	P	24002	12/28/22	12/28/22 12/28/22	33028113
01-404-3140	LEGAL - ADMIN								
22-00996	1	PC000005 LAMB MCERLANE PC	LEGAL SERV. NOV.2022 ADMIN/GEN	2,250.68	P	24011	12/28/22	12/28/22 12/28/22	221567
22-00997	1	PC000005 LAMB MCERLANE PC	LEGAL SER. NOV.2022 OPEN SPACE	50.00	P	24011	12/28/22	12/28/22 12/28/22	221568
22-00998	1	PC000005 LAMB MCERLANE PC	LEGAL SER. NOV.2022 ORDINANCES	900.00	P	24011	12/28/22	12/28/22 12/28/22	221569
				3,200.68					
01-407-2130	COMPUTER EXPENSE								
22-00982	1	DELLM005 DELL MARKETING L.P.	DELL SERVER WARRANTY - 2 YRS.	1,390.58	P	23991	12/28/22	12/28/22 12/28/22	v3000138799614.
01-409-3600	TWP. BLDG. - FUEL, LIGHT, WATER								
22-01017	1	PECO0010 PECO - 99193-01302	99193-01302 10/24-11/22/22	2,794.65	P	24012	12/28/22	12/28/22 12/28/22	120622
01-409-3740	TWP. BLDG. - MAINT & REPAIRS								
22-00975	1	CINTA005 CINTAS CORPORATION #287	CLEAN MATS W/E 12/07	46.56	P	23986	12/28/22	12/28/22 12/28/22	4139680051
22-00984	2	EAGLE020 EAGLE TERMITE & PEST CONTROL	PEST CONTROL NOVEMBER 2022	105.00	P	23992	12/28/22	12/28/22 12/28/22	241902
22-01018	1	RSSAL005 R.S. SALES & SERVICE INC.	ICE MACHINE REPAIR	230.00	P	24014	12/28/22	12/28/22 12/28/22	210723019
22-01040	1	CINTA005 CINTAS CORPORATION #287	W/E 11/22/22 CLEAN MATS	46.56	P	23986	12/28/22	12/28/22 12/28/22	4138262991
				428.12					
01-409-3745	PW BUILDING - MAINT REPAIRS								
22-00984	4	EAGLE020 EAGLE TERMITE & PEST CONTROL	PEST CONTROL NOVEMBER 2022	45.00	P	23992	12/28/22	12/28/22 12/28/22	241904
22-01020	1	SHERW010 SHERWIN-WILLIAMS CO.	PAINT & BRUSHES	200.74	P	24015	12/28/22	12/28/22 12/28/22	2949-8
				245.74					
01-409-3840	DISTRICT COURT EXPENSES								
22-00984	5	EAGLE020 EAGLE TERMITE & PEST CONTROL	PEST CONTROL NOVEMBER 2022	50.00	P	23992	12/28/22	12/28/22 12/28/22	241905
01-410-3140	POLICE ARBITRATION AND LEGAL FEES								
22-00999	1	PC000005 LAMB MCERLANE PC	LEGAL SERV. NOV.2022 POLICE	400.00	P	24011	12/28/22	12/28/22 12/28/22	221570
01-411-5000	CONTRIB. TO VOL. FIRE CO.								
22-00991	1	GOSHE005 GOSHEN FIRE COMPANY	2021/2022 FIRE ALARM FEES COLL	8,500.00	P	24001	12/28/22	12/28/22 12/28/22	121422
01-411-6000	VOLUNTEER FIREFIGHTER WORKERS COMP								
22-01023	1	STATE005 STATE WORKERS INSURANCE FUND	POLICY# 05918452 2023 RENEWAL	10,586.00	P	24018	12/28/22	12/28/22 12/28/22	120122

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Account	Description	Item Description	Amount	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	PO Type
P.O. Id Item Vendor									
01-413-3000	GENERAL EXPENSE								
22-00993 1 MEMBE005	ICC - MEMBERSHIPS	2023 GOVERNMENTAL MEMBERSHIP	145.00	P	24004	12/28/22	12/28/22	12/28/22 Q15.000002877	
01-413-3130	ENGINEERING SERVICES								
22-00969 1 ARROC005	ARRO CONSULTING INC.	PROF.SERV. THRU 12/2/22	6,280.21	P	23984	12/28/22	12/28/22	12/28/22 0076278	
01-414-3110	LEGAL - CODES								
22-01001 1 PC000005	LAMB MCERLANE PC	LEGAL SER. NOV.2022 ZONING/CD	50.00	P	24011	12/28/22	12/28/22	12/28/22 221572	
01-414-3141	LEGAL - ZONING HEARING BOARD								
22-01002 1 PC000005	LAMB MCERLANE PC	LEGAL SER. NOV.2022 S.LD MOSER	1,350.00	P	24011	12/28/22	12/28/22	12/28/22 221574	
01-414-5001	ZONING IT CONSULTING								
22-00967 2 AMSAP005	AMS APPLIED MICRO SYSTEMS LTD. NOVEMBER 2022 - GEO PLAN		28.00	P	23983	12/28/22	12/28/22	12/28/22 69026	
01-430-2320	VEHICLE OPERATION - FUEL								
22-01044 1 REILL005	REILLY & SONS INC	490 GALS. DIESEL	1,732.64	P	208	12/28/22	12/28/22	12/28/22 13912443	
22-01045 1 REILL005	REILLY & SONS INC	120.40 GALS. GASOLINE	354.58	P	208	12/28/22	12/28/22	12/28/22 13912442	
22-01046 1 REILL005	REILLY & SONS INC	77.30 GALS. GASOLINE	217.60	P	208	12/28/22	12/28/22	12/28/22 13967025	
22-01047 1 REILL005	REILLY & SONS INC	647.20 GALS DIESEL	2,424.41	P	208	12/28/22	12/28/22	12/28/22 13967024	
			4,729.23						
01-430-2330	VEHICLE MAINT AND REPAIR								
22-00970 1 ASSOC005	ASSOCIATED TRUCK PARTS	LED LIGHTS	190.00	P	23985	12/28/22	12/28/22	12/28/22 602273	
22-00983 1 EAGLE025	EAGLE POWER & EQUIPMENT	SPACERS & RINGS	32.26	P	23993	12/28/22	12/28/22	12/28/22 P17503	
22-00985 1 ETSEQ005	ETS EQUIPMENT TRADE SERVICE CO	REPAIR HONDA PRESSURE WASHER	396.76	P	23994	12/28/22	12/28/22	12/28/22 152202	
22-00990 1 GARNE005	GARNET FORD	ELEMENT A121	35.19	P	24000	12/28/22	12/28/22	12/28/22 5955	
22-01025 1 STTCS005	STTC SERVICE TIRE TRUCK CTRS I 4	CARLISLE RADIALS	629.72	P	24020	12/28/22	12/28/22	12/28/22 22-0085284-017	
			1,283.93						
01-430-2600	MINOR EQUIP. PURCHASE								
22-00987 1 FRAME005	FRAMES POWER EQUIPMENT & MULCH	POWER MAX HD	1,999.99	P	23997	12/28/22	12/28/22	12/28/22 42225	
22-01003 1 MESSI005	MESSICK'S	BATWING ROTARY MOWER	15,811.00	P	24005	12/28/22	12/28/22	12/28/22 ELI-72847	
			17,810.99						
01-432-2460	SNOW - MATERIALS & SUPPLIES								
22-01004 1 MESSI005	MESSICK'S	LAND PRIDE SPREADER	1,325.00	P	24005	12/28/22	12/28/22	12/28/22 ELI-74986	

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P.O. Id Item Vendor									
01-437-2460	GENERAL EXPENSE - SHOP								
22-00971 1 ASSOC005	ASSOCIATED TRUCK PARTS	ANTI-SIEZE	23.70	P	23985 12/28/22	12/28/22	12/28/22	602796	
22-00994 1 KEENC005	KEEN COMPRESSED GAS COMPANY	VARIOUS GAS CYLINDERS	85.80	P	24003 12/28/22	12/28/22	12/28/22	83399925	
22-00995 1 KEENC005	KEEN COMPRESSED GAS COMPANY	PROTEX ZINC RICH	30.04	P	24003 12/28/22	12/28/22	12/28/22	31037147	
			139.54						
01-437-2600	SHOP - TOOLS								
22-00989 1 GAPP005	GAP POWER RENTALS PLUS LLC	MAX FLEXVOLT LI-ION DUAL PACKS	299.00	P	23999 12/28/22	12/28/22	12/28/22	1797171	
22-01037 1 WOODC005	WOODCRAFT 537	DRUM SANDER	2,499.00	P	24025 12/28/22	12/28/22	12/28/22	537-055326	
			2,798.00						
01-438-1510	LEGAL - PUBLIC WORKS								
22-01000 1 PC000005	LAMB MCERLANE PC	LEGAL SERV.NOV.2022 PUB.WKS	50.00	P	24011 12/28/22	12/28/22	12/28/22	221571	
01-438-2450	MATERIALS & SUPPLIES-HIGHWAYS								
22-00966 1 AMERI005	AMERICAN ARBORIST SUPPLY	10 FT LANYARD	129.99	P	23982 12/28/22	12/28/22	12/28/22	17023	
01-438-2460	TREE REMOVAL								
22-01012 1 ORNER005	ORNER,TRAVIS	REMOVE HONEY LOCUST TREES	4,500.00	P	24010 12/28/22	12/28/22	12/28/22	1441	
01-454-3000	GENERAL EXPENSE								
22-00978 1 COMCA090	COMCAST 8499-10-109-0168581	0168581 12/9/22-1/8/23	191.14	P	23990 12/28/22	12/28/22	12/28/22	120422	
01-454-3100	PROFESSIONAL SERVICES								
22-00984 7 EAGLE020	EAGLE TERMITE & PEST CONTROL	PEST CONTROL NOVEMBER 2022	25.00	P	23992 12/28/22	12/28/22	12/28/22	241908	
01-454-3600	UTILITIES								
22-01014 1 PECO0035	PECO - 18510-39089	18510-39089 10/31-12/1/22 BOW	80.98	P	24013 12/28/22	12/28/22	12/28/22	120522	
22-01017 2 PECO0010	PECO - 99193-01302	99193-01302 10/24-11/22/22	196.82	P	24012 12/28/22	12/28/22	12/28/22	120622	
			277.80						
01-486-1560	HEALTH,ACCID. & LIFE								
22-01022 1 STAND005	STANDARD INSURANCE CO., THE	JANUARY 2023 PREMIUM	62.32	P	24016 12/28/22	12/28/22	12/28/22	122022	
01-486-3500	INSURANCE COVERAGE -PREM.								
22-01006 1 MRMPR005	MRM PROPERTY & LIABILITY TRUST	COMMER.PKG.RENEWAL 2023 71%	92,205.57	P	24007 12/28/22	12/28/22	12/28/22	381900	
22-01031 1 UNIVE010	UNIVEST INSURANCE LLC	PUB. OFF.LIABILITY RENEW 2023	27,744.00	P	24022 12/28/22	12/28/22	12/28/22	17479	
			119,949.57						

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Account	Description	Item Description	Amount	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	PO Type
P.O. Id Item Vendor									
01-487-1550	DRUG & ALCOHOL TESTING								
22-01036 1 WINNI005	WINNIPESAUKEE DRUG CONSORT. SE	2023 DRUG & ALCOHOL PROGRAM	125.00	P	24024 12/28/22	12/28/22	12/28/22	19594	
01-487-1910	UNIFORMS								
22-00975 2 CINTA005	CINTAS CORPORATION #287	CLEAN UNIFORMS W/E 12/07	733.63	P	23986 12/28/22	12/28/22	12/28/22	4139680051	
22-01040 2 CINTA005	CINTAS CORPORATION #287	W/E 11/22/22 CLEAN UNIFORMS	733.63	P	23986 12/28/22	12/28/22	12/28/22	4138262991	
			1,467.26						
	Fund Total:		195,749.55						
03-409-7400	CAPITAL REPLACEMENT-TWP BLDG								
22-01019 1 RSSAL005	R.S. SALES & SERVICE INC.	NEW ICE MACHINE & INSTALLATION	4,064.00	P	1564 12/28/22	12/28/22	12/28/22	210723030	
03-454-7450	CAPITAL PURCHASE - PARK & REC								
22-01013 1 PEARSON005	PEARSON, ALAN	INSTALL CAMERAS AT THE PARK	7,050.00	P	1563 12/28/22	12/28/22	12/28/22	7088	
03-457-7450	CAPITAL - HERSHEY MILL REPAIR								
22-00962 1 TOTAL015	TOTAL SITE DEVELOPMENT INC.	APPLIC.#18 HERSHEY MILL DAM	25,317.50	P	1562 12/19/22	12/19/22	12/19/22	APPLIC.#18	
	Fund Total:		36,431.50						
05-420-3600	C.C. METERS - UTILITIES								
22-01016 3 PECO0005	PECO - 99193-01204	99193-01204 10/27-11/29/22	10.86	P	5422 12/28/22	12/28/22	12/28/22	120622	
05-420-3602	C.C. COLLECTION -UTILITIES								
22-00968 1 AQUAP015	AQUA PA 05	3050030305003 11/26-12/12/22ww	18.77	P	5412 12/28/22	12/28/22	12/28/22	121422-ww	
22-01016 1 PECO0005	PECO - 99193-01204	99193-01204 10/27-11/29/22	451.86	P	5422 12/28/22	12/28/22	12/28/22	120622	
			470.63						
05-420-3603	ASHBRIDGE - UTILITIES								
22-01015 1 PECO0040	PECO - 04725-43025	04725-43025 10/31-12/1/22 WYLL	349.32	P	5423 12/28/22	12/28/22	12/28/22	120522	
05-420-3604	MILL VAL./BARKWAY UTILITIES								
22-01016 2 PECO0005	PECO - 99193-01204	99193-01204 10/27-11/29/22	206.60	P	5422 12/28/22	12/28/22	12/28/22	120622	
05-420-3705	ASHBRIDGE-MAINT.&REPR								
22-00984 6 EAGLE020	EAGLE TERMITE & PEST CONTROL	PEST CONTROL NOVEMBER 2022	25.00	P	5419 12/28/22	12/28/22	12/28/22	241906	

Account	Description	Item Description	Amount	Stat/Chk	First Enc	Rcvd Date	Chk/Void Date	Invoice	PO Type
P.O. Id	Item Vendor								
05-422-2440	R.C. STP- CHEMICALS								
22-00981	1 CUSTO010	CUSTOM ENVIRONMENTAL TECHNOLOG	2290 CONTAINERS ZETA LYTE	7,003.10	P	5418	12/28/22	12/28/22 12/28/22	8088
22-01029	1 UNIVA005	UNIVAR USA INC.	48 BAGS SODA ASH LITE	1,303.84	P	5425	12/28/22	12/28/22 12/28/22	50782043
22-01030	1 UNIVA005	UNIVAR USA INC.	216 BAGS SODA ASH LITE	5,517.28	P	5425	12/28/22	12/28/22 12/28/22	50798621
				13,824.22					
05-422-3600	R.C STP -UTILITIES								
22-00980	1 COMCA095	COMCAST 8499 10 109 01690050	0169050 12/8/22-1/7/23	349.70	P	5417	12/28/22	12/28/22 12/28/22	120822
22-01007	1 NETCA010	NETCARRIER TELECOM INC. 67890	12/1/22 - 12/31/22	55.76	P	5421	12/28/22	12/28/22 12/28/22	818290
22-01016	5 PEC0005	PECO - 99193-01204	99193-01204 10/27-11/29/22	7,519.81	P	5422	12/28/22	12/28/22 12/28/22	120622
				7,925.27					
05-422-3601	R.C. COLLEC.-UTILITIES								
22-01016	4 PEC0005	PECO - 99193-01204	99193-01204 10/27-11/29/22	181.82	P	5422	12/28/22	12/28/22 12/28/22	120622
22-01033	1 VERIZ020	VERIZON -7041	12/7/22 - 1/7/2023	223.72	P	5427	12/28/22	12/28/22 12/28/22	6524805-120622
22-01034	1 VERIZ010	VERIZON - 0527	12/15/22 - 1/14/23	200.32	P	5426	12/28/22	12/28/22 12/28/22	7504491-121422
				605.86					
05-422-3700	R.C. STP-MAINT.& REPAIRS								
22-00974	1 BRICK005	BRICKHOUSE ENVIRONMENTAL	NOV.2022 E.GOSH/APPLEBRK CC	1,844.24	P	5415	12/28/22	12/28/22 12/28/22	5903
22-00976	1 COLON005	COLONIAL ELECTRIC SUPPLY	STAH ELECTRICAL ENCLOSURE	1,459.00	P	5416	12/28/22	12/28/22 12/28/22	14960906
22-00984	3 EAGLE020	EAGLE TERMITE & PEST CONTROL	PEST CONTROL NOVEMBER 2022	45.00	P	5419	12/28/22	12/28/22 12/28/22	241903
22-01028	1 TRACT005	TRACTOR SUPPLY CREDIT PLAN	BELT FAN FOR RCSTP	498.19	P	5424	12/28/22	12/28/22 12/28/22	200255672
22-01039	1 YALEE005	YALE ELECTRIC SUPPLY CO	INSULATED CONNECTORS	139.12	P	5429	12/28/22	12/28/22 12/28/22	S122059477.001
				3,985.55					
05-422-3701	R.C. COLLEC.-MAINT.& REPR								
22-00984	1 EAGLE020	EAGLE TERMITE & PEST CONTROL	PEST CONTROL NOVEMBER 2022	25.00	P	5419	12/28/22	12/28/22 12/28/22	241907
22-01035	1 WEAVE005	WEAVER MULCH LLC	1 PALLET 200' 8" FILTER SOXX	215.00	P	5428	12/28/22	12/28/22 12/28/22	572566
				240.00					
05-422-4502	R.C. SLUDGE-LAND CHESTER								
22-00973	1 BLOSE005	BLOSENSKI DISPOSAL CO, CHARLES	SWITCH 20YDS W/LINE 11/28/22	219.00	P	5414	12/28/22	12/28/22 12/28/22	186314
22-00973	2 BLOSE005	BLOSENSKI DISPOSAL CO, CHARLES	SWITCH 20YDS W/LINE 12/05/22	219.00	P	5414	12/28/22	12/28/22 12/28/22	186326
22-01043	2 CCSOL005	C.C. SOLID WASTE AUTHORITY	WEEK 12/1/22 - 12/7/22	562.10	P	505	12/28/22	12/28/22 12/28/22	65764
22-01043	4 CCSOL005	C.C. SOLID WASTE AUTHORITY	WEEK 12/8/22 - 12/15/22	657.00	P	505	12/28/22	12/28/22 12/28/22	65835
				1,657.10					

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P.O. Id	Item	Vendor							
05-429-3000	ADMIN.-GENERAL EXPENSE								
22-01006	2 MRMPR005	MRM PROPERTY & LIABILITY TRUST	COMMER.PKG.RENEWAL 2023 29%	37,661.43	P	5420	12/28/22	12/28/22	12/28/22 381900
05-429-3400	ADMIN. - PRINTING								
22-00972	1 BFMCIO05	BFMC INC.	V FOLDED PRESSURE SEAL BILLS	413.02	P	5413	12/28/22	12/28/22	12/28/22 25999
	Fund Total:			67,374.86					
06-427-3400	ADVERTISING & PRINTING								
22-00972	2 BFMCIO05	BFMC INC.	V FOLDED PRESSURE SEAL BILLS	413.02	P	850	12/28/22	12/28/22	12/28/22 25999
06-427-4502	LANDFILL FEES								
22-01043	1 CCSOL005	C.C. SOLID WASTE AUTHORITY	WEEK 12/1/22 - 12/7/22	6,263.49	P	606	12/28/22	12/28/22	12/28/22 65764
22-01043	3 CCSOL005	C.C. SOLID WASTE AUTHORITY	WEEK 12/8/22 - 12/15/22	5,807.47	P	606	12/28/22	12/28/22	12/28/22 65835
				12,070.96					
06-427-4504	RECYCLING FEES								
22-01027	1 TOTAL010	TOTAL RECYCLE INC.	NOVEMBER 2022 RECYCLING	6,338.00	P	851	12/28/22	12/28/22	12/28/22 0000013440
	Fund Total:			18,821.98					
07-424-3140	LEGAL SERVICES								
22-00960	1 HALST005	GAWTHROP GREENWOOD & HALSTED	LEGAL SERVICE - NOVEMBER 2022	500.00	P	3375	12/15/22	12/15/22	12/15/22 266389
	Fund Total:			500.00					
19-409-6050	HERSHEY MILL SEWER PROJECT								
22-00961	1 KNOXE005	KNOX EQUIPMENT RENTALS INC.	GRINDER RENTAL 11/28-11/30/22	869.00	P	6	12/15/22	12/15/22	12/15/22 112430.1.2
22-01042	1 EXETE005	EXETER SUPPLY COMPANY INC	PIPING - HERS.MILL TRUNK LINE	5,846.56	P	7	12/28/22	12/28/22	12/28/22 317351
				6,715.56					
	Fund Total:			6,715.56					
Total Charged Lines: 105 Total List Amount: 325,593.45 Total Void Amount: 0.00									

Totals by Year-Fund
Fund Description

Fund

Expend Total

GENERAL FUND

2-01

195,749.55

CAPTIAL FUND

2-03

36,431.50

SEWER FUND

2-05

67,374.86

REFUSE FUND

2-06

18,821.98

MUNICIPAL AUTHORITY

2-07

500.00

MA EXPENSES EXCLUDED FROM BOARD APPROVAL

ARPA FUND

2-19

6,715.56

Total of All Funds:

325,593.45

500.00

A EXPENSES EXCLUDED FROM BOARD APPROVAL

TOTAL OF ALL FUNDS:

325,093.45

- Reappoint / appoint the following:

Name	Board
Dan Flynn	Conservancy Board
Karen Martynick	Conservancy Board
Erich Meyer	Conservancy Board
Bryan Hutchinson	ESAC
Mary Kreuger	ESAC
Christine McCormick	ESAC
Kishor Thakarar	Parks and Recreation
John McDonough	PTF
Paul Kersavage	PTF
Ernest Harkness	Planning Commission
Mike Koza	Planning Commission
John Stipe	Planning Commission

To: Board of Supervisors

From: Mark Miller

Re: Group Bids 2023

The results are as follows:

****Rhoads Energy /dba Reilly & Sons** **Total Bid \$48,604.00**

<u>Rental Equip. without Operators</u>	<u>Weekly</u>	<u>Monthly</u>
**Foley Inc.	\$22,160.00	\$54,750.00
H&E Equipment	\$50,984.00	\$90,741.00

****Garden State Highway Products \$9,214.95**

<u>Milling Machine Rental</u>	<u>One Week Rental</u>	<u>10 Day Rental</u>
**Groff Tractor Mid Atlantic	\$9,000	\$18,000

<u>Tri-Axle Dump Truck Rental</u>	<u>Per Hour</u>
**Fetters Trucking	\$95.00 per hour
**Distefeno Landscape	\$105.00 per hour

****We recommend that both Fetters and Distefeno trucking companies be awarded the bid for Tri-Axle Dump Trucks.
We have used both haulers in the past for paving projects.**

<u>All Terrain Crawler Carriers</u>	<u>Weekly / monthly</u>
** Groff Tractor/Mid Atlantic	Weekly - \$3,700.00 Monthly - \$11,000.00 X two machines Weekly - \$7,400.00 X two machines Monthly - \$22,000.00

<u>Rock Crusher</u>	<u>Weekly/Monthly</u>
**Groff Tractor/Mid Atlantic	Weekly - \$10,833.00 Monthly - \$32,500.00

Madam Chairman we recommend the Companies with the ** be awarded the 2023 bids.
We will be sharing vendors with Uwchlan Township.

From: [Judy Lizza](#)
To: [Derek Davis](#); [Jon Altshul](#)
Cc: [Brenda Bernot](#)
Subject: Police Commission
Date: Wednesday, December 21, 2022 10:59:02 AM

At the Thornbury Township Supervisors December 20th meeting, Jim Benoit was appointed to serve as the Police Commissioner for 2023. I wanted to update you for planning purposes of meetings, etc.

Have a Merry Christmas.

Judy Lizza
Thornbury Township
Township Manager
800 E Street Road
West Chester, PA 19382
610-399-1425

Memo

To: Board of Supervisors
From: Dave Ware, Director of Finance
Re: Consider 2022 General Fund Budget Surplus transfers
Date: December 29, 2022

The latest estimate for the 2022 Projected General Fund Budget surplus is @ \$500K. Due to delays in the mail and the timing of the holidays, we will not know until early January when we perform the year-end close. After discussion with our auditor, Maillie LLP, the best way to include any transfers of our 2022 Budget surplus in the 2022 actuals is to authorize the transfers and amounts, then include the transfers in our December 2022 month-end close. We will do this sometime in the first week of January 2023 and backdate for December 2022.

Without currently knowing the actual final dollar amount of the surplus, but being confident that the surplus will not be less than \$500K, I propose using percentage's for allocation purposes. First, I recommend a transfer of 50%, or approximately \$250K, from the General Fund to the Capital Reserve Fund to contribute to the Milltown Dam Rehabilitation Project. Second, I recommend a transfer of 40%, or approximately \$200K, from the General Fund to the Infrastructure Sustainability Fund. The remaining 10%, or roughly \$50K, I recommend leaving in the General Fund balance. A strong General Fund balance will help maintain our AAA Bond Rating and provide a reserve to avoid large future real estate tax increases.

Recommended motion: Chairperson, I make the motion that we authorize the transfer of the 2022 General Fund Budget Surplus in the following amounts and to the following funds:

- **Capital Reserve Fund** –50% of any final 2022 General Fund budget surplus.
- **Infrastructure Sustainability Fund** – 40% of any final 2022 General Fund budget surplus.
- **General Fund** – 10% of any final 2022 General Fund budget surplus to remain in General Fund.