

**EAST GOSHEN TOWNSHIP  
BOARD OF SUPERVISORS MEETING  
1580 PAOLI PIKE  
TUESDAY, DECEMBER 20, 2022  
FINAL MINUTES**

**Present:** Chairman Michele Truitt; Vice Chairman John Hertzog; Members: David Shuey, Mike Lynch, Cody Bright; Township Manager Derek Davis; Finance Director Dave Ware; Senior Staff Accountant Chris Boylan; Attorney Bill Christman, Lamb McErlane; Zoning Officer Duane Brady; Township Engineer Nate Cline; WEGO Chief Brenda Bernot; Goshen Fire Executive Director Grant Everhart; Erich Meyer (Conservancy).

**Call to Order & Pledge of Allegiance:**

Michele Truitt called the meeting to order at 7:00 p.m. and led the Pledge of Allegiance.

Michele requested a moment of silence for first responders, WEGO, firefighters, EMS and all those who lost loved ones.

Michele stated this hybrid meeting is being recorded via Zoom and will be available on the Township website.

**Chairman's Report:**

Michele announced:

- The Board met in executive session prior to tonight's meeting to discuss personnel matters.
- The Municipal Authority, Pipeline Task Force, Conservancy Board, Zoning Hearing Board, and Futurist Committee are all looking for new members. Please reach out to Township Manager Derek Davis directly if interested or fill out the "ABC Volunteer" form on our website located on the "Forms & Applications" page.

**Public Hearings:** None

**Emergency Services Reports:**

Chief Brenda Bernot presented WEGO November 2022 activities in East Goshen Township.

Cody congratulated Chief on receiving an \$800K grant.

**Citizen award presented by WEGO Police Department.**

Chief recognized Stacy Resnick for her recent awareness of a scam and quick action to contact the police in order to protect an East Goshen Township resident. An East Goshen Township resident received a notification directing them to order \$1,000 in gift cards. The resident went to CVS to purchase the gift cards. Stacy was the CVS cashier who sensed this was unusual and asked some questions. When she realized it was a scam, she contacted the police and stayed with the resident until police arrived. This selfless act averted our resident of becoming a scam victim.

**Honoring Public Works employees for act of bravery.**

Derek presented Kevin Miller and Steve Hiro with commendation for their heroic act during a cardiac arrest incident. Goshen Fire Director Grant Everhart communicated with Derek Davis regarding an incident that two of East Goshen Township Public Works employees jumped into action. A person experienced a medical emergency at Saints Simon & Jude and Kevin Miller and Steve Hiro heard the call, dropped what they were doing, and arrived to perform CPR. A positive outcome was the result of their selfless efforts.

Grant Everhart presented Goshen Fire November 2022 activities.

Michele noticed false alarms are down in East Goshen Township. Grant explained why this trend happened. Michele asked about calls for people falling. Grant stated these calls have been steady.

Derek presented Malvern and Good Fellowship November 2022 reports.

**Financial Report:**

Dave Ware presented the November 2022 financial report.

**Approval of Minutes:** None

**Treasurer's Report:**

Dave Ware presented the December 15, 2022 Treasurer's Report.

Mike made a motion to accept the receipts and approve the expenditures as presented in the Expenditure Register and as summarized in the December 15, 2022 Treasurer's Report.

David seconded.

Cody asked for a Portnoff update. Dave responded with details.

Motion carried 5-0.

**Old Business:**

**Consider passage of Resolution 2022-18 which would set the millage rate at 1.75 mills for the 2023 Fiscal Year (FY).**

Mike made a motion to pass Resolution 2022-18, setting the 2023 Millage Rate for all real property within the township at 1.75 mills.

David seconded.

Michele noted this is a .5 mill increase on Township taxes only. This has been discussed at a number of meetings and received an number of communications

Wendy Wall, 443 Eaton, asked about what residents she has heard from regarding the proposed tax increase. Michele stated that most were against it and less than a handful that were in favor. Michele stated that the residents elected the Board to make the best informed decision they can.

Michele added that the Board is bringing their experiences to the table to make a decision. Cody responded to Ms. Wall's statement that he would not raise taxes.

Rob Gionfriddo, 1546 King George, asked how much is in General Fund savings. Dave responded. Mr. Gionfriddo asked if the Board is representing the residents when the residents do not want a tax increase and they vote in favor for a tax increase.

Michele added information about the debt, what projects it covered, and the payments that are upcoming.

Cody appreciated Mr. Giofriddo's statements and Cody commented that the staff always looks for savings.

Jim Faunce, 1544 King George, asked about the debt and the General Fund balance. Mr. Faunce feels the low hanging fruit is in the Parks & Rec area. Dave explained the budget further. Mr. Faunce does not believe this tax increase is necessary this year.

Russ Frank, 451 Gateswood, commented that the Board members need to remember they need to be financially responsible.

Ms. Wall, 443 Eaton, commented that at a previous meeting, she commented that Hershey's Mill is a self-sustaining community. She reminded residents not to flush wipes and the sewer system would be in better condition.

Cody mentioned Dave presented options for the budget and noted that Dave prepared a progressive forecast.

Paul Diorio, 467 Gateswood, commented about the pocket park and questioned building it so people do not have to drive. John stated that he pushed for this and we do not expect to use all the budgeted funds for it.

Enrico Mazza, 1612 Herron, asked if this is possible for a referendum. Michele responded no.

Motion carried 3-2; John and Michele opposed.

### **Possible passage of the 2023 Fiscal Year (FY) Budget.**

Mike made a motion to adopt the 2023 Proposed Budget in the following amounts:

- General Fund revenues and expenses, net of pass throughs, of \$12,278,669. There is no transfer from fund balance to balance the budget.
- General Fund pass through revenues and expenses of \$2,404,528.
- State Liquid Fuels Fund revenues and expenses of \$525,000.
- Capital Reserve Fund revenues of \$1,032,074 and expenses of \$2,461,382.
- Transportation Fund revenues of \$1,750 and expenses \$32.
- Sewer Operating Fund revenues of \$4,328,456 and expenses of \$4,487,612.
- Refuse Fund revenues of \$1,559,859 and expenses of \$1,604,826.

- Bond Fund revenues of \$31,500 and expenses of \$1,604,111.
- Sewer Capital Reserve Fund revenues of \$823,206 and expenses of \$1,471,553.
- Operating Reserve Fund revenues of \$46,500 and expenses of \$0.
- ARPA Fund revenues and expenses of \$0. Assumes all funds expended in 2022.
- Infrastructure Sustainability Fund revenues of \$33,000 and expenses of \$500,000.

Mike further moved that we approve the 2023 staff salaries as proposed and the Westtown-East Goshen Police Budget, version 4.0 updated 12/15/2022.

Cody seconded.

Mike and Michele commended Derek and Dave on their work involved in preparing the budget.

Russ Frank, 451 Gateswood, asked if there is a penalty if the budget is not passed by year end. Mike responded that a municipality is required to pass a budget by year end and the Board members took an oath to follow the law. John added as a practical matter, delaying this will not result in any changes.

Rob Gionfriddo, 1546 King George, asked questions about property tax revenue and total annual revenue. Dave responded. Mr. Gionfriddo asked how the surplus is handled. Dave explained.

Motion carried 3-2; John and Michele opposed.

### **New Business:**

#### **Discussion of Stormwater Ordinance update.**

Attorney Christman explained the Chester County Board of Commissioners adopted Resolution 55-22 to amend the County-wide Act 167 Stormwater Management Plan for Chester County, PA to replace the 2013 model ordinance with the 2022 County-wide Act 167 Stormwater Management Model Ordinance. This updated ordinance incorporates PA DEP's comments from their review of the Model Ordinance. Attorney Christman pointed out the key changes. Duane and Nate added details and additional information.

Cody made a motion to authorize the solicitor and township manager to advertise an amendment to Chapter 195 of our code titled *Stormwater Management* based on the 2022 County-wide Act 167 Stormwater Management Plan as well as on the changes discussed tonight.

John seconded.

Russ Frank, 451 Gateswood, asked where is this published so he can read it. Derek stated it is in the agenda packet. Michele added the completed ordinance will be available in an upcoming agenda.

Motion carried 5-0.

#### **Possible passage of ordinance change to park rules to reflect necessary language for grant purposes.**

Derek explained that this was discussed at a prior Board meeting. The ordinance change reflects language change for grant purposes.

Cody made a motion to pass the ordinance change to Section 163-3 of the Code of Ordinances, titled "Rules and Regulations", hereby deleting language in Subsection A that specifies the township parks are only open to residents and accompanying guests.

Mike seconded.

Motion carried 5-0.

**Consider passage of Resolution 2022-19 to comply with Act 57 of 2022.**

Attorney Christman stated this resolution is a new requirement to comply with Act 57 of 2022 to make a one-time waiver of penalties to new residents.

David made a motion to approve Resolution 2022-19 to direct the East Goshen Tax Collector to comply with the provisions of Act 57 of 2022 and to waive additional charges from real estate taxes in certain situations.

John seconded.

Motion carried 5-0.

**Standing Issues/Projects:**

Hershey's Mill Dam Project – Derek stated that this project is substantially complete. Landscaping to be done in the Spring. DCNR inspection to be done early April. David asked a question from a resident about if there a way to create a pathway through wetlands. Derek commented this is not an option.

Milltown Dam Project – Waiting for bid documents from DCNR.

Hershey's Mill Estates Sewer Line Replacement – Bids are out and they came in lower than expected. The Township is being considered for a grant, so nothing can be done until the grant is awarded. David added that Mark and team has been doing prep work.

**Any Other Matter:**

Cody complimented Michele on her Chair duties this year.

**Public Comment:**

Rob Gionfriddo, 1546 King George, asked about Stormwater management inspection and leaving it up to resident. Nate commented this is an annual inspection. Residents can reach out to the Codes Department for assistance to determine if the Stormwater management is working properly. Duane explained the process he has in mind. Mr. Gionfriddo would rather this to be professionally inspected. Nate added they will come back to the Board next month with further clarification on this topic.

Russ Frank, 461 Gateswood, asked if COVID funds were used to pay for the Hershey's Mill Estate Sewer project. He thanked the Board for their responses to his questions.

**Liaison Reports:** None

**Correspondence, Reports of Interest:**

Cody will send a letter about the tax mill increase in January.

**Adjournment:**

There being no further business, Cody made a motion to adjourn at 9:45PM.

John seconded.

Motion carried 5-0.

Respectfully submitted,

*Chris Boylan*

*Recording Secretary*

Attached: December 15, 2022 Treasurer's Report

TREASURER'S REPORT		December 1, 2022 - December 15, 2022	
RECEIPTS AND BILLS			
<b>GENERAL FUND</b>			
Real Estate Tax	\$10,444.83	Accounts Payable	\$504,253.84
Earned Income Tax	\$191,088.39	Electronic Pmts:	
Local Service Tax	\$6,797.29	Debt Service	\$0.00
Transfer Tax	\$44,114.70	Payroll	\$161,603.24
General Fund Interest Earned	\$20,683.33		
Total Other Revenue	\$568,321.31		
<b>Total General Fund Receipts:</b>	<b>\$841,449.85</b>	<b>Total Expenditures:</b>	<b>\$665,857.08</b>
<b>STATE LIQUID FUELS FUND</b>			
Receipts	\$0.00	Accounts Payable	\$0.00
Interest Earned	\$1,468.84		
<b>Total State Liquid Fuels Receipts:</b>	<b>\$1,468.84</b>	<b>Total Expenditures:</b>	<b>\$0.00</b>
<b>CAPITAL RESERVE FUND</b>			
Receipts	\$0.00	Accounts Payable	\$8,127.72
Interest Earned	\$12,030.17		
<b>Total Capital Reserve Fund Receipts:</b>	<b>\$12,030.17</b>	<b>Total Expenditures:</b>	<b>\$8,127.72</b>
<b>TRANSPORTATION FUND</b>			
Receipts	\$0.00	Accounts Payable	\$0.00
Interest Earned	\$1,316.01		
<b>Total Transportation Fund Receipts:</b>	<b>\$1,316.01</b>	<b>Total Expenditures:</b>	<b>\$0.00</b>
<b>SEWER OPERATING FUND</b>			
Receipts	\$92,400.15	Accounts Payable	\$44,133.29
Interest Earned	\$1,549.98	Electronic Pmts:	
		Debt Service	\$0.00
<b>Total Sewer Operating Fund Receipts:</b>	<b>\$93,950.13</b>	<b>Total Expenditures:</b>	<b>\$44,133.29</b>
<b>REFUSE FUND</b>			
Receipts	\$34,775.75	Accounts Payable	\$99,611.32
Interest Earned	\$701.01		
<b>Total Refuse Fund Receipts:</b>	<b>\$35,476.76</b>	<b>Total Expenditures:</b>	<b>\$99,611.32</b>
<b>BOND FUND</b>			
Receipts	\$0.00	Accounts Payable	\$0.00
Interest Earned	\$6,643.21		
<b>Total Bond Fund Receipts:</b>	<b>\$6,643.21</b>	<b>Total Expenditures:</b>	<b>\$0.00</b>
<b>SEWER CAPITAL RESERVE FUND</b>			
Receipts	\$0.00	Accounts Payable	\$0.00
Interest Earned	\$5,315.95		
<b>Total Sewer Capital Reserve Fund Receipts:</b>	<b>\$5,315.95</b>	<b>Total Expenditures:</b>	<b>\$0.00</b>
<b>OPERATING RESERVE FUND</b>			
Receipts	\$0.00	Accounts Payable	\$0.00
Interest Earned	\$4,374.18		
<b>Total Operating Reserve Fund Receipts:</b>	<b>\$4,374.18</b>	<b>Total Expenditures:</b>	<b>\$0.00</b>
<b>INFRASTRUCTURE SUSTAINABILITY FUND</b>			
Receipts	\$0.00	Accounts Payable	\$0.00
Interest Earned	\$4,463.61		
<b>Total Infrastructure Sustainability Fund Receipts:</b>	<b>\$4,463.61</b>	<b>Total Expenditures:</b>	<b>\$0.00</b>
<b>ARPA - COVID RELIEF FUND</b>			
Receipts	\$0.00	Accounts Payable	\$0.00
Interest Earned	\$27.81		
<b>Total ARPA - COVID Relief Fund Receipts:</b>	<b>\$27.81</b>	<b>Total Expenditures:</b>	<b>\$0.00</b>