

APPLICATION FOR TOWNSHIP HIGHWAY OCCUPANCY PERMIT

East Goshen Township, Chester County

CALL BEFORE YOU DIG!
PENNSYLVANIA LAW REQUIRES
3 WORKING DAYS NOTICE FOR
CONSTRUCTION PHASE
-- **STOP CALL 811**
Pennsylvania One Call System, Inc.

Township Contact Information:

**East Goshen Township
Public Works Department
1580 Paoli Pike
West Chester, PA 19380
610-692-7171
Submit to: lwerkheiser@eastgoshen.org**

- Any work performed within the right-of-way of a township road requires submission of two copies of this form, along with two copies of sketch showing location and details of the proposed work.
- Any work performed on a township road over, under, or within the limits of a limited-access state highway requires a state permit.
- The prescribed permit fee shall accompany the application and sketch. Schedules of fees are furnished on request.

APPLICANT INFORMATION

Name: _____
Address: _____
City: _____ State: ___ Zip Code: _____
Phone: _____
Email: _____

LOCATION WHERE WORK IS TO BE COMPLETED

Township street or address: _____

Applicant is an (please check one): *Individual* *Partnership* *Corporation*

Anticipated start date: _____ **Anticipated completion date:** _____

Required Data:

- The road surface is improved to a width of _____ ft.
 - Distance from center of line to roadway or gutter or ditch: _____ ft.
 - Distance from center line of road to right-of-way line: _____ ft.
- Number of poles to be erected: _____
 - Nearest distance from center of road to structure: _____ ft.
 - Distance of proposed work along road: _____ ft.
- The improved surface of the road (Check one: will / will not) be opened.
 - Approximate area of openings in improved surface: _____ ft.
 - Length of trench along road: _____ ft.
 - Depth of trench below surface: _____ in.

DESCRIPTION AND PURPOSE OF WORK

(Attach additional sheets as necessary)

Applicant Signature: _____

Date: _____

Revised September 1992.
 Destroy previous editions.

SCHEDULE OF FEES FOR HIGHWAY OCCUPANCY PERMITS



PERMIT ISSUANCE FEES

These fees are applied to the administrative costs incurred in reviewing the application and plan(s) and issuing and processing the permit, including the preliminary review of the site location identified in the application, whether or not a permit is issued and processed.

Schedule

Item No.	Unit Fee
1) Application Fee	
a) Utility	\$50.00
b) Driveways	
(i) minimum use (e.g., single-family dwellings, apartments with five or fewer units)	15.00
(ii) low volume (e.g., office buildings, car washes)	30.00
(iii) medium volume (e.g., motels, fast food restaurants, service stations, small shopping plazas)	40.00
(iv) high volume (e.g., large shopping centers, multi-building apartment or office complexes)	50.00
c) Other (e.g., bank removal, sidewalk and curb)	20.00
2) Supplement Fee (each six-month time extension) (each submitted change)	10.00
3) Emergency Permit Card (each card)	5.00
4) Exemption (see below for list of exemptions)	

GENERAL PERMIT INSPECTION FEES

These fees are applied to the costs incurred in the preliminary review of the location covered by the permit, and/or spot inspection of the permitted work, and/or subsequent inspection after the permitted work has been completed to ensure compliance with PennDOT specifications and permit provisions.

5) Driveways	
a) Each minimum use driveway	10.00
b) Each low-volume driveway	20.00
c) Each medium-volume driveway	35.00
d) Each high-volume driveway	50.00
6) Surface Openings (These fees are calculated on the total linear feet of the opening being permitted within different areas of the right-of-way.)	
a) Total linear feet of opening each (100 foot increment or fraction thereof):	
(i) Opening in pavement	40.00
(ii) Opening in shoulder	20.00
(iii) Opening outside pavement and shoulder	10.00
b) If a longitudinal opening simultaneously occupies two or more highway areas identified in subparagraph (a), only the higher fee will be charged. Linear distances, shall be measured to the nearest foot.	
7) Surface Openings of Less Than 36 Square Feet (e.g., service connections performed independently of underground facility installation, pipe line repairs) (each opening)	
(i) Opening in pavement	30.00
(ii) Opening in shoulder	15.00
(iii) Opening outside pavement and shoulder	10.00
If an opening simultaneously occupies two or more highway areas identified in subparagraphs (i)-(iii), only the higher fee will be charged.	
8) Above-Ground Facilities (e.g., poles, guys and/or anchors if installed independently of poles)	
a) Up to 10 physically connected above-ground facilities (each continuous group)	20.00
b) Additional above-ground physically connected facilities (each pole with appurtenances)	2.00
9) Crossings (e.g., "overhead" tipples, conveyors or pedestrian walkways and "undergrade" subways or mines)	80.00
10) Seismograph — Vibroseis Method (e.g., prospecting for oil, gas)	
a) First mile	50.00
b) Each additional mile or fraction thereof	5.00
11) Non-Emergency Test Holes in Pavement or Shoulder (each hole)	5.00
12) Other (e.g., bank removal, sidewalk and curb)	20.00

EXEMPTIONS

Permit issuance fees and general permit inspection fees are not payable by any of the following:

- 1) The commonwealth.
- 2) Political subdivisions of the commonwealth, except when placing a facility longitudinally within more than 100 total linear feet of pavement. In that case, the application and inspection fees for pavement openings will be charged.
- 3) Governmental authorities organized under the laws of the commonwealth.
- 4) The federal government.
- 5) Charitable organizations that are in compliance with Act No. 337, approved August 9, 1963, P.L. 628, as amended (churches, hospitals, schools, charitable institutions, veterans' organizations, non-profit organizations)
- 6) Utility facility owners for:
 - a) The installation of street lights at the request of PennDOT or the political subdivision.
 - b) The replacement or renewal of their facilities prior to a township resurfacing project after notice from the township.
 - c) The removal of poles and attached appurtenances.
 - d) Facilities moved at the request of PennDOT or the political subdivision.
 - e) The reconstruction or maintenance of their facilities that occupy the right-of-way under private status.

ADDITIONAL INSPECTION FEES

If the township determines that the permitted work is of sufficient magnitude or importance to warrant assignment of one or more persons to inspect the permitted work on a more than spot inspection basis, the permit will so indicate and the permittee shall be charged for additional salary, overhead and expenses incurred by each assigned inspector and the township.

**EAST GOSHEN TOWNSHIP
ROAD RESTORATION REQUIREMENTS
RESOLUTION 08-32**

WHEREAS, Chapter 200 of the East Goshen Township Code authorizes the Township to issue permits for road openings, and

WHEREAS, the Board of Supervisors is responsible for the making the Township roadways safe for the public, and,

WHEREAS, the Board of Supervisors had previously adopted Resolution 03-34 on September 19, 2003 and Resolution 07-32 on January 2, 2007 that set forth the requirements for restoring Township Roads.

BE IT HEREBY RESOLVED that the Board of Supervisors adopts the following restoration requirements for all openings in Township Roads and Township Road Right-of-Ways in East Goshen Township.

Within the paved roadway

2A- Modified compacted in one foot (1') lifts.

A one foot (1') cut back on each side of trench is required prior to the placement of the blacktop.

Tack coat shall be applied to both sides of cut back prior to the placement of the blacktop.

BCBC – six inches (6") minimum

I D-2 Binder - two inches (2") minimum

I D-2 Top - one and one half inches (1.5") minimum

Sealer A/C-20 applied at all joints.

Curbing

All curbing that has been removed or damaged shall be replace in kind

Grass areas within the Township road right-of-ways

All disturbed areas shall be restored to there original condition

All trenches must be compacted in one foot (1') lifts prior to installing a minimum of four inches (4') of topsoil.

All disturbed areas and trenches shall be hand raked to remove any stones and seeded.

The installation of sod is not required but the contractor is solely responsible for getting a good stand of grass established in all disturbed areas.

Driveways within the township road right-of-ways

2A- Modified compacted in one foot (1') lifts.

A one foot (1') cut back on each side of trench is required prior to the placement of the blacktop.

Tack coat shall be applied to both sides of cut back.

I D-2 Binder - two inches (2") minimum

I D-2 Top - one and one half inches (1.5") minimum

Sealer A/C-20 applied at joints.

Inspection required

Contractors are required to provide the Township Public Works Department with twenty-four (24) hour notice of any restoration.

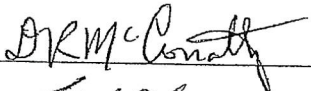
All restorations must be inspected.


In the event that the restoration of any road opening is completed without an inspection by the Township Public Works Department, the contractor will be required to re-excavate and re-restore the opening at his sole cost.

ADOPTED this ~~2nd~~ day of January 2008

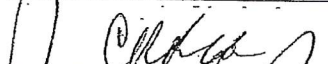
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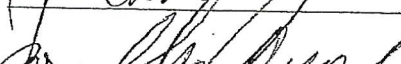
EAST GOSHEN TOWNSHIP
Board of Supervisors











ATTEST:

