

**EAST GOSHEN TOWNSHIP
BOARD OF SUPERVISORS
1580 PAOLI PIKE
TUESDAY, May 2, 2023
FINAL MINUTES**

***Note:** This meeting was held in person at the East Goshen Township Board Room.*

Present: Chairman John Hertzog; Vice Chairman Mike Lynch; Members: Cody Bright, David Shuey, Michele Truitt; Township Manager Derek Davis; Finance Director Dave Ware; Zoning Officer Duane Brady; Senior Staff Accountant Chris Boylan; Attorney Mark Thompson, Lamb McErlane; Erich Meyer (Conservancy).

Call to Order & Pledge of Allegiance:

John called the meeting to order at 7:00pm and Cody led the Pledge of Allegiance.

Michele called for a moment of silence for all law enforcement, as May is Law Enforcement Month.

John announced that the meeting is being livestreamed on YouTube.

Chairman's Report:

The Board met in executive session prior to this meeting to discuss personnel and legal matters.

John stated that the "Clean Up" day was successful. John added there was a presentation of the Arbor Day award and we are now a "Tree City". A tree was planted.

Emergency Services Reports: None

Public Hearing: None

Financial Report: None

Approval of Minutes:

Cody made a motion to approve the minutes of April 4 and 18, 2023.

Mike seconded.

Motion carried 5-0.

Approval of Treasurer's Report:

Dave Ware presented the April 27, 2023 Treasurer's Report. Dave mentioned to the Board that there is approximately \$100K in ARPA funds available. The Board and Township Manager discussed how to spend those funds.

Michele made a motion to accept the receipts and approve the expenditures as presented in the Expenditure Register and as summarized in the April 27, 2023 Treasurer's Report.

David seconded.

David asked how EIT is tracking against budget and prior year. Dave responded.

Dave gave a Portnoff update.

Gerry Ruffenach, 200 Reservoir Rd, asked if ARPA funds could be applied to the Reservoir Dam.

Motion carried 5-0.

Old Business:

Render decision on Conditional Use (CU) hearing for property at 905 Airport Road held on March 25, 2023.

David made a motion to grant conditional use to the applicant at 905 Airport Road subject to adherence of all stipulations set forth in the draft conditional use decision.

Cody seconded.

Derek asked if Attorney Thompson would prefer to read the conditions aloud. Attorney Thompson stated that is not necessary. Derek will post the information on the website.

Motion carried 5-0.

New Business:

Applebrook Golf Club Turf Maintenance Area - Easement Agreement.

Derek stated this has been an ongoing conversation and Applebrook would like to implement improvements. Attorney Thompson explained the Applebrook footprint and modifying the easement area.

Cody made a motion to approve the proposed amended easement for the parcels pertaining to the Applebrook Golf Club Turf Maintenance area and allow the Chair to sign on the Board's behalf.

Mike seconded.

Mike acknowledged the County and Solicitor's extensive work on this project.

Motion carried 5-0.

Consideration of Land Development approval for Applebrook Golf Club Turf Maintenance Area.

Michele made a motion to approve the proposed land development for the Turf Maintenance Area at Applebrook Golf Club.

Mike seconded.

Motion carried 5-0.

Attorney Brian Nagel thanked the Board.

Discussion of ordinance language pertaining to trees within township right-of-way.

Derek explained that this has become a concern due to extensive tree disease and public safety issues that Public Works has been addressing throughout the Township.

David asked about tree removal cost. Dave responded the 2023 tree removal budget is \$162K, and to date we have spent \$33K in contracted services, in addition to the time Public Works has spent on tree removal. David inquired if there is a Public Works allocation for tree removal. Dave responded.

David asked Derek to obtain draft ordinances from other municipalities relative to tree removal.

Derek added that the Township does not take down trees that are not diseased or a public safety hazard. Destruction of property due to roots invading driveways and sidewalks has become an increased resident concern.

Mike asked if we are divesting ourselves of this service, what category do we put this in; want, need, etc. Mike wondered how much of this is from the Emerald Ash Bore.

Michele added that she has street trees and does not feel it is fair that other residents would incur the costs if they do not have trees. Michele feels an ordinance should be implemented to have the homeowner maintain and remove the street trees. Discussion followed regarding specifications around what can be installed in the right of way.

John is concerned with the sample ordinance language stating if work is not done, the Township completes the work and a lien is placed on property. Derek clarified this is for diseased trees on properties.

Mike asked Attorney Thompson if we could establish a grace period before this becomes the resident's responsibility. Attorney Thompson stated this could be included in the ordinance or possibly stipulate a dollar amount to be spent.

Cody concurs with Michele's comments.

Derek will work with Attorney Mark Thompson regarding ordinance language and obtain sample ordinances from surrounding municipalities.

Russ Frank, 451 Gateswood, feels it is unfair for the Township to put the burden on the resident. John responded the Board meetings are open for residents to voice their opinion. Mike added the staff brought this to the Board's attention. John would like Public Works to focus on other essential duties rather than to cutting trees. Mike stated that Public Works is strained due to limited staff. Dave added that tree trimming is done because fire trucks and large vehicles need a clear path.

Jerry Ruffenach, 200 Reservoir, commented that he spent a significant amount of his money on tree maintenance along Reservoir Rd at his property. He added that the Township has been great when there is an emergency but the Township does not need to be all to all.

Consideration and possible approval of new member appoint to the East Goshen Planning Commission.

Derek explained that we recently accepted Ed Decker's resignation and Mr. Pioggia expressed interest.

Mike made a motion to appoint Fred Pioggia to the East Goshen Planning Commission for the term expiring at the end of 2025.

Michele seconded.

Motion carried 5-0.

Placement of "Tree City USA" Signs.

Derek would like the Board to discuss the placement of two street signs given to us by the organization.

Discussion followed about installing signs at Clymer's Wood, East Goshen Park, Line Road, Airport Road, and West Chester Pike at Manley. John suggested placing both a Tree City sign and a plaque on all of the Welcome to East Goshen Township signs.

The Board decided to install the two original signs at Clymer's Wood and at Paoli Pike (near the High School) and have smaller signs placed throughout the Township.

Approval of O&M Agreement for 1634 Herron Lane.

Cody made a motion to authorize the Chair to sign the storm water management operation and maintenance agreement for the addition located at 1634 Herron Lane.

Michele seconded.

Motion carried 5-0.

Approval of O&M Agreement for 35 Meadow Creek Road.

Michele made a motion to authorize the Chair to sign the storm water management operation and maintenance agreement for the exterior renovations located at 35 Meadow Creek Rd.

Mike seconded.

Motion carried 5-0.

Mike asked Duane if a log is kept of these agreements and Duane confirmed.

Possible adoption of Resolution 2023-08, supporting America250PA.

Derek stated PSATS suggested commemorating the 250th birthday of the Country in 2026.

Cody made a motion to approve Resolution 2023-08, supporting the Pennsylvania Commission for the United States Semiquincentennial, also known as America250PA.

David seconded.

Dave added there is no expense relative to this topic.

Motion carried 5-0.

Standing Issues/Projects:

Milltown Dam Project – Derek stated pre-bid meetings will be scheduled soon. Will go out to bid for 5 weeks. 2023 will be dewatering of the area.

Milltown Pocket Park – Derek will follow up regarding the survey. Dave added specific expenses anticipated.

Bow Tree Pond – Pre-dredging will be conducted and Derek explained this process. Sonar was conducted last week. Received the \$176K LSA that will repay the Infrastructure Sustainability Fund. June 3rd ribbon cutting.

Any Other Matter: None

Public Comment: None

Liaison Reports:

Michele stated “Keep East Goshen Beautiful Day” was successful and would like to see more residents come out in the future.

Dave is working with Municipal Authority for fund balance requirements over the next 10 years. In 2030, almost all capital assets will be fully depreciated. David added comments regarding a PSATS discussion on cooperative agreements with other municipalities. Dave informed the Board and public that the West Goshen Conveyance Fee increased 40%.

Correspondence: None

Adjournment:

There being no further business, Cody motioned to adjourn at 8:15PM.

Michele seconded.

Motion carried 5-0.

Respectfully submitted,
Chris Boylan
Recording Secretary

Attached: April 27, 2023 Treasurer's Report

TREASURER'S REPORT		April 13, 2023 - April 27, 2023	
RECEIPTS AND BILLS			
GENERAL FUND			
Real Estate Tax	\$1,920,689.16	Accounts Payable	\$95,385.35
Earned Income Tax	\$242,900.00	Electronic Pmts:	
Local Service Tax	\$4,100.00	Debt Service	\$1,389.98
Transfer Tax	\$0.00	Payroll	\$180,519.42
General Fund Interest Earned	\$0.00		
Total Other Revenue	\$42,537.63		
Total General Fund Receipts:	\$2,210,226.79	Total Expenditures:	\$277,294.75
STATE LIQUID FUELS FUND			
Receipts	\$526,639.34	Accounts Payable	\$0.00
Interest Earned	\$0.00		
Total State Liquid Fuels Receipts:	\$526,639.34	Total Expenditures:	\$0.00
CAPITAL RESERVE FUND			
Receipts	\$0.00	Accounts Payable	\$9,136.00
Interest Earned	\$0.00		
Total Capital Reserve Fund Receipts:	\$0.00	Total Expenditures:	\$9,136.00
TRANSPORTATION FUND			
Receipts	\$0.00	Accounts Payable	\$0.00
Interest Earned	\$0.00		
Total Transportation Fund Receipts:	\$0.00	Total Expenditures:	\$0.00
SEWER OPERATING FUND			
Receipts	\$193,110.25	Accounts Payable	\$17,449.14
Interest Earned	\$0.00	Electronic Pmts:	
		Debt Service	\$20,656.39
Total Sewer Operating Fund Receipts:	\$193,110.25	Total Expenditures:	\$38,105.53
REFUSE FUND			
Receipts	\$72,172.30	Accounts Payable	\$13,182.12
Interest Earned	\$0.00		
Total Refuse Fund Receipts:	\$72,172.30	Total Expenditures:	\$13,182.12
BOND FUND			
Receipts	\$0.00	Accounts Payable	\$0.00
Interest Earned	\$0.00		
Total Bond Fund Receipts:	\$0.00	Total Expenditures:	\$0.00
SEWER CAPITAL RESERVE FUND			
Receipts	\$0.00	Accounts Payable	\$0.00
Interest Earned	\$0.00		
Total Sewer Capital Reserve Fund Receipts:	\$0.00	Total Expenditures:	\$0.00
OPERATING RESERVE FUND			
Receipts	\$0.00	Accounts Payable	\$0.00
Interest Earned	\$0.00		
Total Operating Reserve Fund Receipts:	\$0.00	Total Expenditures:	\$0.00
INFRASTRUCTURE SUSTAINABILITY FUND			
Receipts	\$0.00	Accounts Payable	\$7,856.00
Interest Earned	\$0.00		
Total Infrastructure Sustainability Fund Receipts:	\$0.00	Total Expenditures:	\$7,856.00
ARPA - COVID RELIEF FUND			
Receipts	\$0.00	Accounts Payable	\$29,095.10
Interest Earned	\$0.00		
Total ARPA - COVID Relief Fund Receipts:	\$0.00	Total Expenditures:	\$29,095.10

TREASURER'S REPORT		March 16, 2023 - March 30, 2023	
RECEIPTS AND BILLS			
GENERAL FUND			
Real Estate Tax	\$0.00	Accounts Payable	\$164,273.20
Earned Income Tax	\$80,400.00	Electronic Pmts:	
Local Service Tax	\$9,100.00	Debt Service	\$1,389.98
Transfer Tax	\$0.00	Payroll	\$153,582.78
General Fund Interest Earned	\$19,399.67		
Total Other Revenue	\$30,017.43		
Total General Fund Receipts:	\$138,917.10	Total Expenditures:	\$319,245.96
STATE LIQUID FUELS FUND			
Receipts	\$0.00	Accounts Payable	\$0.00
Interest Earned	\$1.98		
Total State Liquid Fuels Receipts:	\$1.98	Total Expenditures:	\$0.00
CAPITAL RESERVE FUND			
Receipts	\$0.00	Accounts Payable	\$25,221.06
Interest Earned	\$16,899.57		
Total Capital Reserve Fund Receipts:	\$16,899.57	Total Expenditures:	\$25,221.06
TRANSPORTATION FUND			
Receipts	\$0.00	Accounts Payable	\$0.00
Interest Earned	\$1,807.40		
Total Transportation Fund Receipts:	\$1,807.40	Total Expenditures:	\$0.00
SEWER OPERATING FUND			
Receipts	\$45,439.58	Accounts Payable	\$211,496.80
Interest Earned	\$1,748.16	Electronic Pmts:	
		Debt Service	\$20,656.39
Total Sewer Operating Fund Receipts:	\$47,187.74	Total Expenditures:	\$232,153.19
REFUSE FUND			
Receipts	\$12,648.97	Accounts Payable	\$81,979.67
Interest Earned	\$782.20		
Total Refuse Fund Receipts:	\$13,431.17	Total Expenditures:	\$81,979.67
BOND FUND			
Receipts	\$0.00	Accounts Payable	\$0.00
Interest Earned	\$8,340.16		
Total Bond Fund Receipts:	\$8,340.16	Total Expenditures:	\$0.00
SEWER CAPITAL RESERVE FUND			
Receipts	\$0.00	Accounts Payable	\$0.00
Interest Earned	\$7,173.40		
Total Sewer Capital Reserve Fund Receipts:	\$7,173.40	Total Expenditures:	\$0.00
OPERATING RESERVE FUND			
Receipts	\$0.00	Accounts Payable	\$0.00
Interest Earned	\$6,007.85		
Total Operating Reserve Fund Receipts:	\$6,007.85	Total Expenditures:	\$0.00
INFRASTRUCTURE SUSTAINABILITY FUND			
Receipts	\$0.00	Accounts Payable	\$0.00
Interest Earned	\$5,959.88		
Total Infrastructure Sustainability Fund Receipts:	\$5,959.88	Total Expenditures:	\$0.00
ARPA - COVID RELIEF FUND			
Receipts	\$0.00	Accounts Payable	\$345,876.40
Interest Earned	\$3,595.42		
Total ARPA - COVID Relief Fund Receipts:	\$3,595.42	Total Expenditures:	\$345,876.40