

AGENDA
EAST GOSHEN TOWNSHIP
BOARD OF SUPERVISORS
1580 Paoli Pike, 2nd Floor
Tuesday, September 12, 2023
7:00 PM

To Join Zoom Meeting:

Link: <https://us02web.zoom.us/j/88932452881>

Dial In Number: 1 929 205 6099

Meeting ID: 889 3245 2881

During this *hybrid* BOS meeting, public comment will be handled as follows:

- The Zoom public is asked to remain muted during the meeting when the Board is talking.
- If you do not wish to be seen on the Board Room TVs or the YouTube Recording, your camera must be turned off via Zoom.
- In-person public participants will be given the *first* opportunity to comment and ask questions on each agenda item that requires a Board vote.
- The Zoom public participants will be given the *second* opportunity to comment and ask questions on each agenda item that requires a Board vote.
 - Zoom participants wishing to comment must raise their hand icon, state their name, and must speak one at a time.

1. Call to Order (7:00 PM)

2. Pledge of Allegiance

3. Moment of Silence

Announce that this meeting is being recorded via Zoom. A recording will be uploaded later to the Township's YouTube channel for viewing.

4. Chairman's Report (7:05 PM to 7:10 PM)

- Township Yard Sale is Saturday September 17th. A map can be picked up at the township building or downloaded from the website a few days prior to the sale.
- The Pipeline Task Force and Futurists Committee are seeking new members. Please contact Township Manager Derek Davis or fill out an "ABC Volunteer Form" located on the "Forms and Applications" page of our website.

5. Public Hearings – None

6. Emergency Services Reports

- a. WEGO – None
- b. Goshen Fire Co – None
- c. Malvern Fire Co – None
- d. Good Fellowship – None
- e. Fire Marshal – None

7. Financial Report – None

8. Approval of Minutes and Treasurer's Report

- a. Minutes – None
- b. Treasurer's Report – None

9. Old Business - None

10. New Business

- a. 2024 Preliminary General Fund Budget Fund presentation (7:10 PM to 7:50 PM)
 - i. Discussion with Dutt's Mill HOA and a 2024 stream bank project.

11. Standing Issues/Projects (7:50 PM to 8:00 PM)
 - a. Milltown Dam Project
 - b. Milltown Pocket Park
 - c. Bow Tree Pond
12. Any Other Matter
13. Public Comment (8:00 PM to 8:30 PM)
14. Liaison Reports - none
15. Correspondence, Reports of Interest.
16. Adjournment (8:30 PM)

Meetings & Dates of Importance

<i>Date</i>	<i>Meeting</i>	<i>Time</i>
September 13	Conservancy Board	7:00pm
September 14	Pipeline Task Force	5:30pm
September 16	EGT Yard Sale	9:00am
September 19	Board of Supervisors	7:00pm
September 21	Futurist Committee	7:00pm
September 25	ESAC	6:30pm
September 26	Planning Commission	7:00pm
October 3	Board of Supervisors	7:00pm
October 5	Park & Rec Commission	7:00pm
October 9	Township Office Closed	
October 11	Conservancy Board	7:00pm
October 12	Pipeline Task Force	5:30pm
October 17	Board of Supervisors	7:00pm
October 18	Futurist Committee	7:00pm
October 23	ESAC	6:30pm
October 24	Planning Commission	7:00pm
November 2	Parks and Rec Commission	7:00pm
November 7	Board of Supervisors	7:00pm
November 8	Conservancy Board	7:00pm
November 9	Pipeline Task Force	5:30pm
November 10	Township Office Closed	
November 13	Municipal Authority	7:00pm
November 16	Futurist Committee	7:00pm
November 21	Board of Supervisors	7:00pm
November 23-24	Township Office Closed	



September 12, 2023

Dear Board of Supervisors of East Goshen Township:

We are pleased to present East Goshen Township's 2024 Preliminary General Fund Budget.

We are currently projecting a 2023 Preliminary General Fund Budget of Net Zero – neither a surplus nor a deficit. The Real Estate Property Tax millage increase in 2023 in combination with internal cost cutting measures has helped East Goshen to achieve this annual goal. While some expenses are still estimates based on historical and current trends at this preliminary stage, we are confident that we can maintain a net zero budget in 2024 after additional information and quotes are received.

This preliminary budget reflects the Township's continued commitment to public safety. The Public Safety budget is projected to increase by \$357K or 7%, continuing vital funding for our regional police (WEGO), Goshen Fire Company, Malvern Fire Company, and Good Fellowship Ambulance & EMS Training Institute. This \$448K is more than the \$290K total increase of East Goshen Township's expenses from Projected 2023 to the Preliminary 2024 Budget. The contribution details are included in the presentation. Please note that on Slide 9, we indicate that another \$377K in requests from WEGO and Goshen Fire are NOT currently included in the Preliminary Budget. We will look for guidance and discussion on these additional requests.

In conclusion, we are confident that we will achieve a balanced budget that is realistic and conservative while providing critical municipal services within prudent fiscal constraints. As always, we will take into consideration input from the Board of Supervisors, residents, and business owners. This collaborative process is a foundation of our democratic process in East Goshen Township and we welcome ideas from all East Goshen Township stakeholders.

Sincerely,

Derek

Derek Davis
Township Manager

Dave

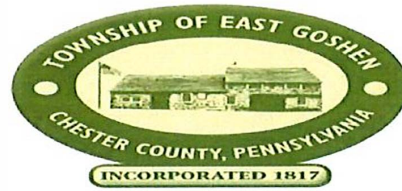
Dave Ware
Director of Finance

East Goshen Township

2023 Preliminary General Fund Budget

September 12, 2023



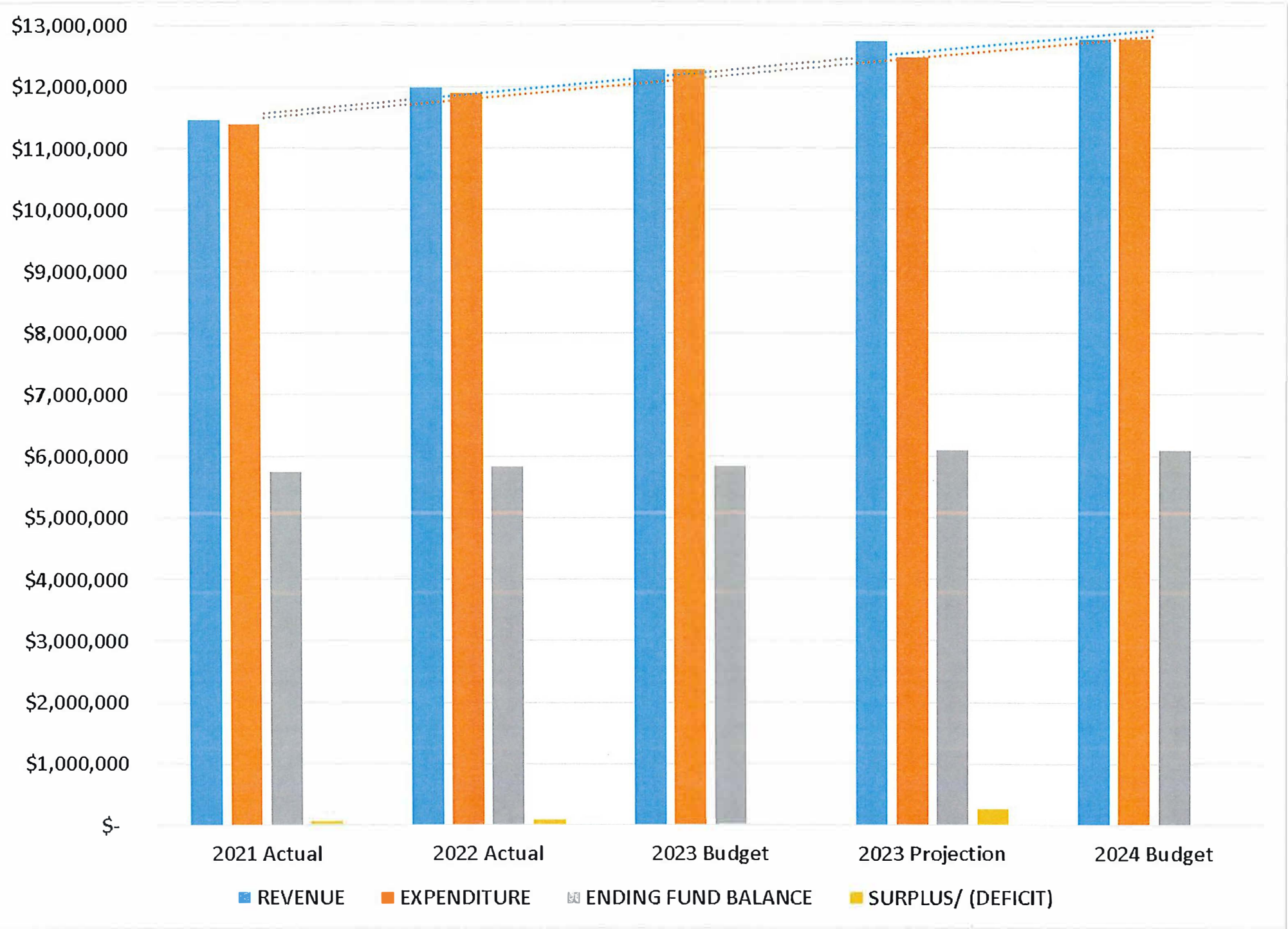


EAST GOSHEN TOWNSHIP

Preliminary Budget 2024 GENERAL FUND

	2021 Actual	2022 Actual	2023 Budget	2023 Proj	2024 Budget	Budget 24 vs 23 Proj
REVENUES						
LOCAL ENABLING TAXES	8,984,667	8,995,035	9,559,000	9,515,994	9,658,000	1.5%
LICENSE & PERMITS	440,810	425,554	441,099	412,128	413,400	0.3%
FINES	45,121	69,505	50,000	40,158	45,500	13.3%
INTEREST EARNINGS	2,750	102,835	165,759	304,004	240,000	-21.1%
RENTS	101,273	103,066	104,898	104,897	106,764	1.8%
STATE SHARED REVENUE & ENTITLEMENT	132,289	134,604	136,250	138,106	138,650	0.4%
GENERAL GOVERNMENT	29,563	33,517	26,000	32,898	59,000	79.3%
PUBLIC SAFETY	338,687	485,063	356,200	403,893	421,092	4.3%
HIGHWAY & STREETS	6,452	1,045	1,943	1,529	2,000	30.8%
CULTURE & RECREATION	145,109	182,721	202,362	255,563	261,720	2.4%
MISCELLANEOUS REVENUE	162,702	291,531	138,157	221,721	137,707	-37.9%
INTERFUND OPERATING TRANSFERS	1,064,056	1,162,528	1,097,000	1,303,034	1,270,000	-2.5%
TOTAL REVENUES	11,453,479	11,987,004	12,278,669	12,733,924	12,753,833	0.2%
EXPENSES						
GENERAL GOVERNMENT	979,121	1,071,816	1,106,340	1,199,188	1,172,735	-2.2%
TAX COLLECTION	119,639	119,098	120,129	125,314	125,385	0.1%
GENERAL GOVERNMENT BLDG & PLANT	451,488	599,940	319,223	362,698	308,593	-14.9%
PUBLIC SAFETY	4,444,762	4,682,436	5,120,946	5,021,883	5,379,128	7.1%
PLANNING & ZONING	395,445	373,157	384,900	395,513	369,185	-6.7%
RECYCLING	13,760	15,912	17,000	15,439	20,378	32.0%
PUBLIC WORKS - SANITATION	469,210	351,289	353,982	480,553	527,688	9.8%
PUBLIC WORKS - HWYS ROADS & STREETS	1,812,565	2,045,762	2,114,784	2,158,558	2,150,961	-0.4%
PARTICIPANT RECREATION	215,389	296,126	324,360	368,927	391,947	6.2%
PARKS	304,147	410,528	708,086	531,468	552,409	3.9%
CONSERVATION & DEVELOPMENT	471	2,241	4,000	4,043	3,500	-13.4%
HISTORICAL	914	2,328	3,300	3,484	1,000	-71.3%
DEBT SERVICE	576,090	550,077	548,789	549,282	461,400	-16.0%
PENSION FUND CONTRIBUTION	136,373	132,827	141,100	141,100	158,700	12.5%
INSURANCE PREMIUMS	701,393	573,834	750,959	832,413	846,978	1.7%
EMPLOYEE BENEFITS	213,833	223,966	260,770	273,555	283,848	3.8%
INTERFUND TRANSFERS	554,822	450,580	0	0	0	
TOTAL EXPENSES	11,389,421	11,901,916	12,278,669	12,463,419	12,753,833	2.3%
NET RESULTS FROM OPERATIONS	64,058	85,088	0	270,505	0	

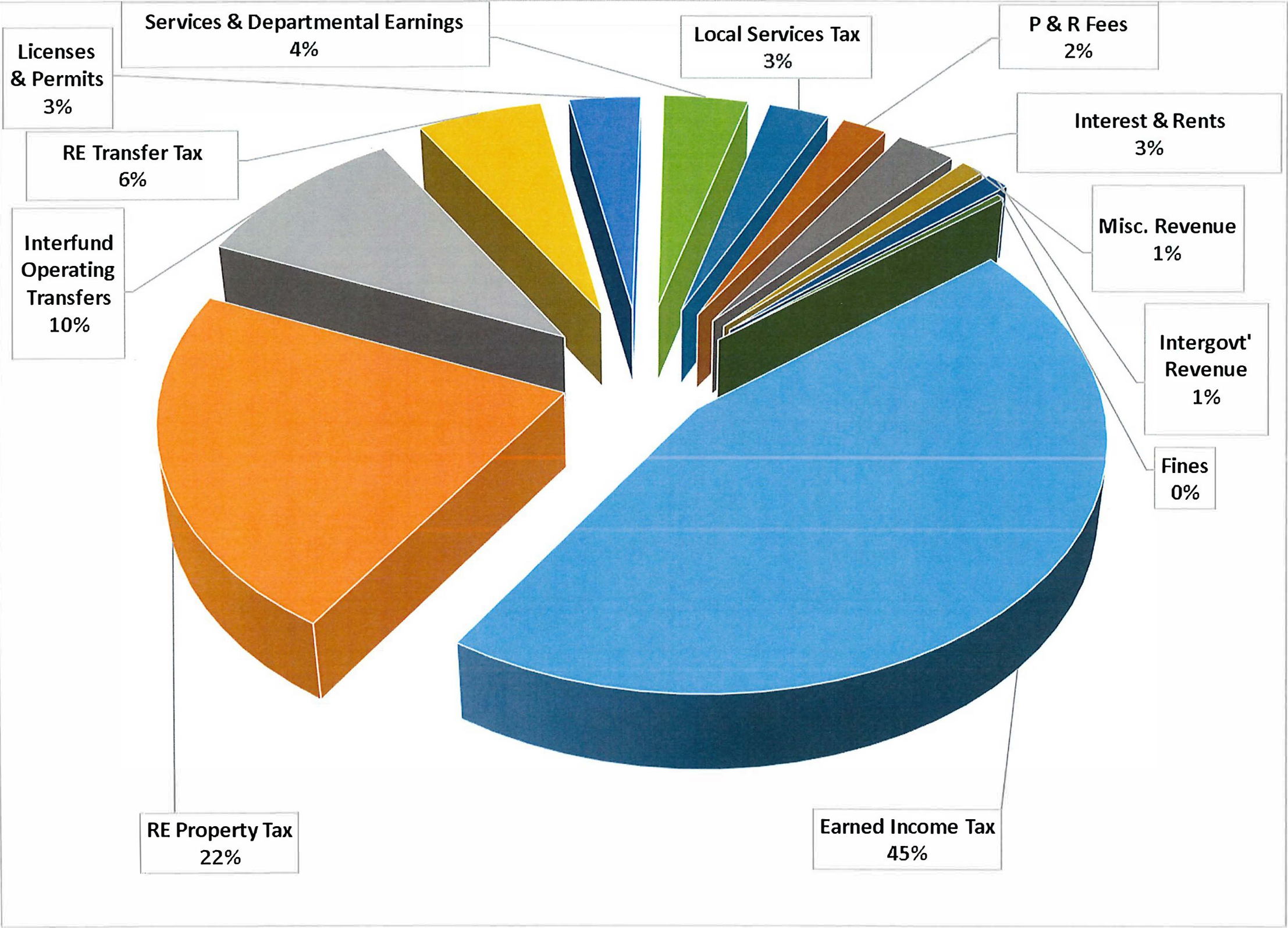
General Fund: Revenues, Expenditures & Ending Fund Balance



YEAR	REVENUE	EXPENDITURE	ENDING FUND BALANCE	SURPLUS/ (DEFICIT)
2021 Actual	\$ 11,453,479	\$ 11,389,421	\$ 5,739,288	\$ 64,058
2022 Actual	\$ 11,987,004	\$ 11,901,916	\$ 5,829,155	\$ 89,867
2023 Budget	\$ 12,278,669	\$ 12,278,669	\$ 5,829,155	\$ -
2023 Projection	\$ 12,733,924	\$ 12,463,419	\$ 6,099,660	\$ 270,505
2024 Budget	\$ 12,753,833	\$ 12,753,833	\$ 6,099,660	\$ -

2024 Preliminary Budget is Net Zero, neither a surplus nor deficit.

General Fund – 2024 Budget % of Revenue

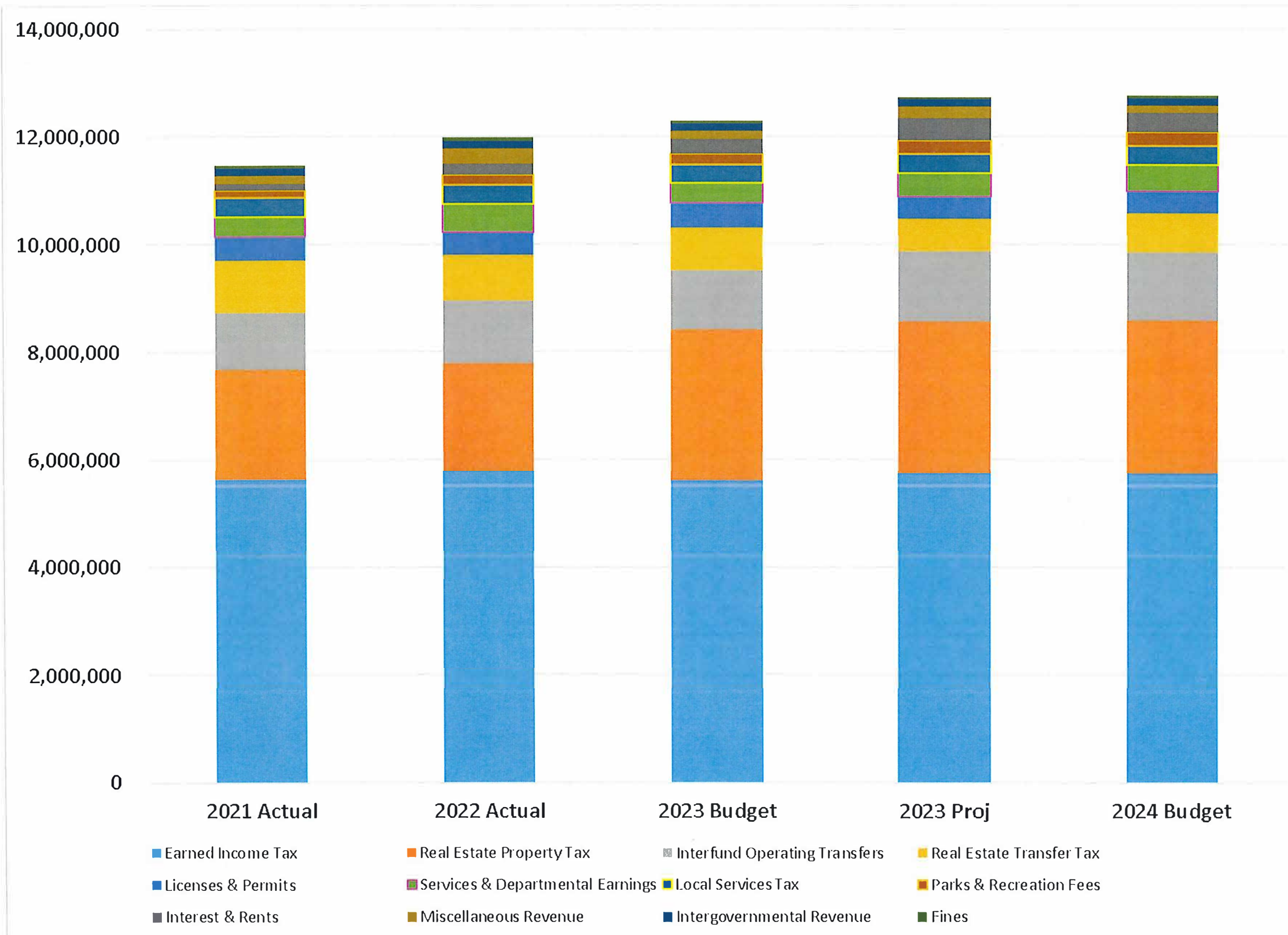


BUDGETED REVENUE 2024

Earned Income Tax	\$ 5,750,000
RE Property Tax	\$ 2,838,000
Interfund Operating Transfers	\$ 1,270,000
RE Transfer Tax	\$ 720,000
Services & Departmental Earnings	\$ 482,092
Licenses & Permits	\$ 413,400
Local Services Tax	\$ 350,000
Interest & Rents	\$ 346,764
P & R Fees	\$ 261,720
Intergovt' Revenue	\$ 138,650
Misc. Revenue	\$ 137,707
Fines	\$ 45,500
\$12,753,833	

- EIT receipts make up nearly half of East Goshen Township’s annual revenue
 - The amount varies based on demographics, # of employers located in the Township, and how much residents earn
- RE Property Tax makes up nearly a quarter of East Goshen Township’s annual revenue
- Interfund Operating Transfers are recharges to the Sewer Operating, Refuse, and Municipal Authority Funds for administrative and proportionate capital costs

General Fund – Revenue Trends



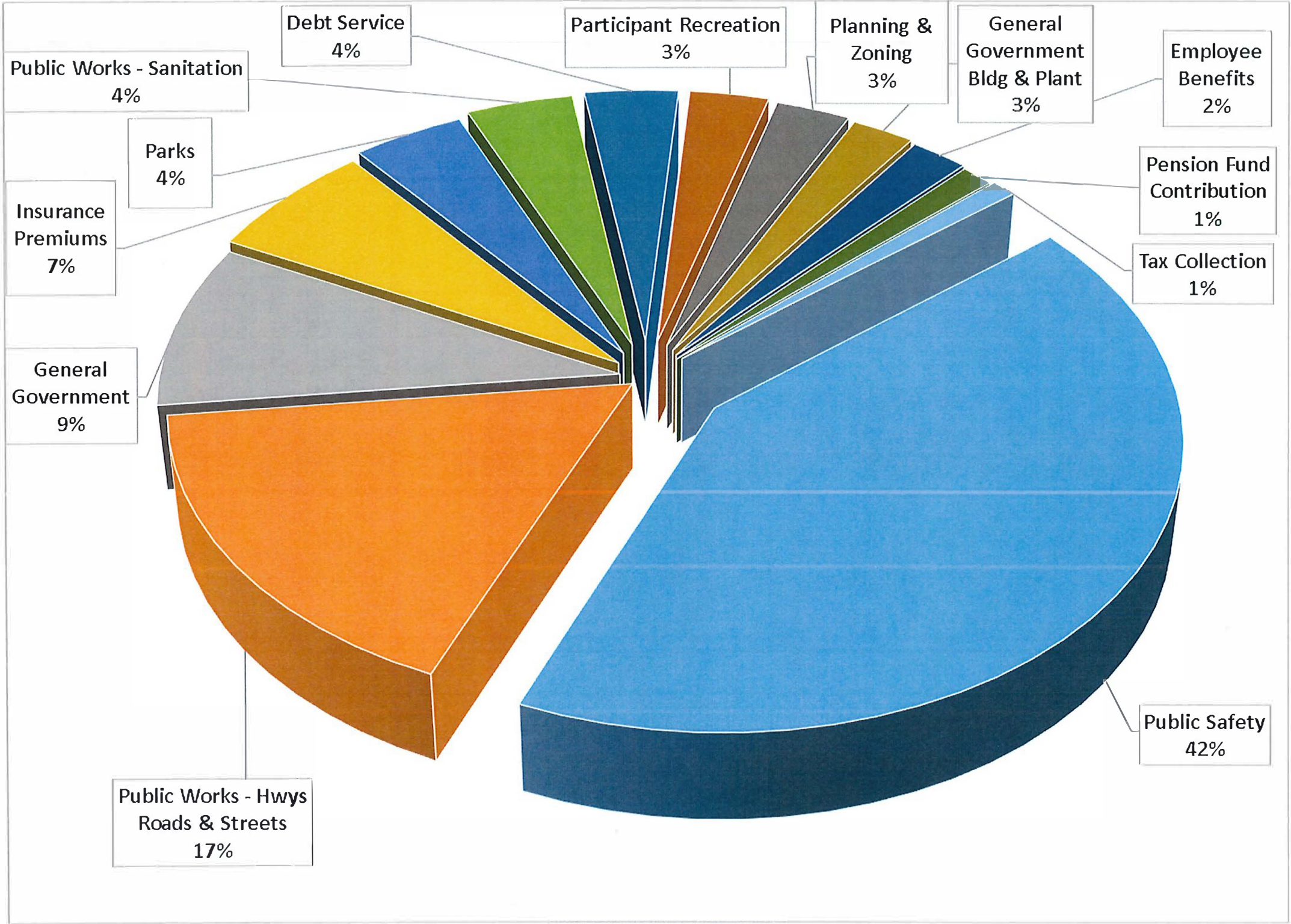
- Revenue collected for RE Property Tax projected increase in 2023 vs. 2022 is 42% or \$834K with the millage increase. This is expected to be relatively flat in 2024.
- Earned Income Tax collections remain strong in 2023 and are expected to be flat in 2024.
- Real Estate Transfer Tax was down nearly 30% in 2023. 2024 expectations are a 20% increase from the current 2023 projection as interest rates level off and possibly contract slightly.
- Interfund Operating Transfers are higher than past years as increased sewer work by Public Works and capital costs increase.

General Fund – Revenue Trends

	2021 Actual	2022 Actual	2023 Budget	2023 Proj	2024 Budget	'24 Bud vs '23 Proj	
Earned Income Tax	5,631,975	5,795,491	5,600,000	5,740,431	5,750,000	0%	
Real Estate Property Tax	2,036,543	1,992,092	2,819,000	2,826,285	2,838,000	0%	
Interfund Operating Transfers	1,064,056	1,162,528	1,097,000	1,303,034	1,270,000	-3%	• Conservative Estimate
Real Estate Transfer Tax	963,967	855,863	800,000	604,492	720,000	19%	• Interest Rates flat or decline & housing sales increase
Licenses & Permits	440,810	425,554	441,099	412,128	413,400	0%	
Services & Departmental Earnings	374,703	519,625	384,143	438,320	482,092	10%	• Building Permits flat w/ 2023
Local Services Tax	352,181	351,588	340,000	344,786	350,000	2%	
Parks & Recreation Fees	145,109	182,721	202,362	255,563	261,720	2%	
Interest & Rents	104,024	205,901	270,658	408,901	346,764	-15%	• Conservative Estimate
Miscellaneous Revenue	162,702	291,531	138,157	221,721	137,707	-38%	• \$92K FEMA Payment in 2023
Intergovernmental Revenue	132,289	134,604	136,250	138,106	138,650	0%	
Fines	45,121	69,505	50,000	40,158	45,500	13%	• Alarm Fees historical average
Total Revenue	11,453,479	11,987,004	12,278,669	12,733,924	12,753,833	0%	

- Currently forecasting 2024 revenue flat with our projected 2023 revenue.
- Current revenue risks:
 - EIT declines from 2022/2023 levels
 - The housing market does not realize a bounce-back
 - Demand for building permits decreases

General Fund – 2023 Budget % of Expenses

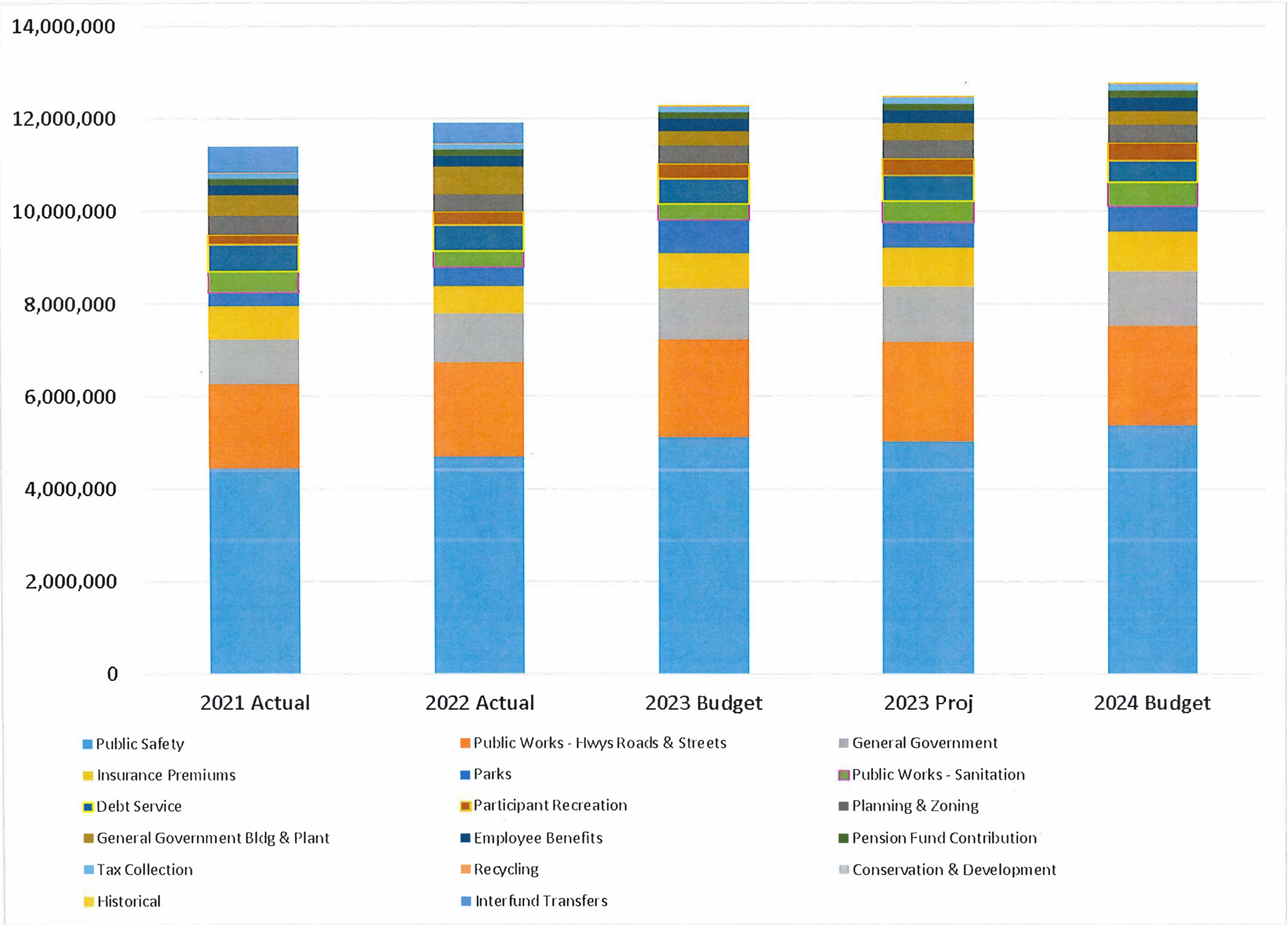


BUDGETED EXPENSES 2024

Public Safety	\$ 5,379,128
Public Works - Hwys Roads & Streets	\$ 2,150,961
General Government	\$ 1,172,735
Insurance Premiums	\$ 846,978
Parks	\$ 552,409
Public Works - Sanitation	\$ 527,688
Debt Service	\$ 461,400
Participant Recreation	\$ 391,947
Planning & Zoning	\$ 369,185
General Government Bldg & Plant	\$ 308,593
Employee Benefits	\$ 283,848
Pension Fund Contribution	\$ 158,700
Tax Collection	\$ 125,385
Recycling	\$ 20,378
Conservation & Development	\$ 3,500
Historical	\$ 1,000
	<hr/>
	\$ 12,753,833

- Public Safety is 42% of Budget expenses

General Fund – Expense Trends



General Fund – Expense Trends

	2021 Actual	2022 Actual	2023 Budget	2023 Proj	2024 Budget	'24 Bud vs '23 Proj	
Public Safety	4,444,762	4,682,436	5,120,946	5,021,883	5,379,128	7%	• Police, Fire, EMS increases; Detail next slide
Public Works - Hwys Roads & Streets	1,812,565	2,045,762	2,114,784	2,158,558	2,150,961	0%	
General Government	979,121	1,071,816	1,106,340	1,199,188	1,172,735	-2%	
Insurance Premiums	701,393	573,834	750,959	832,413	846,978	2%	
Parks	304,147	410,528	708,086	531,468	552,409	4%	• Increased Park Maintenance/Tree Removal • Sewer/Stormwater increase • 2003 Note Satisfied
Public Works - Sanitation	469,210	351,289	353,982	480,553	527,688	10%	
Debt Service	576,090	550,077	548,789	549,282	461,400	-16%	
Participant Recreation	215,389	296,126	324,360	368,927	391,947	6%	
Planning & Zoning	395,445	373,157	384,900	395,513	369,185	-7%	• Reduce Engineering Expense • Reduce Twp & Court Improvements
General Government Bldg & Plant	451,488	599,940	319,223	362,698	308,593	-15%	
Employee Benefits	213,833	223,966	260,770	273,555	283,848	4%	
Pension Fund Contribution	136,373	132,827	141,100	141,100	158,700	12%	
Tax Collection	119,639	119,098	120,129	125,314	125,385	0%	
Recycling	13,760	15,912	17,000	15,439	20,378	32%	
Conservation & Development	471	2,241	4,000	4,043	3,500	-13%	
Historical	914	2,328	3,300	3,484	1,000	-71%	• Cleaning in 2023
Interfund Transfers	554,822	450,580	0	0	0		
	11,389,421	11,901,916	12,278,669	12,463,419	12,753,833	2%	

- Current expense risks:
 - Awaiting medical insurance actual increase
 - Unanticipated infrastructure failures
 - Additional building and vehicle maintenance needed beyond expectation
 - Public Safety increases; assumes Thornbury is pay-for service in 2024
 - Assumes an average 3% EGT current staff salary increase, an additional PW employee in 2023, and another in 2024

Note: Total Public Works Expenses are a 1% increase from 2023 to 2024

Funds Requests – Police, Fire, EMS, Library

	2021 Actual	2022 Actual	2023 Budget	2023 Proj	2024 Budget	'24 Bud vs '23 Proj
Malvern Fire Contribution	14,122	15,535	17,865	17,865	18,401	3%
Good Fellowship EMS Contribution	14,122	15,535	34,852	34,852	40,308	16%
Goshen Fire Contribution	348,815	361,024	432,165	432,165	445,130	3%
Goshen Fire Alarm Revenue Passed	6,000	8,500	15,000	15,000	5,000	-67%
Goshen Fire - Volunteer FF	44,489	47,599	45,713	42,200	46,000	9%
Workman's Comp						
Total Fire & EMS	427,548	448,193	545,595	542,082	554,839	2%
Police - General Expense Contribution	4,208,619	3,991,623	4,326,351	4,276,689	4,679,039	9%
Police - Building Loan Interest	6,256	13,026	5,524	9,207	0	-100%
Police - Building Loan Principal	117,183	109,474	119,177	115,494	0	-100%
Police - Capital Contribution	20,100	20,600	21,100	21,100	21,650	3%
Total Police	4,352,157	4,134,723	4,472,152	4,422,490	4,700,689	6%
Total Police, Fire, & EMS	4,779,705	4,582,916	5,017,747	4,964,572	5,255,528	6%
Malvern Library Contribution	22,500	22,500	30,000	30,000	31,900	6%
Total Contributions	4,802,205	4,605,416	5,047,747	4,994,572	5,287,428	6%

- Actual & Projected Contributions include 55.5% of surplus \$ returned to EGT
- Building Loan satisfied in 2023
- 2024 Budget does NOT include all 2024 requests by Goshen Fire and WEGO

Contribution	2022 Actual	Included in 2024 Budget	2024 Budget Request	2024 Request vs. Preliminary 2024	%	2024 Request vs. 2022 Actual	%
Malvern Fire Contribution	15,535	18,401	18,401	-	0%	2,866	18%
Good Fellowship EMS Contribution	15,535	40,308	40,308	-	0%	24,773	159%
Goshen Fire Contribution	361,024	445,130	556,655	111,525	25%	195,631	54%
Police - General Expense Contribution	3,991,623	4,679,039	4,944,858	265,819	6%	953,235	24%
Malvern Library Contribution	22,500	31,900	31,900	-	0%	9,400	42%
	4,406,217	5,214,778	5,592,122	377,344	7%	1,185,905	27%

- Malvern Fire did not submit a formal request for 2024 yet, so I've included a 3% increase over 2023 as a placeholder.

- If Fire/EMS/Police requests continue at this pace, EGT's RE millage increase in 2023 may be not get us zero deficits beginning as early as 2025.

Dutt's Mill

COUNTY OF CHESTER
PENNSYLVANIA



Find Information

PARID: 5306 01430000
UPI: 53-6-143
Owner1: DU TTS COMMUNITY
ASSOCIATION
Owner2:
Mail Address 1: 1316 WEST CHESTER
PK
Mail Address 2: BOX 195
Mail Address 3: WEST CHESTER PA
ZIP Code: 19382
Deed Book: 3861
Deed Page: 1307
Deed Recorded Date: 02/09/1995
Legal Desc 1: SES OF WEST TOWN
WAY
Legal Desc 2: 2 AC
Acres: 2.05
LUC: V-12
Lot Assessment: 0
Property Assessment: 0
Total Assessment: 0
Assessment Date: 12/16/2022 7:49:49
AM
Property Address:
Municipality: EAST GOSHEN
School District: West Chester Area

Map Created:
Thursday, September 7, 2023

County of Chester



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