

1 EAST GOSHEN TOWNSHIP
2 BOARD OF SUPERVISORS
3 1580 PAOLI PIKE
4 TUESDAY, June 20, 2023
5 DRAFT MINUTES
6

7 *Note: This meeting was held in person at the East Goshen Township Board Room.*
8

9 **Present:** Chairman John Hertzog; Vice Chairman Mike Lynch; Members: Cody Bright,
10 David Shuey, Michele Truitt; Township Manager Derek Davis; Finance Director Dave
11 Ware; Zoning Officer Duane Brady; Senior Staff Accountant Chris Boylan; WEGO
12 Chief Brenda Bernot; Goshen Fire Company Executive Director Grant Everhart;
13 Attorney Mark Thompson, Lamb McErlane; Jeff O'Donnell and Tom Kilburn (Futurist);
14 Erich Meyer (Conservancy).
15

16 **Call to Order & Pledge of Allegiance:**

17 John called the meeting to order at 7:00pm and Cody led the Pledge of Allegiance.
18

19 Mike called for a moment of silence for first responders and in memory of former Board
20 Supervisor Marty Shane who passed away last Friday.
21

22 John announced that the meeting is being livestreamed on YouTube.
23

24 **Chairman's Report:**

25 The Board met in executive session prior to this meeting to discuss personnel and legal
26 matters.
27

28 **Emergency Services Reports:**

29 WEGO – Chief Brenda Bernot presented May 2023 activities in East Goshen Township.
30 Mike commented that he is not comfortable with the Chief's statistical information.
31 Chief responded.
32

33 Grant Everhart presented Goshen Fire May 2023 report.
34

35 Derek presented Malvern and Good Fellowship May 2023 report.
36

37 Michele commented Good Fellowship Executive Director invited Michele for a tour.
38 Dave and Cody will join.
39

40 **Public Hearing:** None
41

42 **Financial Report:**

43 Dave presented May 2023 financial report. John asked about the General Fund budget
44 surplus reported. Dave responded this would be depleted over the course of the year due
45 to typical expenses.
46

1 Mike asked about property tax revenue down 25%, Dave clarified this is versus budget.
2 Cody asked about building permit fees April to May. Dave responded permits are strong.
3 Duane added that we should be on budget.

4
5 **Approval of Minutes:** None

6
7 **Approval of Treasurer's Report:**

8 Dave Ware presented the June 15, 2023 Treasurer's Report.

9
10 Michele added that the Public Works HVAC was ordered last year.

11
12 Michele made a motion to accept the receipts and approve the expenditures as presented
13 in the Expenditure Register and as summarized in the June 15, 2023 Treasurer's Report.

14
15 Mike seconded.

16
17 Mike made a comment about residual ARPA Funds. Dave stated that we need to
18 designate the funds by 2024.

19
20 Motion carried 5-0.

21
22 Mike commented that Public Works always does a great job, and most recently on the
23 one section of paving at Forest Rd approaching 352.

24
25 **Old Business:**

26 **Goshen Fire Pension Ordinance Update.**

27 Derek reviewed the background and details of this topic. The ordinance was advertised as
28 required.

29
30 Cody made a motion to approve Ordinance 129-F-2023, amending certain provisions of
31 the pension plan for Goshen Fire Company, which was established by the Board of
32 Supervisors of East Goshen Township on May 5, 1987, by ordinance no. 78, to provide
33 for an Act 44 Retirement Program.

34
35 Michele seconded.

36
37 John noted this does not increase our costs.

38
39 Motion carried 5-0.

40
41 **New Business:**

42 **Long Range finance/budget discussion.**

43 Michele thanked Dave for the work he did on this report. Mike added that municipal
44 government uses multi-fund financials and this is the General Fund presentation.

45
46 Dave presented his long-range plan for East Goshen Township.

1
2 **Stormwater O/M Agreement – 980 Hershey Mill Rd.**

3 Michele made a motion to authorize the Chair to sign the stormwater management
4 operation and maintenance agreement for the renovations and accessory building located
5 at 980 Hershey Mill Rd, for the new deck located at 1712 E. Boot Rd., for the new deck
6 located at 1741 Towne Dr., and for the new deck located at 640 Marydell Dr.

7
8 David seconded.

9
10 John asked Duane if these are all acceptable with Codes Dept. Duane confirmed.

11
12 Motion carried 5-0.

13
14 **Zoning Variance for Shed – 1425 Cooper Cir.**

15 Duane explained the Planning Commission would review this application on June 27,
16 2023. To meet the Zoning Hearing Board 60-day deadline, this application needed to be
17 presented to the Board of Supervisors first.

18
19 John asked if the Ordinance should be changed to a higher dollar threshold. Duane
20 explained.

21
22 Mike made a motion to assume a neutral position and allow the Zoning Hearing Board to
23 hear this case.

24
25 David seconded.

26
27 Motion carried 5-0.

28
29 **Futurists Presentation – Bow Tree Pond Survey.**

30 Jeff O'Donnell presented the survey results and identified the most effective action items.
31 73% of results are looking for ways to connect to the Trail that exists today. Mr.
32 O'Donnell discussed proposed connection from Bow Tree subdivision to get access to
33 Trail and Park. Further presentation included resident responses. The Futurist Committee
34 views this as a great way to address the safety of residents and asked the Board to explore
35 what options they feel can be done.

36
37 Michele asked what format the survey was presented to residents. Jeff responded via
38 electronic, provided through Bow Tree Association. No paper surveys were issued. Jason
39 recommended electronic survey. Further discussion transpired. Route 352 is a State
40 Road maintained by PennDot. Dave stated Mark Miller spoke with PennDot. David
41 stated PennDot does have grants for a potential model program. Tom Kilburn stated this
42 stretch of 352 is 45 mph and feels this is a good case for PennDot to consider.

43
44 John thanked the Futurist Committee for their work on this survey and gathering this
45 data.

1 Michele asked for parcel information.
2 Cody stated this is something the Board should look at next year and it seems like it
3 would benefit many residents.
4
5 Derek feels this could be an action item for a future meeting and possible consideration
6 for budget.
7
8 Tom commented barrier costs would be about \$50-60K. John stated barriers need the
9 State's input.
10
11 Michele questioned the open space area around Barker Dr. Mike stated there is a pipeline
12 there. Jeff stated there is no clean way to cross Paoli Pike.
13
14 Mike suggested asking PennDot to consider speed study to warrant reduce speed.
15
16 David commented that barriers and tree plantings bring awareness.
17
18 Genevieve Grossman, 412 Beaumont, is the Bow Tree Association co-chair and she
19 posted the survey on their Facebook page and emailed it out to their community. She is
20 willing to circulate flyers. Children use open space on Eldridge and would love to have a
21 bridge to the Park.
22
23 Michele mentioned the Bow Tree Pond event and would like Ms. Grossman to
24 communicate this to Bow Tree residents.
25
26 John would like Futurist Committee to work with Derek on investigating this project.
27

28 **Standing Issues/Projects:**

29 Milltown Dam Project – Derek stated that the pre-bid meeting was held on Thursday,
30 June 8. Road was closed due to number of contractors that arrived to review the project.
31 Derek gave a shout out to Jess for traffic control. There were several requests to extend
32 the Bids an additional week, now July 17, 2023 deadline. Letter was sent to residents in
33 immediate area. Another letter will be sent about a Town Hall.
34

35 Milltown Pocket Park – Jason and Mark Miller spoke with manufacturer; Public Works
36 need to work in tandem with the manufacturer. Anticipated Fall installation.
37

38 Bow Tree Pond – no update.
39

40 Rapid Flashing Lights Crossing - Derek will follow up on this topic.
41

42 **Any Other Matter:**

43 David asked what the zoning is at 980 Hershey Mill Rd. Duane will look into this. David
44 inquired what purpose of their renovations of existing building is. Duane responded that
45 they have a kennel for their show dogs.
46

1 Derek mentioned the Pipeline Task Force letter to the PUC talking about RTK request
2 seeking data.

3

4 **Public Comment:** None

5

6 **Liaison Reports:** None

7

8 **Correspondence:** None

9

10 **Adjournment:**

11 There being no further business, Cody motioned to adjourn at 8:46PM.

12

13 Michele seconded.

14

15 Motion carried 5-0.

16

17 Respectfully submitted,

18 *Chris Boylan*

19 *Recording Secretary*

20

21 Attached: June 15, 2023 Treasurer's Report

TREASURER'S REPORT		June 1, 2023 - June 15, 2023	
RECEIPTS AND BILLS			
GENERAL FUND			
Real Estate Tax	\$93,163.21	Accounts Payable	\$991,812.67
Earned Income Tax	\$294,483.05	Electronic Pmts:	
Local Service Tax	\$9,274.37	Debt Service	\$0.00
Transfer Tax	\$58,838.25	Payroll	\$169,432.43
<i>General Fund Interest Earned</i>	\$31,425.37		
Total Other Revenue	\$39,240.41		
Total General Fund Receipts:	\$526,424.66	Total Expenditures:	\$1,161,245.10
STATE LIQUID FUELS FUND			
Receipts	\$0.00	Accounts Payable	\$0.00
<i>Interest Earned</i>	\$2,371.33		
Total State Liquid Fuels Receipts:	\$2,371.33	Total Expenditures:	\$0.00
CAPITAL RESERVE FUND			
Receipts	\$0.00	Accounts Payable	\$190,547.76
<i>Interest Earned</i>	\$19,817.95		
Total Capital Reserve Fund Receipts:	\$19,817.95	Total Expenditures:	\$190,547.76
TRANSPORTATION FUND			
Receipts	\$0.00	Accounts Payable	\$0.00
<i>Interest Earned</i>	\$2,073.25		
Total Transportation Fund Receipts:	\$2,073.25	Total Expenditures:	\$0.00
SEWER OPERATING FUND			
Receipts	\$105,644.76	Accounts Payable	\$57,147.92
<i>Interest Earned</i>	\$4,363.29	Electronic Pmts:	
		Debt Service	\$0.00
Total Sewer Operating Fund Receipts:	\$110,008.05	Total Expenditures:	\$57,147.92
REFUSE FUND			
Receipts	\$42,361.65	Accounts Payable	\$106,118.63
<i>Interest Earned</i>	\$1,422.21		
Total Refuse Fund Receipts:	\$43,783.86	Total Expenditures:	\$106,118.63
BOND FUND			
Receipts	\$0.00	Accounts Payable	\$0.00
<i>Interest Earned</i>	\$7,884.79		
Total Bond Fund Receipts:	\$7,884.79	Total Expenditures:	\$0.00
SEWER CAPITAL RESERVE FUND			
Receipts	\$0.00	Accounts Payable	\$0.00
<i>Interest Earned</i>	\$8,057.59		
Total Sewer Capital Reserve Fund Receipts:	\$8,057.59	Total Expenditures:	\$0.00
OPERATING RESERVE FUND			
Receipts	\$0.00	Accounts Payable	\$0.00
<i>Interest Earned</i>	\$6,891.42		
Total Operating Reserve Fund Receipts:	\$6,891.42	Total Expenditures:	\$0.00
INFRASTRUCTURE SUSTAINABILITY FUND			
Receipts	\$0.00	Accounts Payable	\$0.00
<i>Interest Earned</i>	\$7,120.11		
Total Infrastructure Sustainability Fund Receipts:	\$7,120.11	Total Expenditures:	\$0.00
ARPA - COVID RELIEF FUND			
Receipts	\$0.00	Accounts Payable	\$6,689.00
<i>Interest Earned</i>	\$1,030.20		
Total ARPA - COVID Relief Fund Receipts:	\$1,030.20	Total Expenditures:	\$6,689.00

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