WESTTOWN-EAST GOSHEN POLICE DEPARTMENT

2018 Approved Budget

Version 2 of the 2018 Approved Budget. 21 FT officers (14 patrol, 1 staff, 3 detectives, 1 community service, 2 traffic). This budget includes 5 officers on day shift (replaced for a call off), 4 officers on night shift (replaced for a call off), and all current FT employees. Additional requests by WT and EG are highlighted in yellow under the Comments section. Additional requests by Chief Bernot (Body Cameras, Crime Watch, Accelerometer and Identificatin Card System) are **bolded and underlined in the comments section.** Building Expense line item was reduced by E.G. rent, new line item for rent included. We have not received any firm quotes on insurance as of this version. PPU % are the final %'s from 9/30/2017.

PAYROLL EXPENSES	Actual 2015	Actual 2016	Approved Budget 2017	As of June 2017	Projected 2017 Year End	Approved 2018	Comments:
CHIEF OF POLICE - 1	$134,588.76	$138,580.40	141,351.66	$70,675.80	$141,351.60	$144,178.63	Estimated 2% increase for 2018 for budget purposes only. Commission will set salary.
LIEUTENANT-2	$249,278.88	$262,845.72	254,821.06	$127,410.53	$254,821.06	$259,917.48	2 LT's estimated 2% increase for 2018 for budget purposes only. Commission will set salary.
SERGEANTS- 6	$588,455.66	$538,367.05	625,370.10	$326,278.99	$652,557.98	$637,877.46	6 Sergeants in 2018. 2% contractual increase.
FULL-TIME OFFICERS - 21	$1,365,818.06	$1,515,207.88	1,630,212.19	$671,331.14	$1,342,662.28	$1,615,778.36	21 FT officers for 2018 with 2% contractual increase.
PART-TIME OFFICERS- 9 now + 5?	$243,750.36	$199,955.58	240,988.00	$107,477.32	$214,954.64	$68,690.88	2,448 hours to fill slot for 5 officer on day shift. $28.06 is hourly wage for Pter in 2018
OFFICE STAFF- 3 FT - 3 PT	$180,553.66	$217,056.72	265,070.00	$114,701.67	$229,403.34	$256,459.73	Wages for 3 FT Admin staff and 60 hours per week of PT admin Estimated 2% increase for budget purposes only. Commission will set salary.
VACATION	$107,535.84	$96,735.37	88,724.58	$48,949.80	$97,899.60	$99,857.59	Cost to replace an officer on vacation and vacation time that has been sold back. Based on experience. Previous schedule $131,996 would have been budgeted.
SICK	$87,948.79	$89,776.69	122,105.84	$43,854.49	$87,708.98	$89,463.16	Cost to replace an officer on sick leave and sick leave that has been sold back. Based on experience. Previous schedule $125,267 would have been budgeted.
COMP	$33,602.59	$41,546.71	69,177.40	$20,139.88	$40,279.76	$41,085.36	Cost to replace an officer who has taken a comp day and comp days that have been sold back. Based on experience. Previous schedule $48,712 would have been budgeted.
PERSONAL	$17,608.62	$25,176.25	76,176.98	$14,574.96	$29,149.92	$29,732.92	Cost to replace an officer who has taken a personal day. Based on experience. Previous schedule $41,563 would be budgeted.
COURT	$31,556.62	$22,741.20	30,462.30	$10,330.03	$20,660.06	$21,073.26	2% increase over projected 2017 year end.
LONGEVITY	$83,725.52	$87,321.77	82,023.00	$50,912.68	$82,023.00	$84,561.49	Per contract, we have a cap on longevity now.
OVERTIME	$37,733.48	$85,297.98	119,445.06	$21,605.91	$43,211.82	$44,076.06	2% increase over projected 2017 year end. Approved 2017 budget was for $119,000.
SHIFT DIFFERENTIAL	$34,420.01	$34,846.88	40,845.90	$17,024.93	$34,049.86	$34,730.86	Shift differential pay of 3% when working between 3 pm and 8 am.
HOLIDAYS 13-1/2 DAYS PER YEAR	$39,217.11	$44,270.76	52,017.96	$21,235.28	$53,000.00	$54,060.00	2% over projected 2017 year end.
SCHOOL & FIREARMS TRNG.	$25,281.17	$34,924.99	51,000.00	$33,473.24	$51,000.00	$52,020.00	All training to include Act 180 Mandatory training, Firearms Training, Taser training etc. This is not Private Education Allowance (college tuition).
TRAINING- NEW HIRES	$13,140.00	$6,175.00	15,000.00	$15,200.00	$21,200.00	$16,250.00	This is for up to 1,625 hours of new PT officer training at $10.00 per hour.
MISCELLANEOUS- entirely refunded	$107,611.60	$117,929.93	0.00	$56,923.51	$113,847.02	$0.00	Not budgeted for because it is refunded in full.
DETECTIVE ALLOWANCE	$3,900.00	$3,900.00	3,900.00	$1,950.00	$3,900.00	$3,900.00	Firm amount according to contract.
WORK COMP PAY, partially refunded	$0.00	$2,591.34	0.00	$0.00	$0.00	$0.00	Not budgeted for because we cannot project a work comp injury. Part of what we may or may not pay out is refunded by insurance company.
TOTAL PAYROLL EXPENSES	$3,385,726.73	$3,565,248.22	$3,908,692.03	$1,774,050.16	$3,513,680.92	$3,553,713.23	
	$3,278,115.13	$3,447,318.29			$3,399,833.90	-9.08%	2018 proposed budget is 8% less than 2017 approved budget
					-13.02%		*2017 expected year end is 13% less than 2017 approved budget*

BENEFIT EXPENSES	Actual 2015	Actual 2016	Approved Budget 2017	As of June 2017	Projected 2017 Year End	Approved 2018	Comments:
SOCIAL SECURITY & MED.	$252,119.21	$265,873.95	299,014.94	$137,418.37	$274,836.74	$271,859.06	Payroll total multiplied by 7.65% - employer portion of Social Security and Medicare Tax.
UNEMPLOYMENT COMP	$8,040.03	$9,455.86	8,000.00	$0.00	$8,000.00	$8,000.00	Unemployment comp payment to have the ability to appeal a claim.
DENTAL	$49,484.21	$46,311.06	52,921.27	$19,889.19	$42,000.00	$45,360.00	Increased projected year end by 8%.
EYE CARE	$10,139.52	$14,055.02	10,000.00	$4,508.93	$10,000.00	$10,000.00	Eye Kitty.
PHYSICALS	$2,982.00	$2,958.00	10,000.00	$2,353.50	$4,707.00	$5,000.00	We have to pay the price of the PT officers physicals each year and copay on FTers. Age 40 and over each year, age 39 and under every other year.
CLEANING ALLOWANCE	$23,264.01	$24,123.95	31,830.00	$11,625.00	$26,500.00	$26,500.00	$750 per fulltime officer per contract and part-time officers at 25 cents per hour worked.
CLOTHING ALLOWANCE	$2,925.00	$2,998.12	2,925.00	$2,925.00	$2,925.00	$2,925.00	$585 per detective per contract - 5 detectives in 2017.
SHOE ALLOWANCE	$11,000.00	$12,850.00	12,900.00	$0.00	$12,900.00	$12,250.00	$400 per fulltime officer and an additional $50 per bike unit officer per contract.
HEALTH CLUB	$5,740.37	$5,398.67	7,650.00	$3,825.00	$7,650.00	$7,650.00	Up to $450 per fulltime officer towards health club membership per contract. Not everyone uses this benefit.
PRIVATE EDUCATION	$9,580.00	$23,147.95	16,500.00	$12,486.21	$20,000.00	$20,000.00	Per contract - college tuition for approved courses. Unpredictable.
UNIFORMS	$18,875.13	$34,010.26	40,000.00	$23,247.44	$40,000.00	$40,000.00	Uniforms, badges, bullet proof vests for entire department.
INSURANCE HEALTH-BC/BS	$495,211.29	$622,479.14	633,555.00	$323,200.09	$635,000.00	$730,250.00	Firm quote
INSURANCE LIFE & DISABIL.	$46,011.25	$49,349.78	63,275.67	$23,530.28	$47,060.56	$51,766.62	Estimated 10% increase.
WORK COMP- SWIF	$290,209.00	$259,174.96	246,000.00	$85,850.00	$249,204.00	$232,000.00	Down 7%
PUBLIC OFF & POLICE PROF.	$70,023.00	$66,780.00	71,036.00	$0.00	$71,036.00	$78,139.60	Estimated 10% increase.
PREVENTATIVE SHOTS	$0.00	0	500.00	$0.00	$500.00	$500.00	Hepatitis shots available but not utilized. Flu shots are free now - neither are mandatory
RETIREMENT HEALTH BENEFITS	$149,739.59	$94,496.55	148,104.84	$70,271.04	$140,542.08	$161,623.39	Estimated 15% increase.
SAVINGS FOR RETIREMENT BENEFITS	$66,000.00	$66,000.00	66,000.00	0.00	$66,000.00	$125,000.00	WT and EG agreed to increase the contribution to $125,000 for 2018
457 K PLAN CONTRIBUTIONS	$11,473.58	$12,273.16	14,617.23	$6,279.56	$12,559.12	$12,810.30	.05% contributions to Officers' 457K plan, based on earned income only (not sold days or longevity etc).
WEGO POLICE PENSION	$587,548.60	$829,801.00	862,510.00	$0.00	$862,510.00	$1,063,315.00	MMO - Based on Full Market Value. Agreed on by WT and EG Supervisors.
WEGO Additional Pension Plan Contribution	$87,989.00	$236,791.00	46,791.00	$0.00	$46,791.00	$318,994.50	Additional contribution equal to 30% of the MMO Full Market Value. Agreed on by WT and EG Supervisors.
WEGO NON-UNIFORM PENSION	$0.00	$0.00	9,804.00	$0.00	$9,804.00	$9,804.00	Non union 401K expected Act 205 receipts to cover this amount - 2018 not posted yet
TOTAL BENEFIT EXPENSES	$2,198,354.79	$2,678,328.43	$2,653,934.95	$725,959.02	$2,590,525.50	$3,233,747.47	
						21.85%	Increase over 2017 approved budget. Highlighted items represent major increases to the budget

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VEHICLE EXPENSES	Actual 2015	Actual 2016	Approved Budget 2017	As of June 2017	Projected 2017 Year End	Approved 2018	Comments:
VEHICLE INSURANCE	$59,226.00	$62,628.00	63,000.00	$4,256.00	$63,000.00	$69,300.00	Estimate only. 10% increase.
VEHICLE MAINTENANCE	$35,740.19	$36,277.74	49,667.63	$18,815.06	$37,630.12	$38,759.02	Vehicle maintenance. Estimated 3% increase.
VEHICLE TIRES/REPAIR	$7,263.40	$6,956.10	9,000.00	$2,838.80	$9,000.00	$10,000.00	Vehicle Tires and Repair of tires. Increased due to larger vehicles with larger tires.
VEHICLE MISCELLANEOUS	$5,782.17	$8,255.73	7,000.00	$6,595.40	$7,000.00	$26,208.00	MVR payment of $19,208.00, car wash and incidentals. We have 6 free months of car wash next year but anticipate new contract increasing.
VEHICLE REPLACEMENT	$165,861.82	$168,140.59	166,000.00	$157,656.34	$166,000.00	$170,000.00	Lease payments, equipment and labor to install new equipment.
VEHICLE GASOLINE	$64,226.13	$58,266.25	66,281.53	$35,545.36	$71,090.72	$73,223.44	Estimated 3% increase over 2017 projected year end.
TOTAL VEHICLE EXPENSES	$338,099.71	$340,524.41	$360,949.16	$225,706.96	$353,720.84	$387,490.47	
						7.35%	Increase over 2017 approved budget

OTHER EXPENSES	Actual 2015	Actual 2016	Approved Budget 2017	As of June 2017	Projected 2017 Year End	Approved 2018	Comments:
LEGAL FEES	$6,802.80	$30,368.55	45,000.00	$35,877.92	$45,000.00	$45,000.00	Legal fees
OFFICE SUPPLIES	$13,004.47	$11,024.06	10,000.00	$8,065.52	$12,000.00	$13,000.00	Increased based on experience.
POLICE SUPPLIES	$23,732.12	$28,081.61	47,122.00	$17,972.01	$47,122.00	$53,785.00	**Chief requesting Identification Card System @ $5,591**
CAMERA/FILM SUPPLIES	$558.40	$1,813.40	3,000.00	$731.34	$3,000.00	$30,793.00	**Chief requesting Body Cameras @ $26,794.**
COPIER	$385.75	$512.67	750.00	$295.53	$750.00	$750.00	Copier charges
POSTAGE	$1,922.57	$2,359.74	1,700.00	$896.42	$1,700.00	$1,700.00	Postage meter
PRINTING	$1,163.38	$1,827.80	3,000.00	$259.22	$3,000.00	$3,000.00	Printing of police forms....citations, accidents etc.
COMPUTERS	$29,282.29	$65,443.68	34,000.00	$37,791.23	$56,000.00	$43,000.00	Computers, IT fees, Alert service fee.
DRUG UNIT	$7,206.18	$5,940.33	8,530.00	$1,879.14	$8,530.00	$8,530.00	Supplies specific to detective unit - evidence supplies
TRAFFIC UNIT	$11,008.50	$7,639.80	9,000.00	$4,140.93	$9,000.00	$11,940.00	Paint, updates for accident reconstruction, scale rental. **Chief requests Accelerometer @ $2940.**
BIKE PATROL UNIT	$789.73	$815.73	1,200.00	$42.39	$1,200.00	$1,200.00	Bike supplies
CIT. POL. ACADEMY/PUBLIC EDUC.	$1,325.43	$2,601.72	7,648.00	$2,398.12	$7,648.00	$15,648.00	Miscellaneous expenses for CPA for 2016 and educational materials for the public. **Chief requesting Crime Watch @$8,000**
DARE EXPENSES	$0.00	$74.70	0.00	$0.00	$0.00	$0.00	Generally work from donations.
FIREARMS SUPPLIES/TRNG.	$18,213.55	$24,545.06	10,000.00	$838.20	$10,000.00	$10,000.00	Ammo, new weapons training
GENERAL EXPENSE	$53,616.79	$30,725.63	25,000.00	$235,419.86	$240,000.00	$30,000.00	Includes audit costs, membership and dues, parking fees at court, transcriber etc.
COMMUNICATION	$32,056.94	$31,395.97	37,152.10	$14,007.02	$37,152.10	$38,266.66	Pagers, modems, internet, phones, cell phones etc.
RADIO PURCHASE/REPAIR	$4,111.50	$13,141.20	12,500.00	$3,793.45	$12,500.00	$12,875.00	Repair of radios and mobile data terminals in the police cars
SCHOOL/TRAINING EXPENSE	$6,712.57	$14,460.34	11,000.00	$5,619.07	$11,000.00	$11,330.00	The expenses related to training a police officer....transportation, hotel, meals etc. This is not related to Private Education (college)
SCHOOL/TRAINING TUITION	$9,964.30	$16,368.58	21,000.00	$13,416.11	$21,000.00	$21,630.00	The expenses related to training a police officer...tuition fees only.
BUILDING EXPENSE	$146,815.69	$170,972.21	149,350.00	$76,748.66	$150,000.00	$143,112.00	Building related expenses. 3% increase over expected year end.
EG SUBSTATION- RENT	$0.00	$0.00	0.00	$0.00	$0.00	$11,388.00	Rent to East Goshen Twp for sub-station $949 per month.
MISCELLANEOUS	$2,248.87	$474.83	2,000.00	$26,950.87	$27,000.00	$2,000.00	Miscellaneous fees. 2017 year end was refunded
ACCREDITATION FEES	$3,090.00	$4,432.70	4,000.00	$0.00	$4,000.00	$4,000.00	Yearly fees for accreditation
PAYROLL - DIRECT DEPOSIT CHGE	$1,673.90	$1,991.19	2,000.00	$1,131.25	$2,262.50	$2,500.00	Charges for direct deposit, more officers doing direct deposit this year.
PHONES - sinking fund	$1,500.00	$1,500.00	1,500.00	$0.00	$1,500.00	$1,500.00	Sinking fund for phones.
WEAPONS - sinking fund	$1,000.00	$1,000.00	1,000.00	$0.00	$1,000.00	$1,000.00	Sinking fund for weapons.
COMPUTERS - sinking fund	$5,000.00	$5,000.00	5,000.00	$0.00	$5,000.00	$5,000.00	Sinking fund for computers.
LICENSE PLATE READER-sinking fund	$6,000.00	$6,000.00	6,000.00	$0.00	$6,000.00	$6,000.00	Sinking fund for License Plate Reader.
MOBILE VIDEO RECORDER - sinking fund	$5,000.00	$5,000.00	5,000.00	$0.00	$5,000.00	$5,000.00	Sinking fund for Mobile Video Recorder.
PORTABLE RADIOS - sinking fund	$14,000.00	$14,000.00	14,000.00	$0.00	$14,000.00	$14,000.00	Sinking fund for Portable Radios.
SECURITY CAMERA - sinking fund	$8,000.00	$8,000.00	8,000.00	$0.00	$8,000.00	$8,000.00	Sinking fund for Security Cameras.
TASER - sinking fund	$10,000.00	$10,000.00	10,000.00	$0.00	$10,000.00	$10,000.00	Sinking fund for Tasers.
BODY CAMERAS - sinking fund	$0.00	$0.00	0.00	$0.00	$0.00	$7,500.00	Sinking fund for Body Cameras if approved for 2018 purchase.
EMERGENCY RESPONSE TEAM	$10,055.15	9,861.03	10,000.00	$2,093.49	$10,000.00	$10,000.00	Emergency Response Team expenses only....uniforms, equipment....this is a team made up of various officers from various Chesco departments
TOTAL OTHER EXPENSE	$436,240.88	$527,372.53	$505,452.10	$490,367.75	$770,364.60	$583,447.66	
						15.43%	Increase over 2017 approved budget
TOTAL BUDGET	$6,358,422.11	$7,111,473.59	$7,429,028.24	$3,216,083.89	$7,228,291.86	$7,758,398.83	
						4.43%	Increase over 2017 approved budget

WESTTOWN-EAST GOSHEN POLICE
2018 Approved Budget

RECEIPTS	Actual 2015	Actual 2016	Approved Budget 2017	As of June 2017	Projected 2017 Year End	Approved 2018		Comments:
Beginning balance	$0.00	$150,000.00	150,000.00	$0.00	$150,000.00	$150,000.00		
Westtown Township	$2,638,424.99	$2,279,939.70	2,712,206.31	$1,751,182.02	$2,712,206.31	$2,798,395.62	43.33%	PPU %'s as of September 30, 2017
East Goshen Township	$2,398,667.18	$3,271,425.06	3,451,898.94	$2,002,101.38	$3,451,898.94	$3,659,937.22	56.67%	PPU %'s as of September 30, 2017
Thornbury Township	$801,307.00	$834,399.00	867,775.00	$433,887.48	$867,775.00	$902,486.00	Per contract	
Receipts: Parking	$3,460.00	$1,715.00	15,000.00	$980.00	$15,000.00	$15,000.00		
Police Reports	$6,260.75	$6,908.50	0.00	$3,505.00				
Alarms	$299.00	$0.00	0.00	$0.00				
Fingerprint Income	$1,935.18	$1,450.00	0.00	$625.00				
Interest	$23,225.44	$504.22	0.00	$91.47				
Miscellaneous Income- explan.below	$37,859.92	$119,886.89	0.00	$79,284.85	$35,199.00	$0.00		
Work Comp refund	$0.00	$0.00	0.00	$0.00	$0.00	$0.00		
Special Detail refund	$108,810.54	$142,265.75	0.00	$61,134.43	$224,922.00	$0.00		
Sale of Police Vehicles	$29,957.99	$18,710.00	20,000.00	$3,600.00	$20,000.00	$20,000.00		
Pension - Act 205 receipts	$180,358.40	$218,732.31	201,394.00	$0.00	$201,394.00	$201,394.00	As suggested Anderson & Associates	
Pension - Act 205 receipts- non uniformed	$0.00	$0.00	8,754.00	$0.00	$8,754.00	$8,754.00	As suggested Anderson & Associates	
CPA - Donations	$0.00	$0.00	0.00	$0.00	$0.00	$0.00		
CPA - Tuition	$424.00	$513.00	0.00	$0.00	$648.00	$432.00		
Dare Donations	$2,000.00	$3,789.76	2,000.00	$1,000.00	$2,000.00	$2,000.00		
TOTAL RECEIPTS	$6,232,990.39	$7,050,239.19	$7,429,028.25	$4,337,391.63	$7,689,797.25	$7,758,398.83		
						4.43%		

NOTES:

Formula: $6,458,332.83
0.4333 $2,798,395.62 Westtown
0.5667 $3,659,937.22 East Goshen

Cash flow request each month		Westtown Twp.	E. Goshen Twp.	Thornbury Twp
January	14.00%	$391,775.39	$512,391.21	75,207.17
February	10.00%	$279,839.56	$365,993.72	75,207.17
March	10.00%	$279,839.56	$365,993.72	75,207.17
April	9.00%	$251,855.61	$329,394.35	75,207.17
May	8.00%	$223,871.65	$292,794.98	75,207.17
June	7.00%	$195,887.69	$256,195.61	75,207.17
July	7.00%	$195,887.69	$256,195.61	75,207.17
August	7.00%	$195,887.69	$256,195.61	75,207.17
September	7.00%	$195,887.69	$256,195.61	75,207.16
October	7.00%	$195,887.69	$256,195.61	75,207.16
November	7.00%	$195,887.69	$256,195.61	75,207.16
December	7.00%	$195,887.69	$256,195.61	75,207.16
Totals	100.00%	$2,798,395.62	$3,659,937.22	$902,486.00

Chief's request represent **.55%** of the total budget. $43,325
WT & EG's requests represent **5.68%** of the total budget. $446,685.38
WT & EG notes: $377,994.50 for pension and post retirement health & $68,690.88 for 5th officer on day shift
Without the special requests, the base budget would be $7,376,438.12 which is $52,590.13 less than 2017 approved budget.