

Park Commission Agenda
Thursday, September 7, 2023, 7pm

1. Call to Order
2. Pledge of Allegiance
3. Ask if anyone is recording the meeting
4. Approval of March 2, April 6 and May 4 meeting minutes
5. Chairperson's Report

New Business

6. Review – Summer Camp
7. Review – Community Day
8. Review – Teen Filmmakers Showcase
9. Discuss – Art Walk

Old Business

10. Update – Milltown Dam Park
11. Park and Recreation Director Report
 - a. Italy trip meeting – Sept 13
 - b. Fall Yard Sale – Sept 16
 - c. Tall Sails Trip – Sept 21
 - d. Chesco Art Walk – Sept 23
 - e. Teen Filmmakers Academy – Sept 28
 - f. Pumpkin FEST/Food Truck FEST – Oct 14
12. Maintenance Report
13. Liaison Reports
14. Another other matter
15. Public Comment
16. Meeting Adjournment

DRAFT
EAST GOSHEN TOWNSHIP
Park & Recreation Commission Meeting
March 2,2023

The regular meeting of the East Goshen Township Park and Recreation Commission was held on Thursday, March 2, 2023 at the Township Building.

Commission members present are highlighted:

Deborah Snyder, Chairman

Eric Tobin, Vice Chairman

Karen Battavio

Jessica Bottaro

Ann Marie Fletcher-Moore

Peter Knupp

Daniel Leicht

Doug Staffelbach

Kishor Thakarar

Joseph Zulli

Others present were:

Jason Lang, Director of Recreation

Jess Wilhelmy, Recreation Program Coordinator

Cody Bright, Township Supervisor

Derek Davis, Township Manager

John Hertzog, Township Supervisor

CALL TO ORDER/PLEDGE OF ALLEGIANCE

Deborah called the meeting to order at 7 pm.

Deborah led the Pledge of Allegiance.

Deborah asked for a moment of silence to remember firefighters, first responders, police, and military who are protecting our country and way of life.

Deborah asked if anyone would be recording the meeting. There was no response

APPROVAL OF MINUTES

The minutes of the February 2, 2023 meeting were approved.

CHAIRMAN'S REPORT

1. Deborah acknowledged Janet Vokoon who is here to discuss Pickleball courts.

NEW BUSINESS

1. Poet Laureate – Jason mentioned the two candidates for this position. Ethan Altshul a sophomore at East High School and Richard Donze, a physician and published poet. Jason wants to recommend both for the position. Ethan would be appointed as our Youth Poet Laureate and focus on promotion of the written word among our youth. Richard would be given the traditional title of Poet Laureate and would work with adults in township poetry circles. Peter made a motion to recommend Richard Donze and Ethan Altshul to Township Poet Laureate appointments for the year 2023 and 2024. Kishor seconded the motion. The motion passed unanimously. Janet Vokoon suggested that Jason go to Goshen Elementary to announce Ethan's appointment and maybe post a picture of him so the kids get used to him.

2. 2023 Egg Hunt – Jason commented that this event will be held on April 1, 2023. He will set up time slots according to age like last year, starting at 9:00 am. He feels there will be 200-300 kids per age group. He needs volunteers to spread the eggs and do face painting.

3. 2023 Summer Camp – The 550 spots were filled quickly. There are 500 on the wait list. Jason tried to get a second location. Next year he will have 2 locations and will take reservations from EG residents first.

- 1 4. Milltown Park – This location was initially a school house. Jason mentioned that he and several PR members
2 walked through the neighborhood a while ago to see what the residents might want in the park with these results:
3 a. a play structure (there is a set of swings)
4 b. leave the flat area as grass
5 c. incorporate a shade structure
6 d. improve the hillside – there are 2 paths that people walk their dogs on and the kids sled on
7 Jason met with the playground contractor today. He could install in 2 days. The total price for this project is \$150,
8 \$50k for the playground. There are 100 houses and 2 apartment complexes in this area. All are within walking
9 distance to the park. John commented that he would like to get this phase started and do upgrades in the future.
10 Jason mentioned that he spoke to a resident who attended the school when it was there. He wants to install a plaque
11 for the school.
12 5. Cubing Tournament – This contest was very successful. There were 15 kids with about 100 parents. Girls
13 participated and one was a winner. Jason wants to do this on a quarterly basis.
14 6. Book Club – Deb reported that they started in January with 10 members and met in February with 14 members.
15 The next meeting is Tuesday March 14 at 1:00 pm.

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18 **OLD BUSINESS**

19 1. Collette Trip – Jason mentioned that the Township had trips until 2019. They went to Iceland, Ireland, Costa
20 Rica. Collette offers high quality trips and we get 10%. There were 9 people at the meeting for this year’s trip to
21 Seattle and down along the west coast.

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24 **RECREATION DIRECTOR REPORT**

- 25 1. Upcoming Events -
26 a. Senior Jeopardy – March 9 at 1:00 pm.
27 b. Senior Book Club – March 14 at 1:00 pm
28 c. Spring Sports – late March. All of the fields are reserved. This year there will be a Youth Basketball League.
29 d. Egg Hunt – April 1 at 9:00 am
30 e. Yard Sale – April 15

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32 2. Park Maintenance Report
33 Public Works is doing regular winter maintenance. They will start preparing the fields the end of March. At the
34 Veterans Pavilion they removed some trees and invasives.

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36 **LIAISON REPORTS**

37 None

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39 **ANY OTHER MATTER**

40 Pickleball Courts – Janet Vokoon mentioned that usage of the courts keeps going up. Last week all 8 courts were
41 full. She suggested lining all of the tennis courts for pickleball. She spoke about the 2 courts that West Goshen has
42 on Rte. 100. Jason commented that part of our project will be a kiosk that will list the rules and schedule. He is
43 developing a scheduling app for people to sign up. April starts tennis camps, etc.

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45 **ADJOURNMENT**

46 There being no further business, Joe moved to adjourn the meeting. Kishor seconded the motion. The meeting was
47 adjourned at 8:00 pm. The next regular meeting will be held on Thursday April 6, 2023 at 7:00 p.m. in person at
48 the Township Building.

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50 Respectfully submitted,
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53 Ruth Kiefer, Recording Secretary
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DRAFT
EAST GOSHEN TOWNSHIP
Park & Recreation Commission Meeting
April 6, 2023

The regular meeting of the East Goshen Township Park and Recreation Commission was held on Thursday, April 6, 2023 at the Township Building.

Commission members present are highlighted:

Deborah Snyder, Chairman

Eric Tobin, Vice Chairman

Karen Battavio

Jessica Bottaro

Ann Marie Fletcher-Moore

Peter Knupp

Daniel Leicht

Doug Staffelbach

Kishor Thakarar

Joseph Zulli

Others present were:

Jason Lang, Director of Recreation

Jess Wilhelmy, Recreation Program Coordinator

Cody Bright, Township Supervisor

Derek Davis, Township Manager

John Hertzog, Township Supervisor

CALL TO ORDER/PLEDGE OF ALLEGIANCE

Deborah called the meeting to order at 7 pm.

Deborah led the Pledge of Allegiance.

Deborah asked for a moment of silence to remember firefighters, first responders, police, and military who are protecting our country and way of life.

Deborah asked if anyone would be recording the meeting. There was no response

APPROVAL OF MINUTES

The minutes of the March 2, 2023 meeting could not be approved because there wasn't a quorum present.

CHAIRMAN'S REPORT

1. None

NEW BUSINESS

1. Carnmen Battavio was awarded the PRPS 2023 Community Champion Award. This is a statewide award and there were 10 submissions. Carmen was acknowledged for his many years of service to East Goshen.

2. Community Day will be held Saturday June 24, 2023. The band will be the 3 in 1 Band. Friends of East Goshen have sent out letters for donations. CTDI representative will push the button to start the fire works. Jason negotiated a 3 year contract with the fire works provider. Wiffleballll will be played on Field A – Jason vs Danny. The members discussed something to give to the children.

3. Milltown Park - Jason, Jess, Nate Cline, Derick Davis, Dave Ware, and Mark Miller met with the contractor who did the new East Goshen Park playground. He has equipment available. Cost will be about \$13,000.

4. Art Walk – This event will be held on September 23, 2023 with participation from The Chester County Art Association. So far it looks like there will be 100 artists attending.

OLD BUSINESS

1. Senior's Jeopardy - This was a fun event. There were 16 people making 4 teams. Jason was the Leprechaun and Jess was in control of the board with the questions. Jason will do this again.

1 2. Egg Hunt – This event had to be moved to Sunday because of bad weather on Saturday. There were about 750
2 people attending. Christopher Moore was the Easter Bunny and volunteers from East High School did face
3 painting. Volunteers from Phelps School and Bishop Shanahan High School helped to put the eggs on the field.
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6 **RECREATION DIRECTOR REPORT**

7 1. Upcoming Events -

- 8 a. Sports Fields will open March 24
- 9 b. Senior Book Club – April 11 at 1:00 pm
- 10 c. Yard Sale – April 15
- 11 d. Pollinator Garden clean up April 22
- 12 e. Junior Beekeeper Program - early May
- 13 f. NYC Trip – May 13
- 14 g. Toddler trick or Treat – June 2
- 15 h. Summer Camp – mid-June. 140 kids, 30-35 staff members.
- 16 i. Youth Basketball for boys and girls ages 4-15. They will meet 2 days/week. Jason will post signs to let the
17 people know who use the courts for pickup games.

18 19 2. Park Maintenance Report

20 Public Works is doing regular maintenance. They will started to prepare the fields the end of March.
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22 **LIAISON REPORTS**

23 None
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25 **ANY OTHER MATTER**

26 None
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28 **ADJOURNMENT**

29 There being no further business, Joe moved to adjourn the meeting. Karen seconded the motion. The meeting was
30 adjourned at 7:35 pm. The next regular meeting will be held on Thursday May 4, 2023 at 7:00 p.m. in person at the
31 Township Building.
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33 Respectfully submitted,
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36 Ruth Kiefer, Recording Secretary
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DRAFT
EAST GOSHEN TOWNSHIP
Park & Recreation Commission Meeting
May 4, 2023

The regular meeting of the East Goshen Township Park and Recreation Commission was held on Thursday, May 4, 2023 at the Township Building.

Commission members present are highlighted:

Deborah Snyder, Chairman
Eric Tobin, Vice Chairman
Karen Battavio
Jessica Bottaro
Ann Marie Fletcher-Moore
Peter Knupp
Daniel Leicht
Doug Staffelbach
Kishor Thakarar
Joseph Zulli

Others present were:

Jason Lang, Director of Recreation
Jess Wilhelmy, Recreation Program Coordinator
Cody Bright, Township Supervisor
Derek Davis, Township Manager
John Hertzog, Township Supervisor

CALL TO ORDER/PLEDGE OF ALLEGIANCE

Eric called the meeting to order at 7 pm.
Eric led the Pledge of Allegiance.
Eric asked for a moment of silence to remember first responders, and those who keep us safe.
Eric asked if anyone would be recording the meeting. There was no response

APPROVAL OF MINUTES

The minutes of the March 2, 2023 and April 6 , 2023 meetings could not be approved because there wasn't a quorum present.

CHAIRMAN'S REPORT

1. None

NEW BUSINESS

1. Milltown Park – Jason mentioned that the contractor has the playground equipment available which will be Phase 1 of the Milltown Park project. They will keep the swings and install a shade sail. Phase 2 will be the trail. He mentioned the resident who attended the school and will try to get a photo of her at the school to put on the sign. Installation will be in the fall.
2. Pickleball Courts – Phase 1 is done. The fences are in that will separate the courts. The contractor will be back the end of May to paint the additional courts and install the nets. Jason is getting a new app for reservations.

OLD BUSINESS

1. Community Day - This is scheduled for June 24, 2023. The helicopter will be back and landing in the ball field. The Friends of East Goshen mailed their letter and CTDI is going to push the button to start the fireworks.
2. Junior Beekeeper Program – This was held last week and will be held next week. There were 6 kids attending. Went very well.
3. West Chester Garden Club - They did the spring cleanup in the pollinator garden and installed 75 plants. There were 14 volunteers.

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RECREATION DIRECTOR REPORT

1. Upcoming Events -

- a. New York City trip – May 13
- b. West Chester Garden Club Flower Show – May 10
- c. Nature Warriors – Late May
- d. Toddler Trick or Treat – June 2, 10 am
- e. Camp Out in the Park – June 3
- f. Summer Camp – Mid-June – 150 campers and 40 staff members

2. Park Maintenance Report

Public Works is doing regular maintenance. The ballfields are open.

LIAISON REPORTS

None

ANY OTHER MATTER

- 1. Trail Video – Jason made a video explaining the rules for use of the trails in East Goshen Park and Applebrook Park. It is on the website and Facebook.
- 2. Zip Line - The zip line was starting to fray so it is being repaired.

ADJOURNMENT

There being no further business, Karen moved to adjourn the meeting. Kishor seconded the motion. The meeting was adjourned at 7:45 pm. The next regular meeting will be held on Thursday June 1, 2023 at 7:00 p.m. in person at the Township Building.

Respectfully submitted,

Ruth Kiefer, Recording Secretary