

**EAST GOSHEN MUNICIPAL AUTHORITY**

January 13, 2025

7:00

- **7:00pm CALL TO ORDER/PLEDGE OF ALLEGIANCE/MOMENT OF SILENCE**
  - Ask if anyone will be taping the meeting
  
- **CHAIRMAN’S REPORT/OTHER MEMBERS’ REPORTS**
  - Reorganization/appointments
  
- **LIAISON REPORTS**
  
- **SEWER REPORTS**
  - Director of Public Work’s Report
  - Pennoni Engineer’s Report
  - Big Fish Environmental Report
  
- **APPROVAL OF MINUTES**
  - December 9, 2024
  
- **APPROVAL OF INVOICES**

<b>Company</b>	<b>Invoice #</b>	<b>Amount</b>	<b>Paid?</b>
Pennoni	1256809	\$2,459.75	
Gawthrop Greenwood	22066269	\$538.50	
Gawthrop Greenwood	22067461	\$123.00	
Gawthrop Greenwood	222069250	\$266.50	
Pennoni for <b>Zimmerman Environmental</b> - RCSTP UV Disinfection System Replacement	Payment Application #3 (final)	\$7,043.52	
Integrated Controls	02315-04-00	\$1,365.00	

- **FINANCIAL REPORTS**
  - December 2024
  
- **OLD BUSINESS**

- **2025 Goals:**

Goal	Status
Ridley Creek Plant compliance	January through December were in compliance with PADEP permit requirements.
Continue to implement infiltration and inflow for the sewer system	Ongoing.
Municipal Authority representative to attend West Goshen MA meetings. West Goshen MA meets 1 <sup>st</sup> Wed of each month at 6pm at the West Goshen Township Building.	Attend meetings on quarterly basis.
Long-term sustainability	(1) Sewer rate increase implemented July 2024. (2) Development of 20-year+ Capital Improvement Plan underway. (3) Continue to study sewer rates.

- **NEW BUSINESS**

- Reappointment of Gawthrop Greenwood Legal Services for 2025
- Approval of sewer camera purchase from HA DeHart & Son - \$16,865.02

- **CAPACITY REQUESTS**

- **ANY OTHER MATTER**

- **CORRESPONDENCE AND REPORTS OF INTEREST**

- **PUBLIC COMMENT**

- **ADJOURNMENT**

**EAST GOSHEN MUNICIPAL AUTHORITY**  
**EAST GOSHEN TOWNSHIP**  
1680 PAOLI PIKE, WEST CHESTER, PA 19380-6189  
610-692-7171

Date: January 13, 2025  
To: Municipal Authority  
From: Mark Miller  
Re: Monthly Report

**Monthly Flows:** The average daily flow to West Goshen was 744,216 per day.

**Meters:**

- Were read on a daily basis
  
- **Westtown Way Meter**
  - On November 30, Lynn advised me that the Westtown Way meter was reading high. The flows stayed high for several days, so I contacted Allied Control. A technician came out a couple days before Christmas and verified that the meter was correct.

**C.C. Collection:**

- The pumping stations were visited on a daily basis.
  - Wet wells were cleaned, oil levels on equipment were checked.
  
- **Racquet Club Apartments Contractor**
  - A contractor working at Racquet Club Apartments reported a blocked sewer main. When the guys arrived, they noticed the contractor using a pressure washer to clean the manholes in the complex, pushing grease into our line. Kevin explained that they must capture the grease that they washed down. We went into the manhole, removed the grease, jetted our lines, and captured all grease.

**Ridley Creek Collection:**

- The pumping station was visited on a daily basis.
  
- **Seal Failure at Hershey Mill Station**
  - We received an alarm for a seal failure at the Hershey Mill station. The crew pulled the pump and steam cleaned it prior to sending the unit out. A spare pump was pulled off the shelf and installed.

**CC Interceptor:**

- I & I
  - As I stated in the meter report above, we were showing high flows at Westtown Way. We were able to isolate the problem to quadrant 3. We began plugging the interceptor line at each manhole. We did locate some small leaks at the manholes which we can repair with pressure grout.
  - On January 3, 2025, Allied Control came out to repair the meter. The technician downloaded several weeks of data which they will analyze to figure out the problem. I called Mike Moffa at West Goshen to let him know we were working with I & I.
  - We have been televising through the nighttime hours while the flows are down and using the Jetter to pull the camera when needed. We have logged over 260 man-hours looking for I & I.
  - **Goshen Valley**
    - We definitely think we have I & I from the condominium's developments. Once we get into normal weather, we will start the process on pulling manholes and plugging lines in the condominium's complexes at night. I spoke to the manager at Goshen Valley and told her the game plan and that it will be up to them to make the repairs to the issues we find.

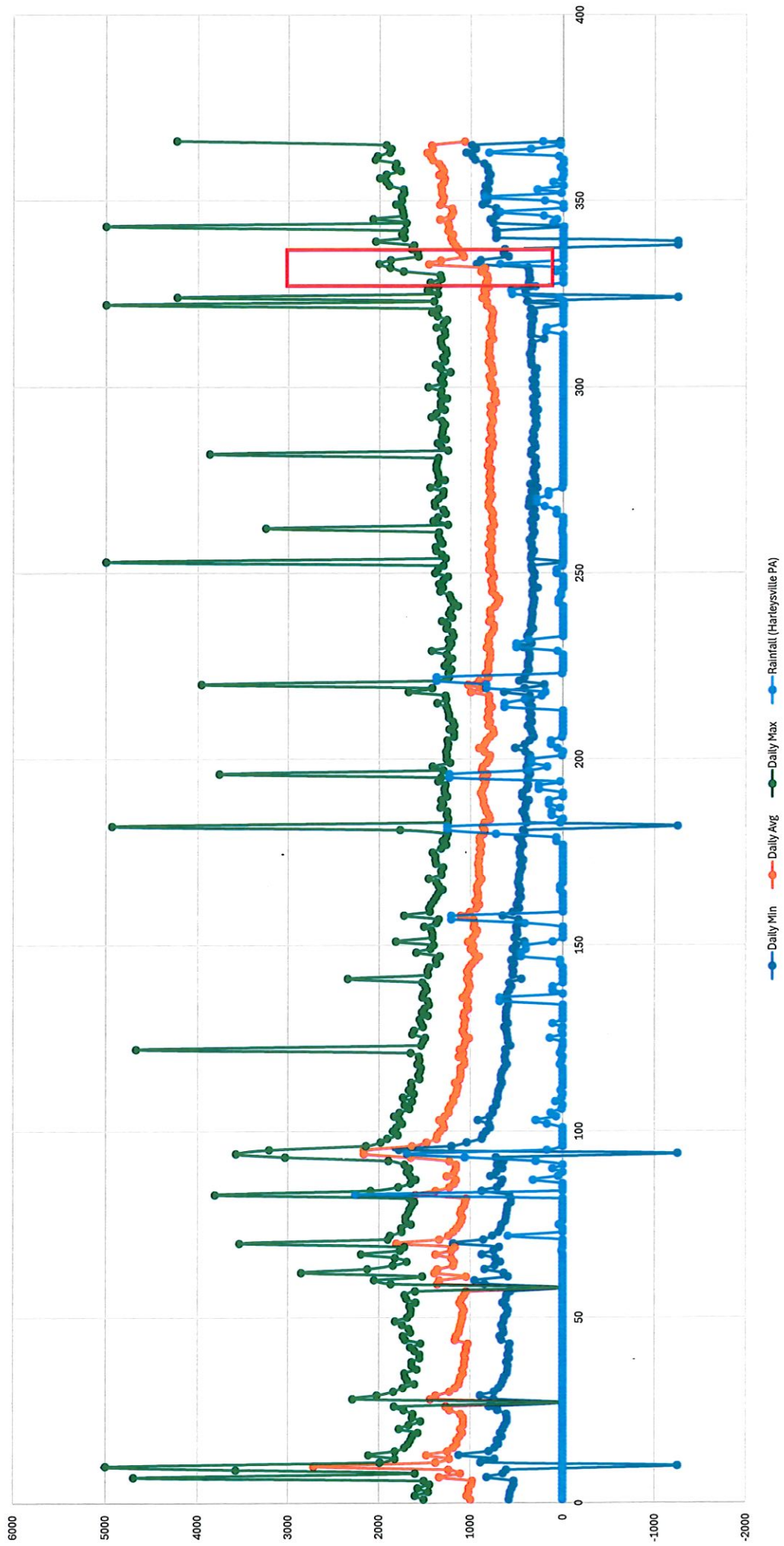
**Alarms:** 17

**PA One Calls:** 150

**Monthly Rainfall:** 4.52"

**Lateral Repairs or Caps:**

1-Year Daily Min/Avg/Max





Cleaning  
sewer r-o-w  
between  
Goshen Fair  
Grounds +  
Reservoir Rd





Cleaning sewer  
F-0-W  
between Fair  
Goshen Fair  
Grounds +  
Reservoir Rd







## EAST GOSHEN MUNICIPAL AUTHORITY ENGINEER'S REPORT

January 9, 2025

### Ridley Creek Sewage Treatment Plant (RCSTP)

- **Caustic Soda Conversion** – We submitted the O&M Manual information for the system to the Township and operator on January 7.
- **UV Disinfection System** – The Mechanical Contractor, Zimmerman, has submitted their final payment application and closeout documents, and we provided a payment recommendation letter.  
The only outstanding punchlist item remains the connection of the permanent alarm to the two UV modules. John Laidley had begun to complete the alarm connections a couple months ago. The system is still being run in Hand mode with one module On and the other Off in the meantime. After the alarms are connected, the UV modules will be complete, and we will notify PADEP accordingly.
- **Generator #2 Replacement** – No activity by Pennoni since the last report.
- **Electrical Supply Evaluation** – The power supply meter was installed on December 5. The 25 days of power supply monitoring was completed, and the power supply meter was removed on December 30. EnerGTest will analyze the data and provide a report indicating if there were any notable electrical events or supply anomalies. If there are no notable events or anomalies, we will notify EnerG Test to continue monitoring the power supply for an additional 25 days.
- **Arc Flash Study** – It has been over five years since the last study, and there have been electrical equipment changes, most notably the replacement of both generators. We contacted the company who performed the last arc flash study, Clinger Electric, in November to obtain a quote. We provided additional information to them thereafter per their request and are awaiting the quote.

### Sanitary Sewer Pipe Rehab

- **Supplee Valley Pipe Lining** – The awarded contractor, Vortex Services, updated their insurance certificate to address the prior non-compliant certificate. The contract can now be executed and the Notice to Proceed can be issued.

### New Connections

- Millstone Meadows (1010 Hershey Mill Road) – Site construction has begun, and we are performing regular inspections.
- 301 Reservoir Road (5-Lot Residential Subdivision) – Site construction has begun, and we are performing regular inspections.
- 14 Reservoir Road – No activity by Pennoni since our last report. We are awaiting a plan resubmission to address comments from our last review letter dated July 12, two of which are related to sanitary sewer.
- 1338 Morstein Road (WCU Foundation) – Three new homes are proposed in East Goshen with additional homes in West Whiteland. No activity by Pennoni since our last report.
- 1344 Morstein Road – One new home is proposed. No activity by Pennoni since our last report. We previously provided a comment letter on the plans on November 22.
- 107 N. Chester Road – One new house is proposed. No activity by Pennoni since our last report.



## Chapter 94 Reports

- We initiated preparation of the 2024 Chapter 94 Reports, which are due for submission to PADEP by March 31.

END OF REPORT





**Executive Summary**

The Ridley Creek sewage treatment plant outfall 001 met all effluent limitations regarding water quality for December 2024. All supplemental reports were submitted for December 2024. Caustic usage decreased to 54.34 gallons per day from 63.53 gallons per day last month. Aluminum sulfate solution volumes increased to a daily average of 74 gallons per day from the previous standard of 69.4 gallons per day last month. No significant mechanical or operational issues were observed during the SBR treatment process. Sludge dewatering did not encounter any significant mechanical or operational issues. There were no odor complaints during the month.

Table 1

December 2024- Final Effluent - Outfall 001													
NPDES Permit Discharge Limitations	Flow	CBOD5		Total Nitrogen		TSS		NH4-N		Total Phosphorus		Fecal Coliform	
	MGD		lbs/		lbs/		lbs/		lbs/		lbs/	Geo	Geo
	Average	mg/L	month	mg/L	month	mg/L	month	mg/L	month	mg/L	month	Mean	Mean
	0.75	10	62	Report	Report	10	62	2.5	44	0.5	3	200	1,000
Inst. Max	20	94			15	94	5		1				
Sample Date													
December 3, 2024	0.276	2.6	6.0	5.68	13.1	4.5	10.4	0.10	0.23	0.10	0.23	1	0.0000
December 10, 2024	0.245	2.3	4.7	5.81	11.9	5.0	10.2	0.10	0.20	0.10	0.20	1	0.0000
December 17, 2024	0.317	2.3	6.1	0.70	1.9	4.5	11.9	0.10	0.26	0.16	0.42	1	0.0000
December 24, 2024	0.351	2.0	5.9	7.30	21.4	4.0	11.7	0.10	0.29	0.15	0.44	1	0.0000
December 31, 2024													
Average	0.297	2.3	5.7	4.87	12.0	4.5	11.0	0.10	0.25	0.13	0.32	1	0.0000
Minimum	0.245	2.0	4.7	0.70	1.9	4.0	10.2	0.10	0.20	0.10	0.20	1	0.0000
Maximum	0.351	2.6	6.1	7.30	21.4	5.0	11.9	0.10	0.29	0.16	0.44	1	0.0000

**Treatment Process Operation**

Table 1 illustrates the final effluent composite sample data reported for outfall 001 for December 2024. The monthly average total phosphorus was reported as 0.13 mg/L compared to the permit limitation of 0.50 mg/L. The TSS samples were consistently in single digits. The results remain below the weekly maximum of 15 mg/L. The monthly average TSS is reported as 4.5 mg/L compared to the discharge limitation of 10 mg/L.



Table 2

December 2024 - Influent Wastewater													
Design Basis	Flow	BOD5		CBOD5		TSS		NH4-N		TKN, mg/L		Phosphorus, Total, mg/L	
	MGD Average	mg/L	lbs/day	mg/L	lbs/day	mg/L	lbs/day	mg/L	lbs/day	mg/L	lbs/day	mg/L	lbs/day
			335	2,098	NA	NA	320	2,001	32	200	48	301	9.1
Sample Date													
December 3, 2024	0.284	243	576	209	495	192	455	36.0	85	52.4	124	6.1	14.4
December 10, 2024	0.235	395	774	277	543	244	478	33.0	65	50.7	99	6.83	13.4
December 17, 2024	0.267	298	664	330	735	223	497	30.4	68	47.6	106	5.62	12.5
December 24, 2024	0.332	629	1,742	521	1,443	288	797	39.6	110	61.8	171	9.16	25.4
December 31, 2024													
Average	0.280	391	939	334	804	237	557	35	82	53.1	125	6.93	16.4
Minimum	0.235	243	576	209.0	495	192	455	30	65	47.6	99	5.62	12.5
Maximum	0.332	629	1,742	521	1,443	288	797	40	110	61.8	171	9.16	25.4

Table 2 represents the water quality data of the flow entering the plant at the doghouse manhole where the composite samples were collected in December, 2024.

Table 3

December 2024 - Applebrook - Out Fall 002													
NPDES Permit Discharge Limitations	Flow	CBOD5		Total Nitrogen		TSS		NH4-N		Phosphorus, Total		Fecal Coliform	
	MGD Average	mg/L	lbs/ month	mg/L	lbs/ month	mg/L	lbs/ month	mg/L	lbs/ month	mg/L	lbs/ month	Geo Mean	Geo Mean
			0.135	25		Report	Report	30		7.0	44	0.5	3
December 3, 2024	0.033	2.6	0.72	5.68	1.56	4.5	1.24	0.10	0.03	0.10	0.03	1	0.0000
December 10, 2024													
December 17, 2024													
December 24, 2024													
December 31, 2024													
Average	0.033	2.6	0.72	5.68	1.56	4.5	1.2	0.10	0.03	0.10	0.03	1	0.0000
Minimum	0.033	2.6	0.72	5.68	1.56	4.5	1.2	0.10	0.03	0.10	0.03	1	0.0000
Maximum	0.033	2.6	0.72	5.68	1.56	4.5	1.2	0.10	0.03	0.10	0.03	1	0.0000

Table 3 represents the water quality data of the flow pumped to Applebrook Golf Course in December 2024

PA DEP

No activity

Pennoni Associates

No activity



### Significant Rainfall

During December, there were Ten (10) days where rain occurred. There were 3 days where rain accumulation was greater than 0.50”:

December 12th- 1.00”

December 16th- 0.82”

December 28th- 0.62”

Total rainfall for December was 3.95 inches

### Chemical Data

December 2024		
<u>Chemical</u>	Daily Average	Total Monthly
<u>Caustic Soda, gal</u>	54.34	1,685
<u>Aluminum Sulfate solution, gal</u>	74	2,294
<u>Sludge Dewatering, gal*</u>	37,222	558,334

*\*15 days of sludge dewatering*

There was an increase of 81,332 gallons of sludge dewatering during the month of December compared to November.

### Minor Preventative Maintenance

Flushed chemical feed lines to the SBRs.

Cleaned final effluent weir trough daily.

Skimmed surface of disc filters daily

Drained and cleaned disc filters bi-weekly.

Cleaned buildings and laboratory.

### Major Repairs or Upgrades

-Disk filter #2 drive chain repaired and re-tensioned

### Upcoming Repairs or Upgrades

-New Alum pump to be installed

-install new alum valve actuators



**Flow Data**

<b>December 2024</b>			
<b>Flow Meter Location</b>	<b>Total Volume for Month, MG</b>	<b>Average Daily Flow, gpd</b>	<b>Daily Maximum Flow, gpd</b>
Influent Wastewater to Screening Building	10.026	323,422	412,260
Influent Wastewater to SBRs	12.524	403,993	508,096
Internal Recycle	2.498	80,572	120,174
Treated Effluent to Disc Filters	11.917	384,429	465,712
Final Effluent Discharge	10.130	327,000	539,000
Applebrook Golf Course*	0.266	33,195	40,584

\*The Applebrook pump only ran for the first 8 days of December before it was turned off until next season

The plant hydraulic design loading is 745,000 gpd.

There were no high flow events during the month of December 2024

**DRAFT**  
**EAST GOSHEN TOWNSHIP MUNICIPAL AUTHORITY**  
**MEETING MINUTES**  
**December 9, 2024**

The East Goshen Township Municipal Authority held their regular meeting on Monday, December 9, 2024 at 7:00 pm. at the Township Building.

Members in attendance are indicated in **BOLD**:

**Dana Pizarro, Chairman**  
**Walter Wujcik, Vice Chairman**  
**Kevin Cummings**  
Sean Ellsworth  
**John Stipe**

**Also in attendance were:**

Mark Miller (Director of Public Works),  
Michele Truitt (Supervisor)  
**Dave Ware (Finance Director),**  
Patrick McKenna (Attorney)  
Robert Jefferson (Attorney)  
**Stacey Fuller (Attorney)**  
**Mike Ellis (Pennoni).**

**COMMON ACRONYMS:**

<i>ATS – Automatic Transfer Switch</i>	<i>MA- Municipal Authority</i>
<i>BFES – Big Fish Environmental Services</i>	<i>NPDES – National Pollutant Discharge Elimination System</i>
<i>BOS – Board of Supervisors</i>	<i>PC – Planning Commission</i>
<i>CB – Conservancy Board</i>	<i>PM – Prevention Maintenance</i>
<i>DEP – Department of Environmental Protection</i>	<i>PR – Park &amp; Recreation Board</i>
<i>EPA – Environmental protection Agency</i>	<i>RCSTP – Ridley Creek Sewer Treatment Plant</i>
<i>HC – Historical Commission</i>	<i>SBR – Sequencing Batch Reactor</i>
<i>I&amp;I – Inflow &amp; Infiltration</i>	<i>SSO – Sanitary System Overflow</i>
<i>LCSTP – Lockwood Chase Sewer Treatment Plant</i>	<i>WAS – Waste Activated Sludge</i>
<i>PWD – Public Works Department</i>	

**Call to Order & Pledge of Allegiance**

Dana called the meeting to order at 7:00 pm and led those present in the Pledge of Allegiance.  
Dana asked for a moment of silence for our police, fire fighters, EMT and military.  
Dana asked if anyone would be recording the meeting. There was no response.

**Chairman’s Report/Other Members Report**

None



1  
2 **Liaison Reports**

3 **1. Conservancy Board** - Walter mentioned that they had a tree planting behind Bellingham with the  
4 help of Mark Miller and Public Works department.  
5  
6  
7

8 **SEWER REPORTS**

9  
10 **1. Director of Public Works, Mark Miller's report for December 9, 2024.**

11  
12 **Monthly Flows** – The average daily flow to West Goshen was 716,702 gallons per day.  
13

14 **Meters:**

- 15 • Were read on a daily basis
- 16 • We have a problem with the Westtown Way meter reading high since 11/30/24.

17  
18 **C.C. Collection:**

- 19 • The pumping stations were visited on a daily basis.
- 20 • Wet wells were washed down
- 21 • No problems to report

22  
23  
24 **Ridley Creek Plant**

- 25 • The utility water pump quit working. We assisted the plant operator by pulling the pump  
26 and taking it to our repair shop. I told them we needed it back right away and they turned it  
27 around in one day. Lenni was able to install the pup the next morning.
- 28 • We are scheduled to move the new generator to Ridley on Tuesday. Lenni will be  
29 disconnecting the old generator and making the switch.
- 30 • The flock tank was knocked offline when a circuit breaker tripped. We had to wait for the  
31 breaker to come in, which Lenni replaced.

32  
33  
34 **Alarms:** 12

35  
36 **PA 1 Calls:** 112

37  
38 **Monthly Rainfall:** 3.0"

39  
40 **Lateral Repairs or Caps:** 6 lateral caps were replaced.  
41  
42  
43  
44  
45  
46  
47

1 **2. Pennoni Engineer's Report dated December 5, 2024**  
2

3 ***Ridley Creek Sewage Treatment Plant (RCSTP)***  
4

- 5 • **Caustic Soda Conversion** – We previously prepared a draft O&M Manual for the system that  
6 was submitted to the Township and operator for review. We will set up a meeting to review  
7 now that the system is up and running so that the Manual can be finalized.
- 8 • **UV Disinfection System** –No activity by Pennoni since our last report. The only outstanding  
9 punch list item is the connection of the permanent alarm to the two UV modules. John  
10 Laidley has begun to complete the alarm connections. The system is still being run in Hand  
11 mode with one module On and the other Off in the meantime. After the alarms are connected,  
12 the UV modules will be complete and we will notify PADEP accordingly.

13 The Mechanical Contractor, Zimmerman, has submitted their final payment application. We  
14 are awaiting the closeout documents before providing the payment recommendation letter.

- 15 • **Generator #2 Replacement** – No activity by Pennoni since the last report.

16 **Electrical Supply Evaluation** – Installation of the power supply meter and the first 25 days  
17 of power supply monitoring is scheduled for December 5. If there are no notable electric  
18 surge or related events in the first 25 days, we will notify EnerG Test to leave the monitor in  
19 place for an additional 25 days.

20 Separate of the power monitoring – An updated arc flash study should be considered in the  
21 near future since it has been over five years since the last study and there have been electrical  
22 equipment changes, most notably the replacement of both generators. As requested by the  
23 MA, we contacted the company who performed the last arc flash study, Clinger Electric, on  
24 November 22 to obtain a quote. When received, the quote can be considered in the 2025  
25 budgeting. We anticipate it can occur separate of and after the power monitoring.

26 ***Sanitary Sewer Pipe Rehab***

- 27 • **Supplee Valley Pipe Lining** – We are confirming acceptability of Insurance coverages from  
28 the awarded contractor, Vortex Services, with Township staff. Once the documents are  
29 deemed acceptable, the contract can be executed and Notice To Proceed can be issued. .

30 ***New Connections***

- 31 • **Millstone Meadows (1010 Hershey Mill Road)** – We have continued to review construction  
32 submittals and shop drawings in advance of construction.
- 33 • **301 Reservoir Road (5-Lot Residential Subdivision)** – We reviewed construction submittals  
34 and shop drawings. The developer is finalizing financial security and legal agreements after  
35 which construction can comment.
- 36 • **14 Reservoir Road** – No activity by Pennoni since our last report. We are awaiting a plan  
37 resubmission to address comments from our last review letter dated July 12, two of which are



1 related to sanitary sewer.

- 2 • 1338 Morstein Road (WCU Foundation) – It was confirmed that East Goshen does not need  
3 to fill out or sign the Sewage Facilities Planning Mailer since no existing or proposed East  
4 Goshen public sanitary sewer pipes are associated with the project. After all the Sewage  
5 Facilities Planning Mailer Components are completed with West Whiteland Township, the  
6 Applicant can submit to DEP.
- 7 • 1344 Morstein Road – One new home is proposed. We reviewed plans and the Sewage  
8 Facilities Planning Mailer, and we provided a comment letter on November 22.
- 9 • 107 N. Chester Road – One new house is proposed. The Applicant submitted updated plans  
10 that addressed our prior comments. We coordinated sign-off of the Sewage Facilities  
11 Planning Mailer and Capacity Determination form with Public works. The forms were  
12 returned to the Applicant’s Engineer for them to submit to DEP. The Applicant also needs to  
13 obtain a PennDOT Highway Occupancy Permit for their driveway

14  
15  
16 **3. Big Fish Environmental Services –**

17 The Ridley Creek sewage treatment plant outfall 001 met all effluent limitations regarding water  
18 quality for November 2024. All supplemental reports were submitted for November 2024. Caustic  
19 usage increased to 63.53 gallons per day from 50 gallons per day last month. Aluminum sulfate  
20 solution volumes increased to an average of 69.4 gpd from the previous standard of 66.9 gallons per  
21 day last month. No significant mechanical or operational issues were observed during the SBR  
22 treatment process. Sludge dewatering did not encounter any significant mechanical or operational  
23 problems. There were no odor complaints during the month.

24 Note: Page 3 should be changed from October to November.  
25  
26

27 **Approval of Minutes**

28 The minutes of the November 18, 2024 meeting were approved as amended.  
29  
30

31 **Approval of Invoices**

- 32 1. Walter made a motion to approve payment of Pennoni Invoice #1250591 in the amount of  
33 \$945.00. John seconded the motion. The motion passed unanimously.
- 34 2. Kevin made a motion to approve payment of E & W Equipment Co Invoice #831 in the amount of  
35 \$13,498.20 (paid). Walter seconded the motion. The motion passed unanimously.
- 36 3. Kevin made a motion to approve payment of Sherwood Logan Invoice #94202 in the amount of  
37 \$17,772.28(paid). John seconded the motion. The motion passed unanimously.  
38  
39  
40

41 **Financial Reports**

42 Dave Ware provided the following report: Year to date November 2024, the Municipal Authority  
43 recorded \$724,946.66 in revenues (primarily from Sewer Capital Reserve and Sewer Operating  
44 transfers) and \$716,796.83 in expenses (RCSTP UV replacement capital costs, Flygt pump, Chester

1 Creek Interceptor work by Insituform Technologies, West Goshen capital sewer tapping and bond,  
2 RCSTP Caustic Soda, quarterly recharges, engineering, and audit expenses). The net result of  
3 operations is \$8,149.83. As of November 30, 2024, the fund balance was \$15,711.99.  
4  
5

6 **Old Business - None**

7 1. 2025 Proposed Budget - Dave reviewed the proposed 2025 budget. Kevin made a motion to  
8 accept the 2025 Budget as proposed by Dave Ware. Walter seconded the motion. The motion passed  
9 unanimously.  
10

11 **Goals** – The goals were reviewed.  
12  
13

14 **New Business –**

15 1. Pennoni Proposed 2025 Rates - Mike reviewed the proposed rates for 2025 which is an average  
16 increase of 2.96%. He reviewed expenses and explained the different reports he does. Kevin made a  
17 motion to accept Pennoni’s engineering services hourly rates for 2025 as shown in their memo dated  
18 October 23, 2024 signed by Mike Ellis. Walter seconded the motion. The motion passed  
19 unanimously.  
20  
21

22 **Any Other Matter** - None  
23  
24

25 **Correspondence-** None  
26  
27

28 **Public Comment** - None  
29  
30

31 **Adjournment**

32 There being no further business Kevin moved to adjourn the meeting. Walter seconded the motion.  
33 The motion passed unanimously. The meeting was adjourned at 7:45 pm.  
34 The next regular meeting will be held on Monday, January 13, 2025 at 7:00 p.m.  
35

36 Respectfully submitted,  
37  
38

39 Ruth Kiefer, Recording Secretary





# INVOICE

Remit Payment To:  
Pennoni Associates Inc.  
P.O. Box 827328  
Philadelphia, PA 19182-7328

Mark Miller  
East Goshen Municipal Authority  
1580 Paoli Pike  
West Chester, PA 19380-6199

Invoice No : 1256809  
Invoice Date : 01/09/2025  
Project : EGMAU24001  
Project Name : 2024 General  
Services

For Services Rendered Through 12/31/2024

## FINAL INVOICE

November and December Engineer's Reports. Reviewed November and December RCSTP Operator's Reports. Attended November and December MA meetings.

UV Replacement: Processed Zimmerman's final payment application, reviewed certified payrolls, and requested remaining contract closeout docs.

Coordinated with EnerGtest and RCSTP operator for installation of the power supply meter. Requested quote from Clinger Electric Corp for RCSTP arc flash study.

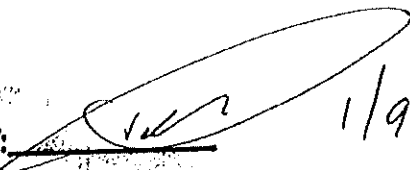
Supplee Valley Pipe Lining: Provided comments to contractor about non-compliant insurance coverages.

Billing Limits	Current	Prior	To-Date
Total Billings	2,459.75	39,391.50	41,851.25
Limit			42,000.00
Remaining			148.75

## Labor

	Hours	Rate	Amount
Authority Engineer	7.75	153.00	1,185.75
Senior Professional	1.00	148.00	148.00
Staff Professional	7.50	120.00	900.00
Associate Professional	2.00	113.00	226.00
Totals	18.25		2,459.75
<b>Total Labor</b>			<b>2,459.75</b>

Total this Invoice \$2,459.75

APPROVED BY:  1/9/25  
DATE PAID: \_\_\_\_\_  
CHECK #: \_\_\_\_\_  
CHARGED TO: 07-424-880

INVOICES DUE ON RECEIPT. Invoices outstanding over 30 days will have a Service Charge of 1 1/2% per month.

<b>Project:</b>	EGMAU24001		
<b>Pennoni Job No.:</b>	2024 General Services		
<b>Invoice No:</b>	1256809		
<b>Invoice Period:</b>	11/11/2024	to	12/31/2024
<b>Initial Authorization:</b>	\$ 42,000.00	<b>Date:</b>	1/9/2025
<b>Contract Amount:</b>	\$ 42,000.00		
<b>Previously Invoiced:</b>	\$ 39,391.50		
<b>Current Invoice:</b>	\$ 2,459.75		
<b>Invoiced to Date (\$):</b>	\$ 41,851.25		
<b>Invoiced to Date (%):</b>	100%		
<b>Remaining Budget (\$):</b>	\$ 148.75		
<b>Remaining Budget (%):</b>	0%		

**Budget by Phase:**

<b>Phase Name:</b>	2024 General Services		
<b>Phase Budget:</b>	\$ 42,000.00		
<b>Previously Invoiced:</b>	\$ 39,391.50		
<b>Current Invoice:</b>	\$ 2,459.75		
<b>Invoiced to Date (\$):</b>	\$ 41,851.25		
<b>Invoiced to Date (%):</b>	100%		
<b>Remaining Budget (\$):</b>	\$ 148.75		
<b>Remaining Budget (%):</b>	0%		

**Comments:** FINAL INVOICE

November and December Engineer's Reports. Reviewed November and December RCSTP Operator's Reports. Attended November and December MA meetings.

UV Replacement: Processed Zimmerman's final payment application, reviewed certified payrolls, and requested remaining contract closeout docs.

Coordinated with EnerGtest and RCSTP operator for installation of the power supply meter. Requested quote from Clinger Electric Corp for RCSTP arc flash study.

Supplee Valley Pipe Lining: Provided comments to contractor about non-compliant insurance coverages.





January 9, 2025

EGMAU22004

**East Goshen Municipal Authority**

Attn: Mark Miller, Director of Public Works  
1580 Paoli Pike  
West Chester, PA 19380

**RE: Payment Application #3 Recommendation Letter  
RCSTP UV Disinfection System Replacement, Contract No. RCSTP-2023-01 (General Contract)**

Dear Mr. Miller:

The Contractor, Zimmerman Environmental, has submitted the third and final invoice for work completed for the subject project. We have confirmed with the RCSTP Operator that all general contract work, including breakdown of the temporary UV system, installation of the permanent UV system and controls, and installation of the jib crane, has been completed.

We have reviewed the attached Payment Application #3 provided by the Contractor, and we recommend payment in the amount of \$7,043.52. Overall, work is 100% complete.

The Contractor closeout documents are attached, consisting of the Statement of Surety and Contractor's Release. The Contractor previously submitted the Maintenance Bond, and we note that the 2-year maintenance period began at the date of construction completion, which was June 30, 2024.

The certified payrolls for weeks 4 through the end of construction are also attached.

If you have any questions, please contact me at your convenience.

Sincerely,

**PENNONI ASSOCIATES INC.**

Michael J. Ellis, PE  
Associate Vice President

/ela

*Approved  
1-10-2025  
MM*

Enclosures: Application and Certification for Payment #3  
Certified Payrolls (Weeks 4-9)  
Closeout Documents

cc: Dave Ware, Township Finance Director  
Derek Davis, Township Manager  
Lynn Werkheiser, Township Public Works  
Jeff Zimmerman, Zimmerman Environmental

**Contractor's Application for Payment**

Owner: East Goshen Municipal Authority Owner's Project No.: RCSTP-2023-01  
 Engineer: Pennon Associates Inc Engineer's Project No.: \_\_\_\_\_  
 Contractor: Zimmerman Environmental Contractor's Project No.: \_\_\_\_\_  
 Project: Ridley Creek Sewage Treatment Plant UV Disinfection System Replacement  
 Contract: General Construction

Application No.: Final Application Date: 11/11/2024  
 Application Period: From 6/25/2024 to 11/11/2024

1. Original Contract Price	\$	90,997.00
2. Net change by Change Orders	\$	-
3. Current Contract Price (Line 1 + Line 2)	\$	90,997.00
4. Total Work completed and materials stored to date (Sum of Column G Lump Sum Total and Column J Unit Price Total)	\$	90,997.00
5. Retainage		
a. <u>0%</u> X <u>\$ 90,997.00</u> Work Completed	\$	-
b. _____ X _____ Stored Materials	\$	-
c. Total Retainage (Line 5.a + Line 5.b)	\$	-
6. Amount eligible to date (Line 4 - Line 5.c)	\$	90,997.00
7. Less previous payments (Line 6 from prior application)	\$	83,958.48
8. Amount due this application	\$	7,048.52
9. Balance to finish, including retainage (Line 3 - Line 4 + Line 5c)	\$	-

**Contractor's Certification**

The undersigned Contractor certifies, to the best of its knowledge, the following:  
 (1) All previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with the Work covered by prior Applications for Payment;  
 (2) Title to all Work, materials and equipment incorporated in said Work, or otherwise listed in or covered by this Application for Payment, will pass to Owner at time of payment free and clear of all liens, security interests, and encumbrances (except such as are covered by a bond acceptable to Owner indemnifying Owner against any such liens, security interest, or encumbrances); and  
 (3) All the Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

Contractor: Zimmerman Environmental  
 Signature: [Signature] Date: 11/11/2024

Recommended by Engineer	Approved by Owner
By: <u>Michael Ellis</u>	By: _____
Title: <u>Township Engineer</u>	Title: _____
Date: <u>1/9/2025</u>	Date: _____
Approved by Funding Agency	
By: _____	By: _____
Title: _____	Title: _____
Date: _____	Date: _____

APPROVED BY: [Signature] 11/10/25  
 DATE PAID: \_\_\_\_\_  
 CHECK #: \_\_\_\_\_  
 CHARGED TO: 07-420-1505



## Lynn Werkheiser

---

**From:** Erika Addison <eaddison@Pennoni.com>  
**Sent:** Thursday, January 9, 2025 4:25 PM  
**To:** Mark Miller  
**Cc:** Michael Ellis; David Ware; Derek Davis; Lynn Werkheiser; jeff zimmerman  
**Subject:** RCSTP-2023-01 (General Contract) Payment Application #3 (Final)  
**Attachments:** 2024-01-09\_Payment App #3 Recommendation Package.pdf

Good afternoon,

Please see the attached Payment Application recommendation package for payment application #3 for Zimmerman for the general contract work for the RCSTP UV Disinfection System Replacement project. This is the final payment application for this project, as work is 100% complete. All closeout documents and remaining certified payrolls are provided with this payment application recommendation package. We recommend payment in the amount of \$7,043.52.

Thanks,  
Erika

**Erika Addison, PE**

### **Pennoni**

Christiana Executive Campus, 121 Continental Drive, Suite 207 | Newark, DE 19713

**Direct:** +1 302-351-5263

[www.pennoni.com](http://www.pennoni.com) | [eaddison@Pennoni.com](mailto:eaddison@Pennoni.com)



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Attorneys at Law

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West Chester, PA 19381-0562 | (f) 610-344-0922  
gglaw@gawthrop.com | www.gawthrop.com

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<https://secure.lawpay.com/pages/gawthrop/operating>

East Goshen Municipal Authority  
1580 Paoli Pike  
West Chester PA 19380

Page: 1  
11/11/2024  
Client No: 6604-001M  
Invoice No. 22066269

General Authority Services

Fees

Date	Timekeeper	Description	Hours	Rate	Total
10/10/2024	PMM	Messages (2) from/to A. Zarro regarding Millstone Meadows.	0.40	205.00	82.00
10/11/2024	PMM	Message from and Telephone conference with A. Zarro regarding Millstone Meadows.	0.40	205.00	82.00
10/16/2024	PMM	Emails (2) from/to D. Davis regarding new Authority Board members.	0.40	205.00	82.00
10/21/2024	RCJ	Prepare for and attend the municipal authority meeting.	1.50	155.00	292.50
		For Current Services Rendered	2.70		538.50

Recapitulation

Timekeeper	Hours	Hourly Rate	Total
Patrick M. McKenna, Esquire	1.20	\$205.00	\$246.00
Robert C. Jefferson, Esquire	1.50	195.00	292.50

Previous Balance \$1,088.50  
Total Current Charges 538.50

10/28/2024 Payment -1,088.50  
Balance Due \$538.50

APPROVED BY: *[Signature]*  
DATE PAID: 12/9/24  
CHECK #: 07-424-3140  
CHARGED TO: 07-424-3140

East Goshen Municipal Authority

General Authority Services

Page: 2

11/11/2024

Client No:

6604-001M

Invoice No.

22066269

To ensure proper credit, please write your client number on  
your check when returning payment.  
A finance charge of 1.25% per month (15% annually) may be  
charged on balances not paid 60 days after the invoice date.





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East Goshen Municipal Authority  
1580 Paoli Pike  
West Chester PA 19380

Page: 1  
11/11/2024  
Client No: 6604M

Previous Balance	Fees	Expenses	Payments	Balance
6604-001 General Authority Services 1,088.50	538.50	0.00	-1,088.50	<u>\$538.50</u>

To ensure proper credit, please write your client number on your check when returning payment.  
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East Goshen Municipal Authority  
1580 Paoli Pike  
West Chester PA 19380

Page: 1  
12/06/2024  
Client No: 6604-001M  
Invoice No. 22067461

General Authority Services

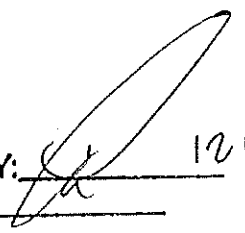
Fees

Date	Description	Hours	Rate	Total
11/08/2024	PMM Emails (2) from/to L. Werkheiser regarding rescheduled meeting in November.	0.40		82.00
11/15/2024	PMM Email from L. Werkheiser regarding meeting materials.	0.20		41.00
	For Current Services Rendered	0.60		123.00

Recapitulation

Timekeeper	Hours	Hourly Rate	Total
Patrick M. McKenna, Esquire	0.60	\$205.00	\$123.00

Previous Balance	\$538.50
Total Current Charges	123.00
Balance Due	\$661.50

APPROVED BY:  12/9/24  
DATE PAID: \_\_\_\_\_  
CHECK #: \_\_\_\_\_  
CHARGED TO: 07-424-3148

To ensure proper credit, please write your client number on your check when returning payment.  
A finance charge of 1.25% per month (15% annually) may be charged on balances not paid 60 days after the invoice date.



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Effective February 1, 2025 there will be  
a 3% convenience fee on all credit card payments.

East Goshen Municipal Authority  
1580 Paoli Pike  
West Chester PA 19380

Page: 1  
01/07/2025  
Client No: 6604-001M  
Invoice No. 222069250

General Authority Services

Fees


		Hours	
12/06/2024	PMM Email from L. Werkhelser regarding meeting agenda and materials; Review & Analyze same.	0.30	61.50
12/09/2024	SLF Preparation for and attendance at board meeting.	1.00	205.00
	For Current Services Rendered	1.30	266.50

Recapitulation

<u>Timekeeper</u>	<u>Hours</u>	<u>Hourly Rate</u>	<u>Total</u>
Stacey L. Fuller, Esquire	1.00	\$205.00	\$205.00
Patrick M. McKenna, Esquire	0.30	205.00	61.50

Previous Balance	\$661.50
Total Current Charges	266.50

Balance Due

APPROVED BY:   
DATE PAID: \_\_\_\_\_  
CHECK #: \_\_\_\_\_  
CHARGED TO: 07-424-3140

\$928.00

To ensure proper credit, please write your client number on your check when returning payment.  
A finance charge of 1.25% per month (15% annually) may be charged on balances not paid 60 days after the invoice date.





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East Goshen Municipal Authority  
1580 Paoli Pike  
West Chester PA 19380

Page: 1  
01/07/2025  
Client No: 6604M

Previous Balance	Fees	Expenses	Payments	Balance
6604-001 General Authority Services 661.50	266.50	0.00	0.00	<u>\$928.00</u>

To ensure proper credit, please write your client number on your check when returning payment.  
A finance charge of 1.25% per month (15% annually) may be charged on balances not paid 60 days after the invoice date.



**Proposal #02315-04-00**

November 15, 2024

Mark Miller  
East Goshen Township  
Via email: [mmiller@eastgoshen.org](mailto:mmiller@eastgoshen.org)

Re: East Goshen Township (Ridley Creek WWTP)

Mark:

**AVEVA Customer First Renewal for 24 Months – Standard Level – due by 01/29/2025**

AVEVA Wonderware Site:  
East Goshen Township  
1580 Paoli Pike  
West Chester, PA 19380  
CFA126393; Site ID: 127687

See attached license list to view the complete details of the licenses covered under support. Please notify our office if corrections are necessary to your license list, as discrepancies may affect your renewal price.

Renewal extends the support agreement until 02/12/2027.

This quote includes software support for the AVEVA Intouch software that is installed at East Goshen Township (Ridley Creek WWTP). Hardware support/warranty is not included with this quotation.

**Terms:**

- This proposal is subject to acceptance by you before 01/29/2025
- Payment terms- net 30 days
- Taxes of any kind including sales tax and export duties are not included
- Shipping method will be electronic delivery

**Price:**

AVEVA Customer First Renewal for 24 months – Standard Level..... \$ 1,365.00

**Support Late Fee:**

Fee added to price when renewal PO received on or after 1/29/2025 ..... add \$ 130.00

Late fee valid for 30 days from above date, after which additional fees may apply.

15707 South Mahaffie Street  
Olathe, Kansas 66062  
(913)782-9600

If you have any questions or require additional information, please contact me.

Respectfully,



David Cunningham  
[dcunningham@icicontrols.com](mailto:dcunningham@icicontrols.com)

This is a quotation on the goods named, subject to the conditions noted above:  
To accept this quotation and order the items described, please sign here and return:

\_\_\_\_\_  
Authorized person signature

\_\_\_\_\_  
Authorized person name (print)

\_\_\_\_\_  
Date signed



# Memo

---

To: Municipal Authority  
From: Dana Gieder  
Re: MA December 2024 YTD Financial Report  
Date: January 6, 2025

---

YTD December 2024, the Municipal Authority recorded \$738,251.29 in revenues (primarily from Sewer Capital Reserve and Sewer Operating transfers) and \$730,087.89 in expenses (RCSTP UV replacement capital costs, Flygt pump, Chester Creek Interceptor work by Insituform Technologies, West Goshen capital sewer tapping and bond, RCSTP Caustic Soda, quarterly recharges, engineering and audit expenses). The net result of operations is \$8,163.40. As of December 31, 2024, the fund balance was \$15,725.56.

Attached is a complete list of 2024 YTD detailed MA revenues and expenses.

**EAST GOSHEN TOWNSHIP**  
**Municipal Authority Fund**  
**YTD DECEMBER 2024**

Account Id	Account Description	Annual Budget	Current YTD	Prior YTD
<b>REVENUE</b>				
07-341-1000	INTEREST EARNINGS	0.00	331.52	285.27
07-364-1100	C.C. TAPPING FEES	2,300.00	0	0
07-364-1110	R.C.TAPPING FEES	8,574.08	4,834.88	6,074.08
07-364-1130	CONNECTION FEES - SEWER	1,127.52	563.76	563.76
07-380-1000	MISCELLANEOUS REVENUE	564.06	282.24	282.24
07-392-0500	TRANSFER FROM SEWER OPERATING	109,517.00	174,104.80	162,155.08
07-392-0900	TRANSFER FROM SEWER CAP RESERVE	837,464.00	558,134.09	627,010.47
<b>Total Revenue</b>		<b>959,546.66</b>	<b>738,251.29</b>	<b>796,370.90</b>
<b>EXPENSES</b>				
07-424-1400	ADMINISTRATIVE WAGES	39,847.10	44,761.04	40,030.83
07-424-3000	MISCELLANEOUS EXPENSE	3,286.22	2,760.54	2,639.50
07-424-3110	MUNIC.AUTH.-AUDITING	21,630.00	11,250.00	10,500.00
07-424-3130	ENGINEERING SERVICES	48,667.50	53,533.50	50,125.00
07-424-3140	LEGAL SERVICES	8,652.00	5,338.00	8,140.00
07-424-3700	CHESTER CREEK ENGINEERING	0.00	10,567.25	1,394.50
07-424-7490	CAP.REPLACEMENT R.C.	310,500.00	45,463.47	47,186.25
07-429-1501	BARKWAY PUMP STATION CAPITAL	0.00	65,891.85	0
07-429-1503	HERSHEY'S MILL PUMP STATION CAPITAL	85,000.00	0	10,240.62
07-429-1504	HUNT CO PUMP STATION CAPITAL	0.00	11,331.86	0
07-429-1505	RCSTP CAPITAL	366,963.84	216,849.89	294,739.91
07-429-1510	HERSHEY'S MILL ESTATES PROJECT	0.00	0	90,788.64
07-429-1520	RCSTP - CAUSTIC SODA	0.00	1,109.25	55,932.87
07-429-3000	MISC. CAPITAL	0.00	14,182.73	0
07-429-3700	CHESTER CREEK CAPITAL	0.00	215,560.00	0
07-429-6100	WEST GOSHEN CAPITAL	75,000.00	31,488.51	182,262.24
<b>Total Expenses</b>		<b>959,546.66</b>	<b>730,087.89</b>	<b>793,980.36</b>
<b>Net Result From Operations</b>		<b>0.00</b>	<b>8,163.40</b>	<b>2,390.54</b>

Municipal Authority  
YTD Revenues and Expenses thru 12/31/2024

Account Number	Account Description	Date	Type	Transaction Data/Comment	Amount
07-341-1000	INTEREST EARNINGS	01/31/24	Revenue Journal	INTEREST EARNED JANUARY 2024	35.21
07-341-1000	INTEREST EARNINGS	02/29/24	Revenue Journal	INTEREST EARNED FEBRUARY 2024	41.23
07-341-1000	INTEREST EARNINGS	03/31/24	Revenue Journal	INTEREST EARNED MARCH 2024	50.34
07-341-1000	INTEREST EARNINGS	04/30/24	Revenue Journal	INTEREST EARNED APRIL 2024	16.09
07-341-1000	INTEREST EARNINGS	05/31/24	Revenue Journal	INTEREST EARNED MAY 2024	13.17
07-341-1000	INTEREST EARNINGS	06/30/24	Revenue Journal	INTEREST EARNED JUNE 2024	38.57
07-341-1000	INTEREST EARNINGS	07/31/24	Revenue Journal	INTEREST EARNED JULY 2024	30.19
07-341-1000	INTEREST EARNINGS	08/31/24	Revenue Journal	INTEREST EARNED AUGUST 2024	37.46
07-341-1000	INTEREST EARNINGS	09/30/24	Revenue Journal	INTEREST EARNED SEPTEMBER 2024	9.43
07-341-1000	INTEREST EARNINGS	10/31/24	Revenue Journal	INTEREST EARNED OCTOBER 2024	19.57
07-341-1000	INTEREST EARNINGS	11/30/24	Revenue Journal	INTEREST EARNED NOVEMBER 2024	26.69
07-341-1000	INTEREST EARNINGS	12/31/24	Revenue Journal	INTEREST EARNED DECEMBER 2024	13.57
07-364-1110	R.C.TAPPING FEES	01/02/24	Revenue Journal	1577 COLONIAL LN	297.84
07-364-1110	R.C.TAPPING FEES	02/01/24	Revenue Journal	1577 COLONIAL LN	297.84
07-364-1110	R.C.TAPPING FEES	03/01/24	Revenue Journal	1577 COLONIAL LN	297.84
07-364-1110	R.C.TAPPING FEES	04/01/24	Revenue Journal	1577 COLONIAL LN	297.84
07-364-1110	R.C.TAPPING FEES	05/01/24	Revenue Journal	1577 COLONIAL LN	297.84
07-364-1110	R.C.TAPPING FEES	06/04/24	Revenue Journal	1577 COLONIAL LN	297.84
07-364-1110	R.C.TAPPING FEES	07/01/24	Revenue Journal	1577 COLONIAL LN	297.84
07-364-1110	R.C.TAPPING FEES	10/16/24	Revenue Journal	1577 COLONIAL LN	297.84
07-364-1110	R.C.TAPPING FEES	10/16/24	Revenue Journal	1577 COLONIAL LN	297.84
07-364-1130	CONNECTION FEES - SEWER	01/25/24	Revenue Journal	SEWER INSPECTION FEE 107 N CHESTER RD	2,000.00
07-364-1130	CONNECTION FEES - SEWER	04/24/24	Revenue Journal	CONNECTION FEE INSTALLMENT INV# 13262	750.00
07-380-1000	MISCELLANEOUS REVENUE	01/25/24	Revenue Journal	CONNECTION FEE INSTALLMENT INV# 13263	281.88
07-380-1000	MISCELLANEOUS REVENUE	04/24/24	Revenue Journal	PINE ROCK INTEREST PORTION - STOFFLET	281.88
07-392-0500	TRANSFER FROM SEWER OPERATING	01/09/24	Revenue Journal	PINE ROCK INTEREST PORTION - PAPPANO	141.12
07-392-0500	TRANSFER FROM SEWER OPERATING	01/11/24	Revenue Journal	XFER FROM 05 SEWER OPERATING TO 07 MA	141.12
07-392-0500	TRANSFER FROM SEWER OPERATING	02/14/24	Revenue Journal	XFER FROM 05 SEWER OPERATING TO 07 MA	431.00
07-392-0500	TRANSFER FROM SEWER OPERATING	02/22/24	Revenue Journal	XFER FROM 05 SEWER OPERATING TO 07 MA	533.00
07-392-0500	TRANSFER FROM SEWER OPERATING	03/11/24	Revenue Journal	XFER FROM 05 SEWER OPERATING TO 07 MA	4,349.75
07-392-0500	TRANSFER FROM SEWER OPERATING	03/15/24	Revenue Journal	XFER FROM 05 SEWER OPERATING TO 07 MA	500.00
07-392-0500	TRANSFER FROM SEWER OPERATING	03/21/24	Revenue Journal	XFER FROM 05 SEWER OPERATING TO 07 MA	749.00
07-392-0500	TRANSFER FROM SEWER OPERATING	03/26/24	Revenue Journal	XFER FROM 05 SEWER OPERATING TO 07 MA	6,041.00
07-392-0500	TRANSFER FROM SEWER OPERATING	03/27/24	Revenue Journal	XFER FROM 05 SEWER OPERATING TO 07 MA	7,000.00
07-392-0500	TRANSFER FROM SEWER OPERATING	04/01/24	Revenue Journal	XFER FROM 05 SEWER OPERATING TO 07 MA	245.00
07-392-0500	TRANSFER FROM SEWER OPERATING	04/03/24	Revenue Journal	XFER FROM 05 SEWER OPERATING TO 07 MA	11,190.26
07-392-0500	TRANSFER FROM SEWER OPERATING	04/09/24	Revenue Journal	XFER FROM 05 SEWER OPERATING TO 07 MA	62.61
07-392-0500	TRANSFER FROM SEWER OPERATING	04/09/24	Revenue Journal	XFER FROM 05 SEWER OPERATING TO 07 MA	5,874.75
07-392-0500	TRANSFER FROM SEWER OPERATING	05/14/24	Revenue Journal	XFER FROM 05 SEWER OPERATING TO 07 MA	431.00
07-392-0500	TRANSFER FROM SEWER OPERATING	05/21/24	Revenue Journal	XFER FROM 05 SEWER OPERATING TO 07 MA	5,996.50
07-392-0500	TRANSFER FROM SEWER OPERATING		Revenue Journal	XFER FROM 05 SEWER OPERATING TO 07 MA	3,750.00



Municipal Authority  
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Account Number	Account Description	Date	Type	Transaction Data/Comment	Amount
07-392-0500	TRANSFER FROM SEWER OPERATING	06/27/24	Revenue Journal	XFER FROM 05 SEWER OPERATING TO 07 MA	492.00
07-392-0500	TRANSFER FROM SEWER OPERATING	06/27/24	Revenue Journal	XFER FROM 05 SEWER OPERATING TO 07 MA	11,190.26
07-392-0500	TRANSFER FROM SEWER OPERATING	07/16/24	Revenue Journal	XFER FROM 05 SEWER OPERATING TO 07 MA	7,570.25
07-392-0500	TRANSFER FROM SEWER OPERATING	07/29/24	Revenue Journal	XFER FROM 05 SEWER OPERATING TO 07 MA	27,691.19
07-392-0500	TRANSFER FROM SEWER OPERATING	08/15/24	Revenue Journal	XFER FROM 05 SEWER OPERATING TO 07 MA	5,457.50
07-392-0500	TRANSFER FROM SEWER OPERATING	09/19/24	Revenue Journal	XFER FROM 05 SEWER OPERATING TO 07 MA	278.38
07-392-0500	TRANSFER FROM SEWER OPERATING	09/19/24	Revenue Journal	XFER FROM 05 SEWER OPERATING TO 07 MA	11,190.26
07-392-0500	TRANSFER FROM SEWER OPERATING	10/15/24	Revenue Journal	XFER FROM 05 SEWER OPERATING TO 07 MA	269.75
07-392-0500	TRANSFER FROM SEWER OPERATING	10/23/24	Revenue Journal	XFER FROM 05 SEWER OPERATING TO 07 MA	24,295.50
07-392-0500	TRANSFER FROM SEWER OPERATING	11/19/24	Revenue Journal	XFER FROM 05 SEWER OPERATING TO 07 MA	17,772.28
07-392-0500	TRANSFER FROM SEWER OPERATING	11/26/24	Revenue Journal	XFER FROM 05 SEWER OPERATING TO 07 MA	7,452.50
07-392-0500	TRANSFER FROM SEWER OPERATING	12/11/24	Revenue Journal	XFER FROM 05 SEWER OPERATING TO 07 MA	945.00
07-392-0500	TRANSFER FROM SEWER OPERATING	12/23/24	Revenue Journal	XFER FROM 05 SEWER OPERATING TO 07 MA	1,072.40
07-392-0500	TRANSFER FROM SEWER OPERATING	12/30/24	Revenue Journal	XFER FROM 05 SEWER OPERATING TO 07 MA	11,273.66
07-392-0900	TRANSFER FROM SEWER CAP RESERVE	01/02/24	Revenue Journal	XFER FROM 09 SEWER CAP TO 07 MA	1,720.00
07-392-0900	TRANSFER FROM SEWER CAP RESERVE	01/05/24	Revenue Journal	XFER FROM 09 SEWER CAP TO 07 MA	94.02
07-392-0900	TRANSFER FROM SEWER CAP RESERVE	01/10/24	Revenue Journal	XFER FROM 09 SEWER CAP TO 07 MA	97.00
07-392-0900	TRANSFER FROM SEWER CAP RESERVE	01/26/24	Revenue Journal	XFER FROM 09 SEWER CAP TO 07 MA	14,805.16
07-392-0900	TRANSFER FROM SEWER CAP RESERVE	01/26/24	Revenue Journal	XFER FROM 09 SEWER CAP TO 07 MA	9,530.65
07-392-0900	TRANSFER FROM SEWER CAP RESERVE	01/31/24	Revenue Journal	XFER FROM 09 SEWER CAP TO 07 MA	4,136.12
07-392-0900	TRANSFER FROM SEWER CAP RESERVE	02/06/24	Revenue Journal	XFER FROM 09 SEWER CAP TO 07 MA	6,860.00
07-392-0900	TRANSFER FROM SEWER CAP RESERVE	02/08/24	Revenue Journal	XFER FROM 09 SEWER CAP TO 07 MA	91.92
07-392-0900	TRANSFER FROM SEWER CAP RESERVE	02/14/24	Revenue Journal	XFER FROM 09 SEWER CAP TO 07 MA	4,598.99
07-392-0900	TRANSFER FROM SEWER CAP RESERVE	02/15/24	Revenue Journal	XFER FROM 09 SEWER CAP TO 07 MA	73,665.00
07-392-0900	TRANSFER FROM SEWER CAP RESERVE	02/22/24	Revenue Journal	XFER FROM 09 SEWER CAP TO 07 MA	5,848.97
07-392-0900	TRANSFER FROM SEWER CAP RESERVE	02/27/24	Revenue Journal	XFER FROM 09 SEWER CAP TO 07 MA	46,517.00
07-392-0900	TRANSFER FROM SEWER CAP RESERVE	02/29/24	Revenue Journal	XFER FROM 09 SEWER CAP TO 07 MA	923.91
07-392-0900	TRANSFER FROM SEWER CAP RESERVE	03/05/24	Revenue Journal	XFER FROM 09 SEWER CAP TO 07 MA	3,703.78
07-392-0900	TRANSFER FROM SEWER CAP RESERVE	03/06/24	Revenue Journal	XFER FROM 09 SEWER CAP TO 07 MA	800.00
07-392-0900	TRANSFER FROM SEWER CAP RESERVE	03/11/24	Revenue Journal	XFER FROM 09 SEWER CAP TO 07 MA	3,991.86
07-392-0900	TRANSFER FROM SEWER CAP RESERVE	03/15/24	Revenue Journal	XFER FROM 09 SEWER CAP TO 07 MA	37,659.48
07-392-0900	TRANSFER FROM SEWER CAP RESERVE	03/21/24	Revenue Journal	XFER FROM 09 SEWER CAP TO 07 MA	3,101.53
07-392-0900	TRANSFER FROM SEWER CAP RESERVE	04/01/24	Revenue Journal	XFER FROM 09 SEWER CAP TO 07 MA	558.07
07-392-0900	TRANSFER FROM SEWER CAP RESERVE	04/03/24	Revenue Journal	XFER FROM 09 SEWER CAP TO 07 MA	1,690.00
07-392-0900	TRANSFER FROM SEWER CAP RESERVE	04/09/24	Revenue Journal	XFER FROM 09 SEWER CAP TO 07 MA	1,375.00
07-392-0900	TRANSFER FROM SEWER CAP RESERVE	05/14/24	Revenue Journal	XFER FROM 09 SEWER CAP TO 07 MA	1,694.25
07-392-0900	TRANSFER FROM SEWER CAP RESERVE	06/06/24	Revenue Journal	XFER FROM 09 SEWER CAP TO 07 MA	117,677.00
07-392-0900	TRANSFER FROM SEWER CAP RESERVE	07/16/24	Revenue Journal	XFER FROM 09 SEWER CAP TO 07 MA	64,206.37
07-392-0900	TRANSFER FROM SEWER CAP RESERVE	07/29/24	Revenue Journal	XFER FROM 09 SEWER CAP TO 07 MA	31,488.51

Municipal Authority  
YTD Revenues and Expenses thru 12/31/2024

Account Number	Account Description	Date	Type	Transaction Data/Comment	Amount
07-392-0900	TRANSFER FROM SEWER CAP RESERVE	08/14/24	Revenue Journal	XFER FROM 09 SEWER CAP TO 07 MA	11,348.00
07-392-0900	TRANSFER FROM SEWER CAP RESERVE	08/15/24	Revenue Journal	XFER FROM 09 SEWER CAP TO 07 MA	452.00
07-392-0900	TRANSFER FROM SEWER CAP RESERVE	08/27/24	Revenue Journal	XFER FROM 09 SEWER CAP TO 07 MA	432.88
07-392-0900	TRANSFER FROM SEWER CAP RESERVE	10/02/24	Revenue Journal	XFER FROM 09 SEWER CAP TO 07 MA	22,663.71
07-392-0900	TRANSFER FROM SEWER CAP RESERVE	10/02/24	Revenue Journal	XFER FROM 09 SEWER CAP TO 07 MA	14,182.73
07-392-0900	TRANSFER FROM SEWER CAP RESERVE	10/23/24	Revenue Journal	XFER FROM 09 SEWER CAP TO 07 MA	3,921.98
07-392-0900	TRANSFER FROM SEWER CAP RESERVE	11/12/24	Revenue Journal	XFER FROM 09 SEWER CAP TO 07 MA	54,560.00
07-392-0900	TRANSFER FROM SEWER CAP RESERVE	11/26/24	Revenue Journal	XFER FROM 09 SEWER CAP TO 07 MA	13,738.20
<b>Total Revenue</b>					<b>738,251.29</b>
07-424-1400	ADMINISTRATIVE WAGES	03/26/24	Pay Check: 706	24-00730 QTR 1 2024 MA CHARGE BACK	11,190.26
07-424-1400	ADMINISTRATIVE WAGES	06/27/24	Pay Check: 708	24-01495 QTR 2 2024 MA CHARGE BACK	11,190.26
07-424-1400	ADMINISTRATIVE WAGES	09/19/24	Pay Check: 709	24-02130 QTR 3 2024 MA CHARGE BACK	11,190.26
07-424-1400	ADMINISTRATIVE WAGES	12/30/24	Pay Check: 710	24-02859 QTR 4 2024 MA CHARGE BACK	11,190.26
07-424-3000	MISCELLANEOUS EXPENSE	03/11/24	Pay Check: 3493	24-00582 2024 ANNUAL DAILY DISCHARGE CA	749.00
07-424-3000	MISCELLANEOUS EXPENSE	03/26/24	Pay Check: 3502	24-00722 PREP SEAL & PAINT BLOCK CHAMBER	245.00
07-424-3000	MISCELLANEOUS EXPENSE	04/01/24	Pay Check: 707	24-00765 VARIOUS PURCHASES- SEE NOTES	27.02
07-424-3000	MISCELLANEOUS EXPENSE	04/01/24	Pay Check: 707	24-00765 VARIOUS PURCHASES- SEE NOTES	35.59
07-424-3000	MISCELLANEOUS EXPENSE	09/19/24	Pay Check: 3523	24-02113 VAN RENTAL FOR WG SEWER PLANT	278.38
07-424-3000	MISCELLANEOUS EXPENSE	10/15/24	Expd	REIMBURSE 01 FOR 07 CC EXPENSE	269.75
07-424-3000	MISCELLANEOUS EXPENSE	12/23/24	Pay Check: 3534	24-02837 2025 ACTIVE MEMBERSHIP DUES	1,072.40
07-424-3000	MISCELLANEOUS EXPENSE	12/30/24	Pay Check: 710	24-02859 QTR 4 2024 MA CHARGE BACK	83.40
07-424-3110	MUNIC.AUTH.-AUDITING	02/22/24	Pay Check: 3486	24-00447 PROGRESS BILLING AUDIT EGT MUA	500.00
07-424-3110	MUNIC.AUTH.-AUDITING	03/21/24	Pay Check: 3501	24-00676 PROGRESS BILLING AUDIT EGT MUA	7,000.00
07-424-3110	MUNIC.AUTH.-AUDITING	05/21/24	Pay Check: 3509	24-01183 FINAL BILLING AUDIT EGT MUA	3,750.00
07-424-3130	ENGINEERING SERVICES	02/14/24	Pay Check: 3483	24-00380 SERV THRU 011424 23 CHAPTER 94	744.50
07-424-3130	ENGINEERING SERVICES	02/14/24	Pay Check: 3483	24-00381 SERV THRU 011424 2024 GEN SERV	799.75
07-424-3130	ENGINEERING SERVICES	02/14/24	Pay Check: 3483	24-00384 SERV THRU 011424 2023 GEN SERV	521.50
07-424-3130	ENGINEERING SERVICES	03/15/24	Pay Check: 3497	24-00647 SERV THRU 021124 23 CHAPTER 94	649.75
07-424-3130	ENGINEERING SERVICES	03/15/24	Pay Check: 3497	24-00648 SERV THRU 021124 2024 GEN SERV	725.00
07-424-3130	ENGINEERING SERVICES	04/03/24	Pay Check: 3503	24-00780 SERV THRU 031724 2024 GEN SERV	1,609.50
07-424-3130	ENGINEERING SERVICES	04/03/24	Pay Check: 3503	24-00779 SERV THRU 031724 23 CHAPTER 94	1,101.75
07-424-3130	ENGINEERING SERVICES	05/14/24	Pay Check: 3508	24-01143 SERV THRU 041424 2024 GEN SERV	4,015.50
07-424-3130	ENGINEERING SERVICES	05/14/24	Pay Check: 3508	24-01142 SERV THRU 041424 23 CHAPTER 94	1,509.50
07-424-3130	ENGINEERING SERVICES	07/16/24	Pay Check: 3514	24-01661 SERV THRU 061624 2024 GEN SERV	5,109.75
07-424-3130	ENGINEERING SERVICES	08/15/24	Pay Check: 3521	24-01872 SERV THRU 071424 2024 GRN SERV	5,142.50
07-424-3130	ENGINEERING SERVICES	10/22/24	Pay Check: 3528	24-02366 SERV THRU 091524 2024 GEN SERV	19,512.00

Municipal Authority  
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Account Number	Account Description	Date	Type	Transaction Data/Comment	Amount
07-424-3130	ENGINEERING SERVICES	10/22/24	Pay Check:	24-02367 SERV THRU 091524 WILLOW POND	3,695.00
07-424-3130	ENGINEERING SERVICES	11/26/24	Pay Check:	24-02585 SERV THRU 101324 2024 GEN SERV	1,532.50
07-424-3130	ENGINEERING SERVICES	11/26/24	Pay Check:	24-02586 SERV THRU 101324 WILLOW POND	5,920.00
07-424-3130	ENGINEERING SERVICES	12/11/24	Pay Check:	24-02745 SERV THRU 111024 2024 GEN SERV	945.00
07-424-3140	LEGAL SERVICES	01/11/24	Pay Check:	24-00076 LEGAL SERV DEC 2023 GEN AUTH	533.00
07-424-3140	LEGAL SERVICES	02/14/24	Pay Check:	24-00378 LEGAL SERV JAN 2024 GEN AUTH	528.50
07-424-3140	LEGAL SERVICES	03/15/24	Pay Check:	24-00635 LEGAL SERVICES 2/5-2/12/24 GEN	430.50
07-424-3140	LEGAL SERVICES	04/09/24	Pay Check:	24-00826 LEGAL SERV MARCH 2024 GEN AUTH	431.00
07-424-3140	LEGAL SERVICES	05/14/24	Pay Check:	24-01141 LEGAL SERV APRIL 2024 GEN AUTH	471.50
07-424-3140	LEGAL SERVICES	06/27/24	Pay Check:	24-01450 LEGAL SERV MAY 2024 GEN AUTH	492.00
07-424-3140	LEGAL SERVICES	07/16/24	Pay Check:	24-01657 LEGAL SERV JUNE 2024 GEN AUTH	1,048.00
07-424-3140	LEGAL SERVICES	08/15/24	Pay Check:	24-01873 LEGAL SERV JULY 2024 GEN AUTH	315.00
07-424-3140	LEGAL SERVICES	10/22/24	Pay Check:	24-02371 LEGAL SERV SEPT 2024 GEN AUTH	410.00
07-424-3140	LEGAL SERVICES	10/22/24	Pay Check:	24-02370 LEGAL SERV AUG 2024 GEN AUTH	678.50
07-424-3700	CHESTER CREEK ENGINEERING	02/14/24	Pay Check:	24-00383 SERV THRU 011424 CHESTER CREEK	1,755.50
07-424-3700	CHESTER CREEK ENGINEERING	03/15/24	Pay Check:	24-00645 SERV THRU 021124 CHESTER CREEK	4,235.75
07-424-3700	CHESTER CREEK ENGINEERING	04/03/24	Pay Check:	24-00782 SERV THRU 031724 CHESTER CREEK	3,163.50
07-424-3700	CHESTER CREEK ENGINEERING	07/16/24	Pay Check:	24-01660 SERV THRU 061624 CHESTER CREEK	1,412.50
07-424-7490	CAP-REPLACEMENT R.C.	07/29/24	Pay Check:	24-01742 CMD3210-XDS2.0 MUFFIN MONSTER	27,691.19
07-424-7490	CAP-REPLACEMENT R.C.	11/19/24	Pay Check:	24-02550 (2)WATSON MARLOW METERING PUMP	17,772.28
07-429-1501	BARKWAY PUMP STATION CAPITAL	09/30/24	Pay Check:	24-02199 (2) HPGFX500EC HYDRAULIC PUMPS	11,331.85
07-429-1501	BARKWAY PUMP STATION CAPITAL	11/12/24	Pay Check:	24-02496 HYDROMATIC HPGFX500EC 5HP, 230	54,560.00
07-429-1504	HUNT CO PUMP STATION CAPITAL	09/30/24	Pay Check:	24-02199 (2) HPGFX500EC HYDRAULIC PUMPS	11,331.86
07-429-1505	RCSTP CAPITAL	01/05/24	Pay Check:	24-00033 TYPE B C&G 3" COUOLER X M NPT	94.02
07-429-1505	RCSTP CAPITAL	01/10/24	Pay Check:	24-00056 VARIOUS PURCHASES- SEE NOTES	97.00
07-429-1505	RCSTP CAPITAL	01/17/24	Pay Check:	24-00098 RC ST-RAN CONDUIT FOR TEMP PUM	9,530.65
07-429-1505	RCSTP CAPITAL	01/26/24	Pay Check:	24-00041 ADAPTER 4" FNPT X 6" MCAM	429.92
07-429-1505	RCSTP CAPITAL	01/26/24	Pay Check:	24-00041 ADAPTER 6" FRMALE CAM X MNPT	1,337.24
07-429-1505	RCSTP CAPITAL	01/26/24	Pay Check:	24-00041 HOSE 6" X 50' CAMLOCK LAYFLAT	12,392.88
07-429-1505	RCSTP CAPITAL	01/26/24	Pay Check:	24-00041 DELIVERY	645.12
07-429-1505	RCSTP CAPITAL	01/31/24	Pay Check:	24-00210 SAND BAR (YELLOW) & BAGS	67.00
07-429-1505	RCSTP CAPITAL	01/31/24	Pay Check:	24-00237 HOSE 6"X10' HD TANK TRUCK CAML	4,069.12
07-429-1505	RCSTP CAPITAL	02/06/24	Pay Check:	24-00271 TROUGH AND CMU WALL ABLATION	6,860.00
07-429-1505	RCSTP CAPITAL	02/08/24	Pay Check:	24-00317 VARIOUS PURCHASES- SEE NOTES	91.92
07-429-1505	RCSTP CAPITAL	02/14/24	Pay Check:	24-00379 RCSTP- UV REPLACEMENT PYMT 1	4,296.24
07-429-1505	RCSTP CAPITAL	02/14/24	Pay Check:	24-00382 SERV THRU 011424 RCSTP GENERAT	302.75
07-429-1505	RCSTP CAPITAL	02/22/24	Pay Check:	24-00426 UV SYSTEM INSTALLATION-FILTER	1,427.00
07-429-1505	RCSTP CAPITAL	02/22/24	Pay Check:	24-00425 DISK FILTER#1 FAILURE, ALARM T	300.00
07-429-1505	RCSTP CAPITAL	02/22/24	Pay Check:	24-00436 PIPING FOR NEW MUFFIN MONSTER	3,980.40

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Account Number	Account Description	Date	Type	Transaction Data/Comment	Amount
07-429-1505	RCSTP CAPITAL	02/22/24	Pay Check:	24-00437 ELECTRICAL PARTS-INSTL MUFFIN M	141.57
07-429-1505	RCSTP CAPITAL	02/27/24	Pay Check:	24-00513 FLYGT NP-3171.095 6" SUBMERSIB	33,647.00
07-429-1505	RCSTP CAPITAL	02/29/24	Pay Check:	24-00520 VARIOUS PURCHASES- SEE NOTES	794.81
07-429-1505	RCSTP CAPITAL	02/29/24	Pay Check:	24-00520 VARIOUS PURCHASES- SEE NOTES	129.10
07-429-1505	RCSTP CAPITAL	03/05/24	Pay Check:	24-00539 PURCHASE TENT HEATERS & DELIVER	2,149.78
07-429-1505	RCSTP CAPITAL	03/05/24	Pay Check:	24-00530 (20) ROD 5/8 X 20' (#5)	356.00
07-429-1505	RCSTP CAPITAL	03/05/24	Pay Check:	24-00550 5.5 YD CONCRETE 4000 PSI	1,198.00
07-429-1505	RCSTP CAPITAL	03/06/24	Pay Check:	24-00567 20X20 TENT RENTAL UV CONCRETE	800.00
07-429-1505	RCSTP CAPITAL	03/11/24	Pay Check:	24-00606 DUMPSTER RENTAL- CONSTRUCTION	450.00
07-429-1505	RCSTP CAPITAL	03/11/24	Pay Check:	24-00607 RCSTP-UV DISINFEC RPLCMT PYMT2	3,541.86
07-429-1505	RCSTP CAPITAL	03/15/24	Pay Check:	24-00646 SERV THRU 021124 RCSTP GENERAT	3,658.25
07-429-1505	RCSTP CAPITAL	03/15/24	Pay Check:	24-00644 SERV THRU 031124 RCSTP UV REPL	2,698.50
07-429-1505	RCSTP CAPITAL	03/15/24	Pay Check:	24-00659 (5) 5 GALLONS WHITE PAINT	118.95
07-429-1505	RCSTP CAPITAL	03/15/24	Pay Check:	24-00625 RCSTP- UV DISINFECTION SYS REP	31,183.78
07-429-1505	RCSTP CAPITAL	03/21/24	Pay Check:	24-00698 INSTALL EMER. SHOWER & EYEWASH	3,101.53
07-429-1505	RCSTP CAPITAL	04/01/24	Pay Check:	24-00765 VARIOUS PURCHASES- SEE NOTES	18.49
07-429-1505	RCSTP CAPITAL	04/01/24	Pay Check:	24-00765 VARIOUS PURCHASES- SEE NOTES	313.32
07-429-1505	RCSTP CAPITAL	04/01/24	Pay Check:	24-00765 VARIOUS PURCHASES- SEE NOTES	226.26
07-429-1505	RCSTP CAPITAL	04/03/24	Pay Check:	24-00783 SERV THRU 031724 RCSTP UV REPL	661.50
07-429-1505	RCSTP CAPITAL	04/03/24	Pay Check:	24-00781 SERV THRU 031724 RCSTP GENERAT	1,028.50
07-429-1505	RCSTP CAPITAL	04/09/24	Pay Check:	24-00872 20X20 FRAME TENT RENTAL4/3-5/1	800.00
07-429-1505	RCSTP CAPITAL	04/09/24	Pay Check:	24-00869 CONCRETE PUMPING- 1751 TOWNE	575.00
07-429-1505	RCSTP CAPITAL	05/14/24	Pay Check:	24-01144 SERV THRU 041424 RCSTP UV REPL	1,571.25
07-429-1505	RCSTP CAPITAL	07/16/24	Pay Check:	24-01664 RCSTP-UV DISINFEC RPLCMT PYMT3	10,110.42
07-429-1505	RCSTP CAPITAL	07/16/24	Pay Check:	24-01662 RCSTP-UNWIRE & REMOVE CABLES	267.50
07-429-1505	RCSTP CAPITAL	07/16/24	Pay Check:	24-01658 SERV THRU 061624 RCSTP UV REPL	-226.00
07-429-1505	RCSTP CAPITAL	07/16/24	Pay Check:	24-01658 SERV THRU 061624 RCSTP UV REPL	689.75
07-429-1505	RCSTP CAPITAL	07/16/24	Pay Check:	24-01663 RCSTP-UV DISINFECTION SYS REP	52,769.70
07-429-1505	RCSTP CAPITAL	08/15/24	Pay Check:	24-01871 SERV THRU 070124 RCSTP UV REPL	339.00
07-429-1505	RCSTP CAPITAL	08/27/24	Pay Check:	24-01972 INJECTABLE MORTAR HY 200-A V3	432.88
07-429-1505	RCSTP CAPITAL	10/22/24	Pay Check:	24-02373 RCSTP-UV DISINFEC RPLCMT RETAI	2,153.40
07-429-1505	RCSTP CAPITAL	10/22/24	Pay Check:	24-02372 RCSTP-UV DISINFEC RPLCMT PYMT4	1,432.08
07-429-1505	RCSTP CAPITAL	10/22/24	Pay Check:	24-02368 SERV THRU 091524 RCSTP UV REPL	58.25
07-429-1505	RCSTP CAPITAL	11/26/24	Pay Check:	24-02588 UV DISINFECTION SYS PYMT-FINAL	13,498.20
07-429-1505	RCSTP CAPITAL	11/26/24	Pay Check:	24-02584 SERV THRU 102024 RCSTP UV REPL	240.00
07-429-1520	RCSTP - CAUSTIC SODA	05/14/24	Pay Check:	24-01145 SERV THRU 041424 RCSTP CAU SOD	123.00
07-429-1520	RCSTP - CAUSTIC SODA	07/16/24	Pay Check:	24-01659 SERV THRU 061624 RCSTP CAU SOD	595.00
07-429-1520	RCSTP - CAUSTIC SODA	08/15/24	Pay Check:	24-01870 SERV THRU 071424 RCSTP CAU SOD	113.00
07-429-1520	RCSTP - CAUSTIC SODA	10/22/24	Pay Check:	24-02369 SERV THRU 091524 RCSTP CAU SOD	278.25



Municipal Authority  
YTD Revenues and Expenses thru 12/31/2024

Account Number	Account Description	Date	Type	Transaction Data/Comment	Amount
07-429-3000	MISC. CAPITAL	10/02/24	Pay Check: 3525	24-02215 M18 200 SEWER CAMERA W/HUB KIT	14,325.99
07-429-3000	MISC. CAPITAL	10/02/24	Pay Check: 3525	24-02215 EARLY PAY DISCOUNT	-143.26
07-429-3700	CHESTER CREEK CAPITAL	02/14/24	Pay Check: 3480	24-00376 CHESTERCREEK INTERCEPTOR PYMT1	20,340.00
07-429-3700	CHESTER CREEK CAPITAL	02/14/24	Pay Check: 3480	24-00377 CHESTERCREEK INTERCEPTOR PYMT2	53,325.00
07-429-3700	CHESTER CREEK CAPITAL	02/27/24	Pay Check: 3488	24-00516 CHESTERCREEK INTERCEPTOR PYMT3	12,870.00
07-429-3700	CHESTER CREEK CAPITAL	06/06/24	Pay Check: 3510	24-01292 CHESTERCREEK INTERCEPTOR PYMT4	117,677.00
07-429-3700	CHESTER CREEK CAPITAL	08/05/24	Pay Check: 3519	24-01787 CHESTERCREEK INTERCEPTOR PYMT5	11,348.00
07-429-6100	WEST GOSHEN CAPITAL	07/29/24	Pay Check: 3517	24-01750 2023 WG SEWER AUTH TAPPING FEE	31,392.87
07-429-6100	WEST GOSHEN CAPITAL	07/29/24	Pay Check: 3518	24-01751 2023 WG SEWER AUTH BOND FUND E	95.64

**Total Expense** 730,087.89

**Net Operating** 8,163.40



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October 11, 2024

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1580 Paoli Pike  
West Chester, PA 19380-6199

**Re: 2025 Fees for Legal Services**

Dear Derek:

Attached is our engagement letter setting forth the terms of our engagement for 2025. Please be advised that for 2025, Gawthrop Greenwood has no plans to change the rates or the terms of engagement under which we currently service East Goshen Township Municipal Authority.

The firm is pleased to have the continuing opportunity to provide legal services to the Township in 2024 at our current rate of \$205 per hour for Partners and \$195 for Associates. I highly value our relationship with East Goshen Township Municipal Authority and its officials and staff. I would expect that for purposes of budgeting you would be safe in assuming that our experience in 2025 will be similar to the amount of work we did in 2024.

Very truly yours,

Patrick M. McKenna

Enclosure

cc: David Ware, Director of Finance (via email)



Gawthrop Greenwood, PC  
*Attorneys at Law*

17 East Gay Street p. 610.696.8225  
West Chester, PA 19380 www.gawthrop.com

**Patrick M. McKenna**  
610.696.8225  
610.696.7111 fax  
pmckenna@gawthrop.com

October 11, 2024

Via Email: [ddavis@eastgoshen.org](mailto:ddavis@eastgoshen.org)  
Derek Davis, Manager  
East Goshen Township  
1580 Paoli Pike  
West Chester, PA 19380-6199

**RE: *Solicitorship – East Goshen Township Municipal Authority***

Dear Derek,

We are pleased to have been engaged to serve as legal counsel to the East Goshen Township Municipal Authority. Our representation is limited to the matter as described below. To the extent you wish to engage our firm to represent you regarding other matters, you will be required to sign a separate engagement agreement describing the scope of that representation prior to our initiation of services. It is our policy to confirm in writing the nature of the engagement and the terms of our legal representation. If you do not understand all of the terms or language in this engagement agreement, please contact Patrick M. McKenna, Esquire prior to signing this engagement agreement.

**Identification of Parties:** This Engagement Agreement is made between Gawthrop Greenwood, PC, hereinafter to as “Law Firm,” or “We” or “Our” or “Us” and East Goshen Township Municipal Authority hereinafter referred to as “You” or “Client(s).” Moreover, Law Firm represents only you and represents no other individual or entity in this matter. Furthermore, there are no intended third-party beneficiaries to the relationship between our law firm and you.

**Scope of Representation:** We have been engaged to represent East Goshen Township Municipal Authority as general counsel or Solicitor to handle all matters of representation, except as we may later agree should be handled separately or by outside legal counsel.

**Limited Scope of Representation:** The scope of our representation does not include advice or services regarding accounting, tax, personal financial matters or business management, and related non-legal matters and advice. If you wish for us to consult with other professionals retained by you regarding this matter, we will communicate with you in writing to confirm the scope of such consultations prior to initiating same.

**Legal Fees and Billing Statements:** We will submit a bill to you every thirty days. Expenses will be separately stated on the bill and our fees will be charged as indicated below. Our billing statements are due and payable upon presentation, and are overdue if not paid by the due date set forth on the statements.

You are responsible for payment of all legal fees, expenses, and disbursements, regardless of whether or not any money is recovered on your behalf through a settlement or judgment. Please see the “Expenses” provision and “Late Payment and Failure to Pay” provisions of this agreement for further information. To the extent we are successful in recovering a settlement or judgment on your behalf, all legal fees, costs and expenses not previously paid by you will be deducted from the gross amount recovered in the settlement or judgment. We will provide you with a summary statement listing these deductions at the time of any payment to you from a settlement or judgment.

On the basis of our time, charges are as follows:

\$205 per hour for the services of partners;

\$195 per hour for the services of associates;

\$125 per hour for the services of paralegals; and

\$80 per hour for the services of administrative assistant.

From time to time, it is necessary to adjust our hourly rates to compensate for increased experience factors or for inflationary cost increases in our economy. We will, of course, notify you of such adjustments.



I will act as Solicitor and lead counsel for you and will be the principal point of contact. In addition, I will be supported by my partner, Stacey L. Fuller, Esquire and my colleague Robert C. Jefferson, IV, Esquire who is an associate attorney with the Law Firm. Other individuals may assist with the case from time to time or even assume the case as lead attorney. The use of junior lawyers, paralegals, and law clerks results in a direct savings to you, since they can more economically perform tasks which do not require the attention of a senior partner. If you have any questions or concerns regarding delegation of responsibilities and work between attorneys, please contact us to discuss these issues.

It is our policy to describe services performed in a detailed manner so that you may be able to understand fully the services and the charges. If there are any questions relating to the services or the charges, we will be pleased to discuss them with you at the earliest possible time after receipt of the billing statement, since the matters will be freshest in our memory at that time. Accordingly, you agree to notify us in writing or email within 30 days of receiving our billing statement if you dispute any entry for legal services or charges on any billing statement. In the absence of any written objections thereto within 30 days of your receipt of a billing statement, you will be deemed to have accepted and acknowledged the billing statement as correct through the period covered by the billing statement.

In addition, if as a result of our engagement, we are required to produce documents or appear as a witness in connection with any governmental or regulatory examination, audit, investigation or other proceeding or any litigation, arbitration, mediation, or dispute involving you or any related persons, you are responsible for costs and expenses reasonably incurred by us (including professional and staff time at then-scheduled hourly rates and reasonable attorneys' fees and costs incurred by us).

**Expenses:** In the course of rendering legal services to you, it may be necessary for us to incur expenses and administrative fees for items such as filing and recording fees, deposition transcripts, computerized legal research, notary service, overnight or special delivery service, postage, photocopying, facsimile transmissions, telephone calls, travel, lodging, meals, and overtime for Law Firm administrative and other staff services. The actual expenses and administrative fees incurred will vary depending on the services that we provide to you. Certain expenses and administrative fees may include an adjustment, above cost, to cover our expenses and administrative fees in providing

the billed service. However, expenses paid entirely to third parties, such as travel and lodging expenses, will be billed to you as our out-of-pocket costs.

Expense items and administrative fees incurred on your behalf will be itemized separately and listed on our billing statements as “disbursements.” Third-party expenses may be forwarded directly to you for payment. As is customary, expense disbursements may not be current at the time of final billing. Remaining disbursements, if any, will be billed at a later date.

**Late Payment and Failure to Pay:** If you fail to pay our statements in full on or before the due date set forth on the statements, we reserve the right to assess you with a monthly service charge equal to 1% of all legal fees, expenses, administrative fees and disbursements that are past due. This monthly service charge will be billed to you at the end of each month in which a late payment occurs. In no event will the service charge be greater than that permitted by any applicable law.

In the event that we are required to file an action or proceeding to collect any late payment or assessed monthly service charge, you will be required to pay for all costs of collection, including without limitation all filing fees, third-party expenses and attorney fees incurred for our efforts in collecting such amounts. If we use our own attorneys or legal assistants to pursue such an action or proceeding, the legal and administrative fees charged shall be calculated on an hourly basis using the applicable hourly rates for the attorneys and legal assistants who perform such work.

**File Retention and Destruction:** At the conclusion of your matter, this matter will be closed, and we will retain a client file of your matter for a period of seven years. We may store some or all client file materials in a digital format. In the process of digitizing such documents, any original paper documents provided by you will be returned to you. Any copies of paper documents provided by you will not be returned to you unless you request such copies in writing. After any or all paper documents are digitized, we will destroy all paper documents in the client file, subject to the exceptions noted above. At the expiration of the seven-year period, we will destroy all client file materials unless you notify us in writing that you wish to take possession of them. This clause applies to any client file materials being held or stored by a third-party vendor. We reserve the right to charge administrative fees and costs associated with researching, retrieving, copying and delivering such files, as delineated in the Expenses section of the Engagement Agreement.

**Client Review of this Agreement:** You have a right to have this engagement agreement reviewed by another Law Firm prior to signing it. Likewise, you have the right to review this engagement agreement outside the presence of this Law Firm and away from the Law Firm's office prior to signing it. You understand that this Law Firm is not retained until the signed original engagement agreement is returned to the Law Firm, including the corresponding retainer. If you have any questions or concerns about the terms of this engagement agreement, please contact us immediately. On behalf of the Law Firm, we appreciate the opportunity to represent you in this matter.

Very truly yours,

  
Patrick M. McKenna

By signing this agreement, I confirm that have I read this engagement agreement, understand its provisions, and agree to abide by it.

ACKNOWLEDGED AND AGREED TO:

\_\_\_\_\_  
Derek Davis  
Township Manager

\_\_\_\_\_  
Date

\_\_\_\_\_  
[Client Signature]

Since 1884  
**H.A. DeHart & Son**  
Transportation Equipment Specialists

Approved by MA Members  
1-7-25

QUOTE # J0373

JANUARY 6, 2025

EAST GOSHEN TWP  
ATTN: MARK MILLER  
610-692-7171  
[MMILLER@EASTGOSHEN.ORG](mailto:MMILLER@EASTGOSHEN.ORG)

QUOTE

REFERENCE STATE OF PA DGS CONTRACT # 4400028109

FURNISH ONLY

- (1) SUBSITE PROTRAK TRACTOR  
CAMERA CONNECTION – 4 PIN  
18" – 30" CRAWLER KIT  
6" CRAWLER KIT  
ACCESSORY KIT  
SONDE 512HZ  
6 PIN TO 4 PIN ADAPTORS (2)

LIST PRICE: \$ 16,440.23  
DGS DISCOUNT 3%: - \$ 493.21  
SHIPPING: \$ 350.00  
½ DAY OF TRAINING @ \$ 142.00/HR: \$ 568.00

**TOTAL AS EQUIPPED: \$ 16,865.02**

OPTIONAL:  
TRAKSTAR CAMERA  
CAMERA CONNECTION – 4 PIN

ADDITIONAL: \$ 20,301.92  
(INCLUDES DGS DISCOUNT ONLY)

**TOTAL WITH OPTION: \$ 37,166.94**

SUBSITE FACTORY LEAD TIME IS ABOUT 6 TO 8 WEEKS, PLUS SHIPPING.

\*\*\* DUE TO VOLATILE CHANGES WITH STEEL PRICING, THIS QUOTE WILL NEED TO BE REVIEWED PRIOR TO ORDER AND IS ONLY VALID FOR 30 DAYS FROM THE DATE OF THIS QUOTE\*\*\*

THANK YOU FOR THE OPPORTUNITY TO SUBMIT OUR QUOTE

JEREMY KOERING



SALES REPRESENTATIVE

732-761-4123

JEREMY@HADEHART.COM

X

*Mark J. Miller*  
CUSTOMER APPROVAL

1-7-2025

DATE

P.O. # \_\_\_\_\_