

**EAST GOSHEN TOWNSHIP  
BOARD OF SUPERVISORS  
RE-ORGANIZATION & FORMAL MEETING  
JANUARY 5, 2026  
FINAL MINUTES**

***Note:** This meeting was held in person at the East Goshen Township Board Room.*

**Present:** Chairman Peter Hicks, Cody Bright, Barbara Emery, Anne Duffield, Larry Massaro  
Township Manager Derek Davis.

**Call to Order & Pledge of Allegiance:**

Peter called the meeting to order at 6:00 p.m. and Cody led the Pledge of Allegiance.

Peter led the moment of silence for the first responders.

Peter stated the meeting is being recorded via Zoom and will be available on the Township website.

**Swearing In:**

Derek Davis swore in Clara Thore to the Board of Auditors.

Derek Davis swore in Carl Griffin as Tax Collector

Derek Davis swore in Ann Duffield to the East Goshen Township Board of Supervisors.

Derek Davis swore in Larry Massaro to the East Goshen Township Board of Supervisors.

**Re-Organization Actions:**

**Elect Chairman:**

Peter nominated Cody Bright as Chairperson of the Board.

Barbara seconded.

Motion carried 5-0.

**Elect Vice Chairman**

Larry nominated Barbara Emery as Vice Chair.

Cody seconded.

Motion carried 5-0.

**Appoint Police Commissioner & Alternate Commissioner**

Barbara nominated Cody Bright as Police Commissioner.

Peter seconded.

Motion carried 5-0.

Larry nominated Barbara Emery as the Alternate Commissioner.

Ann seconded.

Motion carried 5-0.

**Appoint Representative to Pension Committee**

Cody nominated Larry Massaro to the Pension Committee.

Ann seconded.

Motion carried 5-0.

**Appoint Representative to West Chester Area Council of Governments**

Larry nominated Barbara Emery as the representative to West Chester Area Council of Governments.

Ann seconded.

Motion carried 5-0.

**Appoint Township Officials**

Derek provided an update to the name changes. He also thanked Carmen Batavio for all his work as Fire Marshal and Assistant Fire Marshal over the past 20 plus years.

Barbara Emery made a motion to appoint the following: Township Manager/Secretary/ Right-to-Know Officer/Assistant Zoning Officer– Derek Davis; Director of Finance/Treasurer – Kelly Brophy; Director of Public Works – Mark Miller; Director of Code Enforcement/Zoning Officer and Building and Code Official – Kelly Krause; Building Inspectors – Brian Gilkin; Fire Marshal– Duane Brady; Assistant Fire Marshal – Edward Kilgore; Township Solicitor – Lamb McErlane; ZHB Solicitor – Unruh, Turner, Burke, & Frees; Township Engineer – Pennoni Associates; Emergency Management Coordinator – Duane Brady; Assistant Emergency Management Coordinator – Jessica Wilhelmy; Delegate to the Chester County Tax Collection Committee – Kelly Brophy; Alternate Delegate to the Chester County Tax Collection Committee – Dana Gieder.

Ann seconded.

Motion carried 5-0.

**Appoint Depositories for Township Funds and authorize Director of Finance/Treasurer to make investments at banks paying the best rate of interest and with the best terms. (Resolution 2026-01)**

- PLGIT-PA Local Government Investment Trust (Custodian - Wells Fargo NA.)
- TD Bank
- M&T Bank

Cody made a motion to appoint Depositories for Township Funds and authorize Director of Finance/Treasurer to make investments at banks paying the best rate of interest and with the best terms.

Barbara seconded.

Motion carried 5-0

**Certify Delegates to the PSATS Convention**

- **Five Supervisors, Manager and Assistant to the Manager will be affirmed as delegates.**
- **Voting Delegate: Derek Davis**
- **Alternate Voting Delegate: Ashley Nowak**

Larry made a motion to certify delegates to the PSATS Convention.

Barbara seconded.

Motion carried 5-0.

**Confirm 2026 Holiday Schedule**

Derek explained similar to last year, with exception of election day.

**Confirm 2026 Meeting Schedule**

Derek stated advertised as every Tuesday. Traditionally meet every third Tuesday of the month.

Ann made a motion to approve 2026 Holiday Schedule and the 2026 meeting schedule.

Barbara seconded.

Clara asked for the clarification of the board meeting schedule.

Motion carried 5-0.

**Confirm that Keystone Collection Agency is the Earned Income and Local Services Tax Collector for the Township**

Derek gave a brief overview.

Ann made a motion to appoint Keystone Collection Agency is the Earned Income and Local Services Tax Collector for the Township.

Larry seconded.

Motion carried 5-0.

**Appoint Maillie LLP as independent auditors for the Township**

Larry made a motion to appoint Maillie LLP as independent auditors for East Goshen Township.

Barbara seconded.

Motion carried 5-0.

**Designate the Emergency Service Providers (Resolution 2026-02)**

Barbara made a motion to adopt the Emergency Service Providers Resolution 2026-02

Ann seconded.

Motion carried 5-0.

**Establish the 2026 Fee Schedule (Resolution 2026-03)**

Larry made a motion to pass the 2026 Fee Schedule Resolution 2026-03 in conjunction with the resolution 2025-04 governing Building Use.

Barbara seconded.

Motion carried 5-0.

**Authorize participation in the Delaware Valley Workers Compensation Trust (DVWCT).**

Barbara made a motion to authorize participation in the Delaware Valley Workers Compensation Trust.

Peter seconded.

Motion carried 5-0.

Cody Announced the continuation of all other applicable resolutions that were adopted previously.

**Chairman's Report**

The Township Building will be closed on Monday, January 19th in recognition of Martin Luther King Jr. Day

**Police/ EMS Reports:** None

**Minutes:** None

**Treasurer's Report:** None

**Public Hearings:** None

**Old Business:** None

**New Business:**

**Consider ABC Appointments.**

Derek provided an overview of the ABC Appointments.

Motion to reappoint Mary Kreuger and new applicants Robert Murray and Maria O'Hara to ESAC, reappoint Mary McCloskey to Pipeline, Karen Batavio and Peter Knupp and new applicant William Quinn. And reappoint Jim Christenson to the Zoning Hearing Board.

Larry seconded.

Motion carried 5-0.

Cody made a motion to reappoint Fred Pioggia and Mike Paganelli to Planning Commission.

No second.

Barbara made a motion to appoint Karen Martynick and William Kauffman to Planning Commission.

Larry seconded.

Motion carried 5-0.

Barbara made a motion to reappoint Erich Meyers and appoint Susan Vanesse and Julieta Calmon to Conservancy.

Larry seconded.

Motion carried 5-0.

Ann made a motion to appoint Lisa Rubinow to the Vacancy board.

Larry seconded.

Cody reached out to Lisa to talk to her before the vote.

Motion carried 5-0.

### **Appointment of ESAC Chair**

Derek provided an overview.

Barbara made a motion to approve Mary Kreuger as ESAC Chair.

Ann seconded.

Motion carried 5-0.

### **Consider Board Liaisons**

Larry made a motion to approve the following board liaisons: Cody: Chair and Police Commission; Barbara: Vice Chair, WCACOG and WEGO Alternate; Ann: Conservancy, Pipeline and Park & Rec; Peter: Fire/EMS Liaison and Municipal Authority; Larry: Planning Commission, ESAC and Pension Committee.

Barbara seconded.

Motion carried 5-0.

### **Crusher Contract Award**

Derek provided an overview of the bid.

Barbara made a motion to approve the bid from Hoffman Equipment for the Crusher Contract.

Peter seconded.

Motion carried 5-0.

### **Announce March 10th ABC Planning Session**

Derek announced the ABC Planning Session for March 10<sup>th</sup>.

**Any Other Matter**

Derek announce there will be no January 20<sup>th</sup> meeting. The next meeting will be February 3.

**Public Comment**

Clara – gave her opinion of the title chairman.

**Liaison Reports** - none

Correspondence, Reports of Interest None

**Adjournment**

There being no further business, Barbara motioned to adjourn the meeting at 6:45pm.

Ann seconded.

Motion carried 5-0.

Respectfully submitted,

Jessica Wilhelmy