

Form FM-11 Rev. 05/2024	ACT 101 RECYCLING COMPLIANCE REPORT For Commercial, Municipal, Institutional Facilities	For the period: Jan. 1, 2024 to Dec. 31, 2024 Due: February 1, 2025 To: Insert Municipal Contact Info Here
County Name:		Municipality Name:
Name of Establishment:		
Address:	City:	Zip Code:
Email:	Telephone:	Fax:
Primary Business Function:		

How does your establishment handle recyclable materials? Source-separated Commingled Single Stream

How are your recyclable materials collected?

- Collected by recycling facility or broker (name): _____
- Collected by private hauler (name): _____
- Collected by confidential document destruction company (name): _____
- Establishment delivers materials to drop-off or curbside program (location): _____

If any of the above methods are used to collect your recyclable materials, do not include weights in the list below. Actual weights will be retrieved from your service provider or drop-off facility.

- Establishment delivers materials to recycling processing facility (name): _____
- Other (please specify): _____

1. CHECK the box in front of each ***post-consumer** material that your establishment recycled.
2. If your establishment marketed your own recyclables, enter the weight in tons and **attach a legible weight ticket from your recycler**. Enter the ****GROSS WEIGHT**. **DO NOT** subtract any **processing residue**.
3. If you use a commingled or single stream collection system, check the boxes beside each material in the mix.

<u>Material Type</u>	<u>Weight</u>	<u>Material Type</u>	<u>Weight</u>
<input type="checkbox"/> Single Stream (all recyclables, including fiber, collected together)	[SS1] _____	Plastics	
<input type="checkbox"/> Commingled (two or more materials collected together, fiber separate)	[XXX] _____	<input type="checkbox"/> Plastic: PET	[PL1] _____
Glass Bottles and Jars		<input type="checkbox"/> Plastic: HDPE	[PL2] _____
<input type="checkbox"/> Glass: Clear	[GL1] _____	<input type="checkbox"/> Plastic: PVC	[PL3] _____
<input type="checkbox"/> Glass: Mixed	[GL2] _____	<input type="checkbox"/> Plastic: LDPE	[PL4] _____
<input type="checkbox"/> Glass: Green	[GL3] _____	<input type="checkbox"/> Plastic: PP	[PL5] _____
<input type="checkbox"/> Glass: Brown	[GL4] _____	<input type="checkbox"/> Plastic: PS	[PL6] _____
<input type="checkbox"/> Glass: Plate	[GL5] _____	<input type="checkbox"/> Plastic: MIXED / OTHER	[PL7] _____
<input type="checkbox"/> Glass: Other	[GL6] _____	<input type="checkbox"/> Plastic: FILM	[PL8] _____
Paper		<input type="checkbox"/> Plastic: DRUM <small>(55-gal HDPE plastic drums)</small>	[DR1] _____
<input type="checkbox"/> Paper: Cardboard	[C01] _____	<input type="checkbox"/> Plastic: MIXED BULKY RIGID <small>(buckets and pails)</small>	[DR4] _____
<input type="checkbox"/> Paper: Brown Bags & Sacks	[C02] _____	Metals	
<input type="checkbox"/> Paper: Gabled/Aseptic Carton	[C03] _____	<input type="checkbox"/> Aluminum Cans	[AA1] _____
<input type="checkbox"/> Paper: Magazines & Catalogs	[PA1] _____	<input type="checkbox"/> Steel / Bimetallic / Tin Cans	[F02] _____
<input type="checkbox"/> Paper: Newsprint/Newspaper	[PA2] _____	<input type="checkbox"/> Mixed Cans	[MX2] _____
<input type="checkbox"/> Paper: Mixed/Other Grades <small>(junk mail, paperboard, books, includes shredding)</small>	[PA3] _____	<input type="checkbox"/> Aluminum Scrap	[AA2] _____
<input type="checkbox"/> Paper: Office Paper <small>(all high grades, includes shredding)</small>	[PA4] _____	<input type="checkbox"/> Ferrous Metals	[F01] _____
<input type="checkbox"/> Paper: Phone Books	[PA6] _____	<input type="checkbox"/> Non-Ferrous Metals	[N01] _____
<input type="checkbox"/> Drum: Fiber	[DR3] _____	<input type="checkbox"/> Copper	[N02] _____
		<input type="checkbox"/> Brass	[N03] _____
		<input type="checkbox"/> Lead	[N04] _____
		<input type="checkbox"/> Stainless Steel	[N05] _____
		<input type="checkbox"/> Nickel	[N10] _____

Report only *post-consumer materials on this form. *Post-consumer material: Material that has been used as a consumer item and then diverted from municipal solid waste for the purpose of collection and recycling. The term excludes material generated in manufacturing and converting processes such as manufacturing scrap and trimmings/cuttings. Also, print overruns, overissue publications, and obsolete inventories that did not leave the generating facility would be classified as pre-consumer materials and should **not** be reported on this form.

Enter ****GROSS WEIGHT** of all material. **DO NOT** subtract any processing residue as PA DEP has a formula it will apply.

Material Type

Weight

Metals

- Wire / Cable [W01] _____
- Mixed Metals (includes drum steel) [MM1] _____
- Tanks/Cylinders (compressed gas) [TC1] _____
- White Goods [F03] _____

Household/Commercial Hazardous Waste

- Antifreeze [O02] _____
- Batteries: Lead Acid, Wet/Gel Cell, AMG [B01] _____
- Mixed Batteries: Single-Use/Recharge [B02] _____
- Single-Use Batteries - Alkaline [B03] _____
- Single-Use Batteries - Lithium [B04] _____
- Rechargeable Batteries - Lithium [B05] _____
- Rechargeable Batteries - Ni-MH [B06] _____
- Rechargeable Batteries - Ni-Cd [B07] _____
- Rechargeable Batteries - SSLA/Pb [B08] _____
- Rechargeable Batteries - Ni-Zn [B09] _____
- E-Waste (includes TV) [CR1] _____
- Printer Cartridges (inkjet, laser, toner) [PC1] _____
- Fluorescent Tubes/CFLs [FL1] _____
- Used Oil (auto, motor, engine) [OL2] _____
- Oil Filters [OL3] _____
- Other Commercial HW
(paints, varnish, pesticides, etc.) [CHW] _____
- Other Household HW
(paints, varnish, pesticides, etc.) [HHW] _____

Other Recyclables

- Asphalt [ASP] _____
- Rubber Tires [M01] _____
- Construction & Demolition [M02] _____
- Clothing / Textiles [M03] _____
- Furniture & Furnishings [M04] _____
- Carpet [RU1] _____
- Carpet Padding [RU2] _____
- Mattresses [MT1] _____
- Misc. / Other Consumer Items [MIS] _____

Organics

- Source Separated Food [SSF] _____
(composted, digestion, animal feed)
- Donated Food [DF] _____
- Meat Renderings, Grease-Traps [MGO] _____
- Food Grade Oil (cooking oil) [FGO] _____
- Wood Waste [WW1] _____
- Yard & Leaf Waste [Y01] _____

Conversion Chart

- Antifreeze:** 8.42 lbs per gallon
- Battery – Lead Acid:** Car = 36 lbs
Truck = 47 lbs
Motorcycle = 8.7 lbs
- Rubber Tires:** Car = 22.5 lbs
Truck = 70 lbs
Commercial/Farm = 110 lbs
- Used Oil:** 7.4 lbs per gallon
- Oil Filters:** 1.2 lbs each
- Glass – Whole Bottle:** 1 ton = 2 yds³
- Newsprint – Loose:** 1 ton = 3 yds³
- Corrugated Cardboard:** 2.5' x 4' x 5' bale = 1100 lbs
- Plastic Soda Bottles**
Whole, Loose: 30 lbs = 1 yd³
- Plastic Film:** 2.5' x 4' x 5' bale = 1500 lbs
- Solid & Liquid Fats:** 55 gallon drum = 412 lbs
- White Goods**
Freezers: 1 = 250 lbs
Refrigerators: 1 = 250 lbs
Other Appliances: 1 = 150 lbs
- Yard Waste**
Leaves: 4 yd³ = 1 ton
Leaf & Yard Waste: 3 yd³ = 1 ton
Grass Clippings: 2 yd³ = 1 ton
Christmas Tree: 1 tree = 30 lbs
Wood Chips: 1 yd³ = 500 lbs
Wood Pallet: 1 pallet = 25 lbs

Source: [Volume-to-Weight Conversion Factors](#)
[U.S. Environmental Protection Agency](#)
[Office of Resource Conservation and Recovery](#)
[April 2016](#)

I certify, to the best of my knowledge, that the information on this form is complete and accurate. I further authorize the Municipality to aggregate this report for DEP reporting purposes. If a legible weight ticket is attached, this report may also be used for DEP grant purposes.

Authorized Representative

Title

Signature

Date