

**EAST GOSHEN TOWNSHIP
HISTORICAL COMMISSION MEETING MINUTES
August 14, 2014**

The East Goshen Township Historical Commission held a regularly scheduled meeting on Thursday August 14, 2014 at 7:00 p.m. at the Township Building. In attendance were: Chairman Judy Schafer, Dolores Higgins, Montajeau Gay, and Sue Ciorletti. Others present were: Jon Altshul, Township CFO, and Kathryn Yahraes.

COMMON ACRONYMS:

BOS - Board of Supervisors	LHD - Living History Day
BSS - Blacksmith Shop	NHD - National History Day
CCHS - Chester County Historic Society	NR - National Register of Historic Places
CCHPN - Chester Co Historical Preservation Network	PHMC-PA Historical Museum Commission
DAR - Daughters of the American Revolution	SAR - Sons of the American Revolution
HRIS - Historical Resource Impact Study	TTVW - Town Tours & Village Walks

Call to Order

Judy called the meeting to order at 7:00p.m.

Pledge of Allegiance & Moment of Silence

Judy led those present in the Pledge of Allegiance.

Judy asked for a moment of silence to remember our troops.

Minutes

The Chairman noted that the minutes of July 10, 2014 were approved as corrected.

2015 BUDGET

Jon Altshul passed around a memo regarding the current budget and 2015 budget. He asked the Commission members to itemize the things they plan to do/purchase next year. He asked them to give the 2015 budget request to him after their September 11th meeting.

Dolores asked which budget would have to cover the cost of replacing the fence and maintaining the interior of the Plank House. Jon feels that, since it is a township asset, those costs would be covered by the township.

Jon verified that the check from the Questors to the Friends was deposited.

For the Bicentennial, although the Historical Commission will be involved in the planning, Jon commented that the township is responsible for the cost.

Treasurer's Report

Dolores reported the Susquehanna account has been spent down and will be closed. The sewing/work table was the last purchase from that account. All bills that were submitted were paid. Upcoming expenses are:

- Oil cloth
- Picture frames

- The 2 fall events.

The floor in the Plank House needs to be cleaned and oiled with linseed oil then covered with paste wax. Kathryn mentioned that when the house was first opened, the floors were coated with linseed oil and as far as she knows it hasn't been done since.

Chairman's Report

Historic Area Security - Judy met with Rick Smith and he agreed that there should be a key just for the Plank House. Judy has 10 keys and they have a red mark on them which means they are for the Plank House. She will make a list of who has the keys. Those who had keys before will be notified that that key no longer works in the Plank House lock. Kathryn mentioned that some time ago she requested a lockbox with a dial pad be installed in the shed to keep an extra key, but that was never done.

Advertising – Judy is concerned about advertising for the 2 Fall events. Dolores will modify the Battle of the Clouds flyer. She will contact Chris on Monday for details of each event. Sue mentioned that she gets regular emails about the Recreation Programs, so these need to go out on Constant Contact too.

OLD BUSINESS

Blacksmith Shop– Judy reported that the door has been repaired and reinforced and the alarm system has been connected to the door.

Sullivan House – Sue has the discs of the interview with the son of the butler.

Garden – Judy and Sue cleaned out the vegetable area and it was tilled. The ground is hard and the water wasn't turned on so they could not remove the herbs. When that is done, Mark Miller will have the entire garden plowed and seeded with grass.

Goals – The memo from Rick Smith was reviewed. The current Mission Statement is on the website and does need to be reviewed. The Commission held two events in the Spring and two new events are scheduled for this Fall. Chris is working on the Historic Inventory List.

Other Old Business

Ed and Judy visited Mr. Fryberger. The pictures are very nice and they thought the Bicentennial Committee might want them for a display. Ed is setting up a meeting between Mr. Fryberger and Jason Lang.

NEW BUSINESS

Items tabled until next month.

PUBLIC COMMENTS

Kathryn passed around some note cards that the Paoli Battlefield has printed and suggested the HC do something similar.

Kathryn representative of the CCHPN will be pulling together the Chairmen of the various commissions for a MuSA meeting.

The training conference held in Phila. in July was very good and is posted on the network's website.

CAMP is a day-long training session which costs \$125. There is funding for 1 person from each commission to attend. More information will follow
November 2, 2014 the network will hold a meet & greet at the Cadwalader House.

Adjournment

There being no further business, Dolores moved to adjourn the meeting. Montajeau seconded the motion. The meeting was adjourned at 8:00pm.

Respectfully submitted,

Ruth Kiefer, Recording Secretary