

**EAST GOSHEN TOWNSHIP
BOARD OF SUPERVISORS
1580 PAOLI PIKE
TUESDAY, January 17, 2023
FINAL MINUTES**

Note: This meeting was held in person at the East Goshen Township Board Room.

Present: Chairman John Hertzog; Vice Chairman Mike Lynch; Members: Cody Bright, David Shuey, Michele Truitt; Township Manager Derek Davis; Finance Director Dave Ware; Senior Staff Accountant Chris Boylan; Attorney Bill Christman, Lamb McErlane; Zoning Officer Duane Brady; Township Engineer Nate Cline; WEGO Chief Brenda Bernot; Goshen Fire Executive Director Grant Everhart; Erich Meyer (Conservancy).

Call to Order & Pledge of Allegiance:

John called the meeting to order at 7:00pm and led the Pledge of Allegiance.

Mike called for a moment of silence in respect and appreciation for all first responders and our military, especially those serving overseas and potentially in harms' way.

John announced that the meeting is being livestreamed on YouTube.

Chairman's Report:

John announced that the Annual ABC Planning Session will be held on Tuesday, January 31, 2023 at 6:30 PM. Meeting is open to the public.

The Board met in executive session to discuss legal and real estate matters.

Emergency Services Reports:

WEGO – Chief Brenda Bernot presented December 2022 activities in East Goshen Township. Chief invited the public to the 1/25 Police Commission meeting, 4-6PM, in the WEGO Training Room. This meeting will be recorded and available for public viewing.

Grant Everhart presented Goshen Fire December 2022 & Year End 2022 reports.

Derek presented Malvern and Good Fellowship December 2022 & Year End 2022 reports.

Public Hearing:

Attorney Christman presented the details for considering the conditional use application for 1010 Hershey Mill Rd. (Miller Property) to develop 15 single-family home lots on this property. Court reporter was present to transcribe the hearing. Attorney Christman interviewed resident who wished to be granted party status. Attorney Christman admitted exhibits into the record. Hearing continued. Upon conclusion of hearing, Attorney

Christman closed the record and announced that the Board will render a decision within 45 days.

Financial Report:

Dave Ware presented the preliminary December 2022 financial report.

Approval of Minutes: None

Approval of Treasurer's Report:

Dave Ware presented the January 12, 2023 Treasurer's Report.

Cody made a motion to accept the receipts and approve the expenditures as presented in the Expenditure Register and as summarized in the January 12, 2023 Treasurer's Report.

Michele seconded.

The motion passed 5-0.

Old Business - None

New Business:

Consider approval of Memorandum of Understanding (MoU) with WEGO regarding the Department of Justice's *Equitable Sharing Program*.

Derek explained the *Equitable Sharing Program* and because WEGO is a multi-jurisdiction entity and a regional police department, governed by a Commission, they cannot obtain these funds directly. The Township would have custody of these funds on behalf of WEGO. Attorney Christman clarified that the Township would have no discretion over the use of funds. The Department of Justice approved this financial arrangement. Further discussion followed.

Michele made a motion to authorize signing the Memorandum of Understanding between Westtown-East Goshen Regional Police Department ("Department") and East Goshen Township, which would allow East Goshen Township to act as the repository for the Department for any funds received through the *Equitable Sharing Program*.

Cody seconded.

The motion passed 5-0.

Consider passage of Resolution 2023-04, amending Resolution 94-21, to change meeting time/dates for the Historical Commission meetings as well as decreasing the needed members.

Derek stated there has been discussion on changing the Historical Commission. This Resolution is necessary in order to be consistent with the information that was recently advertised, that the Historical Commission would meet as needed, and to change the size of membership so there are no quorum issues when they do meet.

Mike made motion to adopt Resolution 2023-04, amending Resolution 94-21, to change meeting time/dates for the Historical Commission meetings as well as decreasing the needed members.

Michele seconded.

Attorney Christman asked if there are at least three members on this Commission. Derek responded no. Further discussion evolved.

The motion passed 5-0.

Consider authorization to use Municibid for sale of equipment.

Derek stated the Board already authorized larger equipment to be sold via Municibid.

This motion is intended for smaller equipment sale.

Michele made a motion authorizing the use of Municibid for sale of equipment.

David seconded.

Cody thanked Mark Miller.

Motion passed 5-0.

Consider Stormwater O&M agreement for 324 Dutton Mill Rd.

Derek stated stormwater management is common.

Cody made a motion to approve the Stormwater O&M agreement for 324 Dutton Mill Rd.

Michele seconded

Motion passed 5-0.

Consider Stormwater O&M agreement for 1410 Boot Rd.

Cody made a motion to approve the Stormwater O&M agreement for 1410 Boot Rd.

David seconded.

Motion passed 5-0.

Standing Issues/Projects:

Hershey's Mill Dam Project – Derek stated the work is essential complete.

Milltown Dam Project – Derek stated he would give an update at the next meeting. This has not gone out to bid yet. DCNR is still reviewing the bid documents.

Hershey's Mill Estates Sewer Line Replacement – Derek commented that Commonwealth Financing Authority did not have their meeting yet, so the grant that we

were counting on is not possible if we want to move forward with the repairs in the desired timeframe. Mike added the contractor bid low because of timing but they are not willing to give an extension. Dave stated, from a financial perspective, we believe this cost will be almost a wash between what grant funds we would have received versus what we would be saving. John asked if there was any chance to receive grant funds after the fact. Discussion followed. Dave hopes to have an updated contract list to the Board in February. John asked Mike to communicate to the Municipal Authority that the Board supports this.

Any Other Matter: None

Public Comment: None

Liaison Reports:

Mike/Municipal Authority (MA): Kevin Cummings is the new chair of the MA. They continue to do work checking manhole conditions, general maintenance, Hibberd Lane meter was repaired, Pennoni pre-construction meetings and reviews for the Caustic Soda conversion. The MA expects March delivery of the UV disinfection system replacement. They are obtaining information on generator #2 replacement size and cost at Ridley Creek plant and Supplee Valley relining is scheduled for mid-2023. Big Fish, the company that oversees the sewer plant operation, reported the plant ran well in December and in compliance with DEP regulations. The MA updated 2023 goals and 2022 accomplishments will be presented at ABC planning meeting. The MA also formally approved their 2023 budget.

As major projects are expended, such as Westtown Way pump station and Hershey's Mill Estates Sewer Line Replacement, Dave projects that we will spend; \$2.5 out of Capital, \$1.3 out of Sewer Capital Reserve, \$1M grant spent, the remaining Bond funds, and \$500K from Infrastructure Sustainability Fund, and the rest of the ARPA funds will be spent by the end of 2024. John asked what the Sewer Capital Reserve balance will be after the major sewer projects are complete. Dave responded about \$1M and he will work with the MA to develop a 10-year capital plan.

Michele/Conservancy: Conservancy is planning a planting, possibly two. They will be applying for Tree City status so there will be an Arbor Day celebration, proclamation, and tree planting.

Correspondence: None

Adjournment:

There being no further business, Cody motioned to adjourn at 9:43PM. Michele seconded. The motion passed 5-0.

Respectfully submitted,
Chris Boylan
Recording Secretary

Attached: January 12, 2023 Treasurer's Report

TREASURER'S REPORT		December 29, 2022 - January 12, 2023	
RECEIPTS AND BILLS			
GENERAL FUND			
Real Estate Tax	\$0.00	Accounts Payable	\$673,127.31
Earned Income Tax	\$42,595.34	Electronic Pmts:	
Local Service Tax	\$66.76	Debt Service	\$1,389.98
Transfer Tax	\$43,747.20	Payroll	\$105,538.61
General Fund Interest Earned	\$42,234.97		
Total Other Revenue	\$801,455.37		
Year End Transfer 2022	-\$1,187,568.43		
Total General Fund Receipts:	-\$257,468.79	Total Expenditures:	\$780,055.90
STATE LIQUID FUELS FUND			
Receipts	\$0.00	Accounts Payable	\$0.00
Interest Earned	\$440.28		
Total State Liquid Fuels Receipts:	\$440.28	Total Expenditures:	\$0.00
CAPITAL RESERVE FUND			
Year End Transfer 2022	\$987,310.86	Accounts Payable	\$54,350.65
Interest Earned	\$15,339.53		
Total Capital Reserve Fund Receipts:	\$1,002,650.39	Total Expenditures:	\$54,350.65
TRANSPORTATION FUND			
Receipts	\$0.00	Accounts Payable	\$0.00
Interest Earned	\$1,667.22		
Total Transportation Fund Receipts:	\$1,667.22	Total Expenditures:	\$0.00
SEWER OPERATING FUND			
Receipts	\$25,632.90	Accounts Payable	\$207,762.05
Interest Earned	\$2,253.71	Electronic Pmts:	
Year End Transfer 2022	-\$290,000.00	Debt Service	\$20,656.39
Total Sewer Operating Fund Receipts:	-\$262,113.39	Total Expenditures:	\$228,418.44
REFUSE FUND			
Receipts	\$10,677.70	Accounts Payable	\$129,822.07
Interest Earned	\$710.70		
Total Refuse Fund Receipts:	\$11,388.40	Total Expenditures:	\$129,822.07
BOND FUND			
Receipts	\$0.00	Accounts Payable	\$10,550.00
Interest Earned	\$7,813.13		
Total Bond Fund Receipts:	\$7,813.13	Total Expenditures:	\$10,550.00
SEWER CAPITAL RESERVE FUND			
Year End Transfer 2022	\$290,000.00	Accounts Payable	\$0.00
Interest Earned	\$6,581.40		
Total Sewer Capital Reserve Fund Receipts:	\$296,581.40	Total Expenditures:	\$0.00
OPERATING RESERVE FUND			
Receipts	\$0.00	Accounts Payable	\$0.00
Interest Earned	\$5,549.18		
Total Operating Reserve Fund Receipts:	\$5,549.18	Total Expenditures:	\$0.00
INFRASTRUCTURE SUSTAINABILITY FUND			
Year End Transfer 2022	\$200,257.57	Accounts Payable	\$0.00
Interest Earned	\$5,490.61		
Total Infrastructure Sustainability Fund Receipts:	\$205,748.18	Total Expenditures:	\$0.00
ARPA - COVID RELIEF FUND			
Receipts	\$0.00	Accounts Payable	\$0.00
Interest Earned	\$6,090.35		
Total ARPA - COVID Relief Fund Receipts:	\$6,090.35	Total Expenditures:	\$0.00